



Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet
City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside
City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Morongo Band of Mission
Indians • Riverside County Superintendent of Schools

Date: May 4, 2021

To: Transportation Uniform Mitigation Fee (TUMF) Program Stakeholders (Development Community, Member Agencies, and Interested Parties)

From: Cameron Brown, TUMF Program Manager

Subj: Revisions to TUMF Calculation/Collection Process

Background

WRCOG's TUMF Program is a regional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in western Riverside County. WRCOG administers the program in partnership with its member agencies. Each member agency elects to participate in the TUMF Program through adoption of an ordinance and membership in WRCOG.

In an effort to create additional efficiencies in the TUMF Program, WRCOG has implemented a revision in the TUMF process to give member agencies the option to shift responsibility of calculation and collection of TUMF from the member agency to WRCOG. This revision was approved by the Executive Committee in October 2018. The sixteen-member agencies listed below have indicated to WRCOG they will be delegating the fee calculation and collection responsibility to WRCOG:

Banning	Hemet	Norco	March JPA
Calimesa	Jurupa Valley	Riverside	
Canyon Lake	Menifee	San Jacinto	
Corona	Moreno Valley	Temecula	
Eastvale	Murrieta	Wildomar	

Member-agencies were given two options to implement the process of fee calculation and collection. The first is for member-agency staff to submit projects in the portal themselves and the other is to have developers input project information and once submitted, member-agency staff review and verify that the project information is correct. The member agencies who elected to have their own staff submit projects through the portal are as follows:

Calimesa	Norco
Riverside	Jurupa Valley
Moreno Valley	San Jacinto

For these jurisdictions please submit project information directly to them and keep an eye out for emails regarding the status and payment instructions through the portal. The remaining member-agencies chose for applicants/developers to submit their own projects through the portal. Below are instructions for developers on how to use the TUMF Fee Calculation and Collection Portal

Instructions for the TUMF Portal

Step 1: Follow the link to the public portal and select the explore button located at the bottom left side of the page:

<https://westernriversidecogca.viewpointcloud.com/>

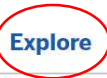
Discover Online Services

Choose below to browse services by department



Transportation Uniform Mitigation Fee (TUMF)

City of Corona TUMF Calculation Worksheet, City of Eastvale TUMF Calculation Worksheet + 7 more



Step 2: On the home page you will scroll down the page and select the explore button. There you will find a dropdown list of jurisdictions. Select the City or Jurisdiction that you are applying in

Apply Online

City of Corona TUMF Calculation Worksheet	Select
City of Eastvale TUMF Calculation Worksheet	Select
City of Menifee TUMF Calculation Worksheet	Select
City of Temecula TUMF Calculation Worksheet	Select
City of Banning TUMF Calculation Worksheet	Select
City of Canyon Lake TUMF Calculation Worksheet Copy	Select
City of Murrieta Calculation Worksheet	Select
MARCH JPA Calculation Worksheet	Select
City of Hemet TUMF Calculation Worksheet	Select

Step 3: Following the selection, either sign into your existing account or sign up if you are new to the portal application

Login with your viewpoint ID

Use your **viewpoint** ID to login to Western Riverside Council of Governments

For your security, your sign up is performed on our Secure Portal

Login using Secure Portal

New user?

Create a **viewpoint ID** to login to any viewpoint community

For your security, your sign up is performed on our Secure Portal

Sign up using Secure Portal

Application Page

Step 1: On the application page, enter or confirm your personal contact information

Confirm your contact information

Step 1 of 8 · [Save Draft and Exit](#)

Ensure your contact information is up-to-date so that we can get in touch with you if needed.

First Name

Jane

Last Name

Doe

Email address

janedoe@gmail.com

Phone Number

123-456-7890

Address 1

1234 Street Ln

Address 2 (Optional)

City

City

State

State

ZIP/Postal Code

12345

Step 2: Enter the location of your project including the address, or tract number/phase/lots

Location

Step 2 of 8 · [Save Draft and Exit](#)

Please complete 1 worksheet per project use.

Provide Address or Location of Project * 

Step 3: Enter the project information which includes

- Project title
- Permit #
- Agency (city or jurisdiction)
- Exemptions

- If you are not sure if you qualify for an exemption, please see the last page of this document and verify with city staff that you meet the requirements
- Credit Agreements
 - Credit agreements are between you and the City to construct transportation improvements in lieu of paying the TUMF fee. If this does NOT apply to you, select No.
 - If you have a credit agreement, please upload the document at the appropriate question 8
- Project Square Footage
 - If your project is non-residential, the fee is based off the square footage, please enter it
- # of Units
 - If your project is residential (Single-family or multi-family) the fee is based off the number of units you are building. Please enter the number and put 0 for Square footage
- Project Type
 - Choose from the drop down menu your applicable project type
- TUMF Calculation Handbook Categories
 - If you are building a standard project that is a special use, please select the applicable handbook category
 - If you are building a standard project, please select not applicable

Step 3 of 8 · [Save Draft and Exit](#)

Project Information
 Please complete 1 worksheet per project use.
 Project Title *

Permit Number

Agency (City or Jurisdiction) *

Exemptions *

Credit Agreement

Project Square Footage *

of Units

Standard Project Types *

TUMF Calculation Handbook Categories *

Step 6: Certify the project description is correct

*Note: that it is normal for the application to move onto page 6 rather than pages 4-5

Step 6 of 8 · [Save Draft and Exit](#)

Certification
 Under penalty of perjury, I certify that the above is a true and accurate project description for the purposes of calculating TUMF *
☐

Name *

Date *

Step 7: TUMF Defined Land Use Worksheet

Step 8: Attachments (if applicable)

Submitting Payment Information

When submitting a payment for a TUMF project:

For check payments – please indicate in the memo line the record # (20-xxx) for the project you are paying for or print the detail page that includes the record #

For online payments (wire transfer) – please indicate the record # (20-xxx) on the first line of the memo



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ATTENTION: Credit Card and E-Checks are now an acceptable form of payment

WRCOG TUMF Payment Instructions

Wire Payment Instructions

Bank Information:

Citizen's Business Bank

301 E Vanderbilt Way

San Bernardino, CA 92408

Account Name – TUMF Operating Account

Account Number – 245124430

ABA Number – 122234149

Credit Card Payment Information

2.99% + \$0.99 Stripe Vendor Fee (SVF)

Check Payment Instructions

Check Payable to: Western Riverside Council of Governments

Mail/Deliver to: 3390 University Avenue Suite 200; Riverside, CA 92501

Hours: 8:00 AM – 5:00 PM, Monday – Friday

E-Check Payment Information

\$5.50 Flat Fee (FF)



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Frequently Asked Questions

Question: Can a developer appeal WRCOG's calculation of TUMF?

Response: Yes. Developers have the option to bring appeals directly to WRCOG. WRCOG staff will continue to coordinate with member agency staff to resolve appeals.

Question: Can a developer receive fee estimates from WRCOG?

Response: WRCOG has developed a fee estimator tool for stakeholders to utilize in determining fee estimates. The link to the fee estimator tool can be accessed through the TUMF portion of the WRCOG website (<http://tools.pbid.com/wrcog/>).

Question: How would this change impact reporting/annual review requirements for member agencies?

Response: Because WRCOG would be responsible for TUMF calculation and collection, WRCOG staff would simply verify that TUMF Calculation Worksheets were submitted for all building permits issued by a member agency within a given time period.

This will significantly streamline the process, as the current process involves planning and finance staff time gathering relevant information such as receipts of TUMF payment, building permits, and Remittance Reports.

If you have any questions, please contact me at (951) 405-6712 or at chown@wrcog.us.