

#### Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale City of Hemet • City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco City of Perris • City of Riverside • City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District Western Municipal Water District • Riverside County Superintendent of Schools

Date: October 7, 2025

To: Transportation Uniform Mitigation Fee (TUMF) Program Stakeholders (Development

Community, Member Agencies, and Interested Parties)

From: Cameron Brown, TUMF Program Manager

Subj: Revision to TUMF Calculation/Collection Process

## **Background**

WRCOG's TUMF Program is a regional fee program designed to provide transportation infrastructure that mitigates the impact of new growth in western Riverside County. WRCOG administers the program in partnership with its member agencies. Each member agency elects to participate in the TUMF Program through adoption of an ordinance and membership in WRCOG.

To create more efficiencies in the TUMF Program, WRCOG has implemented a revision in the TUMF process to give member agencies the option to shift responsibility of calculation and collection of TUMF from the member agency to WRCOG. This revision was approved by the Executive Committee in October 2018. As of July 1, 2025, all member agencies have notified WRCOG that they will be delegating responsibility for fee calculations and collections to WRCOG.

#### **Member Agencies**

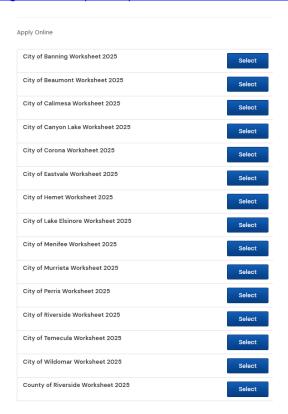
Banning	County of Riverside	Menifee	Riverside
Beaumont	Eastvale	Moreno Valley	San Jacinto
Calimesa	Hemet	Murrieta	Temecula
Canyon Lake	Jurupa Valley	Norco	Wildomar
Corona	Lake Elsinore	Perris	

## **Instructions for the TUMF Portal:**

# Step 1

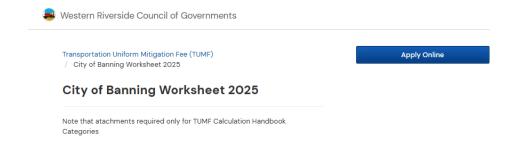
Click the link to the public portal, then "Select" the jurisdiction in which your project will be developed. For unincorporated county, please select the "County of Riverside".

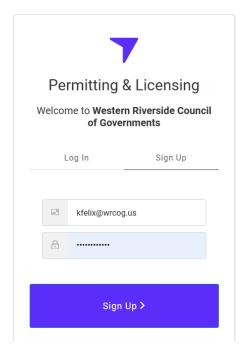
<u>Transportation Uniform Mitigation Fee (TUMF) - Western Riverside Council of Governments</u>



# Step 2

- 1. Select "Apply Online."
- 2. If you are a returning applicant, click "Log in."
- 3. If this is your first time, click "Sign Up."

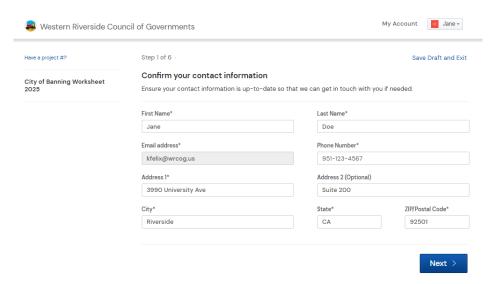




# **Application Page**

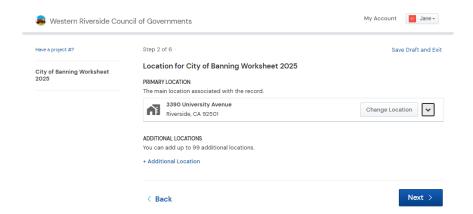
# Step 1

Enter and confirm your personal contact information.



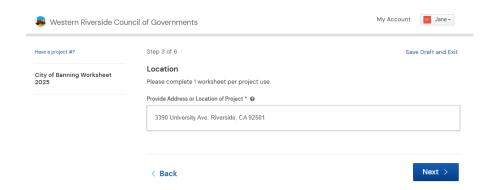
# Step 2

Enter the address of your project. If the system does not recognize the address, select "Point on Map" to manually drop a pin and capture the property coordinates.



# Step 3

Enter the address of your project.



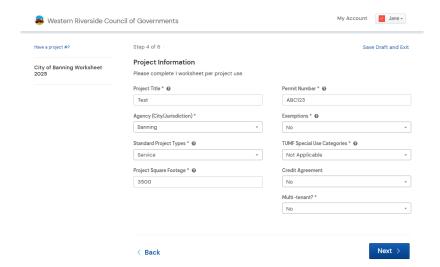
# Step 4

Enter project information.

- 1. Project Title
  - This can be anything to help you keep track of your project. For example, "Smith Residence", "Tract 4800, phase 4", "Costco #2350"
- 2. Permit Number(s)
- 3. Select Agency
- 4. Exemptions, if applicable.
  - List of exemptions can be found here: TUMF Exemptions
- 5. Standard Project Type:
  - If Single-Family Residential:
    - a. Enter total number of units.
    - b. Enter the number of units that fall within each square footage tier.
      - Example: home is 2,850 SF
        - Single-Family Units under 1,800 SF: 0
        - Single-Family Units 1,800-2,300 SF: 0
        - o Single-Family Units 2,301-2,700 SF: 0
        - Single-Family Units over 2,700 SF: 1
  - If Multi-Family Residential: enter the total number of units.
  - If Service or Retail, enter the total square footage.
    - a. If there are multiple tenants, select "Yes" on "Multi-Tenants?" and enter the number of tenants.
    - b. On the following step, you will enter the square footage for each individual

tenant.

- If Industrial, enter the square footage.
- 6. TUMF Special Use Categories. If the project falls into one of the following categories, please select from the list. If none of the categories apply, select "Not Applicable." Fee Calculation Handbook
  - Transit Oriented Development (TOD): description can be found on page 13 of the Fee Calculation Handbook. Only applicable to residential projects.
    - > Requirements must be uploaded with the application to ensure eligibility
    - > Fee calculation on page 59.
  - Active Senior Living: description can be found on page 19 of the Fee Calculation Handbook.
    - > Requirements must be uploaded with the application to ensure eligibility
    - > Fee calculation on page 60.
  - **Fuel Filling Station**: description can be found on page 26 of the Fee Calculation Handbook. Calculation is based on the number of fueling positions, not the number of pumps.
    - > Fee calculation on page 63.
  - Congregate Care/Nursing Home: description can be found on page 31 of the Fee Calculation Handbook.
    - Fee calculation on page 63.
  - Mini-Warehouse/Rental Storage: description can be found on page 34 of the Fee Calculation Handbook.
    - > Fee calculation on page 63.
  - Golf Course: description can be found on page 36 of the Fee Calculation Handbook.
    Fee calculation on page 64.
  - Wholesale Nursery: description can be found on page 39 of the Fee Calculation Handbook.
    - > Fee calculation on page 64.
  - **Retail Nursery**: description can be found on page 41 of the Fee Calculation Handbook.
    - > Fee calculation on page 65.
  - **High-Cube Warehouse/Distribution Center**: description can be found on page 43 of the Fee Calculation Handbook.
    - > Fee calculation on page 65.
  - Winery: description can be found on page 47 of the Fee Calculation Handbook.
    - > Fee calculation on page 66.
  - Electric Vehicle Supply Equipment Charging Station: description can be found on page 51 of the Fee Calculation Handbook.
    - > Fee calculation on page 67.
- 7. Credit Agreement, if this does not apply, select "No."
  - A **credit agreement** is an arrangement by which a developer (applicant) who undertakes to construct a required transportation project part of the TUMF network, is granted "credit" against its TUMF obligation, rather than paying the fee entirely in cash.



#### Step 5

Certification, enter name and date of person filling out application.



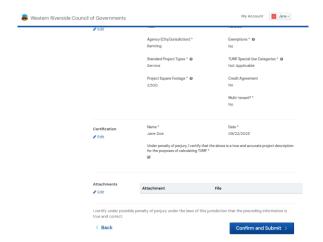
# Step 6

If your project requires any documentation, please provide that here.



# Step 7

Confirm the information you have entered is complete and correct, then click "Confirm and Submit." When approved, the system will send you notification of payment due. Once payment is complete, you can return to the application to download and print your receipt.



#### **Payment Options**

# **Check Payments Instructions**

Check Payable to: Western Riverside Council of Governments

Mail/Deliver: 3390 University Ave. Suite 200 Riverside, CA 92501-3315

WRCOG will be moving offices. As of October 24th, 2025 payments will go to 1955 Chicago Ave, Riverside, CA 92507. If you plan on dropping off an in-person payment, please call Karla

Felix at (951) 405-6726 to ensure someone will be available to meet you.

Hours: 8:00 AM- 5:00 PM, Monday-Thursday

Be sure to include the record number (25-xxx) on the memo line of the check.

#### **Wire Payment Instructions**

Citizen's Business Bank 301 E Vanderbilt Way San Bernardino, CA 92408 **Pavee Name** – Western Riverside Council of Governments (WRCOG)

**Account Name** – TUMF Operating Account

**Account Number** – 245124430 **ABA Number** – 122234149

Be sure to include the record number (25-xxx) in the first line of the memo when making a wire.

## **Credit Card Payments**

2.99% + \$0.99 Stripe Vendor Fee (SVF)

Follow the portal instructions to submit your online payment.

#### E-check Payments

No processing fees.

Follow the portal instructions to submit your online payment.

# **Helpful Links**

TUMF Admin Plan Microsoft Word - TUMF Administrative Plan - Final Draft 2025.docx

**TUMF Exemptions** <u>TUMF-Administrative-Plan---010719</u>

Fee Calculation Handbook Microsoft Word - Fee Calculation Handbook (250303).doc

Online TUMF Fee Estimator <u>tumf-calculator.ghd-digital.com</u>

