



Western Riverside Council of Governments Technical Advisory Committee

AGENDA

**Thursday, February 17, 2022
9:30 AM**

**Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501**

WRCOG'S OFFICE IS CURRENTLY CLOSED TO THE PUBLIC DUE TO COVID-19

[Join Zoom Meeting](#)

Meeting ID: 839 1454 7378

Password: 021722

Dial in: (669) 900 9128 U.S.

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill 361 (Government Code Section 54953) (AB 361). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to snelson@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson 72 hours prior to the meeting at (951) 405-6703 or snelson@wrcog.us. Later requests accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

- 1. CALL TO ORDER (Jeff Van Wagenen, Chair)**
- 2. PLEDGE OF ALLEGIANCE**

3. ROLL CALL

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the November 18, 2021, Technical Advisory Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the November 18, 2021, Technical Advisory Committee meeting.

B. Single Signature Authority Report

Requested Action(s): 1. Receive and file.

C. Finance Department Activities Update

Requested Action(s): 1. Receive and file.

D. ICMA Activities Update

Requested Action(s): 1. Receive and file.

E. SCAG Activities Update

Requested Action(s): 1. Receive and file.

F. Proposed Revisions to Grant Writing Assistance Program Guidelines

Requested Action(s): 1. Receive and file.

G. Fiscal Year 2020/2021 Audit

Requested Action(s): 1. Receive and file.

H. Cal Cities Activities Update

Requested Action(s): 1. Receive and file.

6. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. 2nd Quarter Draft Budget Amendment for Fiscal Year 2021/2022

Requested Action(s): 1. Recommend that the Executive Committee approve the 2nd Quarter draft Budget Amendment for Fiscal Year

2021/2022.

B. WRCOG Broadband Assessment

Requested Action(s): 1. Receive and file.

C. I-REN Status and Activities Updates

Requested Action(s): 1. Receive and file.

D. Trip Origin-Destination Assessment

Requested Action(s): 1. Receive and file.

7. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR

Jeff Van Wagenen, County of Riverside

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson

9. ITEMS FOR FUTURE AGENDAS ~ Members

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

10. GENERAL ANNOUNCEMENTS ~ Members

Members are invited to announce items / activities which may be of general interest to the Committee.

11. NEXT MEETING

The next Technical Advisory Committee meeting is scheduled for Thursday, March 17, 2022, at 9:30 a.m., on the Zoom platform.

12. ADJOURNMENT

Technical Advisory Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Technical Advisory Committee was called to order by 2nd Vice-Chair Rod Butler at 9:30 a.m. on November 18, 2021, on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Vice-Chair Butler led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Banning - Doug Schulze
- City of Calimesa - Bonnie Johnson
- City of Canyon Lake - Chris Mann
- City of Corona - Jacob Ellis
- City of Eastvale - Bryan Jones
- City of Jurupa Valley - Rod Butler (2nd Vice-Chair)
- City of Lake Elsinore - Jason Simpson
- City of Menifee - Armando Villa
- City of Moreno Valley - Mike Lee
- City of Murrieta - Kim Summers
- City of Norco - Andy Okoro
- City of Perris - Clara Miramontes
- City of Riverside - George Khalil
- City of San Jacinto - Travis Randel*
- City of Temecula - Betsy Lowrey
- City of Wildomar - Gary Nordquist
- Eastern Municipal Water District (EMWD) - Danielle Coats

*Arrived after Roll Call

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Lake Elsinore / Calimesa) 16 yes; 0 no; 0 abstention. Items 5.A through 5.C were approved.

A. Summary Minutes from the October 21, 2021, Technical Advisory Committee Meeting

Action:

1. Approved the Summary Minutes from the October 21, 2021, Technical Advisory Committee meeting.

B. Finance Department Activities Update

Action:

1. Received and filed.

C. Approval of Technical Advisory Committee 2022 Meeting Schedule

Action:

1. Approved the Schedule of Technical Advisory Committee meetings for 2022.

6. REPORTS / DISCUSSION

A. Santa Ana Municipal Separate Storm Sewer System (MS4) Permit Compliance Program Activities Update

Richard Boon and Darcy Kuenzi from the Riverside County Flood Control and Water Conservation District provided a presentation update regarding the status of the National Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit. Within the MS4 there are multiple cost drivers as well as six minimum control measures. The Total Maximum Daily load (TMDL) for the Santa Margarita River is nutrients. The Water Quality Improvement Plan was approved to provide a 76% load reduction, estimated at \$250k annually. The TMDL for Canyon Lake / Lake Elsinore is pending revision. The revised TMDL will require additional interventions. The statewide trash TMDL has been implemented and the track 1 plan is to install, operate, and maintain full capture systems in storm drains that capture run-off from one or more of the priority land uses / facilities / site. The track 2 plan is to implement with a combination of full capture systems, multi-benefit projects, institutional controls, and/or other treatment controls to achieve full capture system equivalency. Final compliance is planned for December 2030.

Action:

1. Received and filed.

B. Governor's Office of Business and Economic Development (GO-Biz) Activities Update

Matt Mena, GO-Biz Regional Business Development Specialist for the Inland Empire, provided an update on the economic development programs and incentives available through GO-Biz. GO-Biz serves as the State of California's resource for job growth, economic development and business assistance efforts. Free service offerings such as incentive identification, site selection, and regulatory or permitting compliance assistance, as well as foreign direct invest and export assistance, are just a few resources offered through GO-Biz. Various programs and incentives intended to attract, retain, or help a business expand are being offered through GO-Biz. Information on programs such as the CA Competes Tax Credit, Research and Corporate Income Tax Credit, New Employment Tax Credit, Partial Sales and Use Tax Exemption, Full Sales and Use Tax Exemption, along with highlights from the Governor's Budget, were shared.

GO-Biz has specifically dedicated a representative to the Inland Empire region and member agencies

are encouraged to leverage the resources and expertise of GO-Biz to supplement economic development efforts related to business expansion, attraction, and retention needs.

Action:

1. Received and filed.

C. Riverside County Regional Broadband Efforts

There was no presentation provided on this matter as the presenter was unable to attend.

Action:

1. None.

7. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR

Jeff Van Wagenen was not present to provide an update.

7. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson reported that the WRCOG Strategic Planning process is taking place and the consultant will be reaching out to meet with representatives from each member agency.

8. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

9. GENERAL ANNOUNCEMENTS

There were no general announcements.

10. NEXT MEETING

The Technical Advisory Committee is DARK in the month of December. The next Technical Advisory Committee meeting is scheduled for Thursday, January 20, 2022, at 9:30 a.m., on the Zoom platform.

11. ADJOURNMENT

The meeting of the Technical Advisory Committee adjourned at 10:25 a.m.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Single Signature Authority Report

Contact: Princess Hester, Administrative Services Director, phester@wrcog.us, (951) 405-6704

Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to notify the Committee of contracts recently signed under the Single Signature Authority of the Executive Director.

Background:

The purpose of this report is to provide visibility into contracts entered by WRCOG using the authority of the Executive Director. In the process of conducting regular business, WRCOG enters into a number of contracts on an ongoing basis. The process for approving those contracts varies, primarily by amount, and occasionally for other reasons. The Executive Committee has an uncapped level of approval authority (within the constraints of the budget approved by the General Assembly) and the Administration & Finance (A&F) Committee has a limit of \$200k.

Actions taken by either the Executive or A&F Committee are taken during public meetings and subject to public review and scrutiny. The Executive Director has Single Signature Authority for contracts up to \$100,000, and because the use of that process generally happens outside of a public meeting, this report is provided in order to share the information. For the months of August through December 2021, four contracts were signed by the Executive Director. Of these four contracts, three were extensions of time with no additional funding. Additional information is provided below.

1. In December 2021, an agreement was executed with DKS Associates for the preparation of a Strategic Plan for WRCOG for a not to exceed amount of \$29,250.
2. In November 2021, an agreement was executed with Michael Baker International to extend the term of a Professional Services Agreement until June 30, 2022.
3. In November 2021, an agreement was executed with WG Zimmerman Engineering to extend the term of a Professional Services Agreement until February 28, 2022.
4. In November 2021, an agreement was executed with Transportation, Engineering, and Planning to extend the term of a Professional Services Agreement until February 28, 2022.

Prior Action(s):

February 7, 2022: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Finance Department Activities Update
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the Agency Audit for Fiscal Year (FY) 2020/2021; 2nd Quarter Agency amendment; FY 2022/2023 Agency budget; and financials through December 2021.

Background:

Fiscal Year 2020/2021 Agency Audit

WRCOG's annual Agency audit has been completed and its financials have been issued. WRCOG has applied for the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for FY 2020/2021; WRCOG has received this award for the past seven years.

Additionally, WRCOG will be releasing a Request for Proposal for financial audit services. WRCOG has utilized the services of the audit firm Rogers, Anderson, Malody, and Scott, for the past five years to conduct its financial audit.

WRCOG Strategic Plan

On January 12, 2022, the Executive Committee adopted a new Strategic Plan with specific fiscal-related goals:

1. Maintain sound, responsible fiscal policies.
2. Develop a process to vet fiscal impact(s) and potential risk(s) for all new programs and projects.
3. Provide detailed financial statements for public review online.

As staff begin to work on meeting these goals, they will seek input through WRCOG's Committee structure regarding updates and to ensure these goals are being met.

Fiscal Year 2022/2023 Agency Budget Development Process

Staff has begun the process of developing the FY 2022/2023 Agency Budget and will begin

presentations to the various WRCOG committees in March 2022.

Financial Report Summary Through December 2021

The Agency's Financial Report summary through December 2021, a monthly overview of WRCOG's financial statements in the form of combined Agency revenues and costs, is provided as Attachment 1.

Prior Action(s):

January 27, 2022: The Finance Directors Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - December 2021 Financials](#)



Western Riverside Council of Governments

Budget to Actuals

For Month Ending December 31, 2021

	Approved Budget 6/30/2022	Actual Thru 12/31/2021	Remaining Budget 6/30/2022
Total Agency			
Revenues			
Member Dues	286,640	294,410	(7,770)
Interest Revenue - Other	17,500	1,300	16,200
Overhead Transfer In	2,000,000	841,229	1,158,771
TUMF Commercial	4,800,000	386,238	4,413,762
TUMF Retail	4,800,000	1,167,171	3,632,829
TUMF Industrial	7,680,000	6,274,674	1,405,326
TUMF Single Family	19,200,000	18,399,551	800,449
TUMF Multi Family	9,600,000	1,556,363	8,043,637
TUMF Commerical - Admin Fee	200,000	16,093	183,907
TUMF Retail - Admin Fee	200,000	48,632	151,368
TUMF Industrial - Admin Fee	320,000	261,445	58,555
TUMF Single Family - Admin Fee	800,000	766,648	33,352
TUMF Multi-Family - Admin	400,000	64,848	335,152
Grant Revenue	1,663,000	418,295	1,244,705
RIVTAM	50,000	25,000	25,000
General Assembly Revenue	300,000	12,500	287,500
Fellowship Revenue	100,000	30,000	70,000
HERO Admin Revenue	2,250,000	1,198,995	1,051,005
Clean Cities Revenue	240,000	151,000	89,000
Solid Waste Revenue	112,970	125,202	(12,232)
Used Oil Grants	168,023	168,023	-
Regional Streetlights Revenue	211,725	79,352	132,373
PACE Commercial Sponsor Revenue	400,000	38,348	361,652
Total Revenues	\$ 57,669,021	\$ 32,325,317	\$ 25,343,704
Expenses			
Salaries & Wages - Fulltime	2,745,899	1,163,988	1,581,911
Fringe Benefits	1,319,884	523,795	796,089
Overhead Allocation	1,682,458	841,229	841,229
General Legal Services	968,100	1,071,858	(103,758)
Bank Fees	33,885	11,947	21,938
Commissioners Per Diem	57,500	30,650	26,850
Parking Cost	20,000	14,059	5,941
Office Lease	350,000	202,309	147,691
Fuel Expense	1,500	123	1,377
General Assembly Expense	300,000	24,010	275,990
Parking Validations	15,450	3,111	12,339
Staff Recognition	1,000	1,052	(52)
Coffee and Supplies	3,000	1,869	1,131
Event Support	95,737	25,882	69,855
Meeting Support Services	5,250	137	5,113
Program/Office Supplies	13,700	11,172	2,528
Misc. Office Equipment	1,000	3,718	(2,718)
Supplies/Materials	33,540	8,943	24,597
Computer Equipment/Supplies	2,000	3,265	(1,265)
Computer Software	102,000	4,249	97,751
Rent/Lease Equipment	15,000	4,409	10,591
Membership Dues	31,750	3,579	28,171
Subscriptions/Publications	4,250	1,195	3,055
Postage	5,350	2,409	2,941
Other Household Expenses	3,250	1,156	2,094



Western Riverside Council of Governments

Budget to Actuals

For Month Ending December 31, 2021

	Approved Budget 6/30/2022	Actual Thru 12/31/2021	Remaining Budget 6/30/2022
Total Agency			
Storage	5,000	3,154	1,846
Recording Fee	10,000	10,907	(907)
Computer Hardware	16,500	551	15,949
Communications - Regular Phone	16,000	7,464	8,536
Communications - Cellular Phones	13,500	7,045	6,455
Communications - Computer Services	53,000	15,298	37,702
Communications - Web Site	8,000	2,052	5,948
Insurance - Errors & Omissions	15,000	9,335	5,665
Insurance - Gen/Busi Liab/Auto	99,500	64,454	35,046
TUMF Project Reimbursement	46,080,000	5,560,143	40,519,857
Seminars/Conferences	9,650	4,769	4,881
Travel - Mileage Reimbursement	9,500	1,691	7,809
Travel - Ground Transportation	2,300	1,040	1,260
Travel - Airfare	4,250	1,510	2,740
Lodging	3,800	1,107	2,693
Meals	7,400	1,437	5,963
Other Incidentals	5,000	55	4,945
Training	7,500	3,050	4,450
Consulting Labor	2,924,616	890,561	2,034,055
Total Expenses	\$ 57,513,228	\$ 10,687,492	\$ 46,967,491



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: ICMA Activities Update

Contact: A.J. Wilson, California Senior Advisor, International City / County Management Association, ajwcm@aol.com, (760) 723-8623

Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update by staff from the International City / County Management Association (ICMA).

Background:

ICMA is the world's leading association of professional city and county managers and other employees who serve local governments. ICMA's vision is to be the leading association of local government professionals dedicated to creating and supporting thriving communities throughout the world. ICMA does this by working with more than 11,000 members to identify and speed the adoption of leading local government practices in order to improve the lives of residents. ICMA offers membership, professional development programs, research, publications, data and information, technical assistance, and training to thousands of city, town, and county chief administrative officers, their staffs, and other organizations throughout the world.

ICMA Western Regional Conference

The ICMA Western Regional Conference will be held on March 15 - 18, 2022, at the Skamania Lodge in Stevenson, Washington. It is an opportunity to participate in a professional conference which has been designed to provide important support for managers or their staff in the context of the difficult settings facing City Managers.

There will be three major subjects addressed at the Conference:

1. Building Capacity for Deliberative Engagement; a workshop focused on the engaging difficult subjects and situations by reframing the issues and utilizing the deliberately engagement process.
2. Leadership During Challenging Times.
3. Methods to Counter Social Media Misinformation.

The cost of the Conference for ICMA members is \$325.00 with a special rate of \$185.00 per night for

rooms at the Skamania Lodge. It is located on the Columbia River Gorge and is under an hour from the Portland Airport.

The Conference is being presented with the assistance of the State of Washington City Managers Association. If you or your staff wish to attend, it is suggested that you immediately reserve your room at the Lodge. If you are unable to get a room at the Lodge there are a number of excellent hotels nearby.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: SCAG Activities Update
Contact: Arnold San Miguel, Regional Affairs Officer, Southern California Association of Governments, sanmigue@scag.ca.gov, (213) 453-6594
Date: February 17, 2022

Requested Action(s):

1. Receive and file.
-

Purpose:

The purpose of this item is to provide an update by staff at the Southern California Associations of Governments (SCAG).

Background:

Founded in 1965, SCAG is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization and under state law as a Regional Transportation Planning Agency and a Council of Governments.

Update

January and February 2022 SCAG activities summaries are attached to this Staff Report.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - SCAG Activities Summary January 2022](#)

[Attachment 2 - SCAG Activities Summary February 2022](#)

Attachment

SCAG Activities Summary – January 2022



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
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**Jan C. Harnik, Riverside County
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Human Development
Jorge Marquez, Covina

Energy & Environment
David Pollock, Moorpark

Transportation
Sean Ashton, Downey

To: WRCOG TAC

Subject: SCAG Update January 2022

From: Arnold San Miguel, Regional Affairs Officer; sanmigue@scag.ca.gov

HIGHLIGHTS FROM JANUARY 6th REGIONAL COUNCIL MEETING

ACTION

REGIONAL COUNCIL VOTES TO SUPPORT THE COMMUNITY PLANNING VOTER INITIATIVE

SCAG's Regional Council today voted to support the proposed Community Planning Voter Initiative. The proposed initiative would amend the state's constitution to specify that local city and county land-use and zoning laws override state laws when they conflict. It does make some exceptions for coastal land-use regulations, power generating facilities, and the development of water, communication, or transportation infrastructure projects. Furthermore, it prevents the Legislature and local legislative bodies from passing laws invalidating voter-approved local land-use or zoning initiatives. Lastly, the proposed measure would prohibit the state from changing, granting, or denying funding to local governments based on their implementation of this measure. As of Nov. 1, 2021, proponents of the initiative have 180 days to collect nearly one million signatures needed to appear on the November 2022 election ballot.

ACTION

SCAG AIMS TO SPONSOR STATE LEGISLATION FOR 2022

The Regional Council today voted to pursue an expansion to the "Infill Infrastructure Grant Program" and "Incentives for RHNA Production" as its first and second choice concepts, respectively, for a SCAG sponsored legislative bill for the 2022 state legislative year. Additionally, SCAG will pursue a long-term legislative goal of serving as a leader and convener of an effort to modernize the California Environmental Quality Act (CEQA). SCAG staff will provide regular updates to the Legislative/Communications and Membership Committee (LCMC) on the progress of the legislative concept and advise on partnership, coalition building and advocacy opportunities and efforts. Learn more about SCAG's legislative and advocacy efforts at scag.ca.gov/legislation.



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REGIONAL COUNCIL APPROVES ONE-TIME FUNDS FOR TWO SCAG PROGRAMS

The Regional Council today approved the acceptance of one-time funds for the study of Supporting Infrastructure for Medium and Heavy Duty Zero Emission Trucks and SCAG's Broadband Program respectively.

STUDY OF SUPPORTING INFRASTRUCTURE FOR MEDIUM AND HEAVY DUTY ZERO EMISSION TRUCKS

Connect SoCal, the 2020 Regional Transportation Plan and Sustainable Communities Strategy, includes a technology advancement plan with the focus on the long-term goal of a zero-emission goods movement system where technically feasible and economically viable. The Electric Power Research Institute, on behalf of the California Energy Commission Research Hub for Electric Technologies in Truck Applications Grant, has provided a grant of \$600,048 to support SCAG's study of Supporting Infrastructure for Medium and Heavy Duty Zero Emission Trucks. Through this grant, SCAG will develop a zero-emission charging and fueling infrastructure plan for medium and heavy-duty trucks.

BROADBAND PROGRAM

On Feb. 2, 2021, SCAG's Regional Council resolved to assist in bridging the digital divide in underserved communities. To support this endeavor, the California Emerging Technology Fund has provided a grant of \$250,000 for overall general support for SCAG's Broadband Program. Funding would assist in the procurement and development of general broadband strategic services and technical studies to develop solutions to assist in the rapid deployment of broadband infrastructure and technology

NEWS FROM THE PRESIDENT

SCAG KICKS OFF THE REGIONAL ADVANCE MITIGATION PLANNING ADVISORY TASK GROUP

SCAG held the kickoff meeting for the Regional Advance Mitigation Planning – Advisory Task Group (RAMP-ATG) on Dec. 10, 2021. The RAMP-ATG is chaired by President Clint Lorimore and includes Regional Council members Sean Ashton, Curt Hagman, Peggy Huang, and David Pollock. The meeting included a brief overview presentation from SCAG staff on Regional Advance Mitigation Planning, including its benefits for regional growth and examples of established initiatives across the SCAG region.

REGIONAL COUNCIL OFFICERS

President
Clint Lorimore, Eastvale

First Vice President
Jan C. Harnik, Riverside County Transportation Commission

Second Vice President
Carmen Ramirez, County of Ventura

Immediate Past President
Rex Richardson, Long Beach

COMMITTEE CHAIRS

Executive/Administration
Clint Lorimore, Eastvale

Community, Economic & Human Development
Jorge Marquez, Covina

Energy & Environment
David Pollock, Moorpark

Transportation
Sean Ashton, Downey



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Sean Ashton, Downey

The RAMP-ATG will meet at least three more times before disbanding upon reporting to both the Regional Council and Energy & Environment Committee, which is anticipated in April 2022. The next meeting is planned for Jan. 28 from 3 to 5 p.m. Upcoming meetings will include presentations on existing regional advance mitigation programs, a review of feedback from interviews with the county transportation commissions, a presentation of the RAMP white paper outline and final draft, and the finalization of recommendations on a policy framework for advanced mitigation, including guidance for aligning the SoCal Greenprint and its data layers with related policy objectives. All meetings are open to the public and stakeholders are encouraged to submit public comments. For more information, please visit scag.ca.gov/ramp-atg.

SCAG LEADERSHIP MEETS WITH NEW ASSEMBLY HOUSING COMMITTEE CHAIR, MEMBERS OF THE ASSEMBLY HOUSING WORKING GROUP

SCAG leadership met with Assemblymember Buffy Wicks (D-Oakland), the newly appointed Chair of the Assembly Housing and Community Development Committee, and Assemblymembers Robert Rivas (D-Salinas) and Timothy Grayson (D-Concord), in follow-up meetings to the Roundtable meetings hosted by the State Assembly's Housing Working Group last fall.

On Dec. 16, 2021, SCAG President Clint Lorimore, LCMC Chair Alan Wapner, and LCMC Vice –Chair Peggy Huang met with Assemblymember Rivas (D-Salinas), who expressed his support for more local tools to address housing affordability, including tax increment financing and revisiting redevelopment. He also suggested that the Assembly would focus its attention on housing production and the projected budget surplus in 2022.

On Dec. 20, 2021, President Lorimore, First Vice President Jan Harnik, Second Vice President Carmen Ramirez, LCMC Chair Wapner, and LCMC Vice-Chair Huang met with Assemblymember (D-Concord). Assemblymember Grayson expressed his support for regional solutions to the housing crisis instead of one-size-fits-all policies. As the former Chair of the City of Concord's Redevelopment Agency, Assemblymember Grayson appreciated SCAG's continued support for tax increment financing to fund housing development and the infrastructure to support it.

In the meeting with Chair Wicks, the board officers and LCMC leadership were anxious to lend their Southern California experience and experience. Chair Wicks recognized that the state's diverse regions face different challenges to address the housing crisis and that the Housing Roundtables helped to convey that. She expressed the need for ongoing funding to incentivize the creation of affordable housing and expressed support for housing for the "missing middle." While the Chair's goal is to focus on housing production, she also stated that there will be ongoing conversations surrounding balancing local control and meeting the state's housing production goals.



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SCAG leadership will continue to meet with other Assemblymembers who attended the Housing Roundtables and continue to share the Regional Council's housing legislative priorities with them.

SCAG TOURS THE CITY OF ANAHEIM

SCAG President Clint Lorimore and Executive Director Kome Ajise joined Regional Council member Trevor O'Neil and senior city officials for an informative presentation and tour of some of the exciting happenings in the City of Anaheim. Topics covered included the city's housing element and recent affordable housing developments, Smart Center City Anaheim parking guidance and mobile application (which received SCAG grant funding), and the income-qualified electric vehicle rideshare program developed by Anaheim's municipal public utility. Participants also learned about the proposed pedestrian-friendly ocV!be project that will bring many benefits for Anaheim residents and visitors. The City of Anaheim was an early leader in mixed-use development and allows for by-right housing development when certain conditions are met. Many recent projects in the city have placed a strong emphasis on walkability and overall quality of life.

NEWS FROM THE EXECUTIVE DIRECTOR

Read the full Executive Director's Report for January 2022 and see past reports on the SCAG website at <https://scag.ca.gov/executive-directors-monthly-reports>.

UPCOMING MEETINGS

JANUARY 2022

10TH GENERAL ASSEMBLY HOST COMMITTEE

18TH LEGISLATIVE/COMMUNICATIONS & MEMBERSHIP COMMITTEE

20TH TECHNICAL WORKING GROUP

20TH SUSTAINABLE AND RESILIENT COMMUNITIES & NATURAL AND FARM LANDS WORKING GROUPS

25TH REGIONAL TRANSIT LANES TECHNICAL ADVISORY COMMITTEE

25TH TRANSPORTATION CONFORMITY WORKING GROUP

26TH MODELING TASK FORCE

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28TH REGIONAL ADVANCED MITIGATION PLANNING – ADVISORY TASK GROUP

31ST REGIONAL TRANSIT TECHNICAL ADVISORY COMMITTEE

FEBRUARY 2022

1ST AVIATION TECHNICAL ADVISORY COMMITTEE

2ND EXECUTIVE/ADMINISTRATION COMMITTEE

3RD REGIONAL COUNCIL AND JOINT MEETING OF THE POLICY COMMITTEES

15TH LEGISLATIVE/COMMUNICATIONS & MEMBERSHIP COMMITTEE

18TH REGIONAL ADVANCED MITIGATION PLANNING – ADVISORY TASK GROUP

22ND TRANSPORTATION CONFORMITY WORKING GROUP

23RD AUDIT COMMITTEE

24TH EMERGING TECHNOLOGY COMMITTEE

Attachment

SCAG Activities Summary – February 2022



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To: Western Riverside Council of Governments

Subject: SCAG Update February 2022

From: Arnold San Miguel, Regional Affairs Officer; sanmiguel@scag.ca.gov

HIGHLIGHTS FROM THE FEBRUARY 3rd REGIONAL COUNCIL MEETING

ACTION

REGIONAL COUNCIL APPROVES REAP 2.0 APPLICATION FOR ADVANCE FUNDING

SCAG's Regional Council today approved a resolution authorizing the application for and acceptance of the advance funding for the Regional Early Action Planning Grant Program for 2021 (REAP 2021). SCAG staff will now apply for funding of up to 10 percent of the \$246 million available to SCAG to support outreach and engagement, early studies and partnerships for program development, expansion of existing Connect SoCal implementation programs, and development of a full program application.

INFORMATION

JOINT POLICY COMMITTEE RECEIVES CONNECT SOCIAL UPDATE

Today, SCAG held a Joint Policy Committee meeting to provide members with an update on the development of Connect SoCal 2024. The meeting included presentations by staff followed by a panel discussion with regional partners.

PRELIMINARY REGIONAL AND COUNTY GROWTH PROJECTIONS

Among the first steps in Connect SoCal 2024 is the development of growth projections for households, employment, and population in the region and six counties to the year 2050. With the help of an expert panel and consultants, staff developed a technical approach and high, medium and low growth scenarios for discussion. Fewer births, the impacts of the COVID-19 pandemic and new data from Census 2020 all suggest that the region's future population growth will be much slower than previously expected. However, the strength of the region's economic base, innovation hubs, welcoming culture and encouraging signs about housing production indicate that growth to 2050 will be only slightly below the middle growth scenario titled "Slower Growth, Steady Improvement."

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EMERGING ISSUES UPDATE

With the approval of Connect SoCal 2020, the Regional Transportation Plan and Sustainable Communities Strategy, SCAG outlined several data and trends that were impacted by COVID-19 including transportation funding, congestion and travel behavior, goods movement and supply chain demand, and housing production. In addition to the pandemic-influenced changes occurring within the region, SCAG also identified multiple emerging issues that would need to be more fully addressed in the next plan, Connect SoCal 2024, including equity, regional resilience and economic opportunity. Throughout 2022, staff will continue to work with partners and policymakers to address these trends and issues facing the region.

Continuing the discussion, Executive Director Kome Ajise moderated a panel discussion with Anne Mayer, Riverside County Transportation Commission; Darrell Johnson, Orange County Transportation Authority; Lynn von Koch-Liebert, California Strategic Growth Council; and Seleta Reynolds, Los Angeles Department of Transportation, to hear their perspectives on the recent trends and priorities for the upcoming plan. For more information on Connect SoCal, visit scag.ca.gov/connect-socal.

ACTION REGIONAL COUNCIL APPROVES FUNDING FOR THREE SCAG PROGRAMS

The Regional Council today approved \$6.75 million in awards for the **Last Mile Freight Program** Phase 1 Contingency List Projects and to extend the program contract by 18 months; the acceptance of one-time funds of \$238,977 to support the Los Angeles Cleantech Incubator-led project, "Testing and Evaluation of Curb Management and Integrated Strategies to Catalyze Market Adoption of Electric Vehicles;" and \$30,000 for a partner program with the University of California-Irvine for an AI-Based Mobility Monitoring System and Analytics Demonstration Pilot.

ACTION REGIONAL COUNCIL APPROVES 2022 REGIONAL TRANSPORTATION SAFETY TARGETS

The Regional Council today adopted the 2022 Regional Transportation Safety Targets. The Federal Highway Administration mandates that states, working with Metropolitan Planning Organizations, are required to establish targets for reducing the numbers and rates of transportation fatalities and serious injuries. To meet this requirement, SCAG has adopted region-specific targets consistent with SCAG's new safety models, which consider traffic, socioeconomic and other trends. The adopted resolution reaffirms SCAG's regional leadership role and commitment to achieving these targets by advancing activities outlined in Connect SoCal and the Regional



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Safety Strategy and endorses Zero Deaths as part of a comprehensive effort to achieve zero transportation-related fatalities and serious injuries in the SCAG region. More information on SCAG's transportation safety program can be found at scag.ca.gov/transportation-safety.

NEWS FROM THE PRESIDENT

SCAG TOURS IMPERIAL COUNTY

SCAG President Clint Lorimore joined Regional Council members Cheryl Viegas-Walker and Luis Plancarte for a tour of several regionally significant projects underway in Imperial County. The tour began with an up-close look at the Calexico, U.S./Mexico land Ports of Entry border improvement projects that will improve the flow of goods and people, further supporting the region's ongoing economic recovery. The tour also allowed for an opportunity to see Imperial County's vital role as an agricultural leader in the state and nation, highlighting the county's vast agricultural area. The afternoon concluded with a visit to the Salton Sea area Geothermal Fields where investments in lithium extraction and further geothermal energy development will help the state continue to meet the future needs for clean, reliable energy.

SCAG WELCOMES 3 NEW MEMBERS TO THE REGIONAL COUNCIL

SCAG welcomed 3 new members today to the Regional Council and Policy Committees.

- Brian Goodell, Orange County Transportation Authority
- Tammy Kim, Irvine, District 14
- Hilda Solis, Los Angeles County

NEWS FROM THE EXECUTIVE DIRECTOR

SAVE THE DATE! 57TH REGIONAL CONFERENCE & GENERAL ASSEMBLY

For the first time in three years, we will be convening in person for the **57th Regional Conference & General Assembly** on May 5–6 at the JW Marriott Desert Springs Resort & Spa in Palm Desert, Calif. Mark your calendars to join Southern California's most influential leaders, innovators and policymakers for collaborative, solution-oriented discussions on fostering change and addressing challenges in our communities.

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Registration, which will be free for elected officials and city managers in the region, will be opening soon — stay tuned! You can find the latest details on the event webpage at scag.ca.gov/ga2022.

To learn more about opportunities for sponsorship of the event, contact Houston Laney at laney@scag.ca.gov.

TWO OPPORTUNITIES FOR STUDENTS IN THE SCAG REGION

SCAG is excited to announce two major opportunities for students in the region!

2022 STUDENT SHOWCASE

The **2022 Student Showcase** is a story mapping competition that challenges students to think innovatively and compete for cash prizes in two award categories: **Best in Show** and **Audience Awards**. Student participants are invited to conceptualize, create and submit planning themed ArcGIS StoryMaps using SCAG's open data. This is a meaningful way to tell a story or provide insight, showcase plans and projects, engage supporters and stakeholders, illustrate the possibilities of data, and highlight the usefulness of open data at the regional level.

Students are instructed to **submit abstracts of their projects by Tuesday, Feb. 22**, and if selected, SCAG will request an ArcGIS StoryMap to be submitted. **In all, there will be a total of \$6,000 awarded.**

2022 SCAG SCHOLARSHIP PROGRAM

Applications are now available for the **2022 SCAG Scholarship Program**! The SCAG Scholarship Program offers a **\$4,000 scholarship award** for seven high school seniors or community college students from the SCAG region (and potentially two additional scholarship awards that are not tied to a specific county but may be awarded at the Regional Council's discretion) and the opportunity to meet with elected officials and practicing planners to learn more about careers in public service.

To be eligible for the scholarship, students must be a resident within the SCAG region, enrolled as a high school senior or community college student, have at least a 3.0 GPA and be eligible to work in the United States. Applicants must **complete an application form** and submit an essay, two letters of recommendation, and a current transcript. All materials must be submitted by **Friday, April 1**.

For more information on both opportunities, visit scag.ca.gov/students.

The full **Executive Director's Report** and past reports will be available on the SCAG website.

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ADDITIONAL NEWS & INFORMATION

SCAG LAUNCHES ITS REGIONAL DATA PLATFORM (RDP)

The RDP is part of SCAG's Future Communities Initiative to advance priority projects in the SCAG region and accelerate SCAG's leadership in technology and open data to promote a more connected region. More information is on SCAG website at www.scag.ca.gov/rdp/

The idea for the RDP grew out of a recognition that SCAG's ability to plan for the region is intimately tied to the ability of local jurisdictions to plan for their own futures, and share those plans – in the form of land use and other data – with SCAG

In other words, Connect SoCal – the region's long-range vision plan for 2020-2045- cannot be realized unless Local General Plans are actively updated and driving regional policy implementation at the local level

To this end, RDP is intended to:

- Provide modern planning tools and best practices oriented around the data and analysis requirements of General Plan updates
- Streamline the process of collecting and integrating data from local jurisdictions to SCAG to enhance regional planning
- Facilitate transparency and collaboration, locally and regionally, to drive more democratic and sustainable planning

One of RDP's unique features focuses on the data sharing tools and workflows, which has been centered around the LDX process. This provides opportunities to local jurisdictions and stakeholders to explore, review, update, comment on data shared with SCAG. Local jurisdiction users with login credentials will have the ability to track submission status and receive direct technical assistance from SCAG.

LDX

To develop a plan that can meet the requirements of Connect SoCal, SCAG first prepares a set of GIS maps for local jurisdictions. Several maps are produced by third parties and are curated and provided by SCAG for informational purposes as a consideration in developing local plans. Other maps are draft, prior, or public versions of local data which SCAG is requesting local review for possible inclusion in Connect SoCal 2024.

Over the course of 2022, SCAG plans to meet one-on-one with all 197 local jurisdictions to discuss these maps in their local context, provide background on the development of Connect SoCal 2024, and provide training in tools available to local jurisdictions through the Local Information Services Team (LIST). Maps are available in this data/map book and dynamic versions are available through the Regional Data Platform. Request to have a personalized one-on-one session with SCAG to learn about the process can be requested by emailing list@scag.ca.gov

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LIST

Responding to jurisdictions' requests for further technical assistance on the RDP and LDX processes, SCAG launched the Local Information Services Team (LIST) comprised of technical staff able to provide customized one-on-one technical and information services and tool demos. LIST aims to:

- Link SCAG's available information products (e.g., data, applications, model policies and best practices, topical white papers) to help address local needs,
- Provide local jurisdiction staff an opportunity to offer feedback on how SCAG can improve its products to facilitate better collaboration, and to
- Coordinate one-on-one meetings with local jurisdictions during the LDX process.

Requests can be submitted by email to list@scag.ca.gov

UPCOMING MEETINGS

FEBRUARY

14TH GENERAL ASSEMBLY HOST COMMITTEE
15TH LEGISLATIVE/COMMUNICATIONS & MEMBERSHIP COMMITTEE
18TH REGIONAL ADVANCED MITIGATION PLANNING – ADVISORY TASK GROUP
22ND HOUSING WORKING GROUP
22ND TRANSPORTATION CONFORMITY WORKING GROUP
23RD AUDIT COMMITTEE
24TH EMERGING TECHNOLOGY COMMITTEE
28TH GENERAL ASSEMBLY HOST COMMITTEE

MARCH

2nd Executive/Administration Committee
3rd Regional Council and Policy Committees
8th Regional Transit Lanes Technical Advisory Committee
10th Safe and Active Streets Working Group
14th General Assembly Host Committee
15th Legislative/Communications & Membership Committee
17th Technical Working Group
22nd Transportation Conformity Working Group
23rd Modeling Task Force
24th Equity Working Group
28th General Assembly Host Committee
30th Regional Transit Technical Advisory Committee



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Proposed Revisions to Grant Writing Assistance Program Guidelines
Contact: Christopher Tzeng, Program Manager, ctzeng@wrcog.us, (951) 295-8703
Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on, and propose revisions to, the Grant Writing Assistance Program.

Background:

WRCOG commenced the Grant Writing Assistance Program to assist member agencies in grant writing assistance on an as-needed basis as funding is available. The Program Guidelines were approved by the Executive Committee in September 2017, and WRCOG immediately received a number of requests by its member agencies to assist with grant opportunities allowed in the Program. Based on the volume of requests, staff requested additional funding for the Program to enable more assistance to member agencies. The Executive Committee approved an additional \$500,000 in funding to this Program in December 2017 for a total of \$700,000.

To date, approximately \$650,000 has been utilized on the following tasks, which are described in further detail in the following 'Program Benefits' section:

- Direct grant assistance for applications
- Advisory services to WRCOG member agencies
- Grant opportunity tables sent to member agencies on a bi-weekly basis
- Producing grant program fact sheets

Program Benefits

Direct Grant Assistance: The Program has provided direct grant assistance on over 40 grant applications and has assisted jurisdictions within Western Riverside County to attain over \$67 million in grant funding. The largest portion of this grant funding was a partnership with the City of Riverside for the grant application development of an Affordable Housing and Sustainable Communities Program and Transformative Climate Communities grants that will provide over \$47 million to housing projects and multi-modal transportation improvements, among other improvements. The next largest portion of grant funding attained is through the Active Transportation Program (ATP). The WRCOG Grant Writing

Assistance Program has helped attain over \$15 million in ATP funding for jurisdictions in Western Riverside County.

The Program is currently structured to focus on a few select grant opportunities to allow growth in the future based on success rates, feedback from users, and funding availability. Eligible grants are as follows:

- Caltrans Active Transportation Program (<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program>)
- Caltrans Sustainable Transportation Planning Grant Program (Transportation Planning Grants & Adaptation Planning Grants) (<https://dot.ca.gov/programs/transportation-planning/regional-planning/sustainable-transportation-planning-grants>)
- California Strategic Growth Council Affordable Housing and Sustainable Communities Program (AHSC) (<https://sgc.ca.gov/programs/ahsc/>)
- Clean Cities-related grants (<https://cleancities.energy.gov/>)
- New planning grant opportunities

The focus of the opportunities is in areas in which WRCOG provides assistance to its member agencies. To maintain flexibility with the Program, “new planning grant opportunities” are being added so that other grant opportunities related to planning may be considered. This category enables members to request assistance if any grant opportunities that focus on planning grants become available – such as those that help fund General Plans, Specific Plans, or Community Plans. The Program is not intended to assist infrastructure grant opportunities, i.e., TIGER, HSIP, FASTLANE, etc.

Advisory Services: In addition to direct assistance, the Program has provided advisory services to member agencies. This has provided member agencies the ability to discuss potential projects or ideas in order to align with the Grant Program that fits best. This service also enables member agencies to learn more about grant programs and the requirements that need to be met in order to attain and exhaust grant funding. Grant funding includes certain reporting requirements so it is also a benefit for member agencies to understand the requirements prior to submitting an application. This has been an aspect of the Program not quantifiable but has proved beneficial in ensuring the efficient use of a jurisdiction’s resources.

Grant Opportunity Tables and Grant Program Fact Sheets: A table that summarizes current grant opportunities and upcoming opportunities is disseminated to the TAC, PDC and PWC members, as well as other member agency staff on a bi-weekly basis. The table includes a synopsis of the grant program, the deadline for submittals, the level of effort needed to develop an application, success rate for each opportunity and other notes, including the number of applications awarded in relation to the number of applications submitted, if known. This table is updated constantly as grant opportunities are made available on a daily basis. In addition, fact sheets are produced for newer grant programs and larger grant programs that may be of interest to member agencies.

Proposed Revisions to Grant Writing Assistance Program Guidelines

The goal of this Program is to strengthen the subregion’s overall competitiveness for statewide funding and to provide needed supplemental support to jurisdictions prevented from seeking grant funds due to limited capacity and/or resources. The Program was able to kick-start as a result of higher-than-anticipated revenues from other programs that the Executive Committee decided to provide back to

member agencies. Those higher-than-anticipated revenues have since declined and are projected to decline further. WRCOG's current resources are insufficient to replenish the funds of the Grant Writing Assistance Program as a whole at a sustainable rate, so staff have reviewed the Program Guidelines to evaluate how the Program can become more sustainable. One caveat for the near-term future of the Program is that WRCOG is receiving Regional Early Action Planning (REAP) grant funds through SCAG with the goal of assisting member agencies increase housing production and planning. WRCOG has received approval from SCAG to allocate some of the REAP funds to assist member agencies develop grant applications in identified housing-related grant programs to help achieve this goal. All of the programs identified in the housing-related grant programs will be funded through REAP funds, which must be utilized by June 30, 2023.

Revision #1: The following grant programs will be added to the list of eligible grants that the Program can provide direct assistance:

- Transformative Climate Communities Program
- Infill Infrastructure Program
- Permanent Local Housing Allocations (PLHA)
- Transit Oriented Development Housing Program
- Mobile home Park Rehabilitation & Resident Ownership Program (MPRROP)
- Multi-family Housing Program

Staff is proposing to streamline the Program activities in order to ensure the fiscal sustainability of the program. The staff evaluation considered whether the Program can sustain the different components of the Program, how the Program has been utilized, where efficiencies can be created and the process in which assistance has been provided to member agencies.

Revision #2: Staff is proposing to implement the parameters listed below for the Program based on the following evaluation:

- Member agencies will be permitted direct assistance developing grant applications on one application per grant program per cycle, Call for Projects, or Notice of Funding Availability (NOFA).
 - e.g., jurisdictions will be provided direct assistance developing a grant application for ATP Cycle VI on one submittal.
- Member agencies will be limited to receiving direct assistance on grant application development for three grant applications every two-years.
- The Program will provide direct assistance on a grant application resubmittal once. Further resubmittals will not be provided Program assistance.

Revision #3: WRCOG has had an instance in which a member agency requested assistance to develop a grant application but did not actually submit the grant application. WRCOG is proposing to establish a policy that if the member agency requests assistance to develop a grant application but does not actually submit the grant application, the member agency will be required to reimburse WRCOG the costs for assistance.

Revision #4: There have also been instances in which a member agency requests assistance to develop a grant application but requests assistance to further develop the project proposal. This has cost the Program a sizeable amount of funding that the Program cannot sustain. Staff proposes to utilize a screening process when an initial request is submitted and is requesting that the member agency

requesting assistance submit an application that will include a project description and project parameters, if applicable. WRCOG is not able to provide services to member agencies to develop a project or conduct additional research on how a proposed project will score. Below is an excerpt from the proposed revised Program Guidelines.

Required Information to Initiate a Request for Assistance:

- To initiate assistance, member agencies are required to submit an application that will include a project description / parameters to WRCOG.
 - The Program will not provide services to develop a project or conduct research on how a proposed project will score.
 - The application template will be developed after the Guidelines are finalized and disseminated.
- The project description will be reviewed by grant writing professionals. WRCOG will determine if application development assistance will be provided based on the professional judgement of its grant writing professionals and application development schedule.

Revision #5: Certain grant programs have become ultra-competitive. The Program provides assistance on a few of them, but the ATP category is the most competitive. WRCOG is proposing to utilize a preliminary scoring criterion specifically for requests of assistance on ATP grant applications. WRCOG will utilize the preliminary score to commence a discussion with the requesting member agency. As part of this preliminary scoring criterion, requesting agencies will need to provide certain data. WRCOG is proposing to utilize these data points because they are data sets that are easily accessible. Moreover, they are categories which have been standardized as part of the ATP scoring criterion. Following is an excerpt from the proposed revised Program Guidelines that list what the member agency will need to provide when requesting assistance for an ATP application:

- A preliminary scoring criterion for the ATP will be utilized to determine if assistance will be provided by WRCOG. The criterion will be assessed by grant writing professionals. Member agencies will need to provide the following:
 - Proposed project's Disadvantaged Community (DAC) score
 - Project description
 - Accident data
 - Status of outreach conducted

Next Steps

WRCOG is asking for input on the proposed revisions. Please reach out to Christopher Tzeng (ctzeng@wrcog.us) with any comments. WRCOG has also presented the proposed revisions to the Program Guidelines to the Planning Directors Committee and Public Works Committee. After feedback is compiled, WRCOG will then present a final proposed Program Guidelines to each Committee. It is anticipated that this will take place in coming months of 2022.

Prior Action(s):

December 9, 2021: The Public Works Committee received and filed.

October 14, 2021: The Planning Directors Committee received and filed.

September 17, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

Transportation and Planning Department activities are included in the Agency's adopted Fiscal Year 2021/2022 Budget under the Transportation Department. In addition, these proposed revisions to the Grant Writing Assistance Program will ensure the long-term viability of the Program.

Attachment(s):

[Attachment 1 - Revised Grant Writing Assistance Program Guidelines](#)



WRCOG Grant Writing Assistance Program Guidelines 2.0

Program Overview: The WRCOG Grant Writing Assistance Program (Program), launched in September 2017, is designed to assist members in preparing proposals for grant opportunities. ~~WRCOG allocated funding for an initial pilot of the Grant Writing Assistance Program for its members.~~ To provide a Program that best assists WRCOG members, WRCOG staff convened a Focus Group of member agency-jurisdiction staff to provide feedback on Program specifics and develop Program Guidelines, which were approved by the WRCOG Executive Committee on September 11, 2017. The subsequent Guidelines 2.0 have been presented to the WRCOG Planning Directors Committee and Public Works Committee iteratively to ensure the Program continues to benefit WRCOG member jurisdictions.

Grant Writing Consultants: WRCOG released a Request for Proposals (RFP) in March 2017 for consultants to serve on a “bench” to provide grant writing assistance to WRCOG member agenciesjurisdictions. The bench of consultants is available to members on a first-come, first-served basis when funding opportunities for the selected grants become available. The consultants will assist members with the grant application process only, not with subsequent award management or project implementation. The following consultants were selected to assist our member agencies-jurisdictions with grant preparation:

- Alta Planning + Design
- Blais & Associates
- ~~KTUA~~
- National Community Renaissance
- WSP

Program Contact:

Christopher Tzeng

Program Manager, Transportation

Phone: (951) 405-6711

Email: ctzeng@wrcog.us

Website: <http://www.wrcog.us/266/Grant-Writing-Assistance>

Program Guidelines: The Guidelines define the parameters of the Program, including the following items:

1. Eligible grants;
2. Eligible activities:
- 2.3. Expectation of member agencies/jurisdictions accepting assistance;
- 3.4. Linkage to other WRCOG programs;
- 4.5. Screening process; and
- 5.6. Process to request grant writing assistance.

#1 - Eligible grants: ~~For this pilot, the~~ The Program focuses on a few select grant opportunities. Eligible grants are as follows:

- [Active Transportation Program](#)
- [Caltrans Sustainable Transportation Planning Grant Program](#) (Transportation Planning Grants & Adaptation Planning Grants)
- Housing related grant programs, as follows:
 - [Affordable Housing and Sustainable Communities Program](#)
 - [Transformative Climate Communities Program](#)
 - [Infill Infrastructure Program](#)
 - [Permanent Local Housing Allocations \(PLHA\)](#)
 - [Transit Oriented Development Housing Program](#)
 - [Mobilehome Park Rehabilitation & Resident Ownership Program \(MPRROP\)](#)
- [Multifamily Housing Program](#)
 -
- [Clean Cities](#) related grants
- New planning grant opportunities

Some of the grants identified in the “housing related grant programs” section are new additions to the Program and are highlighted in yellow. WRCOG is receiving REAP funds through SCAG with the goal of assisting local jurisdictions increase housing production and planning. WRCOG has received approval from SCAG to allocate some of the REAP funds to assist jurisdictions develop grant applications in these identified housing related grant programs to achieve this goal. All of the programs identified in the housing related grant programs will be funded through REAP funds that must be utilized by June 30, 2023.

To maintain flexibility with the Program, “new planning grant opportunities” are included so that other grant opportunities related to planning may be considered. This category enables members to request assistance if any grant opportunities that focus on planning grants become available – such as those that help fund General Plans, Specific Plans, or Community Plans.

*Ineligible Grants: The Program is **not** intended to assist infrastructure grant opportunities, i.e., TIGER, HSIP, FASTLANE, etc.*

Assistance with Clean Cities grants is available for WRCOG Clean Cities Coalition members only. Assistance is available for grant opportunities related to Clean Cities activities, such as electric vehicle charging stations and city / county fleet purchasing. Funding for assistance with these grants will be allocated from Coalition funds. WRCOG administers the Coalition on behalf of participating member agencies/jurisdictions which pay specific Coalition dues. This Program can increase the Coalition’s effectiveness by assisting Coalition members attain grant funding.

#2 - Eligible activities and assistance limitations: The Program will streamline the activities it provides assistance to member jurisdictions in order to ensure a fiscally supportable Program. WRCOG staff conducted an evaluation on necessary changes to enable a sustainable Program. This evaluation looked at if the Program can sustain the different components of the Program, how the Program has been utilized, where efficiencies can be created and the process in which assistance has been provided to member jurisdictions.

WRCOG will be implementing the parameters listed below for the Program based on the evaluation and input from WRCOG Committees:

- Jurisdictions will be permitted direct assistance developing grant applications on one (1) application per grant program per cycle.
 - e.g., Jurisdictions will be provided direct assistance developing a grant application for ATP Cycle VI on one (1) submittal.
- Jurisdictions will be limited to receiving direct assistance on grant application development for three (3) grant applications every two-years.
- The Program will provide direct assistance on a grant application resubmittal once. Further resubmittals will not be provided Program assistance.

#23 - Expectation of member ~~agency~~jurisdiction accepting assistance: WRCOG member ~~agencies~~jurisdictions must submit a formal request using the Application for Grant Writing Assistance form to WRCOG. WRCOG will only authorize a consultant to provide assistance if it is determined the project will be competitive based on the initial input provided by the requestor (see Screening Process – section #5).

~~a WRCOG member agency submits an Application to WRCOG for the eligible grant opportunities listed above.~~

In order for the Program to run effectively and utilize funds efficiently, the member ~~agency~~jurisdiction accepting grant writing assistance must agree to the following:

~~Define project parameters and provide consultant a basic project description~~

- Dedicate sufficient resources:
 - Obtain all necessary material on the information checklist provided by the consultant
 - Attend kick-off meeting to ensure consultant has needed information to prepare grant application
 - Respond to inquiries from the consultant in a timely manner
- Be the responsible party for grant submittal, including signatory on application and actual submittal of the application

It is expected that once the member ~~agency~~jurisdiction is awarded the assistance for a grant application, and the consultant is selected to assist, all parties will participate in a kick-off meeting to discuss the proposal and share necessary information to begin work on the grant application. The consultant will prepare the grant application and all necessary exhibits, tables, etc., for review by the member ~~agency~~jurisdiction staff. The member ~~agency~~jurisdiction will then provide comments to be addressed by the consultant, and the consultant will then revise the

application based on comments provided. Finally, the consultant will provide the member agencyjurisdiction staff with a final draft for review and submittal.

If the member jurisdiction does not actually submit the grant application, the member jurisdiction will be required to reimburse WRCOG the costs for assistance.

~~#3 – Linkage to other WRCOG programs: To qualify for assistance through the Program, projects must meet the following specific criteria. First, grant proposals receiving assistance must show a nexus to the core components of WRCOG’s Economic Development and Sustainability Framework (Framework). The Economic Development and Sustainability Framework is a foundational document for planning in Western Riverside County consisting of six core components adopted by the Executive Committee. In addition, grant proposals must also demonstrate a nexus to a regionally significant plan, such as WRCOG’s Subregional Climate Action Plan, the Western Riverside County Active Transportation Plan, and/or the RCTC Long-Range Plan. Lastly, a grant proposal is preferred to be multi-jurisdictional, but is not mandatory — this is to align with many grant opportunities that favor larger, regional projects.~~

#4 - Process to request grant writing assistance:

1. Member agencyjurisdiction submits an **aApplication**, formally requesting grant writing assistance with a specific grant. WRCOG will leave it to the discretion of the member agencyjurisdiction how this request is made, whether it is through the elected body, WRCOG representative, or other party to act on behalf of the City. WRCOG will assume that if it receives a request for assistance from a member agencyjurisdiction representative, that representative is authorized to act on behalf of the member agencyjurisdiction.
 - a. ~~WRCOG prepared a Grant Writing Assistance Interest Form (Interest Form), to enable jurisdictions to indicate potential interest in receiving support for a specified grant funding category/categories, tentatively reserving a place in line for grant writing assistance. This is in lieu of the varying time tables for each grant opportunity and the first come first served nature of the assistance.~~
 - b. ~~An Interest Form is not required, but recommended for those wishing to apply for assistance with grant opportunities which become available later in the Program cycle.~~
2. WRCOG staff and its grant writing professionals will review the applications within seven calendar days and determine whether the request meets the criteria, guidelines, as noted below.
3. If the Application meets the criteria set in these Guidelines, WRCOG will work with the applicant to select a proper consultant from the list of pre-approved consultants.
4. Kick-off meeting will be held with agencyjurisdiction and consultant.

#5 - Screening process: In order to ensure funds for the Program are utilized effectively and efficiently, an Application must be submitted to WRCOG for review. The application has been updated to ensure a sustainable Program moving forward.

Required information to initiate request assistance

- To initiate assistance, member jurisdictions are required to submit an **application** that will include a project description/parameters to WRCOG.
 - The Program will not provide services to develop a project or conduct research on how a proposed project will score.
- The project description will be reviewed by grant writing professionals. WRCOG will determine if application development assistance will be provided based on the

professional judgement of its grant writing professionals and application development schedule.

- Furthermore, a preliminary scoring criterion for the ATP will be utilized to determine if assistance will be provided by WRCOG. The criterion will be assessed by grant writing professionals. Member jurisdictions will need to provide the following:
 - Proposed project's Disadvantaged Community (DAC) score
 - Project description
 - Accident data
 - Status of outreach conducted

~~Upon receipt the Application will be reviewed to ensure Program criteria, as outlined above, are met, demonstrating a nexus to the Framework as well as a regionally significant plan, and the project will generate a competitive application, as assessed by such factors as being multi-jurisdictional. WRCOG and consultants will also confirm, based on timing of Application receipt, whether there is sufficient time to develop a competitive grant application.~~

The criteria set in these Guidelines, serve as basic standards for proposals to be evaluated. The selection of proposals for grant writing assistance will be at the discretion of WRCOG based on available funding, and WRCOG reserves the right to decide which proposals receive grant writing assistance.

~~Tentatively, no member will receive assistance on more than two grants. This is a soft limit as it will be based on the number of applications received.~~

Nothing in this Program will be construed as limiting member agenciesjurisdictions from hiring other consultants to prepare grants on their behalf.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Fiscal Year 2020/2021 Audit

Contact: Terry Shea, Partner, Rogers, Anderson, Malody, & Scott, LLP, Terry@ramscpa.net, (909) 889-0871

Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740

Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide information on WRCOG's Fiscal Year (FY) 2020/2021 Audit.

Background:

WRCOG's auditors are providing an unmodified opinion on the FY 2020/2021 Annual Comprehensive Financial Report (ACFR). An unmodified opinion is the highest form of assurance an auditing firm can provide to its client and means that the audit and associated Agency financials are both in good form and the accounting practices are solid.

WRCOG received the distinguished "Certificate of Achievement for Excellence in Financial Report" from the Government Finance Officers Association for seven consecutive years, most recently the FY 2019/2020 Award. The Award recognizes that the Agency is transparent, has provided full disclosure of its financial statements, and that the users of the ACFR have all the information needed to draw a financial conclusion of the Agency.

Financial Highlights

Revenues / Expenditures: In FY 2020/2021, General Fund revenues totaled approximately \$8.6 million, an increase of approximately 15% compared to the prior year. This increase is primarily attributable to the TUMF and PACE Programs. TUMF mitigation fees were higher because more permits were issued during the fiscal year resulting in an increased amount of revenue from the TUMF Program. PACE fees increased significantly due to a significant increase in early payoffs. These early payoffs require additional processing and additional fees were collected due to this.

In FY 2020/2021, General Fund expenditures totaled approximately \$7.5 million, an increase of approximately 18% compared to the prior year. Expenditures in the General Government remained mostly stable with a minor increase. Energy expenditures have increased primarily due to the decline of

the PACE Programs and legal fees related to termination of the Residential PACE Program. Lastly, the Environmental Department experienced an increase in expenditures due to additional work performed in the Used Oil and Clean Cities Programs.

In FY 2020/2021, TUMF revenues totaled approximately \$59.8 million, an increase of approximately 21% compared to the prior year. The increase in TUMF mitigation revenues is due to higher collection of fees in the current fiscal year. This is primarily attributable to a significant increase in single-family and multi-family home construction happening in Western Riverside County. The increase in other TUMF revenues is related to revenue recovery associated with WRCOG's dispute with the City of Beaumont, where more revenues were recovered in the current fiscal year than the prior year. Lastly, investment income decreased in the TUMF Fund due to unrealized losses on fair market values on investments.

In FY 2020/2021, TUMF expenditures totaled approximately \$45 million, a decrease of approximately 27% compared to the prior year. The decrease in TUMF expenditures is due to less TUMF projects being paid out and completed, and more projects programmed onto the Transportation Improvement Program (TIP). TUMF project liabilities are programmed according to the anticipated revenues on a five-year budget known as the TIP. At the end of each fiscal year, the unexpended projects are rolled over on the TIP into the next fiscal year and the unexpended current year projects on the TIP are booked into the current fiscal year. As such, the TIP assumed less projects to be programmed into the current fiscal year, which resulted in a lower liability.

Fund Balances: At the end of FY 2020/2021, the General Fund's total fund balance was \$13.7 million, as compared to \$12.6 million for the prior fiscal year. The increase of \$1.1 million, or 8.6%, was mostly a result of the increased revenues in the TUMF Program mitigation fees and PACE Program fees. As a measure of the General Fund's liquidity, it is useful to compare both total fund balance and spendable fund balance to total fund expenditures. The non-spendable portion of fund balance was \$61,000; restricted fund balance in the General Fund was \$366,611, which is funds held in a pension stabilization fund held in a Section 115 Trust. The assigned portion was \$220,000 for the Fellowship Program, and the unassigned portion at \$13 million. The current year's unassigned fund balance is 173% of the total General Fund expenditures of \$7.5 million, as compared to 173% of the total General Fund expenditures for FY 2019/2020. The total fund balance of the General Fund for the current year is 182% of the total general fund expenditures as compared to 186% for the prior year.

At the end of FY 2020/2021, the TUMF's total fund balance was \$17.2 million, as compared to \$2.5 million for the prior fiscal year. The increase of \$14.7 million, or 592%, was mostly a result of the decrease in TUMF projects that were reimbursed during the fiscal year and less TUMF project liabilities booked in FY 2020/2021. As such, the TIP assumed less projects to be programmed into the current fiscal year, which resulted in a lower liability, and in combination with increased revenues, increased the TUMF fund's net position.

Net Position: WRCOG's total net position increased by 493.4%, or \$18 million, during FY 2020/2021 compared to the prior year's decrease of \$12.7 million. The increase in net position was mostly due to a decrease in TUMF reimbursements. Total liabilities decreased 8.4%, or \$7.9 million, during FY 2020/2021 compared to the prior year, mostly due to the decrease in TUMF reimbursements. TUMF project liabilities are programmed according to the anticipated revenue on the TIP. Current assets increased from \$91 million in FY 2019/2020 to \$100.1 million, or 10.8%. This increase in current assets is attributable to the difference in TUMF revenues received over projects completed and paid out. Following are the three components of net position and their respective fiscal year-end balances:

1. Net Investment in Capital Assets represents 1.5%, or \$218,000 of WRCOG's total net position for FY 2020/2021 compared to -8%, or \$293,000, for FY 2019/2020. The decrease is attributable to the depreciation of existing capital assets and write-offs due to WRCOG moving its offices.
2. Restricted net position accounts for 36%, or \$5.2 million, of WRCOG's total net position for FY 2020/2021 compared to -3.1%, or \$112,000, for FY 2019/2020. This component of net position represents external restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation. Restricted net position applies to TUMF as the administration plan requires that WRCOG hold the funds until a Zone has an opportunity to claim use of the funds through the TIP. The jurisdiction located within that particular Zone must demonstrate it has expended its own funds and is requesting reimbursement and has provided the appropriate supporting documentation.
3. Unrestricted net position accounts for 62.5%, or \$9 million, of WRCOG's total net position for FY 2020/2021 compared to 111.1%, or -\$4.1 million for FY 2019/2020. This component of WRCOG's total net position may be used to meet WRCOG's ongoing obligations to creditors.

Prior Action(s):

January 27, 2022: The Finance Directors Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - FY 2020/2021 Annual Comprehensive Financial Report](#)

[Attachment 2 - Internal Control Report](#)

[Attachment 3 - SAS114 Letter](#)

Attachment

FY 2020/2021 Annual Comprehensive Financial Report



Annual Comprehensive Financial Report

For Fiscal Year Ended June 30, 2021

Western Riverside Council of Governments
Riverside, CA

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**JUNE 30, 2021
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**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**JUNE 30, 2021
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Introductory Section

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Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale
City of Hemet • City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco
City of Perris • City of Riverside • City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District
Western Municipal Water District • Riverside County Superintendent of Schools

January 18, 2022

To the Western Riverside Council of Governments and Citizens of Western Riverside County:

Letter of Transmittal

The Annual Comprehensive Financial Report for the Western Riverside Council of Governments (WRCOG) for the fiscal year ended June 30, 2021 is hereby submitted in accordance with the provision of Section 6505 of the Government Code of the State of California (the State). The report contains financial statements that have prepared in conformity with generally accepted accounting principles (GAAP) in the United States prescribed for governmental entities. Responsibility for the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the Western Riverside Council of Governments (WRCOG). To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner that presents fairly the financial position and changes in financial position of the various funds of WRCOG. All disclosure necessary to enable the reader to gain an understanding of WRCOG's financial activities have been included. Because the cost of an internal control should not exceed the benefits to be derived, the objective is to provide reasonable, rather than absolute assurance, that the financial statements are free of material misstatements.

Rogers, Anderson, Malody & Scott, LLP has issued an unmodified opinion on WRCOG's financial statements for the year ended June 30, 2021. The independent auditor's report is located at the front of the financial section of this report.

The management's discussion and analysis (MD&A) immediately follows the independent auditors report and provides a narrative, overview, and an analysis of the basic financial statements. The MD&A was designed to complement this letter of transmittal and should be read in conjunction with it.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to WRCOG for its ACFR for the fiscal year ended June 30, 2020. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized ACFR. This report must satisfy both GAAP and applicable legal requirements.

Profile of the Government

WRCOG was formed in November 1989 as a California Joint Powers Authority under the Government Code Section 6500 et. seq., of the State of California. WRCOG strives to unify Western Riverside County so that it can speak with a collective voice on important issues that affect its members. Representatives from 17 cities, the County of Riverside, the Eastern and Western Municipal Water Districts, the Riverside County Superintendent of Schools and the Morongo Band of Mission Indians have seats on WRCOG Executive Committee, the group that sets policy for the Agency. WRCOG's many areas of activity cover such programs as transportation, energy, community growth and development, and environment.

Major Initiatives

Transportation Uniform Mitigation Fee (TUMF) Program: WRCOG developed and administers the TUMF Program, a multi-jurisdictional fee program that ensures that new development in the subregion does not create additional congestion on regional highways. Fees paid by new residential and non-residential development will contribute to the construction of nearly \$3 billion in transportation and transit improvements in Western Riverside County. The TUMF Program will construct 3,100 new lane miles, improve 47 interchanges, construct 39 bridges and 10 railroad grade separations, provide more than \$61 million for regional transit improvements, and nearly \$60 million for acquisition of sensitive habitat.

To date, WRCOG has received more than \$950 million in TUMF revenue since program inception in 2003. Over 110 TUMF-funded projects have been completed; 22 are under construction; 9 are in right-of-way acquisition; and 38 are in the planning, environmental, or engineering stages. The TUMF Program has funded and delivered more than \$1 billion in transportation projects since it began in 2003.

Property Assessed Clean Energy Program (PACE) Program: In 2011, WRCOG launched the WRCOG PACE Program a regional and statewide effort that provides financing to residential and commercial property owners for the installation of energy efficient, renewable energy, seismic strengthening, and water conservation improvements to homes and businesses in the subregion and throughout California. Over 90,000 residential projects have been completed, representing approximately \$2 billion in funding. Since 2020, roughly 15 commercial projects have been completed totaling over \$95 million. These completed projects have saved over 3.85 billion kWh, 2.39 billion gallons of water, and over 1.03 million tons of greenhouse gas emissions (GHG).

Program participants complete an application and work with a contractor to make the improvements. Repayment occurs through the property owner's annual property tax bill, allowing property owners to pay the assessment over time. The Program includes multiple benefits. For property owners, energy and water conservation improvements will yield reduced utility bills and can improve property values. For Western Riverside County, the Program will create energy savings for the fast-growing region, reduce GHG emissions associated with energy use, and bring and retain needed jobs for area contractors.

The HERO Program has also expanded throughout California. As of 2020, over 380 jurisdictions have joined the statewide Program, continuing to save billions of gallons of water, reducing millions of tons of GHG, and saving billions of kWh. This expansion has allowed commercial PACE to increase its presence and give business owners new financing opportunities, including new construction and retrofitting older buildings. PACE financing continues to offer homeowners and businesses with alternative financing while offering renewable energy, water conservation, and energy efficient products.

During Fiscal year 20/21, WRCOG's partner in the residential HERO Program, Renovate America, terminated its HERO product and subsequently filed for Chapter 11 Bankruptcy in December 2020, effectively ending the Program. Additionally, at the December 2020 WRCOG Executive Committee meeting, staff was directed to terminate the remaining residential PACE administration agreements with the two other companies that have partnered with WRCOG, Renew Financial and PACE Funding Group. Going forward, all WRCOG PACE Program updates will be focused solely on the commercial, or C-PACE, element of the Program.

Western Community Energy: Established in 2018, WCE is a Joint Powers Authority (JPA), that represents 7-member cities to provide electric generation service within its respective jurisdictions. WCE is a CCA program that gives local government the opportunity to buy electricity directly from its source and then offers it to the community at a more competitive rate than the current utility provider.

On May 24, 2021, WCE declared a fiscal emergency, which ultimately led to WCE filing for Chapter 9 bankruptcy protection. Multiple factors led to WCE declaring its fiscal emergency, including increased energy usage due the COVID lockdown, increased energy costs, increased delinquencies due to COVID and record-high heatwaves in the Fall of 2020. While other CCAs and utilities in California experienced similar events and challenges, they were able to draw on reserves that were built up over years of operation to overcome these challenges. As WCE commenced operation right as these issues started to happen, it did not have the opportunity to build financial reserves and had no cushion to fall back on.

Used Oil and Filter Collection Program: WRCOG's Regional Used Oil Program helps protect groundwater and the environment from the hazards of improperly disposed motor oil. WRCOG's Used Oil and Oil Filter Exchange events have been an effective tool in educating and facilitating the proper recycling of used motor oil and used oil filters in various WRCOG jurisdictions. The primary objective of hosting the events is to educate individuals who change their own oil, the Do-It-Yourselfer (DIYer), promoting the recycling of used oil and oil filters; therefore, an auto parts store is a great venue for educating the DIYer. In addition to promoting used oil / oil filter recycling, WRCOG staff informs the DIYer about the County-wide HHW Collection Program where residents can drop-off other automotive and household hazardous products for free.

Western Riverside Energy Partnership (WREP): This Partnership originally consisted of WRCOG, Southern California Edison, and 14 member jurisdictions. In 2013, Southern California Gas Company joined the Partnership. The Partnership is designed to optimize opportunities for participating jurisdictions to achieve both short- and long-term sustainable energy savings, reduce utility bills, and enhance the level of comfort by retrofitting municipal buildings and facilities. A public outreach program encouraging residents in Western Riverside County to conserve energy is also part of the Partnership.

Clean Cities Coalition (Coalition): WRCOG's Clean Cities Coalition is nationally-recognized for its efforts to promote clean air by encouraging the use of alternative fuel vehicles and the development of alternative fuel infrastructure, technologies, and education. The Coalition hosts educational live webinars and events to bring together groups of leading policymakers, fleets, sustainability directors, and legislators to discuss the importance of clean technology transportation.

Solid Waste Cooperative: California has continued to pass legislation (AB 341, AB 1826, AB 827, and SB 1383) requiring jurisdictions to implement processes that promote business and multi-family complex recycling and organics recycling programs. WRCOG's Solid Waste Committee works with its partners and the California Department of Resources Recycling and Recovery (CalRecycle) to discuss solid waste issues and ways to address mandates.

Streetlight Program: At the direction of the Executive Committee, WRCOG developed a Regional Streetlight Program that will allow jurisdictions (and Community Service Districts) to purchase streetlights within their boundaries that are currently owned and operated by SCE. Once the streetlights are owned by the member jurisdiction, the lamps will be retrofitted to Light Emitting Diode (LED) technology to provide more economical operations (i.e., lower maintenance costs, reduced energy use, and improvements in public safety). Local control of the streetlight system provides jurisdictions with opportunities for future revenue generation such as digital-ready networks, and telecommunications and information technology strategies.

The Program seeks to provide cost-efficiencies for local jurisdictions through the purchase, retrofit, and maintenance of streetlights within jurisdictional boundaries, without the need of additional jurisdictional resources. As a regional Program, WRCOG is working with participating jurisdictions to move through the acquisition process, develop financing recommendations, develop and update regional and community-specific streetlight standards, and implement a regional operations & maintenance (O&M) agreement that will enhance the level of service currently provided by SCE.

Sustainability Framework: WRCOG's Sustainability Framework provides the foundation for a healthycommunities planning movement in Western Riverside County. Implementation of ideas in the Framework can yield positive co-benefits in health and move the region towards a better quality of life. For example, recently, twelve cities in Western Riverside County joined together to develop a Subregional Climate Action Plan (CAP). The CAP goals include promoting economic development and job growth, energy and cost savings for residents and business owners, water efficiency and conservation, reduction in solid waste, improved air quality, and the promotion of active and healthy communities. The CAP strategies can be uniformly applied, or tailored as needed, for adoption by individual jurisdictions.

Fellowship Program: In February 2016, the Executive Committee approved the creation of a one-year pilot Public Service Fellowship Program, to be administered by WRCOG in Western Riverside County, in partnership with the University of California, Riverside (UCR), and California Baptist University (CBU). The goal of this Program is to retain local students to fulfill the subregion's need for a robust public sector workforce and to combat the often-mentioned "brain drain" that Riverside County experiences when local students graduate but then leave the region to seek full-time employment elsewhere. The Fellowship Program is geared towards students graduating from UCR and CBU to engage them in career opportunities with local governments and agencies in a way that is mutually beneficial to both the Fellows and the agency.

WRCOG is responsible for general Program administration and oversight, maintaining employment of the Fellows, soliciting interest from local government agencies, serving as the liaison between member agencies and the universities, providing Program funding, and coordinating payment of Fellowship stipends. UCR and CBU are responsible for soliciting interest from students, reviewing applications and conducting interviews, recommending local government agency placements, and communicating regularly with Fellows. WRCOG, UCR, and CBU also provide ongoing training to Fellows on career readiness and other theoretical topics during regular Networking Sessions to support their hands-on work experience. A representative from each University serves as an "advisor" to answer questions from the Fellows or host agencies, monitor the Fellows' performance, handle HR-related issues or complaints in collaboration with WRCOG, and provide needed support to ensure that the Fellowship placement is successful.

Financial Planning

A successful fiscal year always starts during the creation of the budget process. Management staff will begin to gather data and discuss planning of the budget around January of every year. Management will describe their needs in terms of increased line items and justify that with any increases they foresee in revenues for the upcoming fiscal year.

The first time the draft budget is presented publicly at WRCOG's sub-committee level. The Administration & Finance Committee, which is comprised of 11 of WRCOG's Executive Committee members, will review and discuss the budget, usually at its March or April meeting and make any recommendations and have it forwarded on to the Technical Advisory Committee (TAC), which is comprised of the City Managers and Agency Directors of WRCOG's member agencies. This meeting of the TAC usually occurs within the same month as the Administration & Finance Committee. After it is recommended for approval, the budget's next stop is at WRCOG's Executive Committee meeting (usually in June). Once approved by the Executive Committee, the budget is approved by the General Assembly. The General Assembly is usually held at an off-site location and generally on the fourth Thursday of every June. The General Assembly is comprised of a majority of all City Councils, County Board of Supervisors, and other Board Members that represent WRCOG.

The budget itself is presented at the function level. It is displayed as follows: general government, transportation, energy, and environment. With the exception of the general government, each function is self-sufficient and able to fund its own expenditures through revenue generated. The general government; however, does not bring in enough revenue to cover all of the expenditures such as rent, legal, consulting, and payroll, and because of this, must charge overhead to offset the difference. The overhead is calculated during the budget process and allocated to each function in the most equitable method possible. This is usually based on the amount of revenue generated as a percentage of the total agency revenue.

The creation of the budget entries is part of the internal control process. One member of the Fiscal staff is to enter the journal, while another member approves. WRCOG's IT consulting firm is the only member of WRCOG that is allowed to assign functions within the accounting system. The goal of creating internal controls is to ensure that one person cannot create, approve, and issue a check, wire, or any other sensitive piece of information. WRCOG follows the policy that at least two, if not three, signatures are required to approve any check requests and the amount must be verified against the approved budget to ensure there are sufficient funds available to expend.

The Executive Committee of WRCOG has provided outstanding leadership and has provided staff with excellent resources, which are reflected in the programs delivered to the various members. WRCOG continues to be counted on to provide regional perspective while respecting local control.

WRCOG's Executive Committee approves all financial policies relevant to every aspect of the agency's accounting and as such, none of the policies approved during the year, or in year's past, had a significant impact on the current period's financial statements.

A successful fiscal year always starts during the creation of the budget process. Management staff will begin to gather data and discuss planning of the budget around January of every year. Management will describe their needs in terms of increased line items and justify that with any increases they foresee in revenues for the upcoming fiscal year.

The first time the draft budget is presented publicly at WRCOG's sub-committee level. The Administration & Finance Committee, which is comprised of 11 of WRCOG's Executive Committee members, will review and discuss the budget, usually at its March or April meeting and make any recommendations and have it forwarded on to the Technical Advisory Committee (TAC), which is comprised of the City Managers and Agency Directors of WRCOG's member agencies. This meeting of the TAC usually occurs within the same month as the Administration & Finance Committee. After it is recommended for approval, the budget's next stop is at WRCOG's Executive Committee meeting (usually in June). Once approved by the Executive Committee, the budget is approved by the General Assembly. The General Assembly is usually held at an off-site location and generally on the fourth Thursday of every June. The General Assembly is comprised of a majority of all City Councils, County Board of Supervisors, and other Board Members that represent WRCOG.

The budget itself is presented at the function level. It is displayed as follows: general government, transportation, energy, and environment. With the exception of the general government, each function is self-sufficient and able to fund its own expenditures through revenue generated. The general government, however, does not bring in enough revenue to cover all the expenditures such as rent, legal, consulting, and payroll, and because of this, must charge overhead to offset the difference. The overhead is calculated during the budget process and allocated to each function in the most equitable method possible. This is usually based on the amount of revenue generated as a percentage of the total agency revenue.

The creation of the budget entries is part of the internal control process. One member of the Fiscal staff is to enter the journal, while another member approves. WRCOG's IT consulting firm is the only member of WRCOG that is allowed to assign functions within the accounting system. The goal of creating internal controls is to ensure that one person cannot create, approve, and issue a check, wire, or any other sensitive piece of information. WRCOG follows the policy that at least two, if not three, signatures are required to approve any check requests and the amount must be verified against the approved budget to ensure there are sufficient funds available to expend.

The Executive Committee of WRCOG has provided outstanding leadership and has provided staff with excellent resources, which are reflected in the programs delivered to the various members. WRCOG continues to be counted on to provide regional perspective while respecting local control.

WRCOG's Executive Committee approves all financial policies relevant to every aspect of the agency's accounting and as such, none of the policies approved during the year, or in year's past, had a significant impact on the current period's financial statements.

Awards and Acknowledgments

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Western Riverside Council of Governments for its annual comprehensive financial report for the fiscal year ended June 30, 2020. This was the fifth consecutive year that the government has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current annual comprehensive financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

Sincerely,

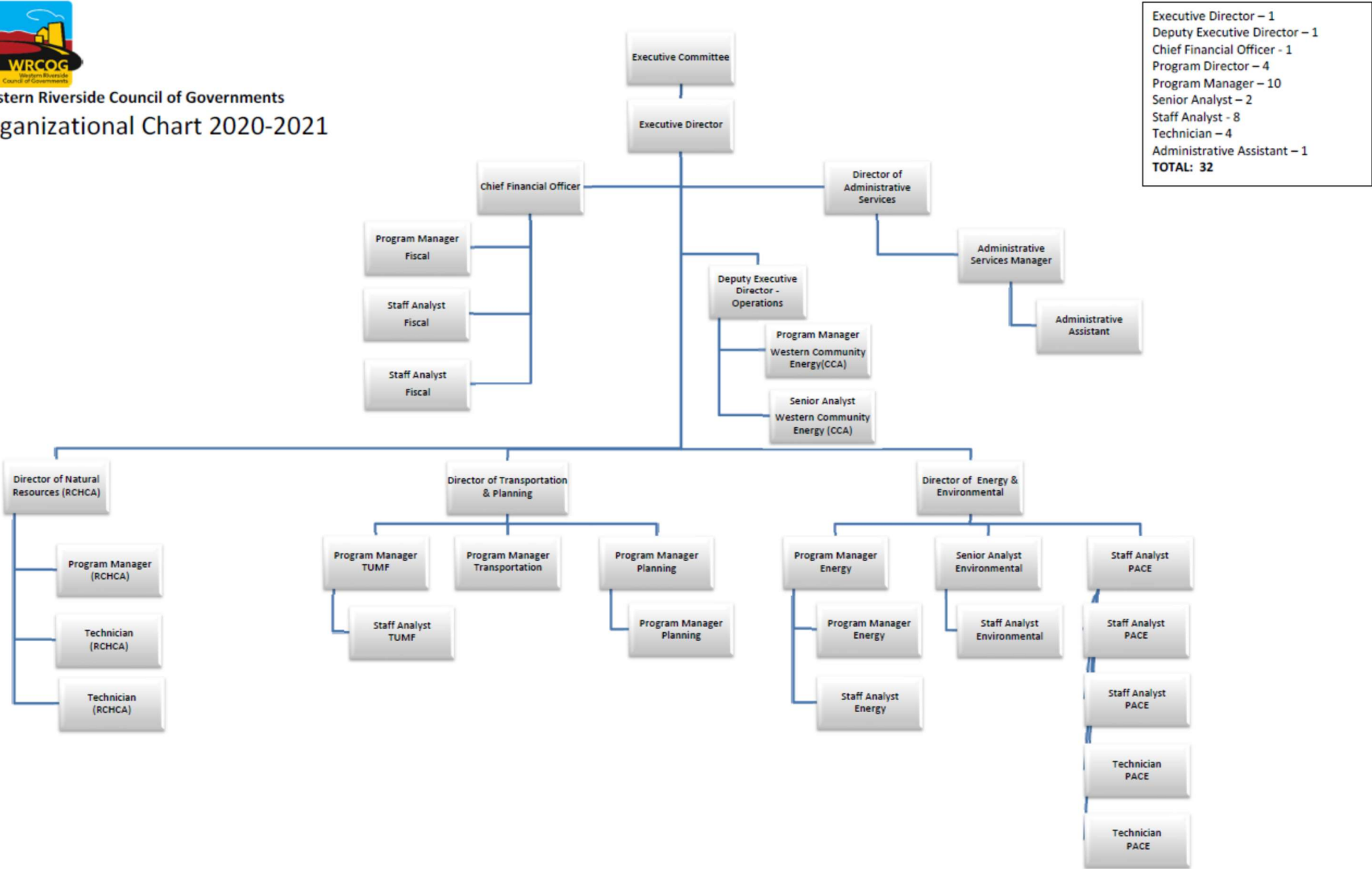
A handwritten signature in black ink, appearing to read "ARj", with a stylized flourish at the end.

Andrew Ruiz
Chief Financial Officer



Western Riverside Council of Governments

Organizational Chart 2020-2021



Western Riverside Council of Governments

List of Principal Officials As of June 30, 2021

Executive Committee Members

Name and position	Title	Agency
Kevin Bash	Chair	City of Norco
Karen Spiegel	Vice-Chair	County of Riverside, District 2
Crystal Ruiz	2 nd Vice-Chair	City of San Jacinto
David Happe	Member	City of Banning
Mike Lara	Member	City of Beaumont
Wendy Hewitt	Member	City of Calimesa
Jordan Ehrenkranz	Member	City of Canyon Lake
Jacque Casillas	Member	City of Corona
Ike Bootsma	Member	City of Eastvale
Russ Brown	Member	City of Hemet
Chris Barajas	Member	City of Jurupa Valley
Brian Tisdale	Member	City of Lake Elsinore
Matt Liesemeyer	Member	City of Menifee
Victoria Baca	Member	City of Moreno Valley
Lori Stone	Member	City of Murrieta
Rita Rogers	Member	City of Perris
Rusty Bailey	Member	City of Riverside
Maryann Edwards	Member	City of Temecula
Ben Benoit	Member	City of Wildomar
Kevin Jeffries	Member	County of Riverside, District 1
Chuck Washington	Member	County of Riverside, District 3
Jeff Hewitt	Member	County of Riverside, District 5
Brenda Dennstedt	Member	Western Municipal Water District
Ronald Sullivan	Member	Eastern Municipal Water District
Dr. Judy White	Member	Riverside County Superintendent of Schools

Management Staff

Kurt Wilson, Executive Director
Chris Gray, Deputy Executive Director
Andrew Ruiz, Chief Financial Officer
Casey Dailey, Director of Energy & Environmental Programs
Princess Hester, Administrative Services Director



Government Finance Officers Association

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Achievement
for Excellence
in Financial
Reporting

Presented to

**Western Riverside Council of Governments
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

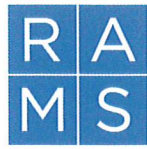
Executive Director/CEO



Financial Section

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ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

735 E. Carnegie Dr. Suite 100
San Bernardino, CA 92408
909 889 0871 T
909 889 5361 F
ramscpa.net

Independent Auditor's Report

PARTNERS

Brenda L. Odle, CPA, MST
Terry P. Shea, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Bradford A. Welebir, CPA, MBA, CGMA
Jenny W. Liu, CPA, MST

Executive Committee
Western Riverside Council of Governments
Riverside, California

MANAGERS / STAFF

Gardenya Duran, CPA, CGMA
Brianna Schultz, CPA, CGMA
Seong-Hyea Lee, CPA, MBA
Evelyn Morentin-Barcena, CPA
Veronica Hernandez, CPA
Laura Arvizu, CPA
Xinlu Zoe Zhang, CPA, MSA
John Maldonado, CPA, MSA
Thao Le, CPA, MBA
Julia Rodriguez Fuentes, CPA, MSA

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Western Riverside Council of Governments (WRCOG), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise WRCOG's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of WRCOG, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

MEMBERS

American Institute of
Certified Public Accountants

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for CPA Firms*

*Governmental Audit
Quality Center*

*Employee Benefit Plan
Audit Quality Center*

California Society of
Certified Public Accountants

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of WRCOG and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Responsibility of Management for the Financial Statements

WRCOG's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about WRCOG's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of WRCOG's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about WRCOG's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information Included in the Annual Report

Management is responsible for the other information as listed in the introduction section and statistical section of the table of contents included in the annual report. The other information comprises the information included in the Annual Comprehensive Financial Report but does not include the financial statements and our auditor's report thereon. Our opinions on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 18, 2022 on our consideration of WRCOG's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WRCOG's internal control over financial reporting and compliance.

Rogers, Anderson, Maloddy & Scott, LLP.

San Bernardino, California
January 18, 2022

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**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

This section of the Western Riverside Council of Governments (WRCOG) Annual Comprehensive Financial Report presents a narrative overview and analysis of WRCOG's financial activities for the fiscal year ended June 30, 2021. Management encourages readers to consider the information presented here in conjunction with the Letter of Transmittal.

OVERVIEW OF THE FINANCIAL STATEMENTS

This management's discussion and analysis (MD&A) is intended to serve as an introduction to WRCOG's basic financial statements. WRCOG's basic financial statements include three components:

- Government-Wide Financial Statements
- Fund Financial Statements
- Notes to the Basic Financial Statements

The following required supplemental information has been included in this report:

- Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
- Schedule of WRCOG's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date
- Schedule of Plan Contributions
- Schedule of Changes in the Net OPEB Liability and Related Ratios
- Schedule of OPEB Contributions

The following other information has been included in this report:

- Statistical Section

Government-Wide Financial Statements are designed to provide readers with a broad overview of WRCOG finances in a manner similar to private-sector business.

The *Statement of Net Position* presents information on all WRCOG's assets and deferred outflows of resources as well as liabilities and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position serve as a useful indicator of whether the financial position of WRCOG is improving or declining.

The *Statement of Activities* presents information showing how WRCOG's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (such as revenues pertaining to uncollected TUMF fees or expenses pertaining to earned but unused vacation and sick leave).

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

Fund Financial Statements only utilizes governmental funds. The focus of governmental fund financial statements is on major funds. Major funds are determined based on minimum criteria set forth by the Governmental Accounting Standards Board (GASB). Like other state and local governments, WRCOG uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Fund accounting is also used to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental Funds are used to account for essentially the same functions as *governmental activities* in the government-wide financial statements. Unlike the government-wide financial statements, governmental fund financial statements often have a budgetary orientation, are prepared on the modified accrual basis of accounting, and focus primarily on the sources, uses, and balances of current financial resources.

Because the focus of governmental funds is narrower than that of the governmental-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The governmental funds' balance sheet and statement of revenues, expenditures, and changes in fund balances are accompanied by reconciliation to the government-wide financial statements in order to facilitate comparison between governmental funds and governmental activities.

WRCOG maintains two major governmental funds organized to their type (general and special revenue). The governmental fund statements present the financial information of each major fund in separate columns.

Notes to the Basic Financial Statements provide additional information other than that displayed on the face of the financial statements and are essential for the fair presentation of the financial information in the government-wide and fund financial statements.

Required Supplementary Information, in addition to this MD&A, presents schedules of the proportionate share of net pension liability, schedule of plan contributions, schedule of changes in net OPEB liability, schedule of OPEB contributions, plus budget and actual information.

FINANCIAL HIGHLIGHTS

- Total net position of WRCOG was \$14.3 million and consisted of net investment in capital assets of \$218,171, restricted net position of \$5.2 million, and unrestricted net position of \$9 million.
- At June 30, 2021, WRCOG's assets of \$101 million plus deferred outflows of resources of \$1.7 million was more than its liability of \$87 million and deferred inflows of resources of \$1.4 million resulting in a net position of \$14.3 million.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Analysis of Net Position – Net Position may serve as a useful indicator of a government's financial position. At the end of the current fiscal year, WRCOG reported net position, with total assets and deferred outflows of resources more than liabilities and deferred inflows of resources by \$14.3 million.

Net pension liability is the amount needed to fully fund WRCOG's defined benefit plan. The net pension liability at June 30, 2020 was \$2.9 million and increased to \$3.1 million at June 30, 2021.

Deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources until then. WRCOG reports deferred outflows related to pensions and OPEB.

Deferred inflows of resources represent an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources until that time. WRCOG reports deferred inflows also related to pensions and OPEB.

The table below provides summarized data from the Statement of Net Position for WRCOG as of June 30, 2021, as compared to the prior year:

**Statement of Net Position
As of June 30**

	<u>2021</u>	<u>2020</u>
Current and other assets	\$ 100,908,454	\$ 91,034,114
Capital assets being depreciated	<u>218,171</u>	<u>293,345</u>
Total Assets	<u>101,126,625</u>	<u>91,327,459</u>
Deferred Outflows of Resources	<u>1,676,943</u>	<u>1,743,482</u>
Current and other liabilities	70,001,158	75,862,398
Long-term obligations	<u>17,036,351</u>	<u>19,115,080</u>
Total Liabilities	<u>87,037,509</u>	<u>94,977,478</u>
Total Deferred Inflows or Resources	<u>1,418,044</u>	<u>1,741,105</u>
Net Position:		
Net investment in capital assets	218,171	293,345
Restricted	5,164,059	111,838
Unrestricted	<u>8,965,785</u>	<u>(4,052,825)</u>
Total Net Position	<u><u>\$ 14,348,015</u></u>	<u><u>\$ (3,647,642)</u></u>

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

WRCOG's total net position increased by 493.4%, or \$18 million, during fiscal year 2020-2021 compared to the prior year's decrease of \$12.7 million. The increase in net position was mostly due to a decrease in TUMF reimbursements. Total liabilities decreased 8.4%, or \$7.9 million, during fiscal year 2020-2021 compared to the prior year, mostly due to the decrease in TUMF reimbursements. TUMF project liabilities are programmed according to the anticipated revenue on the Transportation Improvement Program (TIP). Current assets increased from \$91 million in FY 2019/2020 to \$100.1 million, or 10.8%. This increase in current assets is attributable to the difference in TUMF revenues received over projects completed and paid out.. Below are the three components of net position and their respective fiscal year-end balances:

- Net Investment in Capital Assets represents 1.5%, or \$218 thousand of WRCOG's total net position for fiscal year 2020-2021 compared to -8%, or \$293 thousand, for fiscal year 2019-2020. The decrease is attributable to the depreciation of existing capital assets and write-offs due to WRCOG moving its offices.
- Restricted net position accounts for 36%, or \$5.2 million, of WRCOG's total net position for fiscal year 2020-2021 compared to -3.1%, or \$112 thousand, for fiscal year 2019-2020. This component of net position represents external restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation. Restricted net position applies to TUMF as the administration plan requires that WRCOG hold the funds until a Zone has an opportunity to claim use of the funds through the Transportation Improvement Program (TIP). The jurisdiction located within that particular zone must demonstrate it has expended its own funds and is requesting reimbursement and has provided the appropriate supporting documentation.
- Unrestricted net position accounts for 62.5%, or \$9 million, of WRCOG's total net position for fiscal year 2020-2021 compared to 111.1%, or negative \$4.1 million for fiscal year 2019-2020. This component of WRCOG's total net position may be used to meet WRCOG's ongoing obligations to creditors.

Governmental Activities

Revenues: WRCOG's governmental activities rely on the following sources of revenue to finance ongoing operations:

- General revenue related to governmental activities primarily consists of fees, other revenues, and investment earnings. Investment earnings decreased from \$2.3 million to negative \$244 thousand due to unrealized losses on market value of securities.
- Charges for services are revenues received related to the sponsorship of the PACE Program. WRCOG receives 1.463% of the amount financed for its participation in the program. In addition, the PACE Program recording fees are included in the revenue balance.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

- Operating grants and contributions increased by \$13.3 million, or 25.9%, from \$51.5 million in fiscal year 2019-2020 to \$64.8 million in the current fiscal year. This decrease was due to more TUMF revenues collected during the fiscal year. Total expenses decreased from \$69.9 million to \$50.6 million due to a decreased amount of TUMF project reimbursements paid out.
- Operating Grants and Contributions are revenues received from parties outside of WRCOG, such as state agencies, and are generally restricted to one or more specific programs. TUMF revenue is the largest governmental activities program revenue with \$63.7 million recognized during the year, as compared to \$50.4 million for fiscal year 2019-2020, which represents an increase of 26.4% or \$13.3 million.

Expenses: Total program expenses for governmental activities were \$50.6 million for the current fiscal year, a decrease of 27.7%, or \$19.4 million compared to prior fiscal year increase of \$69.8 million. The decrease in expenses is mostly attributable to a lesser amount of TUMF Projects that were reimbursed during the fiscal year.

The following table provides information from the Statement of Activities for WRCOG for the fiscal year 2020-2021, as compared to the prior year:

**STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30**

	2021	Percent of Total	2020	Increase (Decrease) From 2020	Percent Increase (Decrease)
Revenues					
Program revenues:					
Charges for services	\$ 3,962,842	5.8%	\$ 3,377,638	\$ 585,204	17.3%
Operating grants and contributions	64,827,871	94.6%	51,489,400	13,338,471	25.9%
General revenues:					
Investment earnings	(243,696)	-0.4%	2,356,692	(2,600,388)	-110.3%
Total revenues	<u>68,547,017</u>	<u>100.0%</u>	<u>57,223,730</u>	<u>11,323,287</u>	19.8%
Expenses					
General government	4,150,530	8.2%	3,667,073	\$ 483,457	13.2%
Transportation	42,583,401	84.2%	63,456,285	(20,872,884)	-32.9%
Energy	3,110,304	6.2%	2,006,036	1,104,268	55.0%
Environmental	707,125	1.4%	704,465	2,660	0.4%
Loss on disposal of capital assets	-	0.0%	78,375	(78,375)	-100.0%
Total expenses	<u>50,551,360</u>	<u>100.0%</u>	<u>69,912,234</u>	<u>(19,360,874)</u>	-27.7%
Change in Net Position	17,995,657		(12,688,504)	30,684,161	
Net Position, Beginning of Year as restated (Note 16)	<u>(3,647,642)</u>		<u>9,040,862</u>	<u>(12,688,504)</u>	
Net Position, End of Year	<u>\$ 14,348,015</u>		<u>\$ (3,647,642)</u>	<u>\$ 17,995,657</u>	-493.4%

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

FINANCIAL ANALYSIS OF FUND STATEMENTS

As previously noted, WRCOG uses *fund accounting* to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of WRCOG's governmental funds is to provide information on the sources, uses, and balances of spendable resources. Such information is useful in assessing WRCOG's short-term financial requirements. In particular, the total fund balance less the non-spendable amount may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Types of governmental funds reported by WRCOG include the General and Special Revenue Funds.

The General Fund is the chief operating fund for WRCOG. At the end of the current fiscal year, the General Fund's total fund balance was \$13.7 million, as compared to \$12.6 million for the prior fiscal year. The increase of \$1.1 million, or 8.6%, was mostly a result of the increased revenues in the TUMF mitigation fees and PACE fees. As a measure of the General Fund's liquidity, it is useful to compare both total fund balance and spendable fund balance to total fund expenditures. The non-spendable portion of fund balance was \$61 thousand; restricted fund balance in the General Fund was \$366,611 which is funds held in a pension stabilization fund held in Section 115 Trust. The City established the Trust on February 2020 and initially funded the trust in October 2020. The assigned portion was \$220 thousand for the Fellowship Program, and the unassigned portion at \$13 million. The current year's unassigned fund balance is 173% of the total General Fund expenditures of \$7.5 million, as compared to 173% of the total General Fund expenditures for fiscal year 2019-2020. The total fund balance of the General fund for the current year is 182% of the total general fund expenditures as compared to 186% for the prior year.

The TUMF Fund is a Special Revenue Fund for WRCOG. At the end of the current fiscal year, the TUMF Fund's total fund balance was \$17.2 million, as compared to \$2.5 million for the prior fiscal year. The increase of \$14.7 million, or 592%, was mostly a result of the decrease in TUMF projects that were reimbursed during the fiscal year and less TUMF project liabilities booked in FY 20/21. TUMF project liabilities are programmed according to the anticipated revenues on a five-year budget known as the Transportation Improvement Program (TIP). At the end of each fiscal year, the unexpended projects are rolled over on the TIP into the next fiscal year and the unexpended, current year projects on the TIP, are booked into the current fiscal year. As such, the TIP assumed less projects to be programmed into the current fiscal year, which resulted in a lower liability, and in combination with increased revenues, increased the TUMF fund's net position.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

GENERAL FUND FINANCIAL ANALYSIS

Revenues for the General Fund, including comparative amounts from the preceding year are shown in the following tabulation:

	2021	Percent of Total	2020	Increase (Decrease) From 2020	Percent Increase (Decrease)
Revenues					
Intergovernmental	\$ 676,500	7.9%	\$ 800,250	\$ (123,750)	-15.5%
TUMF mitigation fees	2,435,899	28.3%	1,954,024	481,875	24.7%
PACE fees	3,194,962	37.2%	2,512,229	682,733	27.2%
Other revenues	2,262,134	26.3%	2,060,571	201,563	9.8%
Investment income	27,101	0.3%	127,757	(100,656)	-78.8%
Total revenues	<u>\$ 8,596,596</u>	<u>100%</u>	<u>\$ 7,454,831</u>	<u>\$ 1,141,765</u>	<u>15.3%</u>

Intergovernmental revenues are derived from the Local Transportation Fund, which is derived from ¼ cent of the general sales tax collected statewide, and then allocated by the State Board of Equalization. Revenues decreased due to less taxes being collected, and a lower allocation compared to the prior year. TUMF mitigation fees were higher because more permits were issued during the fiscal year resulting in an increased amount of revenue from the TUMF program. PACE fees increased significantly due to a significant increase in early payoffs. These early payoffs require additional processing and additional fees were collected due to this. Lastly, investment income decreased in the General Fund due to unrealized losses on fair market values on investments.

Expenditures for the General Fund, including comparative amounts from the preceding year, are shown in the following tabulation:

	2021	Percent of Total	2020	Increase (Decrease) From 2020	Percent Increase (Decrease)
Expenditures					
General government	\$ 3,898,224	51.9%	\$ 3,531,873	\$ 366,351	10.4%
Energy	3,110,304	41.4%	2,349,851	760,453	32.4%
Environmental	501,333	6.7%	476,388	24,945	5.2%
Total expenditures	<u>\$ 7,509,861</u>	<u>100.0%</u>	<u>\$ 6,358,112</u>	<u>\$ 1,151,749</u>	<u>18.1%</u>

Expenditures in the General Government remained mostly stable with a minor increase. Energy expenditures have increased primarily due to the decline of the PACE programs and legal fees related to termination of residential PACE. Lastly, the Environmental Department experienced an increase in expenditures due to additional work performed in the Used Oil and Clean Cities programs.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

TUMF FUND FINANCIAL ANALYSIS

Revenues for the TUMF Fund, including comparative amounts from the preceding year are shown in the following tabulation:

	2021	Percent of Total	2020	Increase (Decrease) From 2020	Percent Increase (Decrease)
Revenues					
TUMF mitigation fees	\$ 58,461,569	97.8%	\$ 46,896,575	\$ 11,564,994	24.7%
Other revenues	1,603,649	2.7%	25,000	1,578,649	6314.6%
Investment income	(270,797)	-0.5%	2,228,934	(2,499,731)	-112.1%
Total revenues	<u>\$ 59,794,421</u>	<u>100%</u>	<u>\$ 49,150,509</u>	<u>\$ 10,643,912</u>	<u>21.66%</u>

The increase in TUMF mitigation revenues is due to higher collection of fees in the current fiscal year. This is primarily attributable to a significant increase in single family and multi family home construction happening in Western Riverside County. The increase in other TUMF revenues is related to revenue recovery associated with WRCOG's TUMF dispute with the City of Beaumont, where more revenues were recovered in the current fiscal year than the prior year. Lastly, investment income decreased in the TUMF Fund due to unrealized losses on fair market values on investments.

Expenditures for the TUMF Fund, including comparative amounts from the preceding year, are shown in the following tabulation:

	2021	Percent of Total	2020	Increase (Decrease) From 2020	Percent Increase (Decrease)
Expenditures					
Transportation	\$ 45,090,784	100.0%	\$ 61,740,570	\$ (16,649,786)	-27.0%
Total expenditures	<u>\$ 45,090,784</u>	<u>100.0%</u>	<u>\$ 61,740,570</u>	<u>\$ (16,649,786)</u>	<u>-27.0%</u>

The increase in TUMF expenditures is due to less TUMF projects being paid out and completed, and more projects programmed onto the Transportation Improvement Program (TIP). TUMF project liabilities are programmed according to the anticipated revenues on a five-year budget known as the Transportation Improvement Program (TIP). At the end of each fiscal year, the unexpended projects are rolled over on the TIP into the next fiscal year and the unexpended, current year projects on the TIP, are booked into the current fiscal year. As such, the TIP assumed less projects to be programmed into the current fiscal year, which resulted in a lower liability.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

GENERAL FUND BUDGETARY HIGHLIGHTS

Differences exist between final budgeted amounts versus actual mostly due to the timing in which the fourth quarter budget amendments are taken to WRCOG's Administration & Finance Committee. To be finalized for year end, the fourth quarter amendments are presented at the July Administration & Finance Committee and approved at the August Executive Committee meeting.

Because of this timing, each category of the budget for revenue has some variation with the largest occurring with the intergovernmental revenues. When the final budget was presented to the Executive Committee, it was anticipated revenues in the General Fund would be \$9.5 million; however, the actual amount was only \$8.6 million, leaving a variance of \$861 thousand. This variance was primarily due to WRCOG not having its regular General Assembly and not actualizing nearly \$300 thousand in revenue as well as some multi-year grants not having as much activity this year as originally anticipated.

On the expenditure side for the General Fund, it was anticipated expenditures would be \$12.9 million; however, actual expenditures were only \$7.5 million, leaving a variance of \$5.4 million. This was mostly due because overhead is budgeted as a transfer-in, rather than a reduction of expenditures, which accounts for \$4.3 million of the variance. The remaining variance is due to WRCOG no longer hosting its General Assembly, which accounts for \$300 thousand.

CAPITAL ASSETS AND LONG-TERM OBLIGATIONS

As of June 30, 2021, WRCOG had capital assets of \$218,171, net of accumulated depreciation, invested in mostly office items such as furniture, computers, office improvements, and vehicles.

Additional information to WRCOG's capital assets can be found on Note 4 to the financial statements.

Long-term liabilities have decreased from \$19.1 million in FY 2019/2020, to \$17 million, including net pension and net OPEB liabilities, in FY 2020/2021, or an decrease of 11%. The decrease in long-term liabilities can mostly be attributed to a decrease in TUMF liabilities.

Additional information to WRCOG's long-term liabilities can be found on Note 5, Note 7, and Note 8 to the financial statements.

ECONOMIC FACTORS AND OTHER FACTORS

On June 7, 2021 WRCOG adopted the Fiscal Year 2021/2022 budget. The budget is presented by function, which includes: Administration, Transportation, Energy, and Environmental. The majority of budgeted expenditures are in the Transportation category because of the TUMF program and the size of the program relative to all of WRCOG's other programs. The TUMF program, saw an increase in revenues of 24.7% in Fiscal Year 2020/2021. This increase is primarily attributable to the significant increase in new home construction in Western Riverside County. This trend is expected to continue in Fiscal Year 2021/2022.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Management's Discussion and Analysis
For the Year Ended June 30, 2021**

Although the national and state economies have been significantly impacted since the COVID-19 pandemic, WRCOG continues to base its budget on its financial strategic plan and remains conservative moving forward due to the uncertain economic growth. While the pandemic was originally thought to have a negative impact on WRCOG's largest program, TUMF, it has actually had the opposite effect and has helped maintain stability in the Agency while other programs ended or saw decreases. WRCOG's Executive Committee has been responsive to changes made over the past several years and has continued to ensure WRCOG's fiscal sustainability, proceeding into the next fiscal year with a structurally balanced budget.

In February 2020, WRCOG's board authorized participation in the PARS Pension Rate Stabilization Program Section 115 Trust in order to mitigate rising pension costs through CalPERS. The initial funding amount made in December 2020 was \$350,000. The program has been established as a multiple employer trust so that public agencies regardless of size can join the program and receive the necessary economies of scale to keep administrative fees low and avoid any setup costs. The trust permits WRCOG, under Federal and State law, to invest in a more diversified array of investments to maximize investment returns long term. The balance of the Trust as of June 30, 2021 is \$366,611 and is reported as restricted cash and investments.

CONTACTING WRCOG'S MANAGEMENT

This financial report is designed to provide a general overview of WRCOG's finances for all those with an interest in the government's finances and to show WRCOG's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Interim Chief Financial Officer, Finance Department at Western Riverside Council of Governments, 3390 University Avenue, Suite 200, Riverside, California 92501.

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)

Statement of Net Position
June 30, 2021

	Governmental Activities
ASSETS	
Cash and investments	\$ 86,934,324
Restricted cash and investments	366,611
Receivables:	
Grants	654,335
Interest	692
Annual PACE fee receivable	412,710
Mitigation fees receivable	6,327,927
Due from other governments	5,489,520
Due from PACE Program	661,275
Prepaid items	61,060
Capital assets, net of accumulated depreciation	218,171
Total Assets	<u>101,126,625</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts related to pensions	916,032
Deferred amounts related to OPEB	760,911
Total Deferred Outflows of Resources	<u>1,676,943</u>
LIABILITIES	
Accounts payable	13,131,531
Deposits payable	14,479
Due to other governments	55,655,007
Accrued wages and benefits	261,966
Unearned revenue	938,175
Non-current liabilities:	
Due within one year	27,710
Due in more than one year:	
Compensated absences	249,392
TUMF liabilities	12,447,087
Net pension liability	3,129,775
Net OPEB liability	1,182,387
Total Liabilities	<u>87,037,509</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred amounts related to pensions	88,375
Deferred amounts related to OPEB	1,329,669
Total Deferred Inflows of Resources	<u>1,418,044</u>
NET POSITION	
Net investment in capital assets	218,171
Restricted for:	
TUMF program	4,740,402
Section 115 Pension Trust	366,611
AB 2766	45,325
Foundation	11,721
Unrestricted	8,965,785
Total Net Position	<u><u>\$ 14,348,015</u></u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Statement of Activities
For the Fiscal Year Ended June 30, 2021**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary Government:				
Governmental activities:				
General government	\$ 4,150,530	\$ -	\$ 447,393	\$ (3,703,137)
Transportation	42,583,401	-	63,706,655	21,123,254
Energy	3,110,304	3,962,842	-	852,538
Environmental	707,125	-	673,823	(33,302)
Total Governmental Activities	<u>\$50,551,360</u>	<u>\$ 3,962,842</u>	<u>\$ 64,827,871</u>	<u>\$ 18,239,353</u>
General Revenues:				
Investment income				(243,696)
Total General Revenues				<u>(243,696)</u>
Change in Net Position				17,995,657
Net Position, Beginning of Year, as restated, (Note 16)				<u>(3,647,642)</u>
Net Position, End of Year				<u>\$ 14,348,015</u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Balance Sheet – Governmental Funds
June 30, 2021**

	Major Funds		Non Major Funds	
	General Fund	Special Revenue TUMF	Clean Cities/ WRCOG Foundation	Total Governmental Funds
ASSETS				
Cash and investments	\$ 7,925,842	\$ 78,924,899	\$ 83,583	\$ 86,934,324
Restricted cash and investments:				
Investment in Section 115 Pension Trust	366,611	-	-	366,611
Receivables:				
Grants	654,335	-	-	654,335
Interest	-	692	-	692
Annual PACE fee receivable	412,710	-	-	412,710
Mitigation fees receivable	253,117	6,074,810	-	6,327,927
Due from other governments	5,489,520	-	-	5,489,520
Prepaid items	61,060	-	-	61,060
Due from PACE Program	661,275	-	-	661,275
Advances to other funds	-	331,581	-	331,581
Due from other funds	66,724	-	-	66,724
Total Assets	<u>\$ 15,891,194</u>	<u>\$ 85,331,982</u>	<u>\$ 83,583</u>	<u>\$ 101,306,759</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 583,239	\$ 12,548,292	\$ -	\$ 13,131,531
Deposits payable	14,479	-	-	14,479
Due to other governments	98,993	55,529,477	26,537	55,655,007
Accrued wages and benefits	261,966	-	-	261,966
Unearned revenue	938,175	-	-	938,175
Advances from other funds	331,581	-	-	331,581
Due to other funds	-	66,724	-	66,724
Total Liabilities	<u>2,228,433</u>	<u>68,144,493</u>	<u>26,537</u>	<u>70,399,463</u>
Fund Balances				
Nonspendable:				
Prepaid items	61,060	-	-	61,060
Restricted:				
Transportation projects	-	17,187,489	-	17,187,489
Section 115 Pension Trust	366,611	-	-	366,611
AB 2766	-	-	45,325	45,325
Foundation	-	-	11,721	11,721
Assigned:				
Fellowship Program	219,839	-	-	219,839
Unassigned	13,015,251	-	-	13,015,251
Total Fund Balances	<u>13,662,761</u>	<u>17,187,489</u>	<u>57,046</u>	<u>30,907,296</u>
Total Liabilities and Fund Balances	<u>\$ 15,891,194</u>	<u>\$ 85,331,982</u>	<u>\$ 83,583</u>	<u>\$ 101,306,759</u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Reconciliation of the Balance Sheet of Governmental Funds to the
Statement of Net Position
June 30, 2021**

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances - Governmental Funds	\$ 30,907,296
Capital assets, net of accumulated depreciation used in governmental activities, are not current financial resources and therefore are not reported in the funds.	218,171
Non-current liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Compensated absences	(277,102)
TUMF liabilities	(12,447,087)
Net pension liability	(3,129,775)
Net OPEB liability	(1,182,387)
Deferred outflows and inflows of resources related to pension and OPEB are not reported in the governmental funds:	
Pension and OPEB related deferred outflows of resources	1,676,943
Pension and OPEB related deferred inflows of resources	<u>(1,418,044)</u>
Net Position of Governmental Activities	<u><u>\$ 14,348,015</u></u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Statement of Revenues, Expenditures, and Changes in Fund Balances –
Governmental Funds
For the Fiscal Year Ended June 30, 2021**

	Major Funds		Non Major Funds	
	General Fund	Special Revenue TUMF	Clean Cities/ WRCOG Foundation	Total Governmental Funds
REVENUES				
Intergovernmental	\$ 676,500	\$ -	\$ 151,000	\$ 827,500
TUMF mitigation fees	2,435,899	58,461,569	-	60,897,468
PACE fees	3,194,962	-	-	3,194,962
Other revenues	2,262,134	1,603,649	5,000	3,870,783
Investment income	27,101	(270,797)	-	(243,696)
Total Revenues	8,596,596	59,794,421	156,000	68,547,017
EXPENDITURES				
Current:				
General government	3,898,224	-	5,000	3,903,224
Transportation	-	45,090,784	-	45,090,784
Energy	3,110,304	-	-	3,110,304
Environmental	501,333	-	205,792	707,125
Total Expenditures	7,509,861	45,090,784	210,792	52,811,437
Net Change in Fund Balances	1,086,735	14,703,637	(54,792)	15,735,580
Fund Balances, Beginning of Year, as Restated	12,576,026	2,483,852	111,838	15,171,716
Fund Balances, End of Year	<u>\$ 13,662,761</u>	<u>\$ 17,187,489</u>	<u>\$ 57,046</u>	<u>\$ 30,907,296</u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2021**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 15,735,580
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This activity is reconciled as follows:

Cost of assets capitalized, less disposals	18,830
Depreciation expense	(94,004)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Net change in compensated absences	65,859
Pension expense net adjustment	(124,398)
Net OPEB liability net adjustment	(113,593)
Net change in TUMF liabilities	<u>2,507,383</u>

Change in Net Position of Governmental Activities	<u><u>\$ 17,995,657</u></u>
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The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2021**

	<u>PACE Custodial Fund</u>
ASSETS	
Cash and investments	\$ 9,215,511
Assessments receivable	1,261,658
Total Assets	<u>10,477,169</u>
LIABILITIES	
Accounts payable	6,452,979
Due to other agencies	78,430
Due to WRCOG	661,275
Total Liabilities	<u>7,192,684</u>
NET POSITION	
Restricted for other agencies	3,284,485
Total Net Position	<u><u>\$ 3,284,485</u></u>

The accompanying notes are an integral part of these financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Statement of Changes in Fiduciary Net Position
Fiduciary Funds
June 30, 2021**

	<u>PACE Custodial Fund</u>
ADDITIONS	
Assessment collections for other agencies	\$ 39,946,706
Total additions	<u>39,946,706</u>
DEDUCTIONS	
Payments of assessments for other agencies	43,201,167
Administrative expense	1,664,536
Total deductions	<u>44,865,703</u>
Change in fiduciary net position	(4,918,997)
Net Position, Beginning of Year, as Restated (Note 16)	<u>8,203,482</u>
Net Position, End of Year	<u><u>\$ 3,284,485</u></u>

The accompanying notes are an integral part of these financial statements.

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**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Western Riverside Council of Governments (WRCOG) was formed in 1989 under the California Government Code Section 6500 et. seq. WRCOG is a special district governed by twenty-four Executive Committee Members consisting of seventeen members from the cities in Western Riverside County (excluding the City of Beaumont), four Riverside County Supervisors, two members, each from the Eastern and Western Municipal Water Districts, and one member from the Riverside County Superintendent of Schools.

Accounting principles generally accepted in the United States of America require that these financial statements present the accounts of WRCOG and any of its component units. Component units are legally separate entities for which WRCOG is considered to be financially accountable or otherwise has a relationship, which is such that the exclusion of the entity would cause the financial statements to be misleading. Blended component units are considered, in substance, part of WRCOG's operations so the accounts of these entities are to be combined with the data of WRCOG. Component units, which do not meet these requirements, are reported in the financial statements as discrete units to emphasize their separate legal status.

Blended Component Unit

WRCOG Supporting Foundation (the Foundation). WRCOG has created a foundation to support its mission and objectives under IRC 509(a)(3) as an organization that is supervised and controlled in connection with a publicly supported organization. All contributions to the Foundation are exempt under section 501(c)(3) of the Internal Revenue Code. WRCOG executive committee members are the governing board of the Foundation, and management of WRCOG has operational responsibility for the component unit. The Foundation is reported as a separate nonmajor fund in these financial statements.

B. Basis of Presentation

WRCOG's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

These statements require that the financial statements described below be presented.

Government-wide Financial Statements. The Statement of Net Position and the Statement of Activities report information on all activities of WRCOG. All fiduciary activities are reported only in the fund financial statements.

The effect of interfund activity has been removed from the government-wide financial statements. Governmental activities are supported by fees, taxes, and intergovernmental revenues and are not eliminated in the process of consolidation.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

B. Basis of Presentation, Continued

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. General assembly revenues and other items that do not meet the definition of program revenues are reported instead as general revenues.

Fund Financial Statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when measurable and available. WRCOG considers all revenues reported in the governmental funds to be available if they are collected within 60 days after year end, except for cost reimbursement-based grants where due to the nature of these grants 180 days after year end is used. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

D. Fund Classifications

WRCOG reports the following major governmental funds:

General Fund. The general fund is WRCOG's primary operating fund. It accounts for all financial resources of WRCOG, except those required to be accounted for in another fund.

Transportation Uniform Mitigation Fees (TUMF) Special Revenue Fund. This fund is used to account for the proceeds of Transportation Uniform Mitigation Fees which are legally restricted to expenditures for specified purposes.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

D. Fund Classifications, Continued

Additionally, WRCOG reports the following fiduciary fund:

Custodial Fund. WRCOG's custodial fund is used to account for deposits relating to the payoff of Property Assessed Clean Energy (PACE) program loans.

E. Financial Statement Elements

(1) Cash and Investments

Investments are reported in the accompanying balance sheet at fair value, except for non-negotiable certificates of deposit and investment contracts that are reported at cost. These investments are not transferrable, and they have terms that are not affected by changes in market interest rate. Investment income includes interest earnings and the net increase (decrease) in fair value of investments. WRCOG categorized the fair value measurements for its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investments classified in Level 2 of the fair value hierarchy are valued using of matrix pricing techniques maintained by the pricing vendors for these securities. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

(2) Restricted Cash and Investments

In February 2020, WRCOG established a funding policy for a Section 115 Pension Rate Stabilization Trust Fund (Pension Trust) to achieve long-term pension sustainability. The purpose of the Pension Trust is to generate a reasonable level of investment growth to responsibly manage pension costs and fund present and future pension obligations. As required, amounts are set aside in the General Fund. See Note 2(I) for additional information on the Pension Trust.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

E. Financial Statement Elements, Continued

(3) Interfund Balances and Transfers

Activities between funds that are representative of lending and borrowing arrangements outstanding at year end are referred to as advances to/from other funds.

(4) Capital Assets

Capital assets, which include furniture and computers, are reported in the government-wide financial statements. WRCOG defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life of more than two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Capital assets are depreciated using the straight-line method over the estimated useful lives varying from five to ten years.

(5) Compensated Absences

A total of 10 days of vacation per year may be accumulated by each employee with three years of service, 15 days with four years of service, and 20 days with ten or more years of service. However, employees are not paid for their accumulated sick leave upon retirement until they have been employed for five years, at which time 50% of accumulated sick leave hours is paid out. WRCOG accrued a liability for compensated absences, which meets the following criteria:

- WRCOG's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered,
- The obligation relates to rights that vest or accumulate,
- Payment of the compensation is probable,
- The amount can be reasonably estimated.

Compensated absences not expected to be liquidated with expendable available financial resources are reported in the government-wide financial statements.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

E. Financial Statement Elements, Continued

(6) Fund Balance – Governmental Funds

The following fund balance classifications describe the relative strength of the spending constraints on WRCOG's fund balances:

- Nonspendable fund balance – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, contributors, or laws or regulations of other governments).
- Committed fund balance – amounts constrained to specific purposes by WRCOG itself, using its highest level of decision-making authority (i.e., Executive Committee ordinance). To be reported as committed, amounts cannot be used for any other purpose unless WRCOG takes the same highest-level action to remove or change the constraint.
- Assigned fund balance – amounts WRCOG intends to use for a specific purpose. Intent is expressed by the Executive Committee.
- Unassigned fund balance – amounts that are available for any purpose. Positive amounts can only be reported in the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, WRCOG considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, WRCOG considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Executive Committee or management has provided otherwise in its commitment or assignment actions.

(5) Estimates

The preparation of these financial statements requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts and the disclosures. Actual results could differ from those estimates.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

E. Financial Statement Elements, Continued

(6) Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

Generally accepted accounting principles requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Measurement Period	July 1, 2019 to June 30, 2020

(7) Other Post-Employment Benefit (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the WRCOG'S plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are reported at fair value.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Measurement Period	July 1, 2019 to June 30, 2020

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

E. Financial Statement Elements, Continued

(8) Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources until then. The government only has one item that qualifies for reporting in this category: deferred amounts related to pensions.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources until that time. The government has only one type of item of this: deferred amounts related to pensions. For the fund level statements, deferred inflows of resources represent unavailable resources.

(9) Net Position Flow Assumption

Sometimes WRCOG will fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resource are considered to be applied.

(10) New Accounting Pronouncements

During the fiscal year ended June 30, 2021, WRCOG implemented the following GASB standard:

GASB Statement No. 84 – The Governmental Accounting Standards Board (GASB) has issued Statement No. 84, *Fiduciary Activities*. The primary objective of the statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 2 – CASH AND INVESTMENTS

Cash and investments at June 30, 2021, are classified in the accompanying financial statements as follows:

Statement of Net Position		
Cash and investments	\$	86,934,324
Restricted cash and investments		366,611
Fiduciary Funds		
Cash and investments		9,215,511
Total Cash and Investments	\$	<u>96,516,446</u>

Cash and investments as of June 30, 2021, consist of the following:

Deposits and petty cash	\$	19,237,869
Investments		76,911,966
Restricted investments (Section 115 Trust)		366,611
Total Cash and Investments	\$	<u>96,516,446</u>

A. Authorized Investments

The following investments are authorized under California Government Code and, where more restrictive, WRCOG's Investment Policy:

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	5 years	100%	None
U.S. Agency Securities	5 years	100%	None
Supranational Obligations	5 years	30%	None
State of California Obligations	5 years	30%	5%
Local Agency Obligations	5 years	30%	5%
Asset-Backed Securities	5 years	20%	5%
Repurchase Agreements	1 year	20%	20%
Commercial Paper	270 days	30%	5%
Banker's Acceptances	180 days	40%	30%
Medium Term Notes	5 years	30%	5%
Negotiable Certificates of Deposit	5 years	30%	5%
Money Market Mutual Funds	N/A	20%	None
Riverside County Treasurer's Pooled Investment	N/A	100%	None
Local Agency Investment Fund (LAIF)	N/A	100%	\$75 million **

** Limit set by LAIF governing Board, not California Government Code

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 2 – CASH AND INVESTMENTS, (Continued)

B. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of the year end, the weighted average maturity of the investments contained in the Local Agency Investment Fund (LAIF) pool was approximately 200 days. WRCOG's investment policy recognizes the interest rate risk and therefore places maximum maturity limits (up to five years) on various types of allowable investments.

Investment Type	Total	Remaining Maturity		
		12 months or less	13 to 24 months	25 to 36 months
U.S. Treasury Obligations	\$ 9,817,921	\$ -	\$ 3,974,603	\$ 5,843,318
Federal Agency	21,728,978	4,403,834	11,722,838	5,602,306
Municipal	2,070,765	-	282,879	1,787,886
Supranational	5,283,367	-	4,989,214	294,153
Corporate Note	6,672,439	101,667	2,994,257	3,576,515
Negotiable CDs	2,104,217	383,428	1,720,789	-
Asset-Backed Securities	5,758,417	53,624	437,031	5,267,762
LAIF	847,504	847,504	-	-
CAMP	22,361,593	22,361,593	-	-
Money Market Fund	266,765	266,765	-	-
Restricted Section 115 Trust Investments:				
U.S. Treasury Obligations	103,124	-	-	103,124
Corporate Note	82,756	14,963	19,145	48,648
Corporate Stocks	79,449	79,449	-	-
Mutual Funds	72,587	72,587	-	-
Money Market Fund	28,695	28,695	-	-
Total	<u>\$ 77,278,577</u>	<u>\$ 28,614,109</u>	<u>\$ 26,140,756</u>	<u>\$ 22,523,712</u>

C. Fair Value Classifications

Fair value measurements are categorized based on the valuation inputs used to measure fair value. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investments classified in Level 2 of the fair value hierarchy are valued using of matrix pricing techniques maintained by the pricing vendors for these securities. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 2 – CASH AND INVESTMENTS, (Continued)

C. Fair Value Classifications, Continued

Fair value measurements for investments are as follows as of June 30, 2021:

Investment Type	Fair Value	Level 1	Level 2	Level 3
U.S. Treasury Obligations	\$ 9,817,921	\$ -	\$ 9,817,921	\$ -
Federal Agency	21,728,978	-	21,728,978	-
Municipal	2,070,765	-	2,070,765	-
Supranational	5,283,367	-	5,283,367	-
Asset-Backed Securities	5,758,417	-	5,758,417	-
Negotiable CDs	2,104,217	-	2,104,217	-
Corporate Note	6,672,439	-	6,672,439	-
Restricted Section 115 Trust Investments:				
U.S. Treasury Obligations	103,124	-	103,124	-
Corporate Note	82,756	-	82,756	-
Total investments by Fair Value Level	53,621,984	\$ -	\$ 53,436,104	\$ -

Investments not subject to fair value hierarchy:

LAIF	847,504
CAMP	22,361,593
Money Market Fund	266,765
Restricted Section 115 Trust Investments:	
Corporate Stocks	79,449
Mutual Funds	72,587
Money Market Fund	28,695
Total Investments	<u>\$ 77,278,577</u>

Deposits and withdrawals to/from LAIF are made on the basis of \$1 and not fair value. As such, the measurement of fair value is uncategorized and not defined as a Level 1, Level 2 or Level 3 input. The balance of the money market account is considered a cash equivalent.

D. Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the WRCOG's investment policy, or debt agreements, and the actual Standard and Poor's rating as of year-end for each investment type.

Investment Type	Total	Minimum Legal Rating	AAA	AA+	AA	AA-	A+	A	A-	BBB-	A-1	Not Rated
U.S. Treasury Obligations	\$ 9,817,921	N/A	\$ -	\$ 9,817,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Agency	21,728,978	N/A	-	21,728,978	-	-	-	-	-	-	-	-
Supranational	5,283,367	AA	5,283,367	-	-	-	-	-	-	-	-	-
Municipal	2,070,765	A	823,166	444,237	316,142	-	487,220	-	-	-	-	-
Corporate Note	6,672,440	A	-	442,965	806,315	218,243	1,646,267	1,831,862	1,704,445	22,343	-	-
Negotiable CDs	2,104,216	N/A	-	-	-	756,741	672,685	291,362	-	-	383,428	-
Asset-Backed Securities	5,758,417	AA	5,758,417	-	-	-	-	-	-	-	-	-
LAIF	847,504	N/A	-	-	-	-	-	-	-	-	-	847,504
CAMP	22,361,593	N/A	-	-	-	-	-	-	-	-	-	22,361,593
Money Market Account	266,764	N/A	-	-	-	-	-	-	-	-	-	266,764
Restricted Section 115 Trust Investments:												
U.S. Treasury Obligations	103,124	N/A	-	103,124	-	-	-	-	-	-	-	-
Corporate Note	82,756	A	-	82,756	-	-	-	-	-	-	-	-
Corporate Stocks	79,449	N/A	-	-	-	-	-	-	-	-	-	79,449
Mutual Funds	72,588	N/A	-	-	-	-	-	-	-	-	-	72,588
Money Market Fund	28,695	N/A	-	-	-	-	-	-	-	-	-	28,695
	<u>\$ 77,278,577</u>		<u>\$ 11,864,950</u>	<u>\$ 32,619,981</u>	<u>\$ 1,122,457</u>	<u>\$ 974,984</u>	<u>\$ 2,806,172</u>	<u>\$ 2,123,224</u>	<u>\$ 1,704,445</u>	<u>\$ 22,343</u>	<u>\$ 383,428</u>	<u>\$ 23,656,593</u>

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 2 – CASH AND INVESTMENTS, (Continued)

E. Concentration of Credit Risk

At June 30, 2021, WRCOG has no investments in any one issuer (other than U.S. Treasury securities and external investment pools) that represent 5% or more of WRCOG's total investments.

F. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the WRCOG's policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits:

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure WRCOG deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits.

Of WRCOG's deposits with financial institutions, \$18,201,087 was in excess of federal depository insurance limits. The uninsured deposits were held by financial institutions, which are legally required by the California Government Code to collateralize the WRCOG's deposits as noted above.

G. Investment in State Investment Pool

WRCOG is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. LAIF is a governmental investment pool managed and directed by the California State Treasurer and is not registered with the Securities and Exchange Commission. An oversight committee comprised of California State officials and various participants provide oversight to the management of the fund. The fair value of WRCOG's investment in this pool is reported in the accompanying financial statements at amounts based upon WRCOG's pro rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. All investments with LAIF are secured by the full faith and credit of the State of California. Separate LAIF financial statements are available from the California State Treasurer's Office on the Internet at www.treasurer.ca.gov.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 2 – CASH AND INVESTMENTS, (Continued)

H. Investment in JPA Pool/CAMP

WRCOG is a voluntary participant in the CAMP Trust (Trust), which was established as a nontaxable investment portfolio under provisions of the California Joint Exercise of Powers Act to provide California Public Agencies with comprehensive investment management services. There are no minimum deposit requirements or limits on deposits and withdrawals. Dividends from net investment income are declared on a daily basis and paid on the last day of the month. Dividends paid are automatically reinvested in each account by the purchase of additional shares. The contract creating the Trust specifies the types of investments that can be made by the investment portfolio with available cash: U.S. Government securities, securities of federally sponsored agencies, repurchase agreements, banker's acceptances, negotiable certificates of deposit and commercial paper. The fair value of WRCOG's investment in this pool is reported in the accompanying financial statements at amounts based upon WRCOG's pro-rata share of the fair value provided by CAMP.

I. Pension Rate Stabilization Program Section 115 Trust

In February 2020, WRCOG's board authorized participation in the PARS Pension Rate Stabilization Program Section 115 Trust in order to mitigate rising pension costs through CalPERS. The initial funding amount was \$350,000. The program has been established as a multiple employer trust so that public agencies regardless of size can join the program and receive the necessary economies of scale to keep administrative fees low and avoid any setup costs. The trust permits WRCOG, under Federal and State law, to invest in a more diversified array of investments to maximize investment returns long term. The balance of the Trust at June 30, 2021 is \$366,611 and is reported as restricted cash and investments.

NOTE 3 – INTERFUND RECEIVABLES AND PAYABLES

The composition of interfund balance as of June 30, 2021, is as follows:

Advances to Other Funds

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
TUMF	General	\$ 331,581
	Total advances	<u>\$ 331,581</u>

WRCOG's interfund receivables and payables represent amounts advanced from the TUMF Fund to the General Fund for OPEB costs. The advance is anticipated to be repaid over a ten-year period which began in fiscal year 2014-15 with equal annual payments.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 3 – INTERFUND RECEIVABLES AND PAYABLES, (Continued)

Due To/From Other Funds

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	TUMF	\$ 66,724
	Total due to/due from	<u>\$ 66,724</u>

The outstanding short-term loans between funds are a result of lag between the dates that reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

NOTE 4 – CAPITAL ASSETS

A schedule of changes in capital assets for the year ended June 30, 2021, is shown below:

	<u>Beginning</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending</u>
Governmental Activities:				
Capital assets, being depreciated:				
Furniture and Computer Equipment	\$ 810,430	\$ 18,830	\$ -	\$ 829,260
Other Capital Assets	33,037	-	-	33,037
Total Depreciable Capital Assets	<u>843,467</u>	<u>18,830</u>	<u>-</u>	<u>862,297</u>
Less Accumulated Depreciation for:				
Furniture and Computer Equipment	(517,086)	(94,004)	-	(611,090)
Other Capital Assets	(33,036)	-	-	(33,036)
Total Accumulated Depreciation	<u>(550,122)</u>	<u>(94,004)</u>	<u>-</u>	<u>(644,126)</u>
Capital Assets net of Accumulated Depreciation	<u>\$ 293,345</u>	<u>\$ (75,174)</u>	<u>\$ -</u>	<u>\$ 218,171</u>

Depreciation expense of \$94,004 was charged to the general government function of the governmental activities.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 5 – LONG-TERM LIABILITIES

A schedule of changes in the long-term liabilities for the year ended June 30, 2021, is shown below:

	<u>Beginning</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u>	<u>Due within One Year</u>
Governmental Activities:					
Compensated Absences	\$ 342,961	\$ 200,910	\$ (266,769)	\$ 277,102	\$ 27,710
Refund Liability	11,460,970	-	(2,507,383)	8,953,587	-
City of Moreno Valley Agreement	3,493,500	-	-	3,493,500	-
Total Long-term Liabilities	<u>\$ 15,297,431</u>	<u>\$ 200,910</u>	<u>\$ (2,774,152)</u>	<u>\$ 12,724,189</u>	<u>\$ 27,710</u>

Compensated absences will be liquidated primarily from the General Fund.

A. Refund Liability

WRCOG maintains a listing of developers who are owed a refund for various reasons including expired permits, duplicate payments, and credit agreements entered into with the developer. Some of the refunds are included on the Transportation Improvement Program (TIP) and some are not but are generally not paid out until the zone has enough money to repay the refund. Each zone within the TIP maintains its own refund amounts and as funds become available, the refunds are paid out. No interest is calculated on refunds granted back to the developer. The refunds will be liquidated from the TUMF Fund.

B. City of Moreno Valley Agreement

In 2011, WRCOG entered into an agreement with the City of Moreno Valley to fund a portion of the Nason/SR-60 Interchange Project. Pursuant to the agreement, the City incurred project-related costs which will be reimbursed through TUMF as funds become available through the annual TUMF allocation process. The total authorized by the agreement was \$11,128,000. As of June 30, 2021, the remaining amount to be reimbursed to the City is \$3,493,500. The liability will be liquidated from the TUMF Fund.

NOTE 6 – TRANSPORTATION UNIFORM MITIGATION FEES

WRCOG developed an ordinance and an administrative plan effective June 1, 2003, to implement the Transportation Uniform Mitigation Fee (TUMF). This ordinance and the administrative plan allows for the collection of mitigation fees over 25 years related to the planning and construction of a regional transportation system throughout the western region of Riverside County. The municipalities located within the western region of Riverside County (grouped by zones) and the County of Riverside collect these fees and remit them to WRCOG on a monthly basis. WRCOG is responsible for the administration of these fees, subject to certain restrictions, and approves plans that meet the goals (nexus) of the legislation.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 6 – TRANSPORTATION UNIFORM MITIGATION FEES, (Continued)

WRCOG is entitled to an administration fee of up to 4% annually of TUMF revenues collected, with a maximum of 1% that can be used to offset salaries and benefits related to TUMF administration. In 2021, the total administration fee collected was 4%. Riverside Conservation Agency (RCA) also receives a percentage of the TUMF revenues collected of 1.47%, which is included as an expense in the TUMF Fund.

The fees allocated among the zones, Riverside County Transportation Commission (RCTC), and Riverside Transit Authority (RTA) are 45.7%, 45.7% and 3.13%, respectively. These allocations are remitted monthly to RCTC and quarterly to RTA; however, the zones must submit project plans for approval to WRCOG before funds can be released. RCA must submit potential sites designated for conservation for approval before funds are released.

NOTE 7 – EMPLOYEE BENEFITS

California Public Employees' Retirement System (CalPERS)

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. WRCOG sponsors two miscellaneous rate plans. Benefit provisions under the Plan are established by State statute and WRCOG resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Benefits Provided, Continued

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plan's provisions and benefits in effect at June 30, 2021, are summarized as follows:

<u>Hire Date</u>	<u>Miscellaneous</u>	
	<u>Classic</u>	<u>New Members</u>
	<u>Prior to January 1, 2013</u>	<u>On or after January 1, 2013</u>
Benefit formula	2.7% at 55	2.0% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50-55	52-67
Monthly benefits, as a % of annual salary	2.0% to 2.7%	1.0% to 2.5%
Required employer contribution rates	15.35%	7.68%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2021 were \$523,824. The actual employer payments of \$466,492 made to CalPERS by WRCOG during the measurement period ended June 30, 2020 differed from WRCOG's proportionate share of the employer's contributions of \$424,355 by \$42,137, which is being amortized over the expected average remaining service lifetime in the Public Agency Cost-Sharing Multiple Employer Plan.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Net Pension Liability

WRCOG's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability is measured as of June 30, 2020, using an annual actuarial valuation as of June 30, 2019 rolled forward to June 30, 2020 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15%
Mortality Rate Table (1)	Derived using CalPERS' membership data for all funds
Post Retirement Rate Increase	The lesser of contract COLA up to 2.50% until Power Protection Allowance floor on purchasing power applies, 2.50% thereafter.

(1) The mortality table used was developed based on CalPERS' specific data. The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates includes 15 years of projected mortality improvements using 90% of scale MP 2016 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions reported from December 2017 that can be found on the CalPERS website.

All other actuarial assumptions used in the June 30, 2019, valuation were based on the results of an actuarial experience study for the period from 1997 to 2015, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website, at www.calpers.ca.gov.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as follows:

Asset Class (1)	Assumed Asset Allocation	Real Return Years 1-10 (2)	Real Return Years 11+ (3)
Global Equity	50%	4.80%	5.98%
Fixed Income	28%	1.00%	2.62%
Inflation Assets	-	0.77%	1.81%
Private Equity	8%	6.30%	7.23%
Real Assets	13%	3.75%	4.93%
Liquidity	1%	-	-0.92%
Total	100%		

(1) In the System's ACFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

(2) An expected inflation of 2.00% used for this period

(3) An expected inflation of 2.92% used for this period

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Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Change in Assumptions

The Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019.

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Plan Fiduciary Net Position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

Proportionate Share of Net Pension Liability

The following table shows the Plans' proportionate share of the net pension liability over the measurement period.

	Increase (Decrease)		
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability
	(a)	(b)	(c) = (a) - (b)
Balance at: 6/30/2019 (VD)	\$ 11,936,106	\$ 9,063,032	\$ 2,873,074
Balance at: 6/30/2020 (MD)	12,627,500	9,497,725	3,129,775
Net changes during 2019-2020	691,394	434,693	256,701
Valuation Date (VD), Measurement Date (MD)			

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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Proportionate Share of Net Pension Liability, Continued

WRCOG's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov. WRCOG's proportionate share of the net pension liability for miscellaneous Plan as of the June 30, 2019 and 2020 measurement dates was as follows:

Proportion Share - June 30, 2019	0.0280%
Proportion Share - June 30, 2020	0.0288%
Change - Increase	<u>0.0008%</u>

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents WRCOG's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Plan's Net Pension Liability	\$ 4,810,187	\$ 3,129,775	\$ 1,741,303

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees' Retirement System (CalPERS), Continued

Amortization of Deferred Outflows and Deferred Inflows of Resources

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5-year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

The expected average remaining service lifetime (EARSL) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Public Agency Cost-Sharing Multiple-Employer Plan (PERF C).

The EARSL for PERF C for the measurement period ending June 30, 2020 is 3.8 years, which was obtained by dividing the total service years of 548,581 (the sum of remaining service lifetimes of the active employees) by 145,663 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2019), WRCOG's net pension liability was \$2,873,074. For the measurement period ending June 30, 2020 (the measurement date), WRCOG incurred a pension expense of \$648,221.

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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 7 – EMPLOYEE BENEFITS, (Continued)

California Public Employees’ Retirement System (CalPERS), Continued

Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions, Continued

At June 30, 2021, WRCOG reported deferred outflows of resources and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 161,286	\$ -
Changes in assumptions	-	22,323
Differences between projected and actual investment earnings	92,975	-
Differences between employer's contributions and proportionate share of contributions	34,160	66,052
Change in employers proportion	103,787	-
Pension contributions subsequent to the measurement date	523,824	-
	<u>\$ 916,032</u>	<u>\$ 88,375</u>

These amounts above are net of outflows and inflows recognized in the 2019-20 measurement period expense. Contributions subsequent to the measurement date of \$523,824 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Measurement Period Ended June 30:	Deferred Outflows/(Inflows) of Resources
2021	\$ 58,762
2022	105,252
2023	95,226
2024	44,593
2025	-
Thereafter	-

Payable to the Pension Plan

At June 30, 2021, WRCOG reported a payable of \$-0- for the outstanding amount of contributions to the pension plan required for the year ended.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description

WRCOG has established agent multiple employer plan that provides post-retirement health care benefits for retired employees and their dependents. Benefits are as follows:

Tier	Date of Hire	Benefit
1	< 1/1/98	100% of premium (ee + dep.)
2	1/1/98 - 6/30/01	Cost of Kaiser coverage (ee + dep.)
3	7/1/01 - 9/1/04	Up to employee + 1 Kaiser premium
4	> 9/1/04	50% of weighted average of 4 top plans + 40% of weighted average for 1 dep. for 4 top plans. Vesting is 50% of premium at 10 years graded to 100% at 20 years.

In April 2012 WRCOG joined the Public Agencies Post-Retirement Health Care Plan, a multiple-employer trust administered by the Public Agency Retirement Services.

Employees Covered

As of the June 30, 2019 actuarial valuation, the following current and former employees were covered by the benefit terms under the Plan:

Active employees	28
Inactive employees or beneficiaries currently receiving benefits	9
Inactive employees entitled to, but not yet receiving benefits	<u>1</u>
Total	<u><u>38</u></u>

Contributions

Benefit provisions are established and may be amended by the Executive Committee. WRCOG contributes 100% of the cost of health insurance premiums for retirees.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB), (Continued)

Net OPEB Liability

WRCOG'S net OPEB liability was measured as of June 30, 2020 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2019, based on the following actuarial methods and assumptions:

Actuarial Assumptions	June 30, 2020 Measurement Date
Actuarial Valuation Date	June 30, 2019
Actuarial Cost Method	Entry age normal cost, level percent of pay.
Asset Valuation Method	Market value
Discount Rate	5.45%
General Inflation	2.50%
Salary Increases	3.00% per year; since benefits do not depend on salary, this is used to allocate the cost of benefits between service years.
Healthcare Cost Trend Rate	5.40% in 2021 fluctuating down to 4.00% by 2076.
Mortality	MacLeod Watts Scale 2020
Retirement Age	From 50 to 75

Discount Rate

A discount rate of 5.45% was used in the valuation. This discount rate assumes the WRCOG continues to fully fund for its retiree health benefits.

Change of Assumptions

Discount Rate	Decreased from 5.70% to 5.45%
Demographic Assumptions	Mortality rates updated to 2017 CalPERS experience study.
Mortality Improvement	MW Scale 2020 Generationally

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB), (Continued)

Changes in the OPEB Liability (Asset)

The changes in the net OPEB liability (asset) for the Plan are as follows:

	(a)	(b) Plan	(a) - (b) = (c)
	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2020 (6/30/19 measurement date)	\$2,807,576	\$1,863,001	\$ 944,575
Changes recognized for the measurement period:			
Service cost	180,222	-	180,222
Interest	165,457	-	165,457
Changes of assumptions	105,642	-	105,642
Contributions – employer	-	140,657	(140,657)
Net investment income	-	72,852	(72,852)
Benefit payments	(170,086)	(170,086)	-
Net changes	281,235	43,423	237,812
Balance at June 30, 2021 (6/30/20 measurement date)	<u>\$3,088,811</u>	<u>\$1,906,424</u>	<u>\$1,182,387</u>

Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate

The following presents the net OPEB liability (asset) of the WRCOG if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2020:

	1% Decrease (4.45%)	Current Discount Rate (5.45%)	1% Increase (6.45%)
Net OPEB Liability	\$ 1,668,418	\$ 1,182,387	\$ 792,142

Sensitivity of the Net OPEB Liability (Asset) to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability (asset) of the WRCOG if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2020:

	1% Decrease	Current Healthcare Cost Trend Rates	1% Increase
Net OPEB Liability	\$ 775,490	\$ 1,182,387	\$ 1,699,237

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB), (Continued)

OPEB Plan Fiduciary Net Position

PARS issues a publicly available financial report that may be obtained from the Public Agency Retirement Services, 4350 Von Karman Ave, Newport Beach, CA 92660.

Recognition of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time.

Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2021, the WRCOG recognized OPEB expense of \$161,052. As of fiscal year ended June 30, 2021, the WRCOG reported deferred outflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 713,452	\$ -
Differences between expected and actual experience	-	1,306,266
Net differences between projected and actual earnings on investments	-	23,403
Contributions to OPEB plan subsequent to the measurement date	<u>47,459</u>	<u>-</u>
Total	<u>\$ 760,911</u>	<u>\$ 1,329,669</u>

The \$47,459 reported as deferred outflows of resources related to contributions subsequent to the June 30, 2020 measurement date will be recognized as a reduction of the net OPEB liability during the fiscal year ending June 30, 2021.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB), (Continued)

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB, Continued

Amounts reported as deferred outflows or inflows of resources related to OPEB will be recognized as expense as follows:

Fiscal Year Ended June 30	Deferred Outflows/(Inflows) of Resources
2022	\$ (79,275)
2023	(79,273)
2024	(50,452)
2025	(53,199)
2026	(59,699)
Thereafter	(294,319)

Other Benefits

WRCOG also provides a deferred compensation plan under Section 457 of the Internal Revenue Code. As a result of changes in tax law, these benefits have been placed in a trust for the exclusive benefit of the employees requesting such deferrals.

NOTE 9 – COMMITMENTS AND CONTINGENCIES

WRCOG has participated in various federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantor or their representatives, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Management believes that any liability for reimbursement, which may arise as a result of these audits, is not material.

NOTE 10 – RELATED PARTY TRANSACTIONS

WRCOG purchased services during the current year from the County of Riverside, which is also a member of WRCOG, for parking and mail costs, which amounted to \$3,737 and are included as expenditures in the General Fund.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 11 – PROPERTY ASSESSED CLEAN ENERGY PROGRAM

In 2011, WRCOG launched the Property Assessed Clean Energy (PACE) Program, a regional effort that provides financing to residential and commercial property owners to install energy-efficient, renewable energy, and water conservation improvements to homes and businesses in the subregion.

Program participants complete an application, select a contractor, and make the improvements. Repayment occurs through the owner's annual property tax bill, and in most cases, the assessment stays with the property, to be assumed by the next owner upon sale of the property. For property owners, energy and water conservation improvements will yield reduced utility bills. For Western Riverside County, the Program will create energy savings for the fast-growing region, reduce greenhouse gas emissions associated with energy use, and bring and retain jobs for area contractors.

The PACE Program has expanded statewide; over 380 municipalities throughout California have joined the Program. What makes the PACE Program particularly unique is that the financing is provided entirely by private investment funds to implement the Program.

Under the PACE Program, a contractual assessment is entered into by the property owner. The amount of the contractual assessment is equal to the cost to pay for the eligible improvements, the issuance of the bonds that will finance the program, and the costs to administer the program. The assessments are billed and collected on the County property tax bill. Repayments made by the property owners flow through the County to the trustee to fund the debt service. WRCOG does not receive the special assessments. As the sponsor of the PACE program, WRCOG receives a percentage of the amount financed for its participation in the program.

During the year, WRCOG received 1.463% of the amount financed, for each assessment, in the residential program. A program management fee of \$55 per assessment is collected at the initiation of the assessment to pay for recordation. Also collected is a \$90 annual administrative fee, per assessment, used to levy on county tax rolls. For the commercial program, WRCOG received 0.70% of the amount financed, for each assessment, in the program. A program management fee of \$95 per assessment is collected at the initiation of the assessment to pay for recordation. Also collected is a \$390 annual administrative fee, per assessment, used to levy on county tax rolls. For FY 20/21, PACE residential program revenue totaled \$2,386,737, while recording revenue totaled \$147,216 and commercial program revenue totaled \$661,009.

During Fiscal year 20/21, WRCOG's partner in the residential HERO Program, Renovate America, terminated its HERO product and subsequently filed for Chapter 11 Bankruptcy in December 2020, effectively ending the Program. Additionally, at the December 2020 WRCOG Executive Committee meeting, staff was directed to terminate the remaining residential PACE administration agreements with the two other companies that have partnered with WRCOG, Renew Financial and PACE Funding Group. Going forward, all WRCOG PACE Program updates will be focused solely on the commercial, or C-PACE, element of the Program.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 12 – FELLOWSHIP PROGRAM

In November 2015, WRCOG launched the Fellowship Program. The Fellowship Program is administered in partnership with the University of California, Riverside and California Baptist University, but also works with other schools in Southern California. The purpose of the program is to encourage students to seek careers in public policy and local government. Based on available funding and member agency's needs, each member agency is provided with a student intern who is employed by WRCOG, to be used to support local government departments.

The Fellowship Program was historically funded by net PACE Program revenues, however in FY 20/21, WRCOG began to request a Member contribution to offset the Programs costs, as its funding source is no longer available. Additionally, as previously disclosed in FY 19/20, the BEYOND Program, which was also funded by net PACE revenues, ceased to operate and an unspent portion of BEYOND was re-assigned to the Fellowship Program. In the fiscal year ending June 30, 2021, Fellowship Program expenses incurred by WRCOG totaled to \$197,804.

NOTE 13 – RISK MANAGEMENT

WRCOG is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; and natural disasters which are covered through the purchase of insurance policies.

At June 30, 2021, WRCOG's insurance policies are as follows:

- Errors & Omission/ Employment Practices Liability: WRCOG is insured up to \$5,000,000 per occurrence and \$25,000 deductible per occurrence.
- Office Equipment: WRCOG is insured up to \$1,000,000 per occurrence and \$122,000 personal property and \$1,000 deductible per occurrence.
- Crime Insurance: WRCOG is insured up to \$5,000,000 per occurrence and \$25,000 deductible per occurrence.
- Excess Liability: WRCOG is insured up to \$4,000,000 per occurrence.
- Workers Compensation: WRCOG is insured up to \$1,000,000 per occurrence.
- Employee Dishonest Bond: WRCOG is insured up to \$25,000 bond limit.
- Business Auto Policy: WRCOG is insured up to \$1,000,000 liability limit.
- There were no settlements in excess of the insurance coverage in any of the three prior fiscal years.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 14 – WESTERN COMMUNITY ENERGY (WCE)

Western Community Energy ("WCE") was organized on August 23, 2018 pursuant to the Joint Exercise of Powers Agreement by City of Canyon Lake, City of Eastvale, City of Hemet, City of Jurupa Valley, City of Perris, and City of Wildomar ("Member Agencies"). In 2002, AB 117 was signed into law allowing public agencies to aggregate the electrical load of interested consumers within their jurisdictional boundaries and purchase electricity on behalf of those consumers. The WCE was formed with the purpose and intent to collectively study, promote, develop, conduct, operate and manage energy, energy efficiency and conservation, and other energy-related and climate change programs related to a Community Choice Aggregation program ("CCA Program"), and exercise all other powers necessary and incidental to accomplishing this purpose. The Member Agencies have each adopted an ordinance electing to implement through the Authority a community choice aggregation program pursuant to California Public Utilities Code § 366.2.

On May 24, 2021, WCE declared a fiscal emergency, which ultimately led to WCE filing for Chapter 9 bankruptcy protection. Multiple factors led to WCE declaring its fiscal emergency, including increased energy usage due to the COVID lockdown, increased energy costs, increased delinquencies due to COVID and record-high heatwaves in the Fall of 2020. While other CCAs and utilities in California experienced similar events and challenges, they were able to draw on reserves that were built up over years of operation to overcome these challenges. As WCE commenced operation right as these issues started to happen, it did not have the opportunity to build financial reserves and had no cushion to fall back on.

WCE has an Implementation and Management Services Agreement with WRCOG to provide administrative services to the Agency. WRCOG provided WCE with start-up costs to launch the CCA as well as additional amounts to support operations. The amount owed by WCE to WRCOG is approximately \$5 million. As WRCOG is seen as an unsecured creditor in the bankruptcy, not all of what was loaned to WCE is expected to be recovered. While the numbers have not yet been finalized, it is anticipated that between 20 to 30 percent of what is owed to WRCOG is expected to be recovered.

NOTE 15 – COVID-19 CONSIDERATIONS

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The COVID-19 outbreak in the United States caused business disruption through mandated and voluntary closings of businesses and shelter in place orders for all but those deemed essential services. While the business disruption was temporary, there is considerable uncertainty around the duration of the pandemic. Therefore, the ultimate financial impact and duration cannot be estimated at this time, and no adjustments have been made to these financial statements as a result of this uncertainty.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2021**

NOTE 16 – PRIOR PERIOD RESTATEMENT

As discussed in Note 1 the City implemented GASB Statement No. 84. Accordingly, beginning fund balances for the General Fund and beginning fiduciary net position for the custodial funds has been restated for changes related to the implementation of GASB Statement No. 84 as follows:

FUND STATEMENTS

Governmental Funds

General Fund

Fund balance - beginning, as previously reported	\$ 11,813,530
Implementation of GASB 84	<u>762,496</u>
Fund balance - beginning, as restated	<u><u>\$ 12,576,026</u></u>

Fiduciary Funds - Custodial Fund

PACE

Net position - beginning, as previously reported	
Implementation of GASB 84	<u>\$ 8,203,482</u>
Net position - beginning, as restated	<u><u>\$ 8,203,482</u></u>

GOVERNMENT WIDE STATEMENTS

Governmental Activities:

Net position - beginning, as previously reported	\$ (4,410,138)
Implementation of GASB 84	<u>762,496</u>
Net position - beginning, as restated	<u><u>\$ (3,647,642)</u></u>

NOTE 17 – SUBSEQUENT EVENTS

On May 24, 2021, WCE declared a fiscal emergency, which ultimately led to WCE filing for Chapter 9 bankruptcy protection. As WCE navigates through its bankruptcy proceedings in FY 21/22, its impact to WRCOG has yet to be fully determined. For additional information, please refer to Note 14 regarding Western Community Energy.

REQUIRED SUPPLEMENTARY INFORMATION

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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Schedule of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
General Fund
For the Fiscal Year Ended June 30, 2021

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
Revenues:				
Intergovernmental	\$ 736,500	\$ 736,500	\$ 676,500	\$ (60,000)
TUMF mitigation fees	1,287,184	2,379,379	2,435,899	56,520
PACE fees	1,879,020	3,888,054	3,194,962	(693,092)
Other revenues	2,255,985	2,428,435	2,262,134	(166,301)
Investment income	25,000	25,000	27,101	2,101
Total revenues	6,183,689	9,457,368	8,596,596	(860,772)
Expenditures:				
Current:				
General government	4,070,871	8,769,699	3,898,224	4,871,475
Energy	2,482,452	3,550,639	3,110,304	440,335
Environmental	564,367	564,367	501,333	63,034
Total Expenditures	7,117,690	12,884,705	7,509,861	5,374,844
Net change in fund balance	<u>\$ (934,001)</u>	<u>\$ (3,427,337)</u>	1,086,735	<u>\$ 4,514,072</u>
Fund balance:				
Balance, beginning of year			12,576,026	
Balance, end of year			<u>\$ 13,662,761</u>	

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
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**Schedule of the WRCOG's Proportionate Share
of the Net Pension Liability and Related Ratios as of the Measurement Date
Last Ten Years*
As of the Year Ended June 30, 2021**

Measurement Date	Employer's Proportion of the Collective Net Pension Liability ¹	Employer's Proportionate Share of the Collective Net Pension Liability	Covered Payroll	Proportionate Share of the Collective Net Pension Liability as a Percentage of the Employer's Covered Payroll	Pension's Plans Fiduciary Net Position as a Percentage of the Total Pension Liability
6/30/2014	0.0229%	\$ 1,421,911	\$ 1,422,424	99.96%	79.82%
6/30/2015	0.0263%	1,808,565	1,616,828	111.86%	78.40%
6/30/2016	0.0265%	2,297,048	1,760,643	130.47%	78.40%
6/30/2017	0.0271%	2,689,185	2,062,647	130.38%	74.33%
6/30/2018	0.0272%	2,621,376	2,413,255	108.62%	75.93%
6/30/2019	0.0280%	2,873,074	2,530,409	113.54%	75.21%
6/30/2020	0.0288%	3,129,775	2,504,167	124.98%	62.87%

¹ Proportion of the collective net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk pools excluding the 1959 Survivors Risk Pool.

* Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Additional years will be presented as information becomes available.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Schedule of Plan Contributions
Last Ten Years*
As of the Year Ended June 30, 2021**

<u>Fiscal Year</u>	<u>Actuarially Determined Contributions</u>	<u>Contributions in Relation to the Actuarially Determined Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014-15	\$ 294,471	\$ (294,471)	\$ -	\$ 1,616,828	18.21%
2015-16	305,212	(305,212)	-	1,760,643	17.34%
2016-17	323,200	(323,200)	-	2,062,647	15.67%
2017-18	345,428	(345,428)	-	2,413,255	14.31%
2018-19	236,092	(236,092)	-	2,530,409	9.33%
2019-20	466,492	(466,492)	-	2,504,167	18.63%
2020-21	523,824	(523,824)	-	2,610,410	20.07%

Notes to Schedule:

Change in Benefit Terms: None

Changes in Assumptions: For 2020, the Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

* Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Additional years will be presented as information becomes available.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Schedule of Changes in Net OPEB Liability and Related Ratios
For the Year Ended June 30, 2021**

Measurement Period	June 30, 2017	June 30, 2018	June 30, 2019	June 30, 2020
Total OPEB Liability				
Service cost	\$ 108,879	\$ 171,367	\$ 150,146	\$ 180,222
Interest	159,498	160,645	173,314	165,457
Differences between expected and actual experience	(156,922)	-	(836,051)	-
Changes of assumptions	-	-	763,070	105,642
Benefit payments	(113,278)	(84,617)	(131,557)	(170,086)
Net change in total OPEB liability	(1,823)	247,395	118,922	281,235
Total OPEB liability - beginning	2,443,082	2,441,259	2,688,654*	2,807,576
Total OPEB liability - ending (a)	2,441,259	2,688,654	2,807,576	3,088,811
Plan Fiduciary Net Position				
Contributions – employer	-	120,000	106,392	140,657
Net investment income	104,450	(5,368)	97,620	72,852
Benefit payments	(105,916)	(84,617)	(131,557)	(170,086)
Administrative expense	(7,361)	(6,574)	(7,570)	-
Net change in plan fiduciary net position	(8,827)	23,441	64,885	43,423
Plan fiduciary net position - beginning	1,783,502	1,774,675	1,798,116	1,863,001
Plan fiduciary net position - ending (b)	1,774,675	1,798,116	1,863,001	1,906,424
Net OPEB liability - ending (a) - (b)	\$ 666,584	\$ 890,538	\$ 944,575	\$ 1,182,387
Plan fiduciary net position as a percentage of the total OPEB liability	72.70%	66.88%	66.36%	61.72%
Covered payroll	\$ 2,211,299	\$ 2,617,222	\$ 2,817,402	\$ 2,664,693
Net OPEB liability as a percentage of covered payroll	30.14%	34.03%	33.53%	44.37%

Notes to Schedule:

Changes in assumptions:

Discount rate: Decreased from 5.70% to 5.45%.

Mortality improvement: Scale updated to 2020 MacLeod Watts Scale.

Demographic Assumptions: Mortality rates updated to 2017 CalPERS experience study

Historical information is required only for measurement periods for which GASB 75 is applicable. Future years' information will be displayed up to 10 years as information becomes available.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Schedule of OPEB Plan Contributions – Last Ten Years*
For the Year Ended June 30, 2021**

Fiscal Year	Actuarially Determined Contribution (ADC)	Contributions in relation to the ADC	Contribution deficiency (excess)	Covered payroll	Contributions as a percentage of covered payroll
June 30, 2018	\$ 185,075	\$ 185,075	\$ -	\$ 2,617,222	7.07%
June 30, 2019	202,857	202,857	-	2,817,402	7.20%
June 30, 2020	256,928	140,657	116,271	2,664,693	5.28%
June 30, 2021	274,960	47,459	227,501	2,794,918	1.70%

Notes to Schedule:

Valuation Date: Actuarially determined contribution rates are calculated as of June 30, one year prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine the actuarially determined contribution:	
Valuation Date	June 30, 2019
Actuarial Cost Method	Entry age normal cost, level percent of pay.
Amortization Methodology	Level \$, closed 30 year period
Asset Valuation Method	Market value
Discount Rate	5.45%
General Inflation	2.50%
Salary Increases	3.00%
Medical Trend	5.4% in 2021 fluctuating down to 4.0% by 2076.
Mortality	MacLeod Watts Scale 2020
Retirement Age	From 50 to 75

*Fiscal year 2017-18 was the first year of implementation. Additional years to be presented as information becomes available.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Notes to the Required Supplementary Information
For the Year Ended June 30, 2021**

NOTE 1 – BUDGETS AND BUDGETARY ACCOUNTING

By state law, WRCOG's Governing Board must approve a tentative budget no later than July 1 and adopt a final budget no later than September 15. A public hearing must be conducted to receive comments prior to adoption. WRCOG's Governing Board satisfied these requirements. A budget is adopted for all expenditures by financial responsibility for the General Fund. All budgets are adopted on a basis consistent with generally accepted accounting principles.

WRCOG is entitled to an administration fee of up to 4% annually of TUMF revenues collected, with a maximum of 1% that can be used to offset salaries and benefits related to TUMF administration. In 2021, the total administration fee collected was 4%. Riverside Conservation Agency (RCA) also receives a percentage of the TUMF revenues collected of 1.47%, which is included as an expense in the TUMF Fund.

The fees allocated among the zones, Riverside County Transportation Commission (RCTC), and Riverside Transit Authority (RTA) are 45.7%, 45.7% and 3.13%, respectively. These allocations are remitted monthly to RCTC and quarterly to RTA; however the zones must submit project plans for approval to WRCOG before funds can be released. RCA must submit potential sites designated for conservation for approval before funds are released.

The TUMF Fund does not have an adopted budget that is approved by the WRCOG General Assembly, therefore, the TUMF Fund does not present a budget to actual comparison.

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Statistical Section

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**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Statistical Section Overview
For the Fiscal Year Ended June 30, 2021**

This section of the Western Riverside Council of Government's Annual Comprehensive Financial Report presents additional detail, historical perspective, and context to assist annual financial report users in understanding the financial statements, note disclosures, required supplementary information, and assessing WRCOG's financial condition.

Financial Trends: These schedules contain trend information to assist readers in understanding and assessing how WRCOG's financial position has changed over time.

*Net Position by Component
Changes in Net Position
Fund Balance of Governmental Funds
Changes in Fund Balances of Governmental Funds*

Revenue Capacity: These schedules contain information to help the reader assess WRCOG's most significant local revenue source, Member Dues and Mitigation Fees.

Revenue by Fund

Demographic and Economic Information: These schedules offer demographic and economic indicators to help the reader understand the environment within the government's financial activities take place. These schedules include:

*Demographic and Economic Statistics for Riverside County
Principal Employers of Riverside County*

Operating Information: These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs. These schedules include:

*Full-time Equivalent Employees by Function/Program
Economic Indicators by Function/Program*

Sources: WRCOG Finance Department

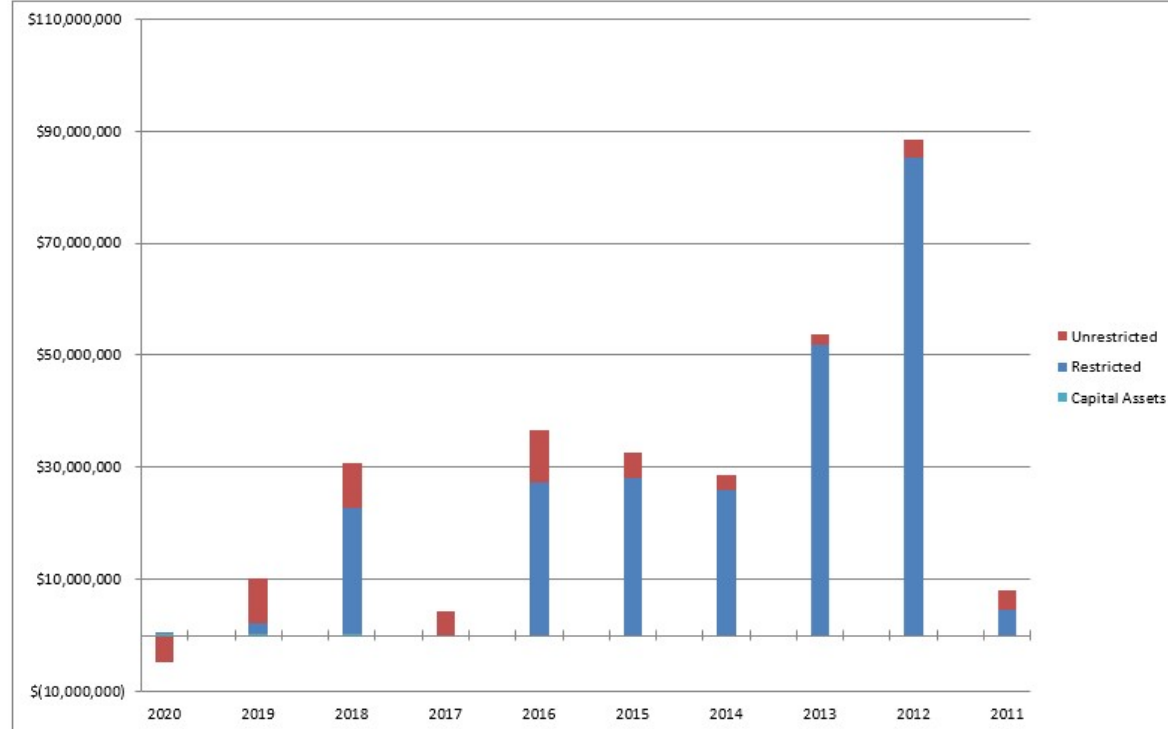
California State Department of Finance
U.S. Department of Commerce Bureau of Economic Analysis
Riverside County Economic Development Agency
State of California Economic Development Department
FRED Economic Data Economic Research Federal Reserve Bank of St. Louis

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Net Position by Component
Last Ten Fiscal Years
(Accrual Basis)**

	Fiscal Year									
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Governmental activities:										
Net investment in										
Capital Assets	\$ 218,171	\$ 293,345	\$ 362,054	\$ 413,343	\$ 93,875	\$ 100,296	\$ 54,038	\$ 30,021	\$ 20,735	\$ 32,918
Restricted	5,164,059	111,838	1,907,303	22,211,582	11,702	27,079,334	28,033,173	25,869,263	51,733,864	85,054,212
Unrestricted	8,965,785	(4,815,321)	6,771,505	8,130,795	4,232,803	9,385,943	4,556,290	2,632,813	1,880,401	3,361,861
Total governmental activities net position/(deficit)	\$ 14,348,015	\$ (4,410,138)	\$ 9,040,862	\$ 30,755,720	\$ 4,338,380	\$ 36,565,573	\$ 32,643,501	\$ 28,532,097	\$ 53,635,000	\$ 88,448,991

Source: Finance Department



**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis)**

	Fiscal Year Ended June 30,									
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Expenses										
Governmental activities:										
General government	\$ 4,150,530	\$ 3,674,580	\$ 6,966,676	\$ 5,416,418	\$ 4,028,482	\$ 2,520,688	\$ 2,031,313	\$ 2,245,634	\$ 2,401,116	\$ 3,392,955
Transportation	42,583,401	63,456,285	85,033,676	34,971,790	74,542,061	41,631,788	33,114,224	54,779,449	50,187,717	21,194,918
Energy	3,110,304	2,349,851	2,779,274	6,333,946	5,622,980	5,629,560	4,926,278	2,445,533	1,608,694	476,844
Environmental	707,125	704,465	533,897	570,687	513,137	423,667	531,945	647,781	576,600	520,748
Total primary government expenses	<u>50,551,360</u>	<u>70,185,181</u>	<u>95,313,523</u>	<u>47,292,841</u>	<u>84,706,660</u>	<u>50,205,703</u>	<u>40,603,760</u>	<u>60,118,397</u>	<u>54,774,127</u>	<u>25,585,465</u>
Program Revenues										
Governmental activities:										
General government	447,393	341,563	569,301	567,640	512,876	513,188	349,268	420,810	528,756	63,102
Transportation	63,706,655	50,389,714	66,842,236	67,483,341	42,731,611	43,508,888	37,430,113	24,905,073	25,966,400	14,122,996
Energy	3,962,842	2,966,193	3,364,946	6,003,534	9,316,452	9,779,134	7,473,816	3,198,814	1,482,940	190,142
Environmental	673,823	758,394	542,592	515,141	528,775	464,885	620,836	618,415	619,388	712,040
Total primary government program revenues	<u>68,790,713</u>	<u>54,455,864</u>	<u>71,319,075</u>	<u>74,569,656</u>	<u>53,089,714</u>	<u>54,266,095</u>	<u>45,874,033</u>	<u>29,143,112</u>	<u>28,597,484</u>	<u>15,088,280</u>
Net (Expense)/Revenue										
Total primary government net expense	<u>18,239,353</u>	<u>(15,729,317)</u>	<u>(23,994,448)</u>	<u>27,276,815</u>	<u>(31,616,946)</u>	<u>4,060,392</u>	<u>5,270,273</u>	<u>(30,975,285)</u>	<u>(26,176,643)</u>	<u>(10,497,185)</u>
General Revenues and Other Changes in Net Position										
Governmental activities:										
Other revenues	-	-	-	-	-	36,112	241,763	259,349	308,294	852,752
Investment income	(243,696)	2,356,692	2,262,464	273,559	(12,645)	509,228	552,021	706,876	(285,642)	806,546
Loss on sale of capital assets	-	(78,375)	-	-	-	-	-	-	-	-
Total primary government	<u>(243,696)</u>	<u>2,278,317</u>	<u>2,262,464</u>	<u>273,559</u>	<u>(12,645)</u>	<u>545,340</u>	<u>793,784</u>	<u>966,225</u>	<u>22,652</u>	<u>1,659,298</u>
Changes in Net Position										
Total primary government	<u>\$ 17,995,657</u>	<u>\$ (13,451,000)</u>	<u>\$ (21,731,984)</u>	<u>\$ 27,550,374</u>	<u>\$ (31,629,591)</u>	<u>\$ 4,605,732</u>	<u>\$ 6,064,057</u>	<u>\$ (30,009,060)</u>	<u>\$ (26,153,991)</u>	<u>\$ (8,837,887)</u>

Source: Finance Department

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Fund Balance of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis)**

	Fiscal Year									
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
<u>GENERAL FUND</u>										
General fund:										
Nonspendable										
Prepaid Expenses	\$ 61,060	\$ 209,708	\$ 96,486	\$ 43,859	\$ 167,212	\$ 90,762	\$ 82,987	\$ 70,111	\$ 67,357	\$ 36,386
Restricted										
Section 115 Pension Trust	366,611	-	-	-	-	-	-	-	-	-
LTF	-	-	-	-	-	-	-	581,358	578,909	591,273
Assigned	-	-	-	-	11,702.00	-	-	-	-	-
BEYOND Program	-	702,559	702,559	2,533,866	3,305,419	1,556,763.00	-	-	-	-
Fellowship Program	219,839	609,412	304,733	514,732	121,272	400,000.00	-	-	-	-
Unassigned	13,015,251	10,291,851	9,613,033	8,233,431	8,988,826	7,888,825	5,415,947	1,275,895	456,939	392,965
Total general fund	<u>\$ 13,662,761</u>	<u>\$ 11,813,530</u>	<u>\$ 10,716,811</u>	<u>\$ 11,325,888</u>	<u>\$ 12,594,431</u>	<u>\$ 9,936,350</u>	<u>\$ 5,498,934</u>	<u>\$ 1,927,364</u>	<u>\$ 1,103,205</u>	<u>\$ 1,020,624</u>
<u>ALL OTHER GOVERNMENTAL FUNDS</u>										
All other governmental funds:										
Restricted										
Transportation	17,187,489	2,483,852	15,073,913	38,098,604	9,373,801	51,540,293	53,379,614	49,094,887	65,104,205	95,670,753
AB 2766	45,325	-	-	-	-	-	-	-	-	-
Foundation	11,721	111,838	72,145	11,733.00	-	11,690	11,695	11,604	20,550	11,370
Total all other governmental funds	<u>\$ 17,244,535</u>	<u>\$ 2,595,690</u>	<u>\$ 15,146,058</u>	<u>\$ 38,110,337</u>	<u>\$ 9,373,801</u>	<u>\$ 51,551,983</u>	<u>\$ 53,391,309</u>	<u>\$ 49,106,491</u>	<u>\$ 65,124,755</u>	<u>\$ 95,682,123</u>

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis)**

	Fiscal Year									
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Revenues										
Intergovernmental	\$ 827,500	\$ 1,068,020	\$ 967,270	\$ 931,500	\$ 1,145,570	\$ 1,058,265	\$ 1,461,999	\$ 1,350,596	\$ 1,830,454	\$ 1,216,550
TUMF Mitigation fees	60,897,468	48,850,599	63,686,091	51,305,031	42,239,340	42,615,158	36,507,739	24,306,973	25,361,053	13,871,730
Pace fees	3,340,417	2,512,229	2,752,932	5,684,817	9,028,003	9,562,139	7,159,144	2,197,585	-	-
Other revenues	3,725,328	2,085,571	3,852,228	16,648,307	894,488	848,957	986,914	1,547,307	1,714,271	852,752
Investment income (loss)	(243,696)	2,356,691	2,262,464	273,560	(12,645)	509,229	552,021	420,526	(285,642)	806,546
Total revenues	68,547,017	56,873,110	73,520,985	74,843,215	53,294,756	54,593,748	46,667,817	29,822,987	28,620,136	16,747,578
Expenditures										
Current:										
General Government	3,903,224	3,531,873	6,039,994	4,493,570	3,965,880	2,681,489	2,070,885	2,191,112	2,321,713	3,969,631
Programs:										
Transportation	45,090,784	61,740,570	87,741,176	35,974,673	82,703,352	44,125,019	30,998,608	44,901,088	52,612,593	23,624,407
Energy	3,110,304	2,349,851	2,779,274	6,336,292	5,632,488	5,647,563	4,929,398	2,431,687	1,589,887	675,950
Environmental	707,125	704,465	533,897	570,687	513,137	435,670	534,027	638,549	564,061	653,485
Debt service	-	-	-	-	-	-	-	-	1,500,000	-
Total expenditures	52,811,437	68,326,759	97,094,341	47,375,222	92,814,857	52,889,741	38,532,918	50,162,436	58,588,254	28,923,473
Excess (deficiency) of revenues over (under) expenditures	<u>15,735,580</u>	<u>(11,453,649)</u>	<u>(23,573,356)</u>	<u>27,467,993</u>	<u>(39,520,101)</u>	<u>1,704,007</u>	<u>8,134,899</u>	<u>(20,339,449)</u>	<u>(29,968,118)</u>	<u>(12,175,895)</u>
Other financing sources (uses):										
Loan proceeds	-	-	-	-	-	-	-	-	1,500,000	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	1,500,000	-
Net change in fund balances	<u>\$ 15,735,580</u>	<u>\$ (11,453,649)</u>	<u>\$ (23,573,356)</u>	<u>\$ 27,467,993</u>	<u>\$ (39,520,101)</u>	<u>\$ 1,704,007</u>	<u>\$ 8,134,899</u>	<u>\$ (20,339,449)</u>	<u>\$ (28,468,118)</u>	<u>\$ (12,175,895)</u>
Debt service as a percentage of noncapital expenditures	<u>0.0%</u>									

Source: Finance Department

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (A Joint Powers Authority)

Revenue by Fund Last Ten Fiscal Years (Accrual Basis)

	Fiscal Year Ended June 30									
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
GENERAL FUND:										
Member dues:										
Banning	3,941	3,941	3,941	3,941	3,941	3,941	3,957	3,957	3,957	3,957
Beaumont	5,000	5,000	5,000	5,000	-	-	5,255	5,255	5,255	5,255
Calimesa	1,049	1,049	1,049	1,049	1,049	1,049	1,102	1,102	1,102	1,102
Canyon Lake	1,406	1,406	1,406	1,406	1,406	1,406	2,256	2,256	2,256	2,256
Corona	20,290	20,290	20,290	20,290	20,290	20,290	25,886	25,886	25,886	25,886
Eastvale	7,171	7,171	7,171	7,171	7,171	7,171	-	-	-	-
Hemet	7,425	9,797	9,797	9,797	9,797	9,797	10,386	10,386	10,386	10,386
Jurupa Valley	12,710	12,710	12,710	12,710	12,710	12,710	-	-	-	-
Lake Elsinore	6,933	6,933	6,933	6,933	6,933	6,933	7,904	7,904	7,904	7,904
Menifee	10,491	10,491	10,491	10,491	10,491	10,491	10,147	10,147	10,147	10,147
Moreno Valley	25,780	25,780	25,780	25,780	25,780	25,780	25,413	25,413	25,413	25,413
Murrieta	13,794	13,794	13,794	13,794	13,794	13,794	17,954	17,954	17,954	17,954
Norco	3,573	3,573	3,573	3,573	3,573	3,573	4,482	4,482	4,482	4,482
Perris	9,215	9,215	9,215	9,215	9,215	9,215	8,173	8,173	8,173	8,173
Riverside	40,512	40,512	40,512	40,512	40,512	40,512	42,894	42,894	42,894	42,894
San Jacinto	5,889	5,889	5,889	5,889	5,889	5,889	5,504	5,504	5,504	5,504
Temecula	13,424	13,424	13,424	13,424	13,424	13,424	18,714	18,714	18,714	18,714
Wildomar	4,298	4,298	4,298	4,298	4,298	4,298	4,863	4,863	4,863	4,863
County of Riverside	48,137	48,137	48,137	48,137	48,137	48,137	43,520	43,520	43,520	43,520
County of Riverside - Office of Superintendent	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Eastern Municipal Water District	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Western Municipal Water District	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Morongo Band of Mission Indians	-	-	17,000	17,000	17,000	9,500	10,000	10,000	-	-
Total Member dues	292,038	294,410	311,410	311,410	306,410	298,910	299,410	299,410	289,410	289,410
ALL OTHER GOVERNMENTAL FUNDS										
Transportation Uniform Mitigation Fee (TUMF):										
Banning	90,905	16,719	12,165	16,040	40,930	6,326	54,738	4,116	-	89,603
Beaumont	1,044,450	661,889	1,133,974	514,351	-	-	-	-	-	-
Calimesa	84,328	357,530	188,577	4,055	103,835	10,359	133,217	65,387	1,310	1,144
Canyon Lake	35,410	41,949	44,605	38,832	18,525	20,583	27,055	22,642	4,117	1,028
Corona	766,323	500,855	2,599,705	140,921	1,153,262	2,743,488	1,989,728	114,644	104,773	1,272,328
Eastvale	988,078	819,704	660,354	1,735,201	1,249,621	1,705,338	1,241,685	1,438,152	1,478,348	665,522
Hemet	938,306	200,532	247,002	217,626	52,392	351,010	545,597	736,612	531,470	194,078
Jurupa Valley	629,122	1,707,104	1,919,323	995,072	2,400,109	2,302,649	1,738,387	242,216	112,044	32,901
Lake Elsinore	1,564,641	1,588,824	912,194	56,629	800,725	969,533	898,098	868,004	646,241	259,098
March JPA	222,156	1,503,832	1,196,382	1,668,406	765,627	222,482	239,874	-	227,695	-
Menifee	6,129,067	2,369,260	2,589,565	1,944,365	1,374,603	1,203,549	909,230	1,665,304	821,673	628,138
Moreno Valley	2,962,390	1,861,624	4,400,523	300,521	883,562	1,356,327	2,343,895	1,138,394	693,588	29,612
Murrieta	1,121,883	667,417	1,115,593	2,585,547	884,391	1,452,155	1,496,315	70,944	81,192	64,386
Norco	4,483	136,181	523,643	1,867,071	304,411	100,355	101,444	11,288	8,232	-
Perris	1,198,867	726,994	789,812	918,236	1,235,325	1,167,113	1,069,887	1,498,823	320,608	124,896
Riverside	823,662	1,928,733	3,018,415	1,484,544	3,113,205	1,852,839	1,461,429	594,363	1,365,025	955,549
San Jacinto	1,024,429	784,469	984,137	3,212,024	843,818	698,893	259,021	200,630	70,674	90,480
Temecula	445,363	676,132	646,123	1,448,549	810,938	809,664	679,386	227,028	1,772,534	944,090
Wildomar	170,292	316,900	134,061	87,114	826,659	384,865	83,178	219,722	1,032,017	16,451
County - Northwest	3,573,018	3,237,826	998,669	272,790	569,203	414,258	216,343	183,616	189,161	248,635
County - Southwest	2,576,214	1,421,458	730,000	1,643,915	863,473	636,493	1,529,926	1,288,379	1,622,276	598,885
County - Central	96,255	189,085	1,403,293	1,125,077	911,716	1,040,489	593,671	46,173	434,159	37,570
County - Pass	52,888	37,617	64,879	815,242	12,349	20,581	16,502	4,116	431,198	2,181
County - Hemet/San Jacinto	1,287,613	946,277	2,254,436	538,809	376,151	299,821	91,090	82,324	30,103	15,701
Regional Transit Authority	1,906,091	1,554,652	1,956,588	1,203,022	692,725	698,889	314,621	367,630	423,339	194,423
Riverside County Transportation Commission	27,830,143	22,698,912	28,567,429	23,630,936	19,594,830	19,769,172	17,480,991	10,899,357	11,978,440	5,494,327
WRCOG	2,435,899	1,986,776	2,500,431	2,056,290	1,689,574	1,704,607	2,076,008	974,049	1,027,871	505,866
MSHCP	895,192	730,140	918,909	783,850	667,382	673,319	602,662	369,011	407,929	191,743
Total TUMF	60,897,468	49,669,391	62,510,787	51,305,034	42,239,341	42,615,157	38,193,978	23,332,924	25,816,017	12,658,635

Source: Finance Department

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Demographic and Economic Statistics for Riverside County
Last Ten Calendar Years**

<u>Calendar Year</u>	<u>Population</u>	<u>Personal Income</u> <u>(thousands)</u>	<u>Per Capita Personal</u> <u>Income</u>	<u>Unemployment Rate</u>
2021	2,454,453	\$ 114,090,413	\$ 45,834	6.30%
2020	2,442,304	104,794,676	42,418	14.90%
2019	2,440,124	95,140,992	39,261	4.60%
2018	2,415,955	87,827,068	36,782	4.70%
2017	2,390,702	88,000,000	35,883	5.80%
2016	2,317,924	89,500,000	31,762	6.90%
2015	2,329,271	83,500,000	31,344	8.40%
2014	2,292,507	76,289,477	30,815	9.80%
2013	2,227,577	70,376,019	29,986	11.50%
2012	2,239,620	67,024,780	29,927	13.20%

Sources: California State Department of Finance as of January 1
 FRED Economic Data Economic Research Federal Reserve Bank of St. Louis
 U.S. Department of Commerce Bureau of Economic Analysis
 State of California Employment Development Department as of June
 Riverside County Economic Development Agency

Represents most recent data available

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Principle Employers of Riverside County
Calendar Years 2020 and Nine Calendar Years Ago**

Industry Type	2020	% of Total Employment	2011	% of Total Employment
Agricultural service	12,000	1.7%	12,400	2.2%
Mining and logging	400	0.1%	400	0.1%
Construction	66,600	9.2%	34,100	6.1%
Manufacturing	42,400	5.9%	38,600	6.9%
Transportation, warehousing, and public utilities	61,500	8.5%	20,200	3.6%
Wholesale trade	24,300	3.4%	19,700	3.5%
Retail trade	86,800	12.0%	81,600	14.5%
Information	5,300	0.7%	7,700	1.4%
Finance and insurance	11,200	1.5%	11,000	2.0%
Real estate and rental and leasing	9,600	1.3%	7,600	1.4%
Professional & business services	70,500	9.7%	52,300	9.3%
Education & health services	112,300	15.5%	74,300	13.2%
Leisure and hospitality	76,300	10.6%	68,900	12.3%
Other services	19,600	2.7%	18,800	3.3%
Federal government, civilian	7,600	1.1%	7,000	1.2%
State government	17,600	2.4%	16,100	2.9%
Local government	99,200	13.7%	91,100	16.2%
Total	723,200	100.0%	561,800	100.0%

Source: State of California Economic Development Department

Represents most recent data available

Data not available solely for Western Riverside County

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Full-time Equivalent Employees by Function/Program
Last Ten Fiscal Years**

Function/Program	As of June 30									
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Management services and administration	9	7	7	7	9	7.8	7.2	5.5	5.9	6.0
Transportation & Planning	6	6	7	4	3.5	5.5	4.9	4.9	5.8	5.0
Energy	11	11	7	14	15.3	8.3	7.2	4.6	3.1	2.2
Environmental	2	2	3	4.5	2.3	1.3	3.4	3.0	3.0	2.0
RCHCA	4	5	-	-	-	-	-	-	-	-
Total full time equivalents	32.0	31.0	24.0	29.5	30.1	22.8	22.7	18.0	17.8	15.2

Source: Finance Department

For FY 19/20 the amount reflected includes both WRCOG and RCHCA employees, since WRCOG provides administrative services to RCHCA per the service agreement.

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
(A Joint Powers Authority)**

**Economic Indicators by Function/Program
Last Ten Fiscal Years**

	As of June 30									
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Property Assessed Clean Energy Programs										
Energy Efficiency Projects Completed	88	7,437	1,895	9,061	24,538	31,670	22,710	9,728	7,210	1,574
Solar Projects Completed	50	2,049	782	3,934	9,633	10,628	12,102	5,459	3,170	763
Water Efficiency Projects Completed	10	471	140	697	2,148	2,880	1,798	403	36	5
Energy Savings Programs										
Energy Savings (kWh)	n/a	n/a	14,443,467	2,534,586	152,304	n/a	n/a	n/a	1,380,809	644,889
Gas Savings (Therms)	4,000	n/a	52,547	n/a	9,862	n/a	n/a	n/a	n/a	n/a
Environmental Programs										
Gallons of Gasoline Equivalent Reduced	n/a	n/a	n/a	9,630,272	9,747,951	9,730,702	8,963,115	10,376,763	8,399,294	6,916,638
Tons Greenhouse Gas Emissions Reduced	n/a	n/a	n/a	15,703	15,610	15,255	12,829	25,146	21,818	16,836
Used Oil Gallons Recycled	n/a	n/a	n/a	207,996	230,000	328,686	157,556	213,140	148,959	142,190
Used Oil Filters Recycled	n/a	n/a	n/a	17,378	1,428	1,418	194	250	28,000	18,000
Solid Waste - Disposal Amount (tons):	n/a	n/a	n/a	723,493	708,996	637,811	617,666	584,569	533,829	511,654
Transportation Programs										
Single Family Home Permits Issued	4,604	3,150	3,659	3,580	3,179	2,916	2,360	1,821	2,453	1,314
Multi-family Home Permits Issued	958	1,044	1,990	557	450	1,032	1,199	281	1,375	972
New Retail Construction (square foot)	220,143	618,445	428,260	622,387	479,982	366,654	265,173	396,902	292,879	324,869
New Commercial Construction (square foot)	426,595	461,103	482,308	613,916	512,886	691,077	269,918	85,772	328,923	340,597
New Industrial Construction (square foot)	3,156,026	4,254,754	7,540,010	6,083,631	4,089,710	2,906,471	3,045,491	1,242,931	3,860,571	329,484

Source: Finance Department

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Annual Comprehensive Financial Report

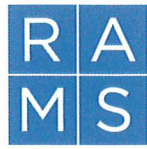
For Fiscal Year Ended June 30, 2021

Submitted by:
Fiscal Department
Western Riverside Council of Governments

WESTERN RIVERSIDE COUNTY | CALIFORNIA

Attachment

Internal Control Report



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

PARTNERS

Brenda L. Odle, CPA, MST
Terry P. Shea, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
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Xinlu Zoe Zhang, CPA, MSA
John Maldonado, CPA, MSA
Thao Le, CPA, MBA
Julia Rodriguez Fuentes, CPA, MSA

Independent Auditor's Report

To the Executive Committee
Western Riverside Council of Governments
Riverside, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Western Riverside Council of Governments (WRCOG) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise WRCOG's basic financial statements, and have issued our report thereon dated January 18, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered WRCOG's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of WRCOG's internal control. Accordingly, we do not express an opinion on the effectiveness of WRCOG's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether WRCOG's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of WRCOG's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WRCOG's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
January 18, 2022

Attachment

SAS114 Letter



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

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To the Executive Committee
Western Riverside Council of Governments

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California Society of
Certified Public Accountants

We have audited the financial statements of Western Riverside Council of Governments (WRCOG) as of and for the year ended June 30, 2021, and have issued our report thereon dated January 18, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 22, 2021, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the WRCOG's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of WRCOG's solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.



Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the possibility of the following significant risks during our audit:

Management's override of internal controls over financial reporting.

Management's failure to recognize revenue in accordance with generally accepted accounting principles.

Although identified as significant risks, we noted no matters which caused us to modify our procedures or any matters which are required to be communicated to those charged with governance due to these identified risks.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by WRCOG is included in Note 1 to the financial statements.. As described in Note 1 of the financial statements, during the year, the District adopted the provisions of Governmental Accounting Standards Board Statement No. 84, *Fiduciary Activities*. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the fair value of investments is based on observable market inputs and information from WRCOG's safekeeping custodian banks. We evaluated the key factors and assumptions used to develop the fair value of investments and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Management's estimate of the net pension liability/net OPEB liability and related deferred inflows and deferred outflows is based on actuarial reports provided by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting WRCOG's financial statements relate to:

The disclosure of fair value of investments in Note 2 to the financial statements represents amounts susceptible to market fluctuations.

The disclosure of net pension liability and related deferred inflows and deferred outflows in Note 7 to the financial statements is based on actuarial assumptions. Actual future liabilities may vary from disclosed estimates.

The disclosure of the net OPEB liability and related deferred inflows and deferred outflows in Note 8 to the financial statements is based on actuarial assumptions. Actual future liabilities/assets may vary from disclosed estimates.

The disclosure related to the effects of COVID-19 in Note 15.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to WRCOG's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated January 18, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with WRCOG, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Western Riverside Council of Government's auditors.

We applied certain limited procedures to management's discussion and analysis, the schedule of proportionate share of net pension liability, the schedule of plan contributions, the schedule of changes in the net OPEB liability, schedule of OPEB plan contributions and the General Fund budgetary comparison schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI. We were not engaged to report on the introductory section or the statistical section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Executive Committee, and management of WRCOG and is not intended to be and should not be used by anyone other than these specified parties.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
January 18, 2022



Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale
City of Hemet • City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco
City of Perris • City of Riverside • City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District
Western Municipal Water District • Riverside County Superintendent of Schools

January 18, 2022

Rogers, Anderson, Malody and Scott, LLP
735 E. Carnegie Dr. Suite 100
San Bernardino, CA 92408

This representation letter is provided in connection with your audit of the financial statements of Western Riverside Council of Governments (WRCOG) as of June 30, 2021 and for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows, where applicable, of the various opinion units of WRCOG in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of January 18, 2022.

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated June 22, 2021 for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus* as amended, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Special items and extraordinary items have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- All required supplementary information is measured and presented within the prescribed guidelines.
- With regard to investments and other instruments reported at fair value:
 - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
 - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- With respect to financial statement preparation services provided, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities.
 -

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and if necessary, our analysis of management's plans, and our ability to achieve those plans.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.
- We are not aware of any pending or threatened litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- WRCOG has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which WRCOG is contingently liable.
- We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.
- For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic

areas for which events could occur that would significantly disrupt normal finances within the next year.

- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
 - Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
- WRCOG has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- There have been no changes or updates to legal information disclosed to you by our attorney(s) since the date of such legal response and now.”

Required Supplementary Information

With respect to the Schedule of the WRCOG’s Schedule of Revenues, Expenditures, and Changes in Fund Balance, Schedule of Changes in the Net Other Post-Employment Benefits Liability, Schedule of Other Post-Employment Benefit Plan Contributions, Proportionate Share of Plans’ Net Pension Liability and the Schedule of Plan Contributions accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the RSI in accordance with U.S. GAAP.
- We believe the RSI, including its form and content, is measured and fairly presented in accordance with the applicable criteria.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe the significant assumptions or interpretations underlying the measurement or presentation of the RSI, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.



Dr. Kurt Wilson
Executive Director



Andrew Ruiz
Chief Financial Officer



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Cal Cities Activities Update
Contact: Erin Sasse, Regional Public Affairs Manager, Cal Cities, esasse@cacities.org, (951) 321-0771
Date: February 17, 2022

Requested Action(s):

1. Receive and file.
-

Purpose:

The purpose of this item is to provide an update of activities undertaken by Cal Cities.

Background:

The League of California Cities has been shaping the Golden State's political landscape since the association was founded in 1898. It defends and expands local control through advocacy efforts in the Legislature, at the ballot box, in the courts, and through strategic outreach that informs and educates the public, policymakers, and opinion leaders. Cal Cities also offers education and training programs designed to teach city officials about new developments in their field and exchange solutions to common challenges facing their cities.

An update on legislation of interest to Cal Cities members is provided as Attachment 1.

Prior Action(s):

October 21, 2021: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - CalCities Update Report](#)

Appellate court reaffirms cities' discretion to interpret their land use plans

In a recent [opinion](#), the state's Third District Court of Appeal has upheld the longstanding legal principle that "[b]ecause policies in a general plan reflect a range of competing interests, [a city] must be allowed to weigh and balance the plan's policies when applying them, and [is entitled to] broad discretion to construe its policies in light of the plan's purposes."

The case involved the city of Davis's 2017 approval of a four-story mixed-use project — 8,950 square feet of ground-floor retail space and 27 apartments — near the railroad tracks on the perimeter of its downtown core area. When reviewing the project, the city interpreted its own general and specific plans, determined that the project was consistent with those plans, and concluded the project was a good fit for the city.

The Old East Davis Neighborhood Association sued the city, challenging its approval of the project. The association alleged — contrary to the recommendations of city staff and the conclusions of the city council — that the project's height and scale were inconsistent with the city's general and specific plans. The trial court agreed with the association, concluding that it did not provide a sufficient "transition" to adjacent residential areas, and directed the city to rescind all associated approvals.

The city of Davis and the project developer appealed, arguing that the trial court applied the wrong legal standard when evaluating the city's determination. The League of California Cities, along with the California State Association of Counties and Sacramento Area Council of Governments, filed a [friend-of-the-court brief](#) in support of the city, arguing the trial court should have deferred to the city's determination. It was also noted in the friend-of-the-court brief that, based on substantial evidence in the record, the project was consistent with the city's general and specific plans.

The Third District Court of Appeal reversed the trial court's decision, holding that the city acted within its discretion when approving the project and the trial court erred in reversing its approval. The court explained that a city council's determination that a project is consistent with its general plan carries "a strong presumption of regularity" and can only be overturned if the city council abused its discretion.

The opinion was originally ordered not to be published, but [upon request by Cal Cities](#), the court published the opinion so it may be used as precedent in future cases.

Governor and state lawmakers reach deal on paid COVID-19 sick leave

Gov. Gavin Newsom and legislative leaders reached an agreement on new COVID-19 sick leave legislation similar to [SB 95 \(Skinner\)](#), which was enacted in March 2021 and expired Sept. 30, 2021. The new policy would apply retroactively to Jan. 1, 2022, and would sunset on Sept. 30, 2022. The agreement would require employers — including public agencies — with at least 26 workers to provide up to 80 hours of supplemental sick leave to recover from COVID-19. Workers would have access to at least 40 hours of supplemental sick leave, as well as an additional 40 hours if they show proof of a positive test result from themselves or a family member.

Employers would also need to provide 24 hours of sick leave for workers recovering from the side effects of receiving a COVID-19 vaccine. Additionally, employers would have to pay for and provide a COVID-19 test upon request by the worker.

The agreement does not include direct funding to employers to offset sick leave costs or costs for testing. Instead, the proposal provides tax breaks to businesses. Corporate and individual taxpayers with at least \$1 million in business income will again be allowed to deduct operating losses.

California would also raise a \$5 million limit on tax credits for businesses. This does little to address the costs this will have on cities and other local agencies. Local governments will have to absorb the new costs and must ensure that tests are available for their employees. More details about the proposal should be available in the coming days.

In his [January budget proposal](#), the Governor also included \$214 million in early action funding to maintain and expand testing operations and \$362 million for testing for 2022-23, which could come as early as next month.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: 2nd Quarter Draft Budget Amendment for Fiscal Year 2021/2022
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: February 17, 2022

Requested Action(s):

1. Recommend that the Executive Committee approve the 2nd Quarter draft Budget Amendment for Fiscal Year 2021/2022.

Purpose:

The purpose of this item is to request approval of WRCOG's 2nd Quarter draft Budget Amendment for Fiscal Year (FY) 2021/2022.

Background:

HERO Legal

During FY 2020/2021, WRCOG's partner in the residential HERO Program, Renovate America, terminated its HERO product and subsequently filed for Chapter 11 Bankruptcy in December 2020, effectively ending the Program. Additionally, at the December 2020 WRCOG Executive Committee meeting, staff was directed to terminate the remaining residential PACE administration agreements with the two other companies that have partnered with WRCOG; Renew Financial and PACE Funding Group. Under the terms of the Renovate contract, WRCOG was indemnified from a wide range of legal issues. When Renovate filed for bankruptcy protections, it also stopped honoring the indemnity agreement. This effectively forced WRCOG to take on new, and previously unanticipated, litigation responsibilities and expenses. Due to this, the Program has incurred significantly more legal costs related to the Renovate bankruptcy as well as legal costs associated with existing assessments that have deemed to be fraudulent and have been paid off by WRCOG.

As the budget was being developed for FY 2021/2022, \$750k was budgeted for legal costs in the Program, which was a notable increase from the FY 2020/2021 original budget of \$100k; however, the actual expenses incurred by the end of the year eclipsed \$1 million. Staff anticipated that the increases in cases, and the associated costs, would level off and return closer to previous levels. Recent trends indicate that is still the case; however, it has not occurred as early as previously anticipated.

Expenditures incurred through December 2021 are at \$930k and staff will be recommending a budget amendment of \$900k, for a total legal budget of \$1.65 million for FY 2021/2022 for the HERO Program. While this will be a significant increase in expenditures, staff will be able to point to two offsets for the

increased expenditures.

While the HERO Program is no longer completing new projects, it still manages and receives administrative fees on the existing pool of assessments, which fund the Program. During FY 2020/2021, there was a sharp increase in early payoffs, which generated additional revenue for the Program. This potentially could be due to the market conditions, as home values have increased substantially over the past year, increasing equity along with mortgage refinance rates hitting all-time lows, and may have factored in to this significant increase of payoffs.

This trend has continued in FY 2021/2022 and the anticipated revenue was originally budgeted based on the existing payoff fees; however, the fees were increased in July 2021 in order to adequately reflect the time and cost to process payoffs and it is anticipated that revenues will exceed the budgeted amount. Staff have conservatively estimated this increase at \$250k.

Additionally, while the HERO Program was terminated in December 2020, there was one final batch of projects that were completed, but the associated WRCOG revenues were delayed as part of the litigation process. As things progressed in the case, WRCOG was able to negotiate a percentage payout of the final HERO closing. This amount totaled to \$679k and will bring additional revenue to the HERO Administration Program, but is being seen as an offset to the increased legal expenses.

Net Revenue increase to the HERO Program: \$29,548

Regional Energy Network (REN) Budget

WRCOG has been working on the development of a REN in the Inland Southern California region since 2018 and has now received full approval by the California Public Utilities Commission (CPUC), including the commitment of state funds and the associated budget. WRCOG's REN is known as the Inland Regional Energy Network (I-REN) and is a partnership with the Coachella Valley Association of Governments (CVAG) and the San Bernardino Council of Governments (SBCOG). RENs are funded through the CPUC and exist to support California's energy efficiency goals and to provide programs and services that Investor Owned Utilities (IOUs) are unable to implement, as well as programs and services that serve hard to reach communities. Another reason is to develop and implement programs and services that are replicable throughout California. The I-REN could be seen as a scaled-up version of WRCOG's Western Riverside Energy Partnership (WREP) Program.

I-REN will focus its activities in three distinct areas: Public Sector, Codes & Standards, and Workforce Education & Training.

1. **Public Sector:** I-REN will work with local government building staff to identify and implement energy efficiency projects such as indoor / outdoor lighting, water upgrades, heaters / boilers, and smart building upgrades, and will also investigate innovative projects such as microgrids / battery storage systems. Along with these resources, the Public Sector Program for I-REN will also support agencies with funding resources for project completion.
2. **Codes & Standards:** I-REN will work closely with local government building staff such as Planning and Building Departments to offer training / resources that will help to support, train, and enable long-term streaming of energy code compliance. Examples of resources will be online webinars / forums on Energy Compliance, in-person trainings, and online software systems to assist with building permits for energy projects such as cool roofs, HVACs, and solar / microgrids systems.

3. Workforce Education & Training: I-REN will work with local community colleges, universities, County Workforce Investment Boards, union workers / contractors, and other training providers to identify energy efficiency curriculum such as HVAC, smart controls, and renewable technology to help assist the region to develop a trained workforce to support and realize energy efficiency savings goals across sectors.

RENs are funded by California utility ratepayers through the Public Goods charge levied on regular bills by IOUs, such as Southern California Edison and SoCal Gas. Those charges are then administered by the CPUC to fill the gaps in activities that IOUs cannot or do not intend to undertake. There is approximately \$600,000,000 available annually from the Public Goods charge and all funding related to I-REN will come from this source. There is no charge for member agencies to participate in I-REN. The only exception would apply to agencies that have a municipally-owned utility. For those jurisdictions with a municipally-owned utility, participation would be limited to gas savings efforts.

The I-REN will support all of Riverside County as well as San Bernardino County. WRCOG has been taking a lead role in its development, but has partnered with CVAG and SBCOG since the inception of the Program, and will continue to work with those entities through the life of the Program. There will be some pass-through costs that will be incurred by the other Agencies that will be reimbursed through the Program with WRCOG acting as the Fiscal agent. WRCOG, CVAG, and SBCOG are collaboratively working on a Memorandum of Agreement (MOA) and a Governance & Operations Charter, which will delegate duties and responsibilities to each partner agency and establish the roles and responsibilities of the I-REN Executive Committee and sector specific working groups. These documents will be brought through the WRCOG Administration & Finance and Executive Committees for approval in the first quarter of 2022.

The budget amendment being brought forward will represent approximately half (\$5 million) of I-REN's CPUC-approved typical budget (\$10 million), as it went live in the middle of the fiscal year (January 2022). As noted, I-REN will focus its activities in three areas with respective budgets for each of those areas: Public Sector (\$3.2 million), Codes & Standards (\$1.1 million), and Workforce Education & Training (\$700k). Any unspent funds in the year can be rolled over into the following year, as long as it is within the approved budget period. More specific programmatic details are being presented under a separate report item in this agenda.

Revenue increase to the Energy Department: \$5,051,019

Expenditure increase to the Energy Department: \$5,051,019

Prior Action(s):

January 27, 2022: The Finance Directors Committee recommended that the Executive Committee approve the 2nd quarter Budget Amendment for Fiscal Year 2021/2022.

Fiscal Impact:

For the 2nd Quarter of FY 2021/2022, there will a total increase of \$5,051,019 in revenues and expenditures due to the I-REN going live and a net increase of revenues of \$29,548.

Attachment(s):

[Attachment 1 - FY 2021/22 Q2 Budget Amendment](#)



Western Riverside Council of Governments
Q2 Budget Amendment
For the Year Ending June 30, 2022

Program: HERO Administration

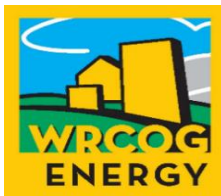
	Thru 12/31/2021 Actual	Approved 6/30/2022 Budget	Amendment Needed 12/31/2021
Revenues			
HERO Administrative Revenue	1,179,891	2,250,000	250,000
HERO Sponsor Revenue	679,548	-	679,548
Total	1,859,439	2,250,000	929,548
Expenditures			
Legal	930,820	750,000	900,000
Total net increase			29,548



**Western Riverside Council of Governments
Q2 Budget Amendment
For the Year Ending June 30, 2022**

Total REN Budget

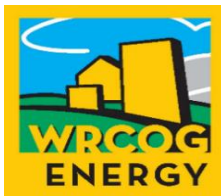
Description		Amendment Needed 6/30/2022
Revenues		
	REN Revenue	5,051,019
	Total Revenues	\$ 5,051,019
Expenditures		
	Wages and Benefits	Proposed 6/30/2022
	Salaries	209,500
	Benefits	70,870
	Overhead Allocation	424,860
	Staffing Reimbursement (CVAG / SBCOG)	720,270
	Total Wages, Benefits and Overhead	\$ 1,425,500
	General Operations	
	Marketing & Outreach	300,128
	Consulting Labor	2,575,391
	Direct Implementation (Incentives)	750,000
	Total General Operations	\$ 3,625,519
	Total Expenditures	\$ 5,051,019



Western Riverside Council of Governments
Q2 Budget Amendment
For the Year Ending June 30, 2022

Program: REN Public Sector

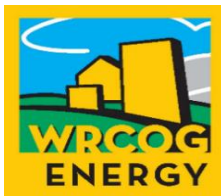
Description	Amendment Needed 6/30/2022
Revenues	
REN Revenue	3,201,318
Total Revenues	\$ 3,201,318
 Expenditures	
Wages and Benefits	Proposed 6/30/2022
Salaries	69,833
Benefits	23,623
Overhead Allocation	141,620
Staffing Reimbursement (CVAG / SBCOG)	240,090
Total Wages, Benefits and Overhead	\$ 475,167
 General Operations	
Marketing & Outreach	188,646
Consulting Labor	1,787,505
Direct Implementation (Incentives)	750,000
Total General Operations	\$ 2,726,151
 Total Expenditures and Overhead	 \$ 3,201,318



Western Riverside Council of Governments
Q2 Budget Amendment
For the Year Ending June 30, 2022

Program: REN Workforce Training

Description	Amendment Needed 6/30/2022
Revenues	
REN Revenue	1,126,648
Total Revenues	\$ 1,126,648
Expenditures	
Wages and Benefits	Proposed 6/30/2022
Salaries	69,833
Benefits	23,623
Overhead Allocation	141,620
Staffing Reimbursement (CVAG / SBCOG)	240,090
Total Wages, Benefits and Overhead	\$ 475,167
General Operations	
Marketing & Outreach	67,599
Consulting Labor	583,882
Direct Implementation (Incentives)	-
Total General Operations	\$ 651,481
Total Expenditures and Overhead	\$ 1,126,648



**Western Riverside Council of Governments
Q2 Budget Amendment
For the Year Ending June 30, 2022**

Program: REN Codes and Standards

Description	Amendment Needed 6/30/2022
Revenues	
REN Revenue	723,054
Total Revenues	\$ 723,054
 Expenditures	
Wages and Benefits	Proposed 6/30/2022
Salaries	69,833
Benefits	23,623
Overhead Allocation	141,620
Staffing Reimbursement (CVAG / SBCOG)	240,090
Total Wages, Benefits and Overhead	\$ 475,167
 General Operations	
Marketing & Outreach	43,883
Consulting Labor	204,004
Direct Implementation (Incentives)	-
Total General Operations	\$ 247,887
 Total Expenditures and Overhead	 \$ 723,054



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: WRCOG Broadband Assessment
Contact: Daniel Soltero, Program Manager, dsoltero@wrcog.us, (951) 405-6738
Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide information on the WRCOG Broadband Assessment and broadband grant funding opportunities.

Background:

At the direction of the Executive Committee, WRCOG developed a Regional Streetlight Program that assisted 10 member agencies and a Community Service District to purchase streetlights within their jurisdictional boundaries, which were previously owned and operated by Southern California Edison (SCE), and retrofit to light-emitting diode (LED) technology to provide more economic operations (i.e., lower maintenance costs and reduced energy use). Local control of the streetlight system provides agencies with opportunities for future revenue generation such as digital-ready networks and telecommunications and information technology strategies. In order to identify and elaborate on these new opportunities, WRCOG entered into an agreement with Michael Baker International (MBI) in February 2021, to develop a Smart Streetlights Implementation Plan and Broadband Assessment that include participants of the Regional Streetlight Program and all WRCOG member agencies.

Draft WRCOG Broadband Assessment

One of the key requirements to creating smart cities is broadband access. Within Riverside County, there have been several previous and ongoing efforts to identify, assess, and/or facilitate broadband development by the County of Riverside, the Inland Empire Regional Broadband Consortium, and a variety of public and private groups. At the request of its member agencies, WRCOG included a Broadband Assessment in the Smart Streetlights Implementation Plan, which will assess existing regional broadband efforts and evaluate the potential for additional efforts to encourage broadband development in the WRCOG subregion (Attachment 1).

Riverside County Initiatives: WRCOG and MBI first conducted online research and phone interviews with the County of Riverside Information Technology (IT) for its RIVCO Connect broadband initiative. On September 20, 2016, the Riverside County Board of Supervisors passed a resolution to support the Riverside County Broadband Master Plan to facilitate providing high-speed internet connectivity to all

residents and businesses throughout the County. This plan developed and released a Request for Participation for the deployment of gigabit (1 Gbps) fiber services to all homes, businesses, and institutions County-wide. A total of eight proposals were received; however, the Request for Participation resulted in no award to the regional and national respondents due to the misalignment with the proposed scope of services, including asking local governments to share the construction costs with the internet service providers (ISP).

On December 8, 2020, the Board of Supervisors adopted a resolution which supports a variety of broadband goals and objectives, including collaborating with a government coalition to obtain funding that incentivizes broadband implementation in the subregion, as well as seek funding to provide low-cost broadband service to qualified low income families in the subregion. Additionally, the County operates a Digital Inclusion Program, which refurbishes and donates surplus computers and related technology equipment to those in need, including students, parents, seniors, veterans, social service recipients, and organizations who serve and support these residents.

Inland Empire Regional Broadband Consortium (IERBC): WRCOG and MBI also consulted with the IERBC, a non-profit 501(c)(3) that addresses broadband technology access, planning, service reliability, affordability, infrastructure requirements and deployment, and needs within San Bernardino and Riverside Counties. The IERBC brings together a group of stakeholders around the issue of broadband, including local governments, community-based organizations, health care providers, ISPs, technology and engineering professionals, businesses, K-12 schools, and colleges and universities. The IERBC represents a variety of interests in the region with strong concern and commitment to becoming a 'smart region,' closing the Digital Divide, and improving broadband speed, reliability, availability, cost, and access within the Inland Empire. To date, IERBC has secured \$55 million in the California Public Utilities Commission's California Advanced Services Fund (CASF) Broadband Infrastructure and Adoption Grants for Riverside and San Bernardino Counties, including the Mountain Shadows Mobile Home Community in Highland, which provides broadband to 101 households, as well as the Anza Electrical Cooperative's broadband deployment to 400 households. Going forward, the IERBC will continue to work on identifying unserved areas, work with the ISPs to determine why the dominant carriers are not providing service, understand the problem to broadband access, and ultimately funnel broadband deployment dollars to the Inland Empire.

Loma Linda Connected Communities Program (LLCCP): In addition to the discussions with the County of Riverside and IERBC, WRCOG and MBI consulted with the City of Loma Linda, the City of Rancho Cucamonga, and the South Bay Cities Council of Governments (SBCCOG) regarding their respective broadband programs. The City of Loma Linda's Connected Communities Program includes the deployment of an advanced city-wide fiber optic network as well as modifications to building regulations to ensure that development will be designed to meet current and future broadband connectivity needs. The LLCCP has completed the construction of its Network Operations Center and the first phase of fiber rings throughout the City, which serves as the fiber network in its jurisdiction.

Initially, the LLCCP was intended to serve the residential customers as the City lacked reliable broadband service due to the existing ISP broadband infrastructure preventing access for other ISPs to develop their telecommunication networks into the City. Infrastructure costs for the "last mile," which is the portion of the telecommunication network that physically reaches the customer, would eventually make residential broadband deployment cost-prohibitive. As such, the City shifted its focus to provide high-speed broadband connectivity to its commercial customer base and leasing of dark fiber to maintain a sustainable business model. Additionally, the City building code now requires all new commercial and

residential developments (or re-models involving greater than 50% of the structure) to equip the new structures with a fiber-optics interface and copper cabling throughout. A key lesson learned from the City of Loma Linda is to build telecommunications / fiber networks with redundancy in mind, as experiencing any type of network outage can be catastrophic to the local economy and continuity of commercial and government operations.

Rancho Cucamonga Municipal Broadband Program: The City of Rancho Cucamonga's Municipal Broadband Program provides internet service to new developments where the fiber optic infrastructure has been installed during construction. In 2016, the City was approached by a developer that was not able to acquire broadband service for its buildings through the regional ISP because it was not financially feasible. By then, the City had been applying its "dig smart" policy for a few decades by requiring installation of conduit and/or fiber during constructions projects, which resulted in three separate silos of fiber optic networks within its jurisdiction. After being presented with the developer's situation and understanding that it already had a segmented fiber network, the City leveraged its position to begin development of its Fiber Optic Master Plan to determine the feasibility of creating a city-wide fiber optic network to serve residents and businesses.

In 2017, the City of Rancho Cucamonga adopted its Fiber Optic Master Plan and released a Request for Proposal (RFP) which was awarded to Onward, formerly known as Inyo Networks, for a public-private partnership to provide retail internet and voice over IP (VoIP) phone service, and operate the City's Municipal Broadband Program. Additionally, the City secured bonds to pay for development of its fiber network, which include constructing two tie-in connections from the Onward network to the City's network, and constructing a data center. As Phase 1 of the Fiber Optic Master Plan progresses, the City will be utilizing its existing 70 miles of fiber optic cable and/or associated conduits to fill network gaps where more business commercial areas and existing residential areas may be added.

South Bay Cities Council of Governments (SBCCOG): SBCCOG is comprised of 15 cities, portions of the City of Los Angeles, as well as unincorporated areas of Los Angeles County, and is bounded by the City of Los Angeles to the north and east and the Pacific Ocean to the south and west. As such, the South Bay subregion is geographically and economically positioned to contribute to the global economy by creating a smart region built on a fiber optic infrastructure network that stimulates workforce and economic development. In 2016, the South Bay saw large employers leave the area citing the lack of broadband infrastructure to meet their business needs. The path for a smart subregion in the South Bay started with cities wanting to get more bandwidth for less and by utilizing resources more efficiently to effectively meet residents' needs.

SBCCOG has worked with the South Bay Workforce Investment Board (SBWIB), which in 2017 provided seed funding to develop the South Bay Cities Fiber Optic Master Plan to determine the feasibility of a regional broadband network that would connect to at least one city facility in each of the South Bay cities and play a pivotal role in the region's future. The study found that the public agencies were paying high prices for their broadband service, and that having a dedicated fiber network could provide participating agencies with up to 60 - 70 times more bandwidth at about half the average cost per city. Additionally, the study identified that much, if not all, of the initial cost of the network can be recovered by savings on the cities' current telecommunications cost and by bringing other network users to spread the costs it could be even more economical for each city. Through an innovative collaboration, the South Bay Fiber Network (SBFN) was funded through the use of Los Angeles Metro Measure M funds, which typically supports subregional transportation improvement projects. This approach has resulted in significant savings for the member agencies by achieving economies of scale by implementing the project as a

subregion as opposed to individual city projects.

In August 2020, the SBFN was activated and now provides 15 cities and 37 sites, including L.A. Metro and Beach Cities Health District, with 1 Gigabyte-per-second network speeds. Furthermore, the SBFN has also allowed participating agencies to implement smart city applications including digital City Hall kiosks, community WiFi at parks, and traffic signal synchronization projects, as well as support distance learning and remote work.

Next Steps: WRCOG staff and MBI are finalizing the Broadband Assessment, and will return to the Technical Advisory Committee in the 2nd quarter of 2022 for a full presentation on the findings of the Smart Streetlights Implementation Plan and the Broadband Assessment. At that time, staff will be seeking feedback and direction on what, if any, additional steps member agencies would like pursued in regards to smart city technologies and/or broadband.

FCC Affordable Connectivity Program (ACP)

On December 31, 2021, in accordance with the Infrastructure Investment and Jobs Act, the Federal Communications Commission launched the ACP, a \$14.2 billion successor program to the Emergency Broadband Benefit which helped more than 9 million households across the nation afford internet access during the pandemic (Attachment 2).

The ACP assists eligible households with a discount up to \$30 per month towards internet service and up to \$75 per month for households on qualifying Tribal Lands. Eligible households can also receive a one-time discount of up to \$100 to purchase a laptop, desktop computer, or tablet from participating providers if they contribute more than \$10 and less than \$50 toward the purchase price.

A household is eligible for this program if a member of the household meets at least one of the criteria below:

- Has an income that is at or below 200% of the federal poverty guidelines;
- Participates in certain assistance programs, such as SNAP, Medicaid, Federal Public Housing Assistance, SSI, WIC, or Lifeline;
- Participates in Tribal specific programs, such as Bureau of Indian Affairs General Assistance, Tribal TANF, or Food Distribution Program on Indian Reservations;
- Is approved to receive benefits under the free and reduced-price school lunch program or the school breakfast program, including through the USDA Community Eligibility Provision in the 2019-2020, 2020-2021, or 2021-2022 school year;
- Received a Federal Pell Grant during the current award year; or
- Meets the eligibility criteria for a participating provider's existing low-income program.

Approximately 100 providers in the state have partnered with the AFC, which include local and national ISP's such as the Anza Electric Cooperative and Charter-Spectrum. According to FCC data, approximately 50,000 Riverside County households enrolled for the previous Emergency Broadband Benefit and will have to re-qualify to participate in the AFC. For more information, please see Attachment 2 to this Staff Report or visit the FCC's ACP website at www.fcc.gov/acp.

Potential for Streetlight Program Revenue to Support Grant Writing Assistance (GWA)

As part of the Broadband Assessment, staff have been researching potential funding opportunities to support WRCOG and its member agencies with planning or implementing smart city and broadband projects. With the advent of the federal and state broadband funding initiatives, staff have identified broadband grant funding opportunities that could potentially be sought by WRCOG and/or its member agencies to support various broadband initiatives, including planning and implementation projects.

The Federal Infrastructure Investment and Jobs Act was signed into law on November 15, 2021, and provides \$65 billion in grant programs to support broadband access and infrastructure expansion. This bill forms six grant programs, detailed in Attachment 3, that provide funding to states, local governments, and eligible households for a variety of broadband-related assistance. In California, SB 156 was signed into law on July 20, 2021, and provides \$6 billion in funding to expand broadband infrastructure. Further described in Attachment 3, SB 156 established three types of funding for Middle and Last-Mile improvements, as well as established a loan loss reserve fund that provides financing assistance to local governments and non-profits that deploy broadband infrastructure.

WRCOG currently operates a GWA Program to assist WRCOG and/or its member agency's in securing grant funding. Currently, the GWA Program is funded by Local Transportation Funds (LTF), which are derived from Riverside County Transportation Commission's (RCTC) Measure A, to support transportation planning, program administration, active transportation, and public bus and rail transit. In theory, LTF could be used to pay for or subsidize GWA for members seeking funding that supports broadband planning initiatives, implementation projects, or other related activities such as billing assistance. However, utilizing LTF to support applications for broadband grants is not listed in the current work-plan to RCTC, which outlines the types of funding that can be sought.

In response to the GWA Program work-plan and LTF constraints, staff have identified a potential funding source which could utilize Regional Streetlight Program revenues to subsidize or pay for GWA for participating members seeking smart city or broadband funding. Staff will coordinate internally to determine the feasibility of utilizing Streetlight Program revenues for this purpose, and will also coordinate with Streetlight Program members in the coming months to receive feedback and validation on this notion.

Prior Action(s):

December 8, 2021: The Administration & Finance Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - WRCOG Smart Streetlight Broadband Assessment Draft V2](#)

[Attachment 2 - FCC Affordable Connectivity Program Fact Sheet](#)

[Attachment 3 - Broadband Grant Opportunities](#)

Attachment

WRCOG Smart Streetlights Broadband Assessment

January 24, 2022

Daniel Soltero, Program Manager
Western Riverside Council of Governments
3390 University Ave, Suite 200
Riverside, CA 92501

Subject: WRCOG Smart Streetlights: Broadband Assessment

Michael Baker is assisting the Western Riverside Council of Governments (WRCOG) in developing a Smart Streetlight Implementation Strategy. As part of this effort, one of WRCOG's member agencies has requested that WRCOG evaluate the potential for additional efforts to encourage the development of a Broadband network serving both residences, businesses and government facilities. Michael Baker has reviewed previous and ongoing efforts to deploy Broadband throughout Riverside County, and has identified other examples of regional Broadband efforts that WRCOG could potentially emulate. This technical memorandum summarizes the findings from that review.

Regional Efforts

RIVCO Connect

RIVCOConnect is a County initiative to address digital inequity by providing access to technology and high speed broadband internet in the region. One of the goals of the program is to bring affordable, high speed broadband network countywide and provide service to all residents regardless of economic status or geographic location.



The program was initiated in 2015 and led to the development of a communications master plan in 2016 that set the course for implementation of regional broadband in the County. In 2017, Riverside County released a Request for Participants to deploy advanced broadband systems throughout the County. The request described a goal of providing a fiber wherever possible, and applying alternative technologies where fiber is not possible, providing all residents and businesses with access to high-quality internet and bridging the digital divide.

According to the April 2, 2018 WRCOG Board of Directors Regular Meeting Minutes, the request received eight responses. However, Internet Service Providers were not willing to enter partnerships at the local level without public funding. The County therefore decided to leverage available assets to advocate for providers to build a county-wide broadband network.¹

WRCOG and Michael Baker met with Tom Mullen from RivCoConnect to discuss the details of the RivCO Connect efforts. Based on the interview with Tom Mullen, RIVCOConnect has focused from providing broadband internet service to County residents to advocating and developing programs that connect residents with services providers who offer affordable high speed broadband internet in the region. Providing assistance to the development community and local agencies on permitting for the

¹ https://wrcog.us/AgendaCenter/ViewFile/ArchivedMinutes/_04022018-128

construction and installation of broadband infrastructure is one of the ways the County can help move the needle in the implementation of this vision as well.

Through the research conducted RIVCOConnect has determined that the digital divide may be greater than presented. This is due to the coverage versus service issue. Internet service providers provide broad maps that illustrate coverage areas at a very high level. These maps fail to show the small gaps in the gross service areas. While service may be provided, it may not be accessible to the end user for several reasons. One is cost and another is connectivity to their homes. Until more information is provided by the service providers on who is connected to their systems, it will not be totally clear how well areas are connected. Hence the need to ensure affordable, connected services that reach all residents of the County – regardless of geography or economic status.

Inland Empire Broadband Consortium (IERBC)

The Inland Empire Regional Broadband Consortium (IERBC) was formed in 2012 is a non profit 501(c)(3) that addresses broadband technology access, planning, service reliability, affordability, infrastructure requirements and deployment, and needs within both San Bernardino and Riverside Counties. The program is funded through the California Public Utilities Commission (CPUC) in order to facilitate collaborative planning and to advance the common goals of closing the digital divide by improving access to affordable and reliable high speed broadband internet access in the Inland Empire.

WRCOG is an active member of the IERBC along with a diverse list of 34 additional stakeholders. The Counties of Riverside and San Bernardino, local cities, California State University San Bernardino, school districts, service providers, consultants, and smart cities advocates are all involved in the consortium, which provides for a diverse and well balanced team of dedicated professionals committed to advancing technology in the region.

The IERBC has actively advanced access to broadband in two key ways:

- ✓ Development of the Inland Empire Broadband Infrastructure and Access Plan (2014)
- ✓ Identification of and assistance with grant funding for the implementation of broadband programs

The [Inland Empire Broadband Infrastructure and Access Plan](#) focused on identifying the

need in the region and in highlighting successes and advancements in promoting Smart Region policies and programs, including access to high speed broadband internet.

Grant funding is available for broadband deployment through the CPUC California Advanced Services Fund (CASF). CPUC developed the CASF program in 2007 to support projects that provided broadband services in areas currently without broadband access in underserved areas. Since its inception over \$645 million in grant funds have been awarded across five categories focused on infrastructure, public housing, rural and regional consortia grants, broadband adoption and tribal assistance. With assistance



Inland Empire Regional Broadband Consortium

IERBC Consortium Project Area Map

The Inland Empire Regional Broadband Consortium (IERBC) includes both San Bernardino and Riverside Counties. The Inland Empire has a population of 4.6 million and the two counties cover over 27,000 square miles. The Inland Empire is geographically diverse. The Inland Empire has densely populated urban areas, established and growing suburbs, rural areas, several mountain ranges, lakes, mountain peak areas, and vast high and low deserts. Below is a map showing the IERBC boundaries covering both San Bernardino and Riverside Counties for the Inland Empire region.



from IERBC, Over \$55 million in grant funding has been awarded to San Bernadino and Riverside Counties, which has reached over 17,000 underserved households in the region. This includes Anza Electrical Cooperative “Connect Anza) Phase 1 and 2, Charter Communications in Country Squire Mobile Home Estates in Moreno Valley, and Charter Communications (Spectrum) for the Soboba Springs Mobile Estates in San Jacinto within Riverside county.

California Advanced Services Fund

PU Code Sec 281 (amended by AB1665, Stats. 2017, Ch. 851) provides \$645 million for the CPUC to provide broadband access to no less than 98% of California households in each consortia region. ALL AWARD DATA AS OF JULY 1, 2021

Infrastructure, Loan, and Line-Extension Grant-- \$570 million

\$302 million awarded Supporting **88 projects** of which 79 last-mile/hybrid projects provide broadband access to 67,000 estimated potential households. The average cost per household to the CASF was \$2,989.

Public Housing Account -- \$25 million

\$13.9 million awarded Supporting **322 projects**, connecting 21,268 affordable housing units across 31 counties.
Providing digital literacy training to **128 locations** with 28,652 residents in total.

Rural and Regional Urban Consortia Grant -- \$25 million

\$18.4 million awarded Supporting **12 Consortia grants** (i.e., one additional Consortia application pending for Commission approval) that are facilitating CASF infrastructure applications to serve 44 counties to advance broadband deployment.

Broadband Adoption Account -- \$20 million

\$17.5 million awarded Supporting 232 projects serving 307,530 participants in 29 counties.

Tribal Assistance Program – up to \$5 million

\$1,541,550 Awarded – Supporting **27 projects** for 13 Tribes to provide technical assistance in developing market studies, feasibility studies, and/or business plans which support Tribes in their pursuit of improved communications.

AB 1665 changed program eligibility and introduced a number of key changes including:

- ☐ New Program Accounts and New Monies
 - Infrastructure Grant Account \$300 million
 - Line Extension \$5 million included
 - Will not issue any new loans under the Loan Account.
 - Consortia Account \$10 million
 - Adoption Account \$20 million

The Commission adopted final program rules for the Infrastructure, Adoption, Public Housing and Consortia accounts. A proposed decision is under consideration by the Commission for the Line Extension Account.

Wireline and Fixed Wireless Broadband Availability as of December 31, 2019

Speed Benchmarks (Mbps)	Percentage of Total Households with Broadband Availability			Unserved Households				
				Number of Unserved Households			Percentage of Unserved Households	
	Urban	Rural	Statewide	Urban	Rural	Statewide	Urban	Rural
>=6/1	98.0%	82.7%	97.2%	252,604	119,143	371, 747	2.0%	17.3%
>=25/3	97.8%	73.8%	96.5%	281,507	180,922	462,4 29	2.2%	26.2%
>=100 down	97.5%	48.7%	94.9%	320,504	354,226	674.7 30	2.5%	51.3%

State operations constitute approximately 4.9% of total program FY 2017-18 budget.

A list of consortia regions and CASF Annual Reports are available at <http://www.cpuc.ca.gov/casf/>.

*The Public Housing Account is no longer accepting applications for grant funding.



Last updated: 7/20/2021 3:51 PM

Source: California Public Utilities Commission California Advanced Services Fund (CASF) website: <https://www.cpuc.ca.gov/casf/>

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Implementation Research and Interviews

Online research was conducted to identify agencies that have successfully implemented programs that advanced broadband installation in their communities. Three agencies were selected based on this research for one on one interview. The three agencies selected include: City of Loma Linda, City of Rancho Cucamonga and South Bay Cities Council of Government. Details of the research on these agencies and the results of the one on one interviews are provided in this section.

Loma Linda Connected Community

The City of Loma Linda is located in San Bernardino County and is home to Loma Linda University and Medical Center. Known for its neonatal intensive care unit, cancer research and treatment, and transplant center, the Loma Linda Medical Center is one of the largest research hospitals in Southern California and is a critical part of the economic fabric of the City.

Through the interview with City staff it was determined that Loma Linda was in an internet void: AT&T did not come into the City with its broadband service, but provided service around the City. While Verizon was rolling out their Verizon FiOs in the region, they would not bring the FiOs into Loma Linda due to AT&T presence around the City. As a result, the City began investigating building a self-reliant fiber network (ultimately a cloverleaf design with four redundant loops) in the City that would connect all municipal and safety building together. These rings would then have spare or dark fibers that could be leased by internet service providers to connect residences and businesses to the fiber optic network.

The Loma Linda Connected Communities program was initiated in 2002 and as of 2021 Phase 1 Network Operations Center and preliminary fiber backbone was substantially complete. The Phase Two fiber backbone will encircle the south-east quadrant of the City. Phases Three and Four will feed the north-west and south-west quadrants respectively. The precise timing of the deployment of the three remaining rings will be primarily determined by the interest level of the residents and businesses in those areas.

Loma Linda was successful in their deployment of citywide broadband through a cooperative agreement between the City and private development. All new commercial and residential development is now required to include fiber optics interface and cabling, and redevelopment involving more than 50% of the structure is held to the same requirement. Dig once policies and modifications to the City building code ensure that the infrastructure is placed in the ground when other public utilities are repaired or installed and in place when buildings are constructed or largely remodeled. These policies and the implementation of the citywide network put Loma Linda on the map as a model for future deployment of citywide high speed broadband internet.

Rancho Cucamonga Municipal Broadband

In 2016 City of Rancho Cucamonga worked with a developer to resolve a fiber connectivity issue. The developer wanted to bring high speed internet to a building they owned, but the local internet service provided wanted over \$30,000 for the installation of the fiber to the building. The City had fiber optic cabling and conduit throughout the City, with spare strands of fiber available. The City saw this issue as an economic opportunity to lease the dark fiber to fill the gaps in the communications system.

Recognizing the opportunity, the City prepared a Fiber Master Plan that provided a roadmap for providing citywide fiber optic broadband internet. Rancho Fiber is currently being offered to new developments where the fiber optic infrastructure has been installed during construction. As Phase 1 of the Fiber Optic Master Plan progresses, the City will be utilizing its existing 70 miles of fiber optic cable

and/or associated conduits to fill network gaps where more business commercial areas and existing residential areas may be added.

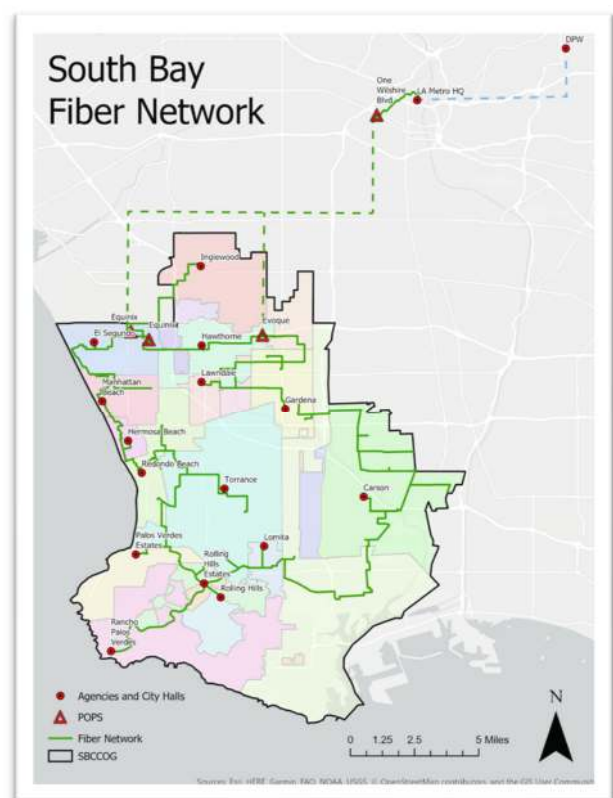
The City is currently partnering with Onward for their internet service. Onward leases dark fiber from the City and provides high speed broadband internet service to both residential and commercial uses in the City. The City is responsible for maintaining and constructing the physical infrastructure in the City. The system is managed and maintained by the City's utility department.

South Bay Fiber Network

The need for high speed broadband internet service began as an economic development issue when a large employer in the City of Torrance left for another state because of the lack of high speed, reliable internet service. The South Bay Workforce Investment Board and one of the Los Angeles County Supervisors provided seed funds to assess the issue in 2017 and the region prepared the South Bay Broadband Master Plan. The plan outlined the need for a high-speed capacity broadband network that would allow the South Bay cities to embrace the digital economy, smart city initiatives, integrated utilities and next-generation economic development. Planning for these initiatives was a necessity to remain competitive and differentiate the South Bay as a technology-savvy place to live, work, play and learn. The master plan provided a detailed blueprint for broadband and technology infrastructure to keep the South Bay at the forefront of the digital economy.

As of August 2020, South Bay Cities Council of Governments (SBCCG) has an operational Municipal Giga Byte Network call the South Bay Fiber Network (SBFN), which has connected 15 cities and 37 municipal sites. To fund the project, the South Bay Cities submitted a funding request for \$4.4 billion in Measure M (transportation tax) funds in September 2019. Because officials were asking for transportation funding, the project leaders needed to establish a transportation component. South Bay officials and the Metro (Transportation Authority) agreed to connect the fiber-optic ring to traffic collection centers and traffic monitoring programs operated by the Metro, Los Angeles County, Manhattan Beach, and Torrance.

The cities later received an additional \$2.5 million in additional Measure M funding, as well as \$1.2 million from the state. The network includes series of fiber optic rings that allows for redundancy and reduces potential down time. Each of the member agencies have at least one site connected to the fiber optic ring. To date a total of 37 municipal site are connected, which includes connectivity to Metro stations, West Basin Water District, Beach Cities Health District, Lundquist BioMedical Insititute, South Bay Workforce Investment Board (7 locations), and Los Angeles County Department of Public Works.



SBCCOG leases the dark fiber on the network to an outside vendor (American Dark Fiber). American Dark Fiber maintains the fiber optic network and contracts with an internet service provider (Race Communications) that provides internet to the cities and the public. Monthly recurring costs for service and/or transport circuits are covered by the respective agency.

Additional On-Line Research

According to Connect California, there are 17 municipal agencies that provide broadband in the state of California as of January 2022. Facts provided by Connect California:

- ✓ There are 332 total municipal broadband networks in the US, with only 63 of those offering Fiber to the Home internet service for residential use.
- ✓ The majority of municipal broadband networks in California are based in dark fiber owned by the city. Only 2 of the 17 municipal providers in California are utility co-ops: Connect Anza, and Plumas-Sierra Telecommunications.
- ✓ Only 6 of the 17 municipal broadband providers in California offer residential services, with 3 offering FTTH (Fiber to the Home) service in the last mile. The rest focus on enterprise and business services, or are exclusive to municipal services and anchor institutions like hospitals, libraries, and schools.

The box to the right is a list of agencies that provide municipal broadband services to residential and/or business partners. The following is a summary of a select group of agencies where information about their program was available

City of Beverly Hills

Fiber to the Premise program began in 2014 and aimed to provide broadband services to residents and businesses throughout the City. The program will provide one Gigabit-per second internet speeds to residents for about \$50 per month. Voice and video services (phone and television) will also be available as add-on services. As of 2020, the City was in the process of installing fiber optic cabling citywide and is anticipated to roll out services in 2022.

California Municipal Broadband Providers:

- ✓ Beverly Hills (late 2022)
- ✓ Burbank Water and Power
- ✓ City of Anaheim
- ✓ City of Shafter
- ✓ Connect Anza
- ✓ Culver Connect
- ✓ Loma Linda Connected Community
- ✓ City of Long Beach
- ✓ Palo Alto Fiber
- ✓ City of Pasadena
- ✓ Plumas-Sierra Telecommunications
- ✓ Riverside Dark Fiber Network
- ✓ San Bruno Municipal Cable TV
- ✓ City of Santa Clara
- ✓ Santa Monica City Net
- ✓ Truckee Donner Public Utility
- ✓ Vernon Light & Power

City of Anaheim

Anaheim Public Utilities operates a fiber optics network to control and monitor its water and electric systems and provide connectivity for municipal services. The fiber network has spare capacity that broadband service providers can lease to provide high-speed internet access to their customer in Anaheim.

In addition, major cell phone companies (AT&T, Verizon, and T-Mobile) are working to improve service for their customers in the City. As part of these improvements, they are replacing some of the streetlight poles to allow installing their wireless equipment inside an enclosure at the top. These installations are referred to as Small Cell Sites. To streamline the process, Anaheim Public Utilities has adopted a standard license agreement and wireless-ready streetlight poles.

Culver Connect

Culver Connect is a municipal fiber network facilitating high speed data connectivity to Culver City businesses in order to promote economic development. In 2013 the City began consulting with the Culver City business community about their need for enhanced broadband connectivity. The City then completed a high-level network design and evaluated potential business models. In 2015, the City Council approved funding for the design and construction of a Municipal Fiber Network. Construction of the network was completed in July 2018. Culver City now has a 21.7 mile network backbone in three geographical network rings interconnected by “ring ties” of approximately 3.1 route miles of fiber. The network backbone is comprised of 576 strands of entirely undergrounded fiber. There are three hub facilities located in the city which house city-owned network electronics. The City leases two fiber connections to carrier hotels at One Wilshire in Los Angeles and Equinix (LA3) in El Segundo.

City of Pasadena

The City of Pasadena owns and operates approximately 50 miles of fiber network, which supports City business and transportation operations. Currently the system provides the foundation for a variety of business-oriented services that the City offers currently and plans to expand in the future. For businesses seeking to connect multiple facilities within Pasadena, the City offers either dark fiber leases or lit services between locations within Pasadena. Currently the City does not provide service in residential areas.

Riverside Dark Fiber Network

Riverside Public Utilities offers dark fiber leases on its 120-mile network, which connects office buildings, industrial properties and data centers, and serves 5G-ready sites throughout the city limits. Internet service providers or wireless operators can lease fiber and use it to deliver connectivity to customers, and businesses can use it to create their own wide area enterprise networks. More locations will be added, with the goal of making dark fiber connections available to industrial and commercial customers everywhere in Riverside. The program does not currently include residential service.

Santa Monica CityNet

For more than two decades City of Santa Monica has been constructing a citywide fiber optic network that has connected civic facilities and businesses. In 2015, the City embarked on their Digital Inclusion Pilot Program, which connected ten affordable housing projects to the City’s fiber network. Since this pilot program began the City has continued to connect low income, high density residential projects to the fiber network.

Additional Resources:

Rural Oregon projects: <https://www.oregon4biz.com/Broadband-Office/Rural-Broadband-Capacity-Program/>

Arizona Initiatives (see PDF page 39 for AZ examples and page 40 for other case studies): https://azlibrary.gov/sites/default/files/erate_2018_az_broadbandstrategicplan_final.PDF

<https://www.azcommerce.com/broadband/grant-opportunities/>

California State Action Plan: <https://broadbandcouncil.ca.gov/action-plan/>

SCAG resolution and Draft Broadband Policy: <https://calcog.org/scag-commits-to-broadband-for-underserved/>

California Association of Councils of Governments resources: <https://calcog.org/broadband-resources/>

Summary & Conclusions

If you have any questions pertaining to the findings summarized in this memo, please call Dawn at (760) 603-6266.

Sincerely,

Dawn Wilson,
Department Manager
Transportation Planning

DRAFT

Attachment

FCC Affordable Connectivity Program Fact Sheet



Affordable Connectivity Program

Helping Households Connect

The Affordable Connectivity Program is an FCC program that helps connect families and households struggling to afford internet service.

The Affordable Connectivity Program provides:

- Up to \$30/month discount for broadband service;
- Up to \$75/month discount for households on qualifying Tribal lands; and
- A one-time discount of up to \$100 for a laptop, desktop computer, or tablet purchased through a participating provider if the household contributes more than \$10 but less than \$50 toward the purchase price.

The Affordable Connectivity Program is limited to one monthly service discount and one device discount per household.

Who is Eligible?

A household is eligible if a member of the household meets at least one of the criteria below:

- Has an income that is at or below 200% of the Federal Poverty Guidelines;
- Participates in certain assistance programs, such as SNAP, Medicaid, Federal Public Housing Assistance, SSI, WIC, or [Lifeline](#);
- Participates in one of several Tribal specific programs, such as Bureau of Indian Affairs General Assistance, Tribal Head Start (only households meeting the relevant income qualifying standard), Tribal TANF, or Food Distribution Program on Indian Reservations;
- Is approved to receive benefits under the free and reduced-price school lunch program or the school breakfast program, including through the USDA Community Eligibility Provision;
- Received a Federal Pell Grant during the current award year; or
- Meets the eligibility criteria for a participating broadband provider's existing low-income program.

Check out www.fcc.gov/ACP for a **Consumer FAQ** and other program resources.

Two-Steps to Enroll

1. Go to ACPBenefit.org to submit an application or print out a mail-in application; and
2. Contact your preferred participating provider to select a plan and have the discount applied to your bill.

Some providers may have an alternative application that they will ask you to complete.

Eligible households must **both apply for the program and contact a participating provider to select a service plan.**

Call 877-384-2575

or find more information about the Affordable Connectivity Program at fcc.gov/ACP

Attachment

Broadband Grant Opportunities

Table 1: California's Broadband Budget Bill (SB 156)

Amount	Name	Description
\$3.25 B	Middle-Mile Improvements	Hire a 3 rd party to build and maintain the middle-mile network.
\$2 B	Last-Mile Improvements (Urban and Rural)	Provides funding for last-mile infrastructure lines that will connect customers with local networks in rural and urban communities.
\$750 M	Loan Loss Reserve Fund	Provides financing assistance to local governments and non-profits to deploy broadband infrastructure

Table 2: Federal Infrastructure Investment and Jobs Act: Broadband Affordability and Infrastructure

Amount	Name	Description
\$42.5 B	Broadband Equity, Access, and Development Program.	Provides direct allocation to States for underserved and unserved areas.
\$14.2 B	Affordable Connectivity Program.	Provides broadband subsidies to eligible households.
\$3.25 B	Middle Mile Grants.	Provides grants for State-owned middle mile network.
\$2.75 B	Digital Equity Act Competitive Grant Programs.	Provides grants for States to achieve digital equity and inclusion, and for senior citizens, veterans, minorities, and individuals with language barriers.
\$2 B	Tribal Broadband Connectivity Program	Provides direct allocation to tribes for broadband adoption and deployment.
\$750 M	Local Governments and Non-Profits to assist in initial financing	Provides grants for construction, improvements, or acquisition of infrastructure, with priority towards underserved areas.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: I-REN Status and Activities Updates
Contact: Benjamin Druyon, Program Manager, bdruyon@wrcog.us, (951) 405-6727
Date: February 17, 2022

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on Inland Regional Energy Network (I-REN) status and recommend approval for a Professional Service Agreement (PSA) for the I-REN Implementation Plan and Program Launch services.

Background:

In December, 2018, the WRCOG Executive Committee authorized a joint cooperative agreement between WRCOG, the Coachella Valley Association of Governments (CVAG), and the San Bernardino Council of Governments (SBCOG) to move forward with the coordination and development of a Regional Energy Network (REN) for the three agencies. On May 6, 2019, the WRCOG Executive Committee authorized the execution and submittal of a PSA with Frontier Energy & Bluepoint Planning for the development of a Business Plan, or application, to the California Public Utilities Commission (CPUC) to establish the I-REN. On February 26, 2021, the I-REN Business Plan was submitted to the CPUC for consideration to authorize I-REN as a Program Administrator (PA) in the State of California, thereby enabling access to the Public Goods Charge funds administered by the CPUC. On November 18, 2021, the CPUC formally approved the I-REN application / business plan with a budget of \$65 million for program years 2022 - 2027, naming SoCal Gas as the fiscal agent, and required I-REN to file a Joint Cooperation Memorandum (JCM) by January 21, 2022. On November 29, 2021, WRCOG released an RFP for the I-REN Implementation Plan Development and Programs Launch.

I-REN Approval, Regulatory Filings & Member Agency Benefit

The I-REN Business Plan and budget will serve three sectors – the Public sector, the Codes and Standards sector, and the Workforce Education and Training sector. In its final decision, the CPUC required I-REN to file a JCM with the other PAs in I-REN's service territory. The purpose of the JCM is to show the CPUC that I-REN and the other PAs in I-REN's service territory who share similar sectors are working together to ensure there is no duplication of efforts. Since the final decision, the I-REN team met several times with the other PAs in I-REN's service territory - SoCal Gas, Southern California Edison, and SoCal REN - to coordinate the effort of drafting the JCM. The JCM was filed with the CPUC on January 21, 2022.

The CPUC's final decision also requires I-REN to file an Implementation Plan, which will be due by July 1, 2022. The purpose of the Implementation Plan is to indicate to the CPUC the programs and strategies I-REN hopes to establish and administer during the program cycle.

Additionally, the CPUC's final decision required I-REN to file an Annual Budget Advice Letter (ABAL) starting in 2023 which will align I-REN with the other PAs that file ABALs each year in September. The purpose of the ABAL is to show the CPUC how a PA (I-REN) intends on using the funds for each sector for that year.

The CPUC's approved budget for I-REN is \$65 million for program years 2022 - 2027. The budget is broken down each year and by sector, as indicated in Attachment 1 to this Staff Report. These amounts were included in the CPUC's final decision and allow for some flexibility to shift funds between sectors. I-REN will not lose any unused funds during the program cycle. Any portion of unused funds from one year will roll over into the next year, within the same sector. This is particularly important for the first year, as the program begins to ramp-up. Any unused funds from one year will be considered "reserves" for the following years and adjustments can be made when I-REN files its ABAL. Should I-REN decide it wants to add a new sector to its portfolio, for example a Residential or a Commercial sector, it can file a new business plan in 2026 for the new program cycle, which starts in 2028.

Now that I-REN is an approved PA with a budget of \$65 million, it will need to begin building capacity with new staff. Staffing costs have been factored into the annual budget amounts and include hiring a Program Manager position for each COG which will act as the lead staff person for that COG and two Management Analyst positions for each COG, totaling nine full-time positions to service I-REN. It will be the responsibility of each COG to hire these positions for their respective jurisdictions, but the costs of those positions will be reimbursed by the I-REN budget.

There will also be direct benefits to each city that participates in the I-REN Program. Some of them include:

- Up to \$25,000 each year for technical services (Public Sector)
- Access to Building Upgrade Concierge (BUC) – (Public Sector)
- Access to energy modeling services (Public Sector / Codes & Standards)
- Access to bench-marking (Public Sector / Codes & Standards)
- Access to quarterly Title 24 training (Codes & Standards)
- I-REN's Intern Program – ("REN-Terns") – (Workforce Education & Training)

I-REN Governance & Operations

Along with the CPUC-required filings listed above, I-REN is required to execute certain non-CPUC documents as it begins to establish itself as a new PA, including a Memorandum of Agreement (MOA), a Governance and Operations Charter, a Program Agreement with the IOUs, and a PSA with an Implementation Consultant. At the time of drafting this Staff Report, only the PSA is ready for consideration and approval. The remaining agreements and documents will return in draft form for consideration in the coming months.

WRCOG, CVAG, and SBCOG are collaboratively working on a MOA, which will delegate duties and responsibilities to each partner COG. The authority to approve all contracts and agreements will be

assigned to a new Brown Act I-REN Executive Committee that will be made up of elected officials – three from each COG, selected by that COG – and will meet on a quarterly basis. The MOA will also grant WRCOG, as the lead agency, the authority to be the administrator for all invoicing and contracts and agreements once those documents have been approved by the I-REN Executive Committee.

The I-REN team is also developing a Governance and Operations Charter that will be an exhibit to the MOA, and will further describe the roles and responsibilities of each COG, the I-REN Executive Committee, as well as sector specific working groups. For example, CVAG has volunteered to be the lead on developing and implementing I-REN's Codes and Standards sector, and WRCOG and SBCOG will share lead responsibility for developing and implementing the Public sector and Workforce Education and Training sector. Although there will be a lead COG for some sectors, each COG will be involved in the development of I-REN's programs in each sector and each COG will be responsible for implementing programs within their jurisdictions.

The CPUC's final decision named SoCal Gas as the fiscal agent to I-REN. SoCal Gas will receive I-REN's approved funding from the CPUC and will be responsible for disbursing it to I-REN in accordance with the rules and regulations set forth by the CPUC. WRCOG and the IOUs are developing a Program Agreement which will allow the transfer of those funds between agencies and determine a streamlined process for invoicing and billing for I-REN's activities.

I-REN Implementation Plan & Program Launch Services

As mentioned previously, I-REN is required to file an Implementation Plan, due by July 1, 2022. In order to develop the Implementation Plan accurately and on-time, and to provide I-REN with consultant support to assist in the launch of programs, WRCOG released a RFP on November 29, 2021, for I-REN Implementation Plan Development and Programs Launch services. A pre-proposal meeting was held virtually on December 9, 2021, and questions received were posted to WRCOG's website on December 15, 2021. The proposal submission deadline ended on January 4, 2022, and WRCOG received one bid. The bid came from Frontier Energy, Inc., and BluePoint Planning as a team. The bid was reviewed and scored by the I-REN's review team, and it was accepted as a qualified bid.

Frontier Energy and BluePoint Planning have been working together for the past twelve years with local governments, RENs, and CCAs in the regulatory energy field and provide expert technical and strategic planning within the CPUC's framework. They were the consultants chosen to work with WRCOG, CVAG, and SBCOG to develop and submit the business plan to the CPUC, which secured \$65 million for I-REN.

The proposal from Frontier Energy came in at \$793,701, which is under the RFP amount listed at \$800,000. The proposal includes the cost of developing the Implementation Plan, ABAL filing, Metrics Filings, and ongoing support as listed in the Scope of Work. The term of this agreement is three years, with two, one-year optional additions.

Prior Action(s):

February 9, 2022: The Administration & Finance Committee recommended that the Executive Committee approve a Professional Services Agreement between WRCOG and Frontier Energy, Inc. for Inland Regional Energy network Implementation Plan Development and Programs Launch for a not to exceed amount of \$793,701.

October 13, 2021: The Administration & Finance Committee authorized the Executive Director to execute a new joint cooperative agreement amongst WRCOG, CVAG, and SBCOG.

Fiscal Impact:

WRCOG staff time and expenses related to I-REN activities will be paid from the CPUC approved budget for the I-REN starting January 1, 2022. A budget amendment of approximately \$5 million is being brought forward under a separate agenda item to account for the additional revenues/expenditures coming from the I-REN. All costs associated with this item are included in the approved I-REN budget.

Attachment(s):

[Attachment 1 - I-REN Budget](#)

[Attachment 2 - PSA Implementation Services with Frontier](#)

Attachment

I-REN Budget

I-REN Budget							
	2022	2023	2024	2025	2026	2027	Total
Public Sector	6,288,194	6,191,722	6,629,390	7,074,566	7,074,566	7,074,566	40,333,004
Workforce Education & Training	2,253,295	2,393,426	2,437,164	2,674,650	2,674,650	2,674,650	15,107,835
Codes & Standards	1,444,107	1,503,952	1,564,110	1,626,674	1,626,674	1,626,674	9,392,191
Evaluation Measurement & Verification * I-REN Portion	114,441	115,604	121,810	130,349	130,349	130,349	742,902
Total	10,102,037	10,204,704	10,752,474	11,506,239	11,506,239	11,506,239	65,577,932

Attachment

PSA Implementation Services with
Frontier

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of _____, 2022, by and between the Western Riverside Council of Governments, a California public agency ("WRCOG"), and Frontier Energy, Inc., a California corporation ("Consultant"). WRCOG and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by WRCOG on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in drafting, reviewing, and submitting of a Regional Energy Network (REN) Implementation Plan to the CPUC; assisting with the development of the Annual Budget Advice Letter (ABAL); assisting with the development of Joint Cooperation Memos (JCMs) that will involve coordination between the Investor-Owned Utilities (IOUs) and other Program Administrators (PAs) in the Inland Regional Energy Network's (I-RENS) service territory; drafting / reviewing required energy efficiency metrics filing(s); and providing assistance with various activities involved with implementation of I-REN; is licensed in the State of California; and is familiar with the plans of WRCOG.

2.2 Project.

WRCOG desires to engage Consultant to render such professional services for the implementation and development of I-REN ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to WRCOG all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the technical assistance on, but not limited to, the drafting, reviewing, and submitting of a Regional Energy Network (REN) Implementation Plan to the CPUC; assisting with the development of the Annual Budget Advice Letter (ABAL); assisting with the development of Joint Cooperation Memos (JCMs) that will involve coordination between the IOUs and other PAs in I-RENS service territory; drafting / reviewing required energy efficiency metrics filing(s); and provide assistance with various activities involved with implementation of the REN services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference, and which are stated in the proposal to WRCOG and approved by WRCOG's Executive Committee. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from March 8, 2022, to

December 30, 2025, with no more than two options to renew or amend unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines. The term of this Agreement may be extended by written agreement between the Consultant and the Executive Director of WRCOG.

3.2 Responsibilities of Consultant.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods, and details of performing the Services subject to the requirements of this Agreement. WRCOG retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of WRCOG and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, WRCOG shall respond to Consultant's submittals in a timely manner. Upon request of WRCOG, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of WRCOG.

3.2.4 Substitution of Key Personnel. Consultant has represented to WRCOG that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of WRCOG. In the event that WRCOG and Consultant cannot agree as to the substitution of key personnel, WRCOG shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to WRCOG, or who are determined by the WRCOG to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the WRCOG. The key personnel for performance of this Agreement are as follows:

Nancy Barba, Senior Manager & Team Lead
Margaret Marchant, Senior Program Consultant

3.2.5 WRCOG's Representative. WRCOG hereby designates the Executive Director, or his or her designee, to act as its representative for the performance of this Agreement ("WRCOG's Representative"). WRCOG's Representative shall have the power to act on behalf

of WRCOG for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than WRCOG's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates Nancy Barba, or her designee, to act as its Representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures, and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with WRCOG staff in the performance of Services and shall be available to WRCOG's staff, consultants, and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and sub- contractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and sub-contractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense, and without reimbursement from WRCOG, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by WRCOG to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to WRCOG, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules, and/or regulations, and without giving written notice to WRCOG, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify, and hold WRCOG, its Directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence the Services under this Agreement until it has provided evidence satisfactory to WRCOG that it has secured all insurance required under this section, in a form and with insurance companies acceptable to WRCOG. In addition, Consultant shall not allow any sub-contractor to commence

work on any subcontract until it has provided evidence satisfactory to WRCOG that the sub-contractor has secured all insurance required under this section.

3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or sub-contractors. Consultant shall also require all of its sub-contractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001 or exact equivalent); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage (form CA 0001, code 1 (any auto) or exact equivalent); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement / location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease.

3.2.10.3 Professional Liability. Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Services, errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$2,000,000 per claim. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form coverage specifically designed to protect against acts, errors, or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

3.2.10.4 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by WRCOG to add the following provisions to the insurance policies:

(A) General Liability.

(i) Commercial General Liability Insurance must include coverage for (1) Bodily Injury and Property Damage; (2) Personal Injury / Advertising Injury; (3) Premises / Operations Liability; (4) Products / Completed Operations Liability; (5) Aggregate Limits that Apply per Project; (6) Explosion, Collapse and Underground (UCX) exclusion deleted; (7) Contractual Liability with respect to this Agreement; (8) Broad Form Property Damage; and (9) Independent Consultants Coverage.

(ii) The policy shall contain no endorsements or

provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

(iii) The policy shall give WRCOG, its Directors, officials, officers, employees, volunteers and agents insured status using ISO endorsement forms 20 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(iv) The additional insured coverage under the policy shall be "primary and non-contributory" and will not seek contribution from WRCOG's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13, or endorsements providing the exact same coverage.

(B) Automobile Liability.

(i) The automobile liability policy shall be endorsed to state that: (1) WRCOG, its Directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired, or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects WRCOG, its Directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by WRCOG, its Directors, officials, officers, employees, agents, and volunteers shall be in excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(C) Workers' Compensation and Employers Liability Coverage.

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) The insurer shall agree to waive all rights of subrogation against WRCOG, its Directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(D) All Coverages. Defense costs shall be payable in addition to the limits set forth hereunder. Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits set forth herein shall be available to WRCOG, its Directors, officials, officers, employees, volunteers and agents as additional insureds under said policies. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of any Insurance policy or proceeds available to the named insured; whichever is greater.

(i) The limits of insurance required in this Agreement

may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of WRCOG (if agreed to in a written contract or agreement) before WRCOG's own insurance or self-insurance shall be called upon to protect it as a named insured. The umbrella / excess policy shall be provided on a "following form" basis with coverage at least as broad as provided on the underlying policy(ies).

(ii) Consultant shall provide WRCOG at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to WRCOG at least ten (10) days prior to the effective date of cancellation or expiration.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by WRCOG, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(v) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, WRCOG has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by WRCOG will be promptly reimbursed by Consultant or WRCOG will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, WRCOG may cancel this Agreement. WRCOG may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(vi) Neither WRCOG nor any of its Directors, officials, officers, employees, volunteers or agents shall be personally responsible for any liability arising under or by virtue of this Agreement.

3.2.10.5 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to WRCOG, its Directors, officials, officers, employees, agents, and volunteers.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by WRCOG. Consultant shall guarantee that, at the option of WRCOG, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects WRCOG, its Directors, officials, officers, employees, agents, and volunteers; or (2) the Consultant shall procure a bond guaranteeing

payment of losses and related investigation costs, claims, and administrative and defense expenses.

3.2.10.7 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, licensed to do business in California, and satisfactory to WRCOG.

3.2.10.8 Verification of Coverage. Consultant shall furnish WRCOG with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to WRCOG. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf and shall be on forms provided by WRCOG if requested. All certificates and endorsements must be received and approved by WRCOG before work commences. WRCOG reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.2.10.9 Sub-consultant Insurance Requirements. Consultant shall not allow any sub-contractors or sub-consultants to commence work on any sub-contract until they have provided evidence satisfactory to WRCOG that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such sub-contractors or sub-consultants shall be endorsed to name WRCOG as an additional insured using ISO Form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, WRCOG may approve different scopes or minimum limits of insurance for particular sub-contractors or sub-consultants.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state, and federal laws, rules, and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life-saving equipment and procedures; (B) instructions in accident prevention for all employees and sub-contractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment, and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed seven hundred ninety-three thousand seven hundred one dollars (\$793,701) without written approval of the I-REN Executive Committee. Extra Work may be authorized, as described below, and, if authorized, said Extra Work will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to WRCOG a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. WRCOG shall, within 45 days of receiving such statement,

review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by WRCOG.

3.3.4 Extra Work. At any time during the term of this Agreement, WRCOG may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by WRCOG to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from WRCOG's Representative.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Sections 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. WRCOG shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Services available to interested parties upon request, and post copies at the Consultant's principal place of business and at the project site. Consultant shall defend, indemnify, and hold WRCOG, its Directors, officials, officers, employees, volunteers, and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of WRCOG during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. WRCOG may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to WRCOG, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided

herein, WRCOG may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, WRCOG may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

**Consultant: Frontier Energy, Inc.
600 Wilshire Blvd., Suite 500
Los Angeles, CA 90017
Attn: Nancy Barba**

**WRCOG: Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501
Attn: Casey Dailey**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for WRCOG to copy, use, modify, reuse, or sub-license any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all sub-contractors to agree in writing that WRCOG is granted a non-exclusive and perpetual license for any Documents & Data the sub-contractor prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by WRCOG. WRCOG shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at WRCOG's sole risk.

3.5.3.2 Intellectual Property. In addition, WRCOG shall have and retain all right, title, and interest (including copyright, patent, trade secret, and other proprietary rights) in all plans, specifications, studies, drawings, estimates, materials, data, computer programs or software and source code, enhancements, documents, and any and all works of authorship fixed in any tangible medium or expression, including but not limited to, physical drawings or other data

magnetically or otherwise recorded on computer media ("Intellectual Property") prepared or developed by or on behalf of Consultant under this Agreement as well as any other such Intellectual Property prepared or developed by or on behalf of Consultant under this Agreement.

WRCOG shall have and retain all right, title and interest in Intellectual Property developed or modified under this Agreement whether or not paid for wholly or in part by WRCOG, whether or not developed in conjunction with Consultant, and whether or not developed by Consultant. Consultant will execute separate written assignments of any and all rights to the above referenced Intellectual Property upon request of WRCOG.

Consultant shall also be responsible to obtain in writing separate written assignments from any sub-contractors or agents of Consultant of any and all right to the above referenced Intellectual Property. Should Consultant, either during or following termination of this Agreement, desire to use any of the above-referenced Intellectual Property, it shall first obtain the written approval of the WRCOG.

All materials and documents which were developed or prepared by the Consultant for general use prior to the execution of this Agreement and which are not the copyright of any other party or publicly available and any other computer applications, shall continue to be the property of the Consultant. However, unless otherwise identified and stated prior to execution of this Agreement, Consultant represents and warrants that it has the right to grant the exclusive and perpetual license for all such Intellectual Property as provided herein.

WRCOG further is granted by Consultant a non-exclusive and perpetual license to copy, use, modify or sub-license any and all Intellectual Property otherwise owned by Consultant which is the basis or foundation for any derivative, collective, insurrectional, or supplemental work created under this Agreement.

3.5.3.3 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of WRCOG, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use WRCOG's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television, or radio production or other similar medium without the prior written consent of WRCOG.

3.5.3.4 Infringement Indemnification. Consultant shall defend, indemnify, and hold WRCOG, its Directors, officials, officers, employees, volunteers, and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by WRCOG of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate, or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative, or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification. Consultant shall defend, indemnify, and hold WRCOG, its Directors, officials, officers, consultants, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, or willful misconduct of Consultant, its officials, officers, employees, agents, consultants and contractors, arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense, and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against WRCOG, its Directors, officials, officers, consultants, employees, agents or volunteers. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against WRCOG or its Directors, officials, officers, consultants, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse WRCOG and its Directors, officials, officers, consultants, employees, agents, or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by WRCOG, its Directors, officials, officers, consultants, employees, agents, or volunteers. This section shall survive any expiration or termination of this Agreement. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 WRCOG's Right to Employ Other Consultants. WRCOG reserves the right to employ other consultants in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.

3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of WRCOG. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted

assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days, or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and sub-contractors of Consultant, except as otherwise specified in this Agreement. All references to WRCOG include its Directors, officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, WRCOG shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, Director, officer, official, agent volunteer, or employee of WRCOG, during the term of his or her service with WRCOG, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer, and it shall not discriminate against any sub-contractor, employee, or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination. Consultant shall also comply with all relevant provisions of any of WRCOG's Minority Business Enterprise Program, Affirmative Action Plan, or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Workers' Compensation, or to undertake self-insurance

in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of WRCOG. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

SIGNATURE PAGE TO
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
PROFESSIONAL SERVICES AGREEMENT

IN WITNESS WHEREOF, the Parties hereby have made and executed this Agreement as of the date first written above.

WESTERN RIVERSIDE COUNCIL
OF GOVERNMENTS

FRONTIER ENERGY, INC.*

By: _____

By: _____

Title: _____

Title: _____

APPROVED AS TO FORM:

ATTEST:

By: _____

By: _____

General Counsel
Best Best & Krieger LLP

Its: _____

*A corporation requires the signatures of two corporate officers.

One signature shall be that of the Chairman of Board, the President or any Vice President, and the second signature (on the attest line) shall be that of the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer of such corporation.

If the above persons are not the intended signators, evidence of signature authority shall be provided to WRCOG.

Exhibit “A”

SCOPE OF WORK

The Coachella Valley Association of Governments (CVAG), San Bernardino Council of Governments (SBCOG), and the Western Riverside Council of Governments (WRCOG) will need the Consultant to assist with the development and implementation of a Regional Energy Network (REN) within San Bernardino County and Riverside County. This project will need the Consultant to assist with the drafting, reviewing, and submitting of an Implementation Plan to the CPUC; assisting with the development of the Annual Budget Advice Letter (ABAL); assisting with the development of Joint Cooperation Memos (JCMs) that will involve coordination between the IOUs and other PAs in I-RENS service territory; drafting / review of energy efficiency metrics filing(s); and assistance with various activities involved with implementation of the REN.

Specifically, CVAG, SBCOG, and WRCOG are expecting the Consultant to perform, but not be limited to performing, the following work:

I-REN Implementation Plan Development

1. **Implementation Plan Development** – Consultant will assist with development of the required Implementation Plan based upon final CPUC developed template. Implementation Plan support will include adjusting / refining calculations for energy savings and Total Resource Cost (TRC) that will be implemented in the RENs program and the COGs portfolio; developing program logic models and process flows; confirming appropriateness of applicable work papers, software tools and other supports required to claim savings. Work done will include but is not limited to:

- a. Facilitate kick-off meeting
- b. Facilitate routine meetings between Frontier and I-REN teams
- c. First Draft of Implementation Plan
- d. First Draft revisions
- e. Second Draft
- f. Second Draft revisions
- g. Coordination with I-REN teams
- h. Final Draft Implementation

I-REN Program Launch

1. **Annual Budget Advice Letter (ABAL)** – Consultant will assist with the development and submittal of the ABAL. The work done on the ABAL includes providing feedback on program budgets, sector level metrics, and proposed program and portfolio changes. Work done will include but is not limited to:

- a. Facilitate coordination meetings
- b. Annual true-up forecast
- c. Update technical inputs, revise goals and savings forecast
- d. True-up portfolio components
- e. CPUC meeting support
- f. CPUC filing support as needed

2. **Metrics Filings** – Consultant will support the COGs with the final set of energy efficiency business plan metrics based upon the final CPUC required portfolio and sector level metrics and other REN identified metrics. Work done will include but is not limited to:

- a. Coordination meetings
- b. Select metrics, indicators, and alignment for segment level metrics
- c. Data collection, gathering, and analysis
- d. Calculate baseline
- e. Identify and set targets
- f. Quarterly collection and review
- g. Annual calculation and reporting

3. **Utility Joint Cooperation Memo** – Consultant will assist with the development of the Joint Cooperation Memo between the lead agency, SCE, SoCal Gas, and other agencies where relevant.

- a. Coordination meetings
- b. JCM all parties meeting
- c. Quarterly coordination - all parties
- d. Annual updates - first draft
- e. Annual updates - first revisions
- f. Annual updates - second draft
- g. Annual updates - second revisions
- h. Finalize and file annual update

4. **Ongoing Support** – The Consultant will act as the lead consultant and will assist the COGs with support in the fields of administrative, technical, and regulatory, based upon the RENs ongoing needs after the Annual Budget Advice Letter. Ongoing support would include, but not be limited to:

- Drafting RFPs for each sector and for related sector tasks (i.e. website development, software development, marketing and outreach, etc.).
- Presentations to various agencies (i.e. Community Based Organizations, Faith Based Organizations, local governments, Chamber of Commerce Committees, and other committees.).
- Coordination with other consultants for development and implementation of programs.
- Services related to marketing, education, and outreach for the entire I-REN and individual sectors and subprograms.
- Ongoing support will cover a wide array of activities, including:
 - CPUC monthly, quarterly and annual reporting
 - Implementation Plan updates
 - Metrics reporting
- Representation, attendance and reporting at technical and regulatory meetings as identified and needed, including but not limited to:
 - Ad hoc Working Group meetings
 - California Energy Efficiency Coordinating Committee meetings
 - Reporting Peer Coordinating Group
- Provide technical and consulting support based upon identified and ongoing needs, including:
 - CPUC reporting
 - Procurement
 - Marketing
 - Database development, management, reporting, and updates

- Contractor and/or implementer management support including schedules, budget and spend tracking
- Contractor and/or implementer reporting coordination
- Recurring meetings
- CPUC meeting support
- CPUC evaluation coordination
- CPUC data request
- CAEECC meetings
- Regulatory consulting
- Strategic funding consulting
- CPUC monthly reporting
- CPUC quarterly reporting
- CPUC annual true up reporting
- CPUC annual report - narrative
- CPUC annual report - claims
- Program design consulting
- Annual implementation plan review and maintenance

As part of the ongoing support, the Consultant shall assist with the development and implementation of identified sector programs listed below, and required metrics and reporting for the following:

- 1) **Public Sector and related Subprograms** – assist with implementing a Public Sector program and related subprograms for the purpose of achieving local and State Energy Efficiency goals. Consultant services in support of this category relate to implementation of the following program elements in accordance with the approved Program Implementation Plan (PIP):
 - a. Public Sector/Government Building Retrofit Program
 - b. Building Upgrade Concierge Program (BUC)
 - c. Establish incentives and leverage existing financing mechanisms
 - d. Marketing, education and outreach
 - e. Develop or enhance strategic energy plans
 - f. Develop Energy Efficiency and Distributed Energy resource programs
 - g. Develop incentive programs based on EE savings
 - h. Create and track Energy Savings and Cost-Effectiveness metrics
- 2) **Codes & Standards Sector and Subprograms** – assist with implementing a dynamic and targeted set of programs to assist local government agencies in better understanding and enforcing energy building codes.
 - a. Support local jurisdictions' building departments to better understand, manage, and enforce energy code compliance
 - b. Engage and support local builders and the building industry to comply with energy codes
 - c. Provide regional tools, training, and resources to promote energy codes for long-term compliance
 - d. Develop training curriculum to address gaps in compliance with current requirements
 - e. Develop an online Code Hub community for sharing best practices
 - f. Identify and address areas of greatest need for improved code compliance with local governments

- g. Develop strategies to improve consistency in code enforcement and compliance resources across the region
 - h. Evaluate and develop model ordinances and policies for use regionally
- 3) **Workforce, Education & Training (WE&T) Sector and Subprograms** – assist with implementing programs to ensure there is a trained workforce to support and realize energy efficiency savings goals across sectors following program elements in accordance with the approved PIP:
- a. Establish local partnerships with existing and potential training providers in the region to deliver targeted, equitable, and relevant energy efficiency training for contractors and other industry stakeholders
 - b. Facilitate industry engagement and development of job pathways to identify demand and jobs for a trained workforce
 - c. Identify and build partnerships with organizations and agencies related to education and training to achieve success with I-REN's WE&T initiatives
 - d. Ensure there is a trained workforce to support and realize energy efficiency savings goals across sectors
 - e. Develop and track quantifiable measures to show program effectiveness
 - f. Facilitate the development of multiple sites/delivery mechanisms for contractor and industry training programs
 - g. Convene and engage partners and organizations to define and establish a green workforce
 - h. Reinforce pathways from high school, trade schools, and colleges into jobs in the energy efficiency workforce
 - i. Assist with data collection, research, and metrics for developing strategies and for reporting effectiveness of programs

EXHIBIT “B”
SCHEDULE OF SERVICES

1.1 Kick off meeting will be used to coordinate and inform all implementation plan development timelines. A detailed schedule will be presented with assigned leads.

Figure 1: Sample Implementation Plan Development Schedule

Implementation Plan - Project Plan DUE October 3, 2018		1st DRAFT - Due Dates					2nd DRAFT - Due Dates					FINAL - Due Dates				
Item	Description	SB	SLO	VC	FE	BP	SB	SLO	VC	FE	BP	SB	SLO	VC	FE	BP
IMPLEMENTATION PLAN																
Program Budget and Savings Information	Provide the following narrative description for each program (and sub-program, if applicable):															
Residential WE&T C&S					8/14					9/7					9/14	
1. Program Description	Describe the program, its rationale and objectives				8/14					9/7					9/14	
Residential WE&T C&S		8/14								9/7					9/14	
2. Program Delivery and Customer Services	Describe how the energy efficiency program will deliver savings (upstream, downstream, direct install, etc); how it will reach customers and the services that the program will provide. Describe all services and tools that are provided.				8/14					9/7					9/14	
Residential WE&T C&S		8/17								9/14					9/28	
3. Program Design and Best Practices	Describe how the program meets the market barriers in the relevant market sector/end use. Describe why the program approach constitutes "best practices" or reflects "lessons learned". Provide references where available. For barriers, best practices and lessons learned we will use ones included in 3C-REN BP for messaging consistency.				8/23					9/14					9/28	
Residential WE&T C&S					9/7					9/14					9/28	
4. EM&V	Describe any process evaluation or other evaluation efforts that the Program Administrator (PA) will undertake. Identify the evaluation needs that the PA must build into the program. These might include: a. data collection strategies embedded in the design of the program or intervention to ensure ease of reporting and near term feedback, and b. internal performance analysis during deployment c. performance metrics				9/7					9/14					9/28	
Residential WE&T C&S					9/7					9/14					9/21	
5. Pilots	Please describe any pilot projects that are part of this program, and explain the innovative characteristics to these pilots. The inclusion of this description should not replace the Ideation Process requirements currently agreed by Commission staff and IOUs. This process is still undergoing refinements and will be further discussed as part of Phase III of this proceeding. See pilot guidelines in separate attachment.				9/7					9/14					9/21	
Residential		9/7								9/14					9/21	

1.2 Recurring meetings will ensure Frontier and I-REN teams are coordinated and scope adjustments can be made to accommodate team schedules.

1.3 First draft

1.4 First revisions

1.5 Second draft

1.6 Second revisions

1.7 Coordination with implementors

1.8 Final implementation plans

Task 2: I-REN Program Launch

Task 2.1 – Annual Budget Advice Letter

Figure 2: Sample ABAL Punchlist

Item	Status
ABAL Appendix A Template 2022 & 2023	In Process
Narrative: word doc.	Not Started
1. Supplemental Budget Information	Not Started
2. Sector-Level Metrics: REN Codes and Standards Metrics – Changes	Not Started
3. Sector-Level Metrics: Proposed Value Metrics and Additional Indicators	Not Started
4. CEDARS Filing Confirmation	Not Started
Narrative: cover page.	
- E-G will be the advice letter filing,	
- Include PA ID (CPUC # 220)	Not Started
Narrative: certificate of service	
- E-G will be the advice letter filing,	
- Include PA ID (CPUC # 220)	Not Started
Narrative: email to service list	Not Started
Need to update EM&V budget per latest IOU update	Not Started
Implementation Plans	
Single Family	Not Started
Clean	
Change Form	
Multifamily	Not Started
Clean	
Change Form	
Codes & Standards	Not Started
Redline	
Clean	
Change Form	
WE&T	Not Started
Redline	
Clean	
Change Form	

2.1.1 Coordination meetings

2.1.2 Annual true up to forecast

2.1.3 Update technical inputs

2.1.4 Revise goals

2.1.5 Revise savings forecast

2.1.6 True up to all portfolio components

EXHIBIT “C”
COMPENSATION
BILLING RATES

F. DETAILED AND ITEMIZED PRICING

This project will consist of I-REN implementation plan development, I-REN programs launch support, mid-cycle update advice letter, (this CPUC reporting requirement has replaced the annual budget advice letter), metrics filing and reporting, joint cooperation memo and ongoing support.

Task		Subtotal Hours		Subtotal Costs		Total Hours	Total Cost
		Frontier Energy	BluePoint Planning	Frontier Energy	BluePoint Planning		
1.0: Implementation Plan Development							
	Subtotal Task 1.0	260	21	\$ 43,893	\$ 4,242	281	\$ 48,135
2.1 Annual Budget Advice Letter							
	Task 2.1	425	14	\$ 67,732	\$ 2,828	439	\$ 70,560
2.2 Metrics Filing							
	Task 2.2	896	12	\$ 132,576	\$ 2,424	908	\$ 135,000
2.3 Utility Joint Cooperation Memo							
	Task 2.3	429	48	\$ 68,543	\$ 9,696	477	\$ 78,239
2.4 Ongoing Support							
	Task 2.4	2,530	204	\$ 412,559	\$ 41,208	2,734	\$ 453,767
	Subtotal Task 2.0	4,280	278	\$ 686,410	\$ 59,156	4,558	\$ 745,566
Estimated Direct Costs				\$ 5,000	\$ 3,000		\$ 8,000
Subtotal Labor Costs		4,540	299	\$ 725,303	\$ 60,398	4,839	\$ 785,701
Total Estimated Cost (Labor and Direct)				\$ 730,303	\$ 63,398		\$ 793,701

Table 1: Frontier Energy Category Rates

Frontier Energy Category	Rate \$ Per Contract Year			
	2022	2023	2024	2025
President	300	305	310	315
Vice President	295	300	305	310
Sr. Director	295	300	305	310
Director / Principal Consultant	275	280	285	290
Sr. Manager / Engineering Manager	245	250	255	260

Manager	218	223	228	233
Sr. Engineer / Sr. Program Manager	198	203	208	213
Engineer / Program Manager	165	168	171	174
Sr. Program Consultant / Sr. Analyst	150	152	154	156
Program Consultant / Analyst	130	132	134	136
Sr. Program Coordinator / Sr. Technician	110	112	114	116
Program Coordinator / Technician	95	97	99	101
Program Associate	79	81	83	85
Administrative	75	75	75	75

Table 2: BluePoint Planning Category Rates

BluePoint Planning	Rate \$ Per Contract Year			
Category	2022	2023	2024	2025
Principal	190	198	206	214
Project Manager	175	182	189	197
Project Associate	125	130	135	141
Project Assistant	110	114	119	124



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Trip Origin-Destination Assessment
Contact: Christopher Tzeng, Program Manager, ctzeng@wrcog.us, (951) 295-8703
Date: February 17, 2022

Requested Action(s):

1. Receive and file.
-

Purpose:

The purpose of this item is to provide an overview of the origin-destination assessment WRCOG performed for each WRCOG member agency.

Background:

As a follow-up to a request made during a recent WRCOG Technical Advisory Committee (TAC) meeting discussing the TUMF Construction Cost Index, WRCOG commenced a travel behavior analysis, via an origin-destination assessment utilizing big data, as a means to better understand whether TUMF is fulfilling its goal of providing funding to major arterial roadways to accommodate for regional travel in the WRCOG subregion. The analysis utilized big data from Streetlight Data, which provides data points from smart phones and navigation devices in connected cars and trucks. The analysis also utilized other common commuting data sources, such as the California Household Travel Survey and the Longitudinal Employer-Housing Dynamics (LEHD). The analysis looked into items such as the origin of trips traveling into the boundaries of each member agency, the destination of trips traveling from each member agency, commute trip distances, trip type, and the trip distribution to-and-from each member agency during the p.m. peak hour.

Draft assessments have been summarized in an infographic that will be presented during the meeting. These draft assessments will then be disseminated to the respective Committee members for input. WRCOG will then incorporate comments provided in the coming weeks and a final assessment will be presented to the Executive Committee in the coming months.

Prior Action(s):

None.

Fiscal Impact:

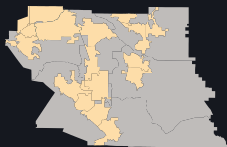
Transportation and Planning Department activities are included in the Agency's adopted Fiscal Year 2021/2022 Budget under the Transportation Department. This activity is funded through WRCOG's allocation of Local Transportation Funds (LTF).

Attachment(s):

[Attachment 1 - WRCOG Subregion Origin-Destination Assessment](#)

Attachment

WRCOG Subregion Origin- Destination Assessment



Travel pattern datasets, or “Big Data”, helps to understand where, when, and how people typically travel in the Western Riverside Council of Governments (WRCOG) Region. Big Data pairs anonymized information (ex. mobile locations and demographic information) with advanced modeling to develop representative estimates of travel activities.

WRCOG Regional Travel Patterns

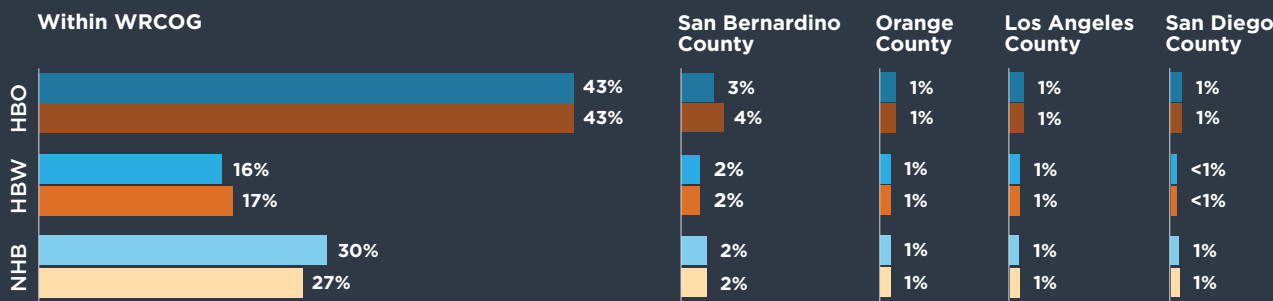
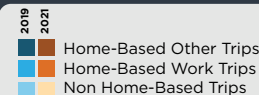
WRCOG Regional travel patterns from Streetlight 2019 and 2021 were reviewed to understand regionwide travel behaviors including origin-destination assessment, trip purpose, and changes in travel due to the COVID-19 pandemic.

2021 data includes travel data from January through October 2021

Key Findings

- Approximately 85% trips to and from WRCOG stay within the WRCOG subregion.
- Home-Based Other trips make up most of the trips (48%).
- In 2019, there was an estimated total of 60 million trips made in WRCOG.
- In 2021, travel decreased due to travel restrictions in response to the COVID-19 pandemic, resulting in approximately 36 million trips, and a 40% reduction in travel. However, total trip distribution and travel by trip purpose in the subregion remained similar.

Top Places WRCOG Population Traveled to and From in 2019 and 2021



Daily Trip Distribution in WRCOG Region in 2019 and 2021

