



Western Riverside Council of Governments Technical Advisory Committee

AGENDA

**Thursday, January 19, 2023
9:30 AM**

**Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501**

[Join Zoom Meeting](#)

Meeting ID: 841 5642 9775

Passcode: 148038

Dial in: (669) 900 9128 U.S.

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill (AB) 361 (Government Code Section 54953). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to jleonard@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Janis Leonard 72 hours prior to the meeting at (951) 405-6702 or jleonard@wrcog.us. Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

- 1. CALL TO ORDER (Rob Johnson, Chair)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Assembly Bill 361 Findings

Requested Action(s):

1. Affirm the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are:
 - a. The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and
 - b. State or local officials have recommended measures to promote social distancing.

B. Summary Minutes from the November 17, 2022, Technical Advisory Committee Meeting

Requested Action(s):

1. Approve the Summary Minutes from the November 17, 2022, Technical Advisory Committee meeting.

C. Finance Department Activities Update

Requested Action(s):

1. Receive and file.

D. I-REN Program Status and Quarterly Update

Requested Action(s):

1. Receive and file.

6. REPORTS / DISCUSSION

A. Commercial PACE Activities Update

Requested Action(s):

1. Receive and file.

B. Residential Trip Generation Study

Requested Action(s):

1. Receive and file.

C. Environmental Department Activities Update

Requested Action(s):

1. Receive and file.

7. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Willson

8. ITEMS FOR FUTURE AGENDAS

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

9. GENERAL ANNOUNCEMENTS

Members are invited to announce items / activities which may be of general interest to the Committee.

10. NEXT MEETING

The next Technical Advisory Committee meeting is scheduled for Thursday, February 16, 2023, at 9:30 a.m., on the Zoom platform with an option for Committee members to attend in-person.

11. ADJOURNMENT



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Assembly Bill 361 Findings
Contact: Dr. Kurt Wilson, Executive Director, kwilson@wrcog.us, (951) 405-6701
Date: January 19, 2023

Requested Action(s):

1. Affirm the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are:
 - a. The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and
 - b. State or local officials have recommended measures to promote social distancing.

Purpose:

The purpose of this item is to authorize virtual Committee meetings pursuant to Assembly Bill 361.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #4 - Communicate proactively about the role and activities of the Council of Governments and its members.

Background:

Since the onset of the COVID-19 in early 2020, California government agencies have been able to continue to discharge their legal responsibilities through the use of virtual teleconferencing platforms such as Zoom to hold public meetings that enabled agencies to meet and conduct business, comply with social distancing orders, and most importantly, provide access to the public. WRCOG has been meeting on Zoom since March of 2020, when many Executive Orders were issued by Governor Newsom in response to the pandemic. One such order altered Brown Act requirements to allow for virtual meetings.

Although transmission, hospitalization, and death rates from COVID-19 have sharply declined since the original onset of the pandemic and subsequent Delta and Omicron Variant surges, an air of uncertainty remains regarding the pandemic and many counties continue to recommend masking inside and social distancing. Given that environment and a desire to continue allowing for the flexibility of holding virtual meetings, the Legislature recently approved, and Governor Newsom signed, Assembly Bill 361 (AB 361) to temporarily allow for virtual meetings under proscribed circumstances.

AB 361 amends the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology in certain circumstances. Under the Bill, legislative bodies can continue to meet remotely as long as there is a "proclaimed state of emergency" and the Executive Committee can make either of the following findings: (a) state or local officials have imposed or recommended measures

to promote social distancing, or (b) whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. Even though cases have dropped, AB 361 is expressly intended "to protect the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location" because of physical status.

The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which continues to exist to this day.

AB 361 requires specific procedural safeguards for the public. To accommodate individuals during these teleconferences and virtual meetings, a public comment period will be offered where the public can address the legislative body directly in real time. Additionally, public comments will be allowed up until the public comment period is closed at the meetings. The agenda will include information on the manner in which the public may access the meeting and provide comments remotely. If technical problems arise that result in the public's access being disrupted, the legislative body will not take any vote or other official action until the technical disruption is corrected and public access is restored.

The attached Resolution allows the Executive Committee to implement AB 361 by making the findings discussed above. These findings will be in effect for 30 days or until the Executive Committee makes findings that the conditions listed therein no longer exist, whichever is shorter. The findings can be extended by the Executive Committee upon a finding that conditions supporting the findings included in the Resolution still exist. The authorization to meet remotely will also apply to any Committees that meet during the 30-day effective period.

AB 361 will allow for virtual meetings during other state-proclaimed emergencies, such as earthquakes or wildfires, where physical attendance may present a risk. AB 361 is scheduled to sunset January 1, 2024.

Prior Action(s):

November 7, 2022: The Executive Committee affirmed the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are: 1) the Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and 2) State or local officials have recommended measures to promote social distancing.

October 3, 2022: The Executive Committee affirmed the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are: 1) the Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and 2) State or local officials have recommended measures to promote social distancing.

September 12, 2022: The Executive Committee affirmed the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are: 1) the Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and 2) State or local officials have recommended measures to promote social distancing.

August 1, 2022: The Executive Committee affirmed the findings of the Executive Committee in Resolution Number 01-22, adopted on April 4, 2022, which are: 1) the Governor proclaimed a State of

Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and 2) State or local officials have recommended measures to promote social distancing.

April 4, 2022: The Executive Committee adopted Resolution Number 01-22; A Resolution of the Executive Committee of the Western Riverside Council of Governments Authorizing Virtual Committee Meetings Pursuant to AB 361.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - Resolution Number 01-22: AB 361 findings](#)



Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Colimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet • City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside • City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Riverside County Superintendent of Schools

RESOLUTION NUMBER 01-22

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS AUTHORIZING VIRTUAL COMMITTEE MEETINGS PURSUANT TO AB 361

WHEREAS, the Western Riverside Council of Governments ("WRCOG") is committed to preserving and nurturing public access and participation in meetings of the Executive Committee, Administration & Finance Committee, Technical Advisory Committee, Planning Directors Committee, Public Works Committee, Finance Directors Committee, and the Solid Waste Committee; and

WHEREAS, all meetings of WRCOG's legislative bodies, including its Executive Committee, Administration & Finance Committee, Technical Advisory Committee, Planning Directors Committee, Public Works Committee, Finance Directors Committee, and the Solid Waste Committee, are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in WRCOG's meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor's executive orders, WRCOG has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, WRCOG staff, and WRCOG's Committee members; and

WHEREAS, the Governor's executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in WRCOG, specifically, a state of emergency has been proclaimed related to COVID-19 and state or local officials are recommending measures to promote social distancing.

NOW THEREFORE, BE IT RESOLVED by the Executive Committee of the Western Riverside Council of Governments as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Findings. Consistent with the provisions of Government Code Section 54953(e), the Executive Committee finds and determines that (1) a state of emergency related to COVID-19 is currently in effect and (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19.

Section 3. Remote Teleconference Meetings. Based on the findings and determinations included herein, the Executive Committee authorizes and directs any of its legislative bodies, including, without limitation, its Executive Committee, Administration & Finance Committee, Technical Advisory Committee, Planning Directors Committee, Public Works Committee, Finance Directors Committee, and Solid Waste Committee, to conduct remote teleconference meetings under the provisions of Government Code Section 54953(e) and that such bodies shall provide public access to their meetings as provided in Section 54953(e).

Section 4. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless extended by a majority vote of the Executive Committee in accordance with Section 5 of this Resolution.

Section 5. Extension by Motion; Supersede. The Executive Committee may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3). Any such extension may be made before or after the expiration of the preceding 30-day period. This Resolution supersedes Resolution Number 26-21.

Section 6. Full and Fair Access. In making the findings included herein, the Executive Committee specifically relies on Section 8(b) of Statutes 2021, c.165 (AB 361, § 3, effective September 16, 2021) which provides as follows:

- (b) The Legislature finds and declares that [the changes made by AB 361 to] Section 54953 of the Government Code, all increase and potentially limit the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:
 - (1) By removing the requirement that public meetings be conducted at a primary physical location with a quorum of members present, this act protects the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location.

- (2) By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hotel room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

PASSED AND ADOPTED by the Executive Committee of the Western Riverside Council of Governments on April 4, 2022.

Karen S. Spiegel

Karen Spiegel, Chair
WRCOG Executive Committee

7h

Dr. Kurt Wilson, Secretary
WRCOG Executive Committee

Approved as to form:

Steven DeBaun

Steven DeBaun
WRCOG Legal Counsel

AYES: 22 NAYS: 0 ABSENT: 2 ABSTAIN: 0

Technical Advisory Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Technical Advisory Committee was called to order by Chair Rob Johnson at 9:30 a.m. on November 17, 2022, on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Committee member Rob Johnson led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Banning - Doug Schulze
- City of Beaumont - Christina Taylor
- City of Calimesa - Bonnie Johnson
- City of Canyon Lake - Chris Mann
- City of Eastvale - Marc Donohue
- City of Hemet - Noah Rau
- City of Jurupa Valley - Rod Butler
- City of Lake Elsinore - Jason Simpson
- City of Menifee - Rochelle Clayton
- City of Moreno Valley - Mike Lee
- City of Murrieta - Kim Summers
- City of Norco - Lori Sassoon
- City of Perris - Clara Miramontes
- City of San Jacinto - Rob Johnson (Chair)
- City of Temecula - Betsy Lowrey
- Eastern Municipal Water District (EMWD) - Jolene Walsh

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Lake Elsinore / Banning) 15 yes; 0 no; 0 abstention. Items 5.A - 5.C were approved. The City of Hemet did not respond.

A. Summary Minutes from the September 15, 2022, Technical Advisory Committee Meeting

Action:

1. Approved the Summary Minutes from the September 15, 2022, Technical Advisory Committee meeting.

B. Finance Department Activities Update

Action:

1. Received and filed.

C. Approval of Technical Advisory Committee Meeting Schedule for 2023

Action:

1. Approved the schedule of the Technical Advisory Committee meetings for 2023.

6. REPORTS / DISCUSSION

A. Santa Ana Municipal Separate Storm Sewer System (MS4) Permit Compliance Program Activities Update

Richard Boon, Riverside County Flood Control provided an update on the region MS4 Permit, which is being updated and contains new provisions and requirements such as transition to a quantitative water quality standard, the development of a comprehensive Watershed Management Plan, and increased inspection frequency for commercial and industrial sites.

The Permits are supposed to be renewed every five years; however, due to challenges and concerns about whether these permits constitute unfunded state mandates and various other matters, the current Permit is 10 years past renewal. A red-lined version of the proposed Staff Working Proposal (SWP) was released earlier this year and incorporated concerns and comments of over 60 municipal entities. Staff anticipates an updated SWP early next year.

One significant change to the Permit is the transition to a tri-County Permit (Riverside, San Bernardino, and Orange Counties) instead of permits for each County. The new Permit is expected to be released mid-2023 and will be impactful in the way the environment will be built and maintained in the future.

Total Maximum Daily Loads will require compliance through numeric targets instead of the current BMP-based approach, and within 5 to 10 years. Another to requirement is the creation of a comprehensive watershed management plan. The full implementation of trash capture devices must be in place no later than December 2, 2030. The current fee waiver for public construction activities will be eliminated. There will be increased inspection and reporting frequencies on commercial and industrial sites.

Flood Control is currently meeting with the Regional Water Quality Control Board to address various technical and policy issues related to the updated permit. Once the permit has been finalized, additional updates will be provided.

Action:

1. Received and filed.

B. 2022 Fee Comparison Analysis Update

Chris Tzeng, WRCOG Program Manager, reported that WRCOG is conducting an update of the Fee Comparison Analysis based on 2022 fees. The Analysis is a comparison of fees that jurisdictions and

agencies charge for development. The Analysis includes all jurisdictions within Western Riverside County and some jurisdictions adjacent to the subregion for comparison purposes. This Analysis was first conducted in 2016 and then again in 2018.

Types of fees included in the Analysis include TUMF, water / sewer connection and capacity fees, city / county capital facilities fees, school development impact fees, and other area / regional fees. A breakdown of fees for each land development type analyzed was initially provided to Committee members for review and discussion on September 22, 2022. Agencies have provided feedback to WRCOG and input has been incorporated into analysis.

Preliminary observations indicate changes in fees differed depending on prototype. For Single-family and Office, the largest component of fee increases came from the MSHCP and then water connection / supply fees. For the industrial prototype, habitat fees and transportation fees had the largest increase. These fees also had similar large impacts on the retail prototype. For the multi-family prototype, sewer fees accounted for the largest change, followed by park fees. And water fees decreased overall for multi-family, driven by a few jurisdictions that updated from a fee based on EDU to one based on meter size, which had an outsized impact on multi-family.

The fee comparison for each jurisdiction and comparison charts for all WRCOG jurisdictions will be provided in early December via email, and a final presentation to the Committee will be provided in early 2023.

Action:

1. Received and filed.

C. Western Riverside County Energy Resilience Plan

Daniel Soltero, WRCOG Program Manager, reported that the draft Western Riverside County Energy Resilience Plan developed a framework for WRCOG and its members to rank and prioritize their facilities for energy resilience upgrades, and completed microgrid case studies and conceptual designs at two Jurupa Valley Fire Stations, a Banning Wastewater Treatment Plant, a Menifee Senior Center, and a Western Municipal Water District pump station.

The case studies found that a microgrid is feasible at the fire stations, senior center, and wastewater treatment plant by utilizing a combination of solar photovoltaics, a generator, and battery energy storage to maintain power during a power outage. The resilience study at the WMWD pump station found that the existing natural gas- and electric-driven water pumps have enough capacity to run only gas pumps during an electric outage, or run only electric pumps during a gas supply interruption, and a backup generator to ensure reliability.

Staff have been tracking grants that could fund potential next steps such as additional design work to further design and develop the feasibility studies to “shovel ready” projects, and/or to fund additional microgrid feasibility studies and conceptual designs for the remaining facilities in the prioritization matrix.

Actions:

1. Recommended that the Executive Committee approve the final version of the Western Riverside County Energy Resilience Plan.

2. Recommended that the Executive Committee direct staff to pursue funding opportunities to advance the identified projects further along in the design process.

(San Jacinto / EMWD) 15 yes; 0 no; 0 abstention. Item 6.C was approved.

D. Policy for TUMF Reimbursement Prior to Exhaustion of Credit for Develop Credit / Reimbursement Agreements

Chris Gray, WRCOG Deputy Executive Director, reported that in March 2022, the City of Corona requested that WRCOG consider an early reimbursement for the developer who constructed the I-15 / Cajalco interchange. The value of the transportation improvement exceeds the developer's TUMF obligation, which means that the developer is entitled to a reimbursement of the difference, which is estimated to be \$15M - \$20M.

WRCOG's existing policy is to only provide reimbursement once both the transportation and land development component of a project is complete. In this instance, the transportation component is complete, but the land development component is not. This policy is known as exhaustion of credits.

At the direction of the Administration & Finance Committee, WRCOG staff developed a comprehensive policy related to the payment of a reimbursement prior to the exhaustion of credits and convened meetings of both the TUMF Northwest Zone Executive and Technical Advisory Committees to formally consider this request. Staff presented the findings of those meetings back to the Administration & Finance Committee.

The Public Works Committee did not recommend approval of an amendment to the TUMF Administrative Plan / Reimbursement Manual.

Action:

1. Recommended that the Executive Committee not approve an amendment to the TUMF Administrative Plan / Reimbursement Manual.

(San Jacinto / Norco) 13 yes; 0 no; 0 abstention. Item 6.D was approved.

7. REPORT FROM THE EXECUTIVE DIRECTOR

Chris Gray, WRCOG Deputy Executive Director, reported that in December 2023, the Executive Committee will be holding a workshop to review WRCOG's Strategic Plan, and is intended to be a course correction / modification. Additionally, SCAG is holding its Economic Summit on December 1, 2022.

8. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

9. GENERAL ANNOUNCEMENTS

Chairman Johnson wished staff, Committee members, and guests happy holidays.

10. NEXT MEETING

The next Technical Advisory Committee meeting is scheduled for Thursday, January 19, 2023, at 9:30 a.m., on the Zoom platform with an option for Committee members to attend in-person.

11. ADJOURNMENT

The meeting of the Technical Advisory Committee adjourned at 10:52 a.m.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Finance Department Activities Update
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: January 19, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the Agency financials through November 2022.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #3 - Ensure fiscal solvency and stability of the Western Riverside Council of Governments.

Background:

On January 12, 2022, the Executive Committee adopted a new Strategic Plan with specific fiscal-related goals:

1. Maintain sound, responsible fiscal policies.
2. Develop a process to vet fiscal impact(s) and potential risk(s) for all new programs and projects.
3. Provide detailed financial statements for public review online.

Regarding goal #1, staff have planned out a process to go through and revise all of its fiscal-related policies and plan to have them vetted and revised by the end of the fiscal year. Staff will begin by updating its investment policy with the assistance of its financial advisor, Public Financial Management (PFM), and will seek input from the Finance Directors Committee at its next meeting.

Regarding goal #3, staff have updated the public financial statements with significantly more detail, including breaking out each line item by fund, department, and program. These detailed financial statements provide more transparency into each of the Agency's funds and programs.

As staff continue to work through these goals, input through WRCOG's Committee structure will be important to ensure the goals are being met.

Financial Report Summary Through November 2022

The Agency's Financial Report summary through November 2022, a detailed overview of WRCOG's financial statements in the form of combined Agency revenues and costs, plus a detailed breakout, is

provided as an attachment to this Staff Report.

Fiscal Year (FY) 2021/2022 Year End and Agency Audit

FY 2021/2022 has now ended and the Agency's books have now been closed. WRCOG will be utilizing the services of the audit firm Van Lant and Fankhanel (VLF) to conduct its financial audit. During FY 2021/2022, an RFP was released for financial auditing services as a Government Finance Officers Association (GFOA) best practice, as WRCOG has utilized auditing firm Rogers, Anderson, Malody and Scott for the past five years. WRCOG ended up selecting a new audit firm (VLF) to conduct its audits based on the results of the RFP.

In July 2022, VLF conducted the first phase of the audit, known as the interim audit, which involves preliminary audit work that is conducted prior to the books being fully closed. The interim audit tasks are conducted in order to gain an understanding of the Agency's processes during the year and to compress the period needed to complete the final audit after the books have been closed. The interim audit has now been completed and the full audit has started in October 2022 with expected completion by the end of January.

While the audit is mostly completed, WRCOG's auditors recommended a change to two of its custodial funds in accordance with GASB 84. These two funds are the HERO custodial fund and the TUMF fund. The HERO Program issued bonds when it was in operations, so some level of activity should be reported by WRCOG in its financial statements. The TUMF fund historically has been recognized as a special revenue fund, but the auditors are recommending this be switched to a custodial fund based on the criteria in GASB 84. Due to this, the audit has taken slightly longer than expected due to the additional information gathering.

Prior Action(s):

None.

Fiscal Impact:

Finance Department activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Administration Department under Fund 110.

Attachment(s):

[Attachment 1 - November-22 Agency Financials](#)

Attachment

November 2022 Agency
Financials



Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Description	Actual	FY 23 Budget	Variance
Revenues			
Member Dues	294,410	294,410	-
Fellowship	-	100,000	(100,000)
Operating Transfer Out	851,057	2,476,847	1,625,790
Solid Waste - SB 1383	117,593	117,593	-
PACE Funding Revenue	6,396	-	(6,375)
Hero Admin Fees	287,586	2,725,000	2,541,700
Greenworks PACE Commercial Revenue	54,382	150,000	95,618
Twain PACE Commercial Revenue	-	50,000	50,000
Regional Streetlights Revenue	111,261	135,542	24,281
Solid Waste	124,206	173,157	48,951
Used Oil Grants	198,398	198,398	-
Clean Cities	129,200	270,167	140,967
Inland Regional Energy Network (I-REN)	265,662	10,038,349	9,792,194
REAP Revenue	151,479	1,050,000	898,521
LTF Revenue	1,072,500	1,072,500	-
Other Misc Revenue-RIVTAM	10,500	25,000	14,500
Commerical/Service	350,937	1,560,000	1,209,063
Retail	644,984	4,160,000	3,515,016
Industrial	6,369,701	8,320,000	1,950,299
Residential/Multi/Single	14,625,412	36,400,000	21,774,588
Multi-Family	6,905,381	4,680,000	(2,225,381)
Beaumont TUMF Settlement Revenue	1,500,000	10,884,000	9,384,000
Interest Revenue - Other	16,954	5,000	(11,954)
Citizens Trust Investment Interest	(107,878)	275,000	275,000
Total Revenues	\$ 33,980,122	\$ 85,160,963	\$ 50,996,777



Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Description	Actual	FY 23 Budget	Variance
Expenses			
Salaries & Wages - Fulltime	942,925	3,194,926	2,252,000
Fringe Benefits	647,709	1,449,419	801,710
Overhead Allocation	725,114	2,174,586	1,449,471
General Legal Services	961,667	2,651,600	1,689,933
Audit Svcs - Professional Fees	-	30,000	30,000
Bank Fees	3,525	67,008	63,483
Commissioners Per Diem	28,050	72,000	43,950
Parking Cost	12,068	28,000	15,932
Office Lease	145,358	340,000	194,642
WRCOG Auto Fuels Expenses	104	1,000	896
WRCOG Auto Maintenance Expense	-	500	500
Parking Validations	927	14,100	13,173
Staff Recognition	1,624	3,100	1,476
Coffee and Supplies	247	2,500	2,253
Event Support	59,674	152,500	92,826
Program/Office Supplies	6,607	22,800	16,193
Computer Equipment/Supplies	936	7,000	6,064
Computer Software	33,113	104,500	71,387
Rent/Lease Equipment	4,195	15,000	10,805
Membership Dues	11,361	59,250	47,889
Subscription/Publications	12,546	8,950	(3,596)
Meeting Support Services	96	3,350	3,254
Postage	2,211	8,250	6,039
Other Household Exp	1,299	2,600	1,302
Storage	2,116	5,500	3,384
Printing Services	1,856	4,650	2,794
Computer Hardware	251	9,000	8,749
Misc. Office Equipment	-	1,000	1,000
Communications - Regular Phone	9,220	17,500	8,280
Communications - Cellular Phones	3,940	16,900	12,960
Communications - Computer Services	4,991	40,000	35,009
Communications - Web Site	-	8,000	8,000
Equipment Maintenance - Comp/Software	290	7,500	7,210
Maintenance - Building and Improvement	9,395	12,000	2,605
Insurance - Errors & Omissions	-	50,000	50,000
Insurance - Gen/Busi Liab/Auto	11,383	54,266	42,883
WRCOG Auto Insurance	-	6,000	6,000
Data Processing Support	3,552	8,000	4,448
Recording Fee-PACE	3,130	14,000	10,870
Seminars/Conferences	4,312	24,850	20,538



Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Description	Actual	FY 23 Budget	Variance
Travel - Mileage Reimbursement	1,898	20,030	18,132
Travel - Ground Transportation	337	10,300	9,963
Travel - Airfare	1,316	36,750	35,434
Lodging	6,424	80,600	74,176
Meals	1,857	10,730	8,828
Other Incidentals	29	1,500	1,471
Training	734	33,250	32,516
OPEB Repayment	-	110,526	110,526
Supplies/Materials	1,050	8,900	7,850
Advertising Media - Newspaper Ad	29,000	41,548	12,548
Staff Education Reimbursement	-	7,500	7,500
Compliance Settlements	40,280	200,000	159,720
Direct Costs	-	160,177	1,660,177
Consulting Labor	676,568	7,938,122	7,261,554
TUMF Project Reimbursement	1,629,421	25,000,000	25,000,000
COG REN Reimbursement	-	1,474,000	1,474,000
Beaumont Settlement Distributions	-	6,488,595	-
Total Expenses	\$ 6,044,706	\$ 52,314,633	\$ 42,910,708

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Administration								
Revenues								
110	12	40001	0	0	Member Dues	\$ 294,410	\$ 294,410	\$ -
110	12	49001	0	0	Interest Revenue - Other	16,954	5,000	(11,954)
110	12	97001	0	0	Operating Transfer Out	851,057	2,476,847	1,625,790
Total Revenues						\$ 1,162,421	\$ 2,776,257	\$ 1,613,836
Expenses								
110	12	60001	0	0	Salaries & Wages - Fulltime	\$ 313,891	\$ 944,788	\$ 630,897
110	12	61000	0	0	Fringe Benefits	368,849	449,211	80,362
110	12	65101	0	0	General Legal Services	19,313	115,000	95,687
110	12	65401	0	0	Audit Svcs - Professional Fees	-	30,000	30,000
110	12	65505	0	0	Bank Fees	-	2,000	2,000
110	12	65507	0	0	Commissioners Per Diem	28,050	70,000	41,950
110	12	71615	0	0	Parking Cost	12,068	28,000	15,932
110	12	73001	0	0	Office Lease	145,358	340,000	194,642
110	12	73002	0	0	Operations and Maintenance	1	-	(1)
110	12	73003	0	0	WRCOG Auto Fuels Expenses	104	1,000	896
110	12	73004	0	0	WRCOG Auto Maintenance Expense	-	500	500
110	12	73102	0	0	Parking Validations	927	10,000	9,073
110	12	73104	0	0	Staff Recognition	1,364	3,100	1,736
110	12	73106	0	0	Coffee and Supplies	247	2,500	2,253
110	12	73107	0	0	Event Support	10,290	45,000	34,710
110	12	73108	0	0	Program/Office Supplies	6,463	20,000	13,537
110	12	73109	0	0	Computer Equipment/Supplies	936	5,500	4,564
110	12	73110	0	0	Computer Software	24,083	35,000	10,917
110	12	73111	0	0	Rent/Lease Equipment	4,195	15,000	10,805
110	12	73113	0	0	Membership Dues	9,861	30,000	20,139

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	12	73114	0	0	Subscription/Publications	12,290	6,000	(6,290)
110	12	73115	0	0	Meeting Support Services	80	500	420
110	12	73116	0	0	Postage	1,908	5,000	3,092
110	12	73117	0	0	Other Household Exp	1,298	1,500	202
110	12	73119	0	0	Storage	432	1,500	1,068
110	12	73120	0	0	Printing Services	1,856	1,000	(856)
110	12	73122	0	0	Computer Hardware	251	8,000	7,749
110	12	73201	0	0	Communications - Regular Phone	9,220	17,500	8,280
110	12	73204	0	0	Communications - Cellular Phones	1,631	7,500	5,869
110	12	73206	0	0	Communications - Computer Services	4,991	40,000	35,009
110	12	73209	0	0	Communications - Web Site	-	8,000	8,000
110	12	73302	0	0	Equipment Maintenance - Comp/Software	290	5,000	4,710
110	12	73303	0	0	Maintenance - Building and Improvement	9,395	12,000	2,605
110	12	73401	0	0	Insurance - Errors & Omissions	-	50,000	50,000
110	12	73405	0	0	Insurance - Gen/Busi Liab/Auto	11,383	50,266	38,883
110	12	73407	0	0	WRCOG Auto Insurance	-	6,000	6,000
110	12	73601	0	0	Seminars/Conferences	3,244	3,500	256
110	12	73611	0	0	Travel - Mileage Reimbursement	701	3,500	2,799
110	12	73612	0	0	Travel - Ground Transportation	-	1,500	1,500
110	12	73613	0	0	Travel - Airfare	120	3,000	2,880
110	12	73620	0	0	Lodging	1,704	1,500	(204)
110	12	73630	0	0	Meals	957	3,500	2,543
110	12	73650	0	0	Training	499	30,000	29,501
110	12	73660	0	0	OPEB Repayment	-	110,526	110,526
110	12	73801	0	0	Staff Education Reimbursement	-	7,500	7,500
110	12	85100	0	0	Direct Costs	-	160,177	160,177
110	12	85101	0	0	Consulting Labor	113,951	250,000	136,049
Total Expenses						\$ 1,122,202	\$ 2,941,068	\$ 1,818,866

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Fellowship								
Revenues								
110	12	40009	4700	0	Fellowship	\$ -	\$ 100,000	\$ (100,000)
Total Revenues						<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ (100,000)</u>
Expenses								
110	12	60001	4700	0	Salaries & Wages - Fulltime	\$ 19,288	\$ 174,412	\$ 155,124
110	12	61000	4700	0	Fringe Benefits	1,799	15,660	13,861
110	12	65101	4700	0	General Legal Services	-	100	100
110	12	73102	4700	0	Parking Validations	-	1,000	1,000
110	12	73104	4700	0	Staff Recognition	260	-	(260)
110	12	73107	4700	0	Event Support	-	1,000	1,000
110	12	73108	4700	0	Program/Office Supplies	-	500	500
110	12	73115	4700	0	Meeting Support Services	-	250	250
110	12	73116	4700	0	Postage	-	100	100
110	12	73601	4700	0	Seminars/Conferences	-	150	150
110	12	73611	4700	0	Travel - Mileage Reimbursement	-	1,000	1,000
110	12	73612	4700	0	Travel - Ground Transportation	-	150	150
110	12	73630	4700	0	Meals	-	350	350
110	12	73650	4700	0	Training	-	250	250
110	12	85101	4700	0	Consulting Labor	-	500	500
Total Expenses						<u>\$ 21,347</u>	<u>\$ 195,422</u>	<u>\$ 174,075</u>

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
TUMF Administration								
Revenues								
110	65	43001	1148	0	Commerical/Service	\$ 14,037	\$ 62,400	\$ 48,363
110	65	43002	1148	0	Retail	25,799	166,400	140,601
110	65	43003	1148	0	Industrial	254,788	332,800	78,012
110	65	43004	1148	0	Residential/Multi/Single	585,016	1,456,000	870,984
110	65	43005	1148	0	Multi-Family	276,215	187,200	(89,015)
110	65	43027	1148	0	Beaumont TUMF Settlement Revenue	-	205,932	205,932
Total Revenues						\$ 1,155,857	\$ 2,410,732	\$ 1,254,875
Expenses								
110	65	60001	1148	0	Salaries & Wages Fulltime	\$ 136,308	\$ 425,181	\$ 288,873
110	65	61000	1148	0	Fringe Benefits	61,649	189,249	127,600
110	65	63000	1148	0	Overhead Allocation	333,333	800,000	466,667
110	65	65101	1148	0	General Legal Services	15,262	75,000	59,738
110	65	65505	1148	0	Bank Fees	-	15,000	15,000
110	65	73102	1148	0	Parking Validations	-	500	500
110	65	73108	1148	0	General Supplies	145	500	355
110	65	73109	1148	0	Computer Supplies	-	500	500
110	65	73110	1148	0	Computer Software	9,030	65,000	55,970
110	65	73113	1148	0	Membership Dues	-	1,500	1,500
110	65	73114	1148	0	Subscriptions/Publications	-	100	100
110	65	73116	1148	0	POSTAGE	-	100	100
110	65	73117	1148	0	Other Household Expenses	-	100	100
110	65	73120	1148	0	Printing Services	-	150	150
110	65	73204	1148	0	Cellular Phone	735	3,000	2,265
110	65	73302	1148	0	Equipment Maintenance	-	2,500	2,500
110	65	73405	1148	0	Insurance - Gen/Busi Liab/Auto	-	3,000	3,000

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	65	73601	1148	0	Seminar/Conferences	-	1,500	1,500
110	65	73611	1148	0	Travel - Mileage Reimbursement	34	1,500	1,467
110	65	73612	1148	0	Travel - Ground Transportation	-	250	250
110	65	73613	1148	0	Travel-AirFare	-	750	750
110	65	73620	1148	0	Lodging	-	800	800
110	65	73630	1148	0	Meals	272	1,000	728
110	65	73640	1148	0	Other Incidentals	29	500	471
110	65	85101	1148	0	Outside Consultants	119,864	450,000	330,136
Total Expenses						\$ 676,660	\$ 2,037,680	\$ 1,361,020

TUMF

Revenues								
220	65	43001	1148	0	Commercial/Svcs	\$ 336,899	\$ 1,497,600	\$ 1,160,701
220	65	43002	1148	0	Retail	619,185	3,993,600	3,374,415
220	65	43003	1148	0	Industrial	6,114,913	7,987,200	1,872,287
220	65	43004	1148	0	Residential/Multi/Single	14,040,396	34,944,000	20,903,604
220	65	43005	1148	0	Multi Family	6,629,166	4,492,800	(2,136,366)
220	65	43027	1148	0	Beaumont TUMF Settlement Revenue	1,500,000	10,678,068	9,178,068
220	65	49104	1148	0	Citizens Trust Investment Interest	(107,878)	275,000	382,878
Total Revenues						\$ 29,132,681	\$ 63,868,268	\$ 34,735,587

Expenses								
220	65	65101	1148	3307	Beaumon Legal Svcs-URBAN LOGIC	\$ 287	\$ 287	\$ -
220	65	65101	1148	3310	General Legal Services	670,517	1,492,653	822,136
220	65	65101	1148	3311	General Legal Services	7,060	7,060	0
220	65	85195	1148	0	Beaumont Settlement Distributions	-	6,488,595	-
220	65	85160	1148	0	TUMF Project Reimbursement	1,629,421	25,000,000	23,370,579
Total Expenses						\$ 2,307,284	\$ 32,988,595	\$ 24,192,716

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Grant Writing								
Expenses								
110	65	85101	1300	0	Consulting Labor	\$ -	\$ 20,000	\$ 20,000
Total Expenses						<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Local Transportation Fund								
Revenues								
210	65	41701	1400	0	LTF Revenue	\$ 1,002,500	\$ 1,002,500	\$ -
Total Revenues						\$ 1,002,500	\$ 1,002,500	\$ -
Expenses								
210	65	60001	1400	0	Salaries & Wages - Fulltime	\$ 78,255	\$ 375,872	\$ 297,617
210	65	61000	1400	0	Fringe Benefits	35,927	166,069	130,142
210	65	63000	1400	0	Overhead Allocation	75,000	180,000	105,000
210	65	65101	1400	0	General Legal Services	-	2,500	2,500
210	65	73102	1400	0	Parking Validations	-	500	500
210	65	73107	1400	0	Event Support	-	500	500
210	65	73108	1400	0	Program/Office Supplies	-	500	500
210	65	73110	1400	0	Computer Software	-	2,500	2,500
210	65	73113	1400	0	Membership Dues	1,500	750	(750)
210	65	73114	1400	0	Subscriptions/Publications	256	-	(256)
210	65	73116	1400	0	Postage	-	500	500
210	65	73204	1400	0	Communications - Cellular Phones	101	100	(1)
210	65	73601	1400	0	Seminars/Conferences	625	3,500	2,875
210	65	73611	1400	0	Travel - Mileage Reimbursement	374	1,000	626
210	65	73612	1400	0	Travel - Ground Transportation	-	1,500	1,500
210	65	73613	1400	0	Travel - Airfare	-	750	750
210	65	73620	1400	0	Lodging	670	2,500	1,830
210	65	73630	1400	0	Meals	164	750	586
210	65	73703	1400	0	Supplies/Materials	-	1,000	1,000
210	65	85101	1400	0	Consulting Labor	166,250	250,000	83,750
Total Expenses						\$ 359,122	\$ 990,790	\$ 631,668

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
RIVTAM								
Revenues								
110	65	42001	2039	0	Other Misc Revenue-RIVTAM	\$ 10,500	\$ 25,000	\$ 14,500
Total Revenues						\$ 10,500	\$ 25,000	\$ 14,500
Expenses								
110	65	60001	2039	0	Salaries & Wages - Fulltime	\$ 2,071	\$ 6,353	\$ 4,282
110	65	61000	2039	0	Fringe Benefits	901	3,504	2,604
110	65	85101	2039	0	Consulting Labor	-	15,000	15,000
Total Expenses						\$ 2,972	\$ 24,858	\$ 21,886
Regional Early Action Planning (REAP)								
Revenues								
110	65	41606	2235	0	REAP Revenue	\$ 151,479	\$ 1,050,000	\$ 898,521
Total Revenues						\$ 151,479	\$ 1,050,000	\$ 898,521
Expenses								
110	65	60001	2235	0	Salaries & Wages - Fulltime	\$ 28,962	\$ 79,264	\$ 50,302
110	65	61000	2235	0	Fringe Benefits	12,944	35,872	22,929
110	65	63000	2235	0	Overhead Allocation	25,458	125,383	99,925
110	65	65101	2235	6001	General Legal Services	1,251	-	(1,251)
110	65	85101	2235	0	Consulting Labor	137,842	809,101	671,259
Total Expenses						\$ 206,456	\$ 1,049,620	\$ 843,165

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Clean Cities								
Revenues								
120	80	41402	1010	0	Air Quality - Other Reimburse	\$ 129,200	\$ 270,167	\$ 140,967
120	80	41701	1010	0	LTF Revenue	70,000	70,000	-
Total Revenues						\$ 199,200	\$ 340,167	\$ 140,967
Expenses								
120	80	60001	1010	0	Salaries & Wages - Fulltime	\$ 46,421	\$ 170,523	\$ 124,101
120	80	61000	1010	0	Fringe Benefits	20,454	86,260	65,806
120	80	63000	1010	0	Overhead Allocation	15,000	36,000	21,000
120	80	73107	1010	0	Event Support	8,354	10,000	1,646
120	80	73115	1010	0	Meeting Support Services	-	500	500
120	80	73116	1010	0	Postage	-	400	400
120	80	73116	1010	0	Communications - Cellular Phones	152	-	(152)
120	80	73611	1010	0	Travel - Mileage Reimbursement	64	500	436
120	80	73612	1010	0	Travel - Ground Transportation	214	250	36
120	80	73613	1010	100	Travel - Airfare	1,196	3,500	2,304
120	80	73620	1010	100	Lodging	1,462	3,500	2,038
120	80	73630	1010	0	Meals	-	500	500
120	80	73640	1010	0	Other Incidentals	-	500	500
120	80	73703	1010	0	Supplies/Materials	-	1,500	1,500
120	80	85101	1010	0	Consulting Labor	14,668	25,850	11,182
Total Expenses						\$ 107,985	\$ 339,783	\$ 231,797

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Love Your Neighborhood								
Revenues								
110	80	41201	1035	0	Solid Waste	\$ -	\$ 50,000	\$ 50,000
Total Revenues						\$ -	\$ 50,000	\$ 50,000
Expenses								
110	80	73107	1035	0	Event Support	\$ -	\$ 10,000	\$ 10,000
110	80	85101	1035	0	Consulting Labor	-	40,000	40,000
Total Expenses						\$ -	\$ 50,000	\$ 50,000

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Solid Waste								
Revenues								
110	80	40301	1038	0	Solid Waste - SB1383	\$ 117,593	\$ 117,593	\$ -
110	80	41201	1038	0	Solid Waste	124,206	123,157	(1,049)
Total Revenues						\$ 241,800	\$ 240,750	\$ (1,049)
Expenses								
110	80	60001	1038	0	Salaries	\$ 22,469	\$ 61,429	\$ 38,960
110	80	61000	1038	0	Fringe Benefits	9,772	31,224	21,452
110	80	63000	1038	0	Overhead Allocation	5,000	12,000	7,000
110	80	65101	1038	0	Legal	642	1,000	358
110	80	73102	1038	0	Parking Validations	-	500	500
110	80	73107	1038	0	Event Support	-	2,000	2,000
110	80	73114	1038	0	Subscriptions/Publications	-	250	250
110	80	73204	1038	0	Cell Phone Expense	350	500	150
110	80	73601	1038	0	Seminars/Conferences	285	500	215
110	80	73611	1038	0	Mileage Reimbursement	-	250	250
110	80	73612	1038	0	Ground Transportation	-	150	150
110	80	73613	1038	0	Airfare	-	250	250
110	80	73630	1038	0	Meals	-	500	500
110	80	73650	1038	0	Training	235	500	265
110	80	85101	1038	0	Consulting Labor	76,941	129,556	52,615
Total Expenses						\$ 115,694	\$ 240,609	\$ 124,915

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Used Oil								
Revenues								
140	80	41401	2057	0	Used Oil Grants	\$ 198,398	\$ 198,398	\$ -
Total Revenues						\$ 198,398	\$ 198,398	\$ -
Expenses								
140	80	60001	2057	0	Salaries & Wages - Fulltime	\$ 28,217	\$ 76,400	\$ 48,183
140	80	61000	2057	0	Fringe Benefits	12,325	38,486	26,161
140	80	63000	2057	0	Overhead Allocation	8,266	19,839	11,573
140	80	65101	2057	0	General Legal Services	-	1,000	1,000
140	80	73102	2057	0	Parking Validations	-	250	250
140	80	73107	2057	0	Event Support	16,030	7,500	(8,530)
140	80	73108	2057	0	Program/Office Supplies	-	500	500
140	80	73113	2057	0	Membership Dues	-	500	500
140	80	73115	2057	0	Meeting Support Services	-	1,000	1,000
140	80	73119	2057	0	Storage	1,684	4,000	2,316
140	80	73120	2057	0	Printing Services	-	1,000	1,000
140	80	73204	2057	0	Communications - Cellular Phones	152	200	48
140	80	73405	2057	0	Insurance - Gen/Busi Liab/Auto	-	1,000	1,000
140	80	73601	2057	0	Seminars/Conferences	-	2,000	2,000
140	80	73611	2057	0	Travel - Mileage Reimbursement	-	1,000	1,000
140	80	73612	2057	0	Travel - Ground Transportation	-	500	500
140	80	73630	2057	0	Meals	-	500	500
140	80	73703	2057	0	Supplies/Materials	-	1,000	1,000
140	80	73704	2057	0	Advertising Media - Newspaper Ad	29,000	41,548	12,548
Total Expenses						\$ 95,674	\$ 198,223	\$ 102,549

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Streetlights								
Revenues								
110	67	40615	2026	0	Regional Streetlights Revenue	\$ 111,261	\$ 135,542	\$ 24,281
Total Revenues						\$ 111,261	\$ 135,542	\$ 24,281
Expenses								
110	67	60001	2026	0	Salaries	\$ 22,054	\$ 63,779	\$ 41,725
110	67	61000	2026	0	Fringe Benefits	10,253	31,032	20,779
110	67	63000	2026	0	Overhead Allocation	5,000	12,000	7,000
110	67	65101	2026	0	Legal	237	750	513
110	67	65505	2026	0	Streetlights Bank Fees	-	508	508
110	67	73102	2026	0	Parking Validations	-	150	150
110	67	73104	2026	0	Staff Recognition	-	-	-
110	67	73107	2026	0	Event Support	-	1,000	1,000
110	67	73108	2026	0	Program/Office Supplies	-	500	500
110	67	73114	2026	0	Subscriptions/Publications	-	1,600	1,600
110	67	73115	2026	0	Meeting&Support	-	600	600
110	67	73116	2026	0	Postage	33	150	117
110	67	73204	2026	0	Communications - Cellular Phones	203	500	297
110	67	73601	2026	0	Seminars/Conferences	-	1,200	1,200
110	67	73611	2026	0	Travel - Mileage Reimbursement	145	250	105
110	67	73612	2026	0	Travel-Ground Transportation	123	500	377
110	67	73613	2026	0	Travel - Airfare	-	1,000	1,000
110	67	73620	2026	0	Lodging	574	800	226
110	67	73630	2026	0	Meals	32	250	218
110	67	73650	2026	0	Training	-	500	500
110	67	73703	2026	0	Supplies/Materials	1,050	2,900	1,850
110	67	85101	2026	0	Consulting Labor	-	15,433	15,433
Total Expenses						\$ 39,704	\$ 135,402	\$ 95,699

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Public Sector								
Revenues								
180	67	41480	2080	71XX	IREN - Public Sector	\$ 137,525	\$ 6,239,958	\$ 6,102,433
Total Revenues						\$ 137,525	\$ 6,239,958	\$ 6,102,433
Expenses								
180	67	60001	2080	7101	Salaries & Wages - Fulltime	\$ 57,103	\$ 221,281	\$ 164,178
180	67	61000	2080	7101	Fringe Benefits	26,759	100,535	73,776
180	67	63000	2080	7101	Overhead Allocation	50,194	350,457	300,263
180	67	65101	2080	7101	General Legal Services	3,132	11,868	8,736
180	67	65101	2080	7111	General Legal Services	3,132	3,132	-
180	67	65505	2080	7101	Bank Fees	-	1,500	1,500
180	67	73102	2080	7101	Parking Validations	-	1,000	1,000
180	67	73107	2080	7103	Event Support	4,167	20,833	16,667
180	67	73107	2080	7113	Event Support	4,167	4,167	-
180	67	73113	2080	7101	Membership Dues	-	25,000	25,000
180	67	73117	2080	7101	Other Household Exp	-	1,000	1,000
180	67	73120	2080	7101	Printing Services	-	2,500	2,500
180	67	73122	2080	7101	Computer Hardware	-	1,000	1,000
180	67	73125	2080	7101	Misc. Office Equipment	-	1,000	1,000
180	67	73204	2080	7101	Communications - Cellular Phones	232	3,600	3,368
180	67	73601	2080	7101	Seminars/Conferences	-	10,000	10,000
180	67	73611	2080	7101	Travel - Mileage Reimbursement	548	10,530	9,983
180	67	73612	2080	7101	Travel - Ground Transportation	-	5,000	5,000
180	67	73613	2080	7101	Travel - Airfare	-	25,000	25,000
180	67	73620	2080	7101	Lodging	336	69,664	69,329
180	67	73620	2080	7111	Lodging	336	336	-
180	67	73630	2080	7101	Meals	46	2,834	2,788

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
180	67	73630	2080	7111	Meals	46	46	(46)
180	67	73703	2080	7101	Supplies/Materials	-	1,000	1,000
180	67	85100	2080	7101	Direct Costs	-	1,500,000	1,500,000
180	67	85101	2080	7101	Consulting Labor	6,918	2,941,756	2,934,839
180	67	85101	2080	7103	Consulting Labor	873	873	-
180	67	85101	2080	7111	Consulting Labor	7,546	7,546	-
180	67	85101	2080	7113	Consulting Labor	245	245	-
180	67	85182	2080	7101	COG REN Reimbursement	-	916,256	916,256
						\$ 165,776	\$ 6,239,958	\$ 6,074,136

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Workforce Education and Training								
Revenues								
180	67	41480	2080	72XX	IREN - Workforce Education and Training	\$ 65,264	\$ 2,323,361	\$ 2,258,097
Total Revenues						\$ 65,264	\$ 2,323,361	\$ 2,258,097
Expenses						Actual	FY 23 Budget	Variance
180	67	60001	2080	7201	Salaries & Wages - Fulltime	\$ 18,345	\$ 136,088	\$ 117,744
180	67	61000	2080	7201	Fringe Benefits	8,596	56,124	47,528
180	67	63000	2080	7201	Overhead Allocation	16,125	111,309	95,184
180	67	65101	2080	7201	General Legal Services	3,132	11,868	8,736
180	67	65101	2080	7211	General Legal Services	3,132	3,132	-
180	67	73107	2080	7203	Event Support	4,167	20,833	16,667
180	67	73107	2080	7213	Event Support	4,167	4,167	-
180	67	73601	2080	7203	Seminars/Conferences	79	-	(79)
180	67	73601	2080	7213	Seminars/Conferences	79	-	(79)
180	67	73620	2080	7201	Lodging	336	-	(336)
180	67	73620	2080	7211	Lodging	336	-	(336)
180	67	73630	2080	7201	Meals	46	-	(46)
180	67	73630	2080	7211	Meals	46	-	(46)
180	67	85101	2080	7201	Consulting Labor	6,917	1,630,001	1,623,084
180	67	85101	2080	7203	Consulting Labor	873	873	-
180	67	85101	2080	7211	Consulting Labor	6,918	6,918	-
180	67	85101	2080	7213	Consulting Labor	873	873	-
180	67	85182	2080	7201	COG REN Reimbursement	-	341,155	341,155
Total Expenses						\$ 74,166	\$ 2,323,341	\$ 2,249,176

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Codes and Standards								
Revenues						Actual	FY 23 Budget	Variance
180	67	41480	2080	73XX	IREN - Codes and Standards	\$ 62,873	\$ 1,475,030	\$ 1,412,157
Total Revenues						\$ 62,873	\$ 1,475,030	\$ 1,412,157
Expenses						Actual	FY 23 Budget	Variance
180	67	60001	2080	7301	Salaries & Wages - Fulltime	\$ 17,145	\$ 66,439	\$ 49,294
180	67	61000	2080	7301	Fringe Benefits	8,034	28,691	20,657
180	67	63000	2080	7301	Overhead Allocation	15,071	103,597	88,526
180	67	65101	2080	7301	General Legal Services	3,132	11,868	8,736
180	67	65101	2080	7311	General Legal Services	3,132	3,132	-
180	67	73107	2080	7303	Event Support	4,167	20,833	16,667
180	67	73107	2080	7313	Event Support	4,167	4,167	-
180	67	73620	2080	7301	Lodging	336	-	(336)
180	67	73620	2080	7311	Lodging	336	-	(336)
180	67	73630	2080	7301	Meals	46	-	(46)
180	67	73630	2080	7311	Meals	46	-	(46)
180	67	85101	2080	7301	Consulting Labor	6,918	1,011,049	1,004,132
180	67	85101	2080	7303	Consulting Labor	873	873	-
180	67	85101	2080	7311	Consulting Labor	6,918	6,918	-
180	67	85101	2080	7313	Consulting Labor	873	873	-
180	67	85182	2080	7301	COG REN Reimbursement	-	216,589	216,589
Total Expenses						\$ 71,191	\$ 1,475,030	\$ 1,403,838

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
PACE Funding								
Revenues								
110	67	40601	2104	0	PACE Revenue	\$ 6,375	\$ -	\$ (6,375)
110	67	40611	2104	0	PACE Revenue	21	-	(21)
Total Revenues						\$ 6,396	\$ -	\$ (6,396)
Expenses								
110	67	73506	2104	0	Recording Fee-PACE	\$ 85	\$ -	\$ (85)
Total Expenses						\$ 85	\$ -	\$ (85)
Greenworks								
Revenues								
110	67	40604	2105	0	Commercial PACE Revenue	\$ 54,382	\$ 150,000	\$ 95,618
Total Revenues						\$ 54,382	\$ 150,000	\$ 95,618
Expenses								
110	67	60001	2105	0	Salaries & Wages -Greenworks Lending	\$ 20,989	\$ 58,176	\$ 37,187
110	67	61000	2105	0	Fringe Benefits	9,766	30,934	\$ 21,168
110	67	63000	2105	0	Overhead Allocation	10,000	24,000	\$ 14,000
110	67	73506	2105	0	Recording Fee	-	2,000	\$ 2,000
110	67	85101	2105	0	Consulting Labor	-	34,757	\$ 34,757
Total Expenses						\$ 40,755	\$ 149,866	\$ 109,112

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Twain								
Revenues								
110	67	40607	2115	0	PACE Commercial Sponsor Revenue	\$ -	\$ 50,000	\$ 50,000
Total Revenues						\$ -	\$ 50,000	\$ 50,000
Expenses								
110	67	65101	2115	0	General Legal Services	\$ 660	\$ 6,000	\$ 5,340
110	67	73506	2115	0	Recording Fee	-	2,000	2,000
110	67	85101	2115	0	Consulting Labor	-	10,000	10,000
Total Expenses						\$ 660	\$ 18,000	\$ 17,340
Clean Fund								
Expenses								
110	67	65101	2120	0	General Legal Services	\$ -	\$ 5,000	\$ 5,000
Total Expenses						\$ -	\$ 5,000	\$ 5,000
California Resiliency Challenge								
Expenses								
110	67	60001	2225	0	Salaries & Wages - Fulltime	\$ 4,186	\$ 8,035	\$ 3,849
110	67	61000	2225	0	Fringe Benefits	1,946	3,635	1,689
110	67	65101	2225	0	General Legal Services	101	250	149
110	67	85101	2225	0	Consulting Labor	-	119,127	119,127
Total Expenses						\$ 6,233	\$ 131,047	\$ 124,814

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
HERO								
Revenues								
110	67	40603	5000	0	Hero Admin Fees	\$ 287,586	\$ 2,725,000	\$ 2,437,414
Total Revenues						\$ 287,586	\$ 2,725,000	\$ 2,437,414
Expenses								
110	67	60001	5000	0	Stwide AB811 Salaries & Wages	\$ 127,222	\$ 326,906	\$ 199,684
110	67	61000	5000	0	Fringe Benefit	57,736	182,932	125,196
110	67	63000	5000	0	Overhead Allocation	166,667	400,000	233,333
110	67	65101	5000	0	GENERAL LEGAL SERVICES	227,545	900,000	672,455
110	67	65505	5000	0	Bank Fee	3,525	48,000	44,475
110	67	65507	5000	0	Commissioners Per Diem	-	2,000	2,000
110	67	73102	5000	0	Parking Validations	-	200	200
110	67	73107	5000	0	Statewide - Event Support	-	500	500
110	67	73108	5000	0	General Supplies	-	300	300
110	67	73109	5000	0	Computer Supplies	-	1,000	1,000
110	67	73110	5000	0	Computer Software	-	2,000	2,000
110	67	73113	5000	0	NWCC- Membership Dues	-	1,500	1,500
110	67	73114	5000	0	Subscriptions/Publications	-	1,000	1,000
110	67	73115	5000	0	Meeting Support Services	16	500	484
110	67	73116	5000	0	Postage	118	2,000	1,882
110	67	73204	5000	0	Cellular Phone	536	1,500	964
110	67	73504	5000	0	Data Processing Support	3,552	8,000	4,448
110	67	73506	5000	0	Recording Fee	3,045	10,000	6,955
110	67	73601	5000	0	Seminar/Conferences	-	2,500	2,500
110	67	73611	5000	0	Travel - Mileage Reimbursement	33	500	468
110	67	73612	5000	0	Travel - Ground Transportatoin	-	500	500
110	67	73613	5000	0	Travel - Airfare	-	2,500	2,500

Western Riverside Council of Governments
Budget-to-Actuals
As of November 30, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	67	73620	5000	0	Lodging	-	1,500	1,500
110	67	73630	5000	0	Meals	158	500	342
110	67	73640	5000	0	Statewide Other Incidentals	-	500	500
110	67	73650	5000	0	Training	-	2,000	2,000
110	67	73703	5000	0	Supplies/Materials	-	1,500	1,500
110	67	81010	5000	0	Compliance Settlements	40,280	200,000	159,720
110	67	85101	5000	0	CA HERO Direct Exp	309	160,000	159,691
Total Expenses						\$ 630,741	\$ 2,260,338	\$ 1,629,597



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: I-REN Program Status and Quarterly Update
Contact: Benjamin Druyon, Program Manager, bdruyon@wrcog.us, (951) 405-6727
Date: January 19, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide a status update on Inland Regional Energy Network (I-REN) development and activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

In November 2021, the California Public Utilities Commission (CPUC) formally approved the I-REN application / business plan with a budget of \$65M for program years 2022 – 2027, for three sectors: Public sector, Codes and Standards sector, and Workforce Education & Training sector. On April 4, 2022, WRCOG's Executive Committee approved a Governance & Operations Charter / Structure for incorporation into a Memorandum of Agreement (MOA). On September 12, 2022, the Executive Committee approved the MOA between WRCOG, CVAG, and SANBAG and approved the Program Agreement between I-REN Member COGs, SoCal Gas, and SCE. Also, the Executive Committee approved the selection of Mayor Chris Barajas - City of Jurupa Valley, Mayor Crystal Ruiz - City of San Jacinto, and Councilmember Jacque Casillas - City of Corona, to represent WRCOG on the I-REN Executive Committee. On December 13, 2022, the I-REN Executive Committee held its first meeting and voted for Mayor Crystal Ruiz, City of San Jacinto, as Chair; Mayor Oscar Ortiz, City of Indio, as Vice-Chair; and Mayor Pro Tem Art Bishop, Town of Apple Valley, as the 2nd Vice-Chair.

Program Agreement and Memorandum of Agreement

The Program Agreement establishes SoCal Gas as the fiscal agent (as approved by the CPUC) and defines how I-REN funds are to be transferred from one agency to another. The MOA identifies WRCOG as the Administrative Lead COG and grants WRCOG the authority to administer all invoicing, contracts, and agreements once those documents have been approved by the I-REN Executive Committee.

On June 27, 2022, the Coachella Valley Association of Governments (CVAG) Executive Committee approved the Program Agreement and MOA. On September 12, 2022, the WRCOG Executive Committee approved the Program Agreement and MOA. On October 5, 2022, the San Bernardino Associated Governments (SANBAG) Executive Committee / Board of Directors approved the Program Agreement and MOA. Once executed by SANBAG, WRCOG will send to SoCal Gas / SCE for final execution, which will authorize the ability to transfer funds from SoCal Gas to WRCOG.

Requests for Proposals (RFPs)

On August 9, 2022, WRCOG released four RFPs for the following services: Public Sector, Codes and Standards, Building Upgrade Concierge (BUC) software development, and REN-wide Marketing. On November 8 - 10, 2022, the I-REN team conducted interviews with 12 of the top bidders and has selected the top four candidates to enter into contract negotiations. If contract negotiations are successful, staff anticipates presenting the contracts to the I-REN Executive Committee in February for approval.

The Public Sector regional programs will target, but not be limited to, upgrades to existing public buildings and facilities with high energy use and older equipment with a focus on community-serving buildings such as community centers, libraries, senior centers, schools, and fire and police buildings.

The Public Sector RFP contains three scopes of work to bid on: 1) Technical Assistance and Strategic Energy Planning Program Implementation (TA Program), 2) Public Buildings Normalized Metered Energy Consumption (NMEC) Incentive Program Implementation, and 3) Public Sector Financing Services.

- Scope 1: I-REN's TA Program will provide concierge-style support using technical guidance and tools developed to inform and enable prioritization of energy improvements and to help fill gaps in staff capacity and resources at local government jurisdictions.
- Scope 2: I-REN's NMEC Program will provide incentives to I-REN member jurisdictions for upgrades and retrofits to Heating Ventilation and Air Conditioning (HVAC) units, higher efficiency appliances and controls, and interior and exterior lighting equipment. The incentives will lower the cost of these upgrades, thereby lowering monthly energy usage and monthly electric bills, freeing up funds for other projects and achieving local and statewide energy efficiency and greenhouse gas reduction goals. These improvements will also enable improved comfort and safety at facilities that benefit vulnerable populations such as children, elders, and low income, disadvantaged, and under resourced communities.
- Scope 3: I-REN's Financing Services scope seeks professional assistance to locate a wide variety of financing mechanisms specifically for energy efficiency (complementary to scopes #1 and #2) which will bridge the gap between the challenges jurisdictions face, such as insufficient staff time and resources and determining which financial options are applicable to them.

Consultants were encouraged to bid on one or more of the scopes in this RFP. I-REN received four proposals for this RFP.

In the Codes and Standards field, energy code enforcement has historically been difficult for local jurisdictions, particularly smaller communities with fewer resources. Conflicting priorities and a focus on life and safety codes relegates energy code to a secondary (or tertiary) position. I-REN's service territory

includes many jurisdictions that face significant challenges in enforcing energy codes and standards with their current resources and capacity. These jurisdictions are small in population size, geographically dispersed, challenged by extreme climate conditions, and disadvantaged by pollution and other factors. The same challenges also apply to development of local reach codes.

The Codes and Standards RFP contains two scopes: 1) Training and Education Program and 2) Technical Support Program.

- Scope 1: I-REN's Training and Education Program will establish and implement training and education for building department staff and the building industry to support, understand, and effectively implement energy efficiency codes and standards, including where gaps exist in the Statewide IOU Compliance Improvement Program and enforcement activities. The Program will also include outreach to engage, educate, and involve regional construction firms, architects, industry experts, and building departments, and support compliance and enforcement within regional energy efficiency programs and customers.
- Scope 2: I-REN's Technical Support Program will develop technical assistance tools and resources to assist building departments and the building industry with understanding, evaluating, and permitting the energy codes to support improved enforcement and compliance. I-REN will also develop regionally appropriate model ordinances, vet and refine them with participating local governments, provide ongoing technical assistance for adoption and implementation, and deliver model ordinance updates to reflect the triennial code cycle.

Consultants were encouraged to bid on one or more of the scopes in this RFP. I-REN received two proposals for this RFP.

The BUC RFP supports the Public Sector RFP and is for software services to support I-REN staff and implementer(s) in providing technical guidance and tools, inform and enable priority energy improvements, provide a database of information and documents, track performance metrics, and more.

I-REN received two proposals for this RFP.

The REN-wide Marketing RFP seeks a consultant to provide leadership for marketing and communications services for the I-REN organization and its energy efficiency portfolio as a whole. The consultant will also provide support for program-specific marketing and outreach efforts, working in close coordination with I-REN program staff, program implementers, and other consultants to ensure consistency of branding and messaging across all programs and activities. The consultant will employ innovative and adaptive marketing and communication strategies to overcome barriers in the region and increase awareness of energy efficiency opportunities. Tracking the results of various approaches and having a feedback loop with I-REN staff and program teams for continuous improvement will help I-REN ensure equitable access to energy efficiency program benefits.

I-REN received five proposals for this RFP.

I-REN Executive Committee

The I-REN Executive Committee is a new Brown Act committee which will meet on a regular basis and

consist of elected representatives from each COG. The I-REN Executive Committee will have the final responsibility to make all executive decisions regarding overall I-REN prioritization, managing portfolio level budgets, program design, authorizing relevant CPUC regulatory filings, and authorization of any procurements.

Formation of the I-REN Executive Committee is now complete. WRCOG appointed Mayor Crystal Ruiz – City of San Jacinto, Mayor Chris Barajas – City of Jurupa Valley, and Councilmember Jacque Casillas – City of Corona, as representatives for the I-REN Executive Committee. CVAG appointed Mayor Oscar Ortiz - City of Indio, as the representative for its jurisdiction, with Mayor Linda Evans – City of La Quinta, as the alternate. SANBAG selected three representatives for the I-REN Executive Committee: San Bernardino's Fourth District Supervisor, Curt Hagman; Mayor Art Bishop of the Town of Apple Valley; and Mayor Deborah Robertson of the City of Rialto.

The I-REN Executive Committee had its first meeting on December 13, 2022, which was an introductory meeting to greet the new members, vote for the new Chair, Vice-Chair, and 2nd Vice-Chair, discuss the history of Regional Energy Networks (RENs) and how I-REN came to be, what I-REN's vision and goals are (via Business Plan summary), where I-REN is in development, and to approve I-REN's 2023 meeting schedule. The Board approved and staff scheduled a second I-REN Executive Committee meeting for January 17, 2023, when the Committee will delve further into the I-REN Business Plan that was submitted to the CPUC, begin discussions for I-REN's vision and strategic goal setting plan, and to discuss formation of Working Groups to support I-REN's sectors.

Working Groups Formation

I-REN's Business Plan explains that the "I-REN [Executive] Committee will be advised by three programmatic working groups composed of I-REN staff, COG representatives, technical advisors, and partners. The working groups will focus on program design, implementation, marketing and outreach, and other day-to-day implementation activities. They will provide information, program proposals, and program tracking and monitoring reports to the I-REN [Executive] Committee on a regular basis to ensure smooth operations and to address any issues or concerns that may arise." Since the Business Plan was approved, I-REN staff have created a list of potential candidates for filling these three working groups (Public, Codes and Standards, and Workforce Education & Training) as well as discussing the addition of a fourth working group, focused on aiding tribal communities within I-REN's jurisdiction. Staff will be developing an application process for potential candidates to ensure robust and diverse groups are formed. As the formation of these working groups continue, staff are asking Committee members to share contact information of interested or recommended parties to staff to add to its growing list, so that we may begin reaching out to candidates.

CPUC Activities

Now that I-REN is a fully approved Program Administrator (PA), there are certain requirements that the CPUC expects. One responsibility is that I-REN assign a representative to participate in quarterly California Energy Efficiency Coordinating Committee (CAEECC) meetings, as authorized by the CPUC in Decision 15-10-028. During 2016, the CAEECC forum (which is not a decision-making body) served as the stakeholder input venue for the development of the PA's energy efficiency Business Plans. Currently, the CAEECC is being reevaluated for its purpose and is shifting its focus toward Justice, Equity, Diversity, and Inclusion (JEDI) objectives.

Another expectation of the CPUC is that PAs provide comments and feedback on various rulings posted throughout the year, which provides the CPUC with the necessary information and various points of view, enabling it to form comprehensive decisions on those rulings. One rather prominent ruling that staff are closely observing is A.22-02-005 (Application 22-02-005), referred to as the “Scoping Memo,” which was initiated in February 2022 due to multiple submissions of applications (business plans) asking for approval for program years 2024 - 2027. The Scoping Memo asked for responses to various questions about topics such as Budget, Goals and Accountability, Segments and Programs, Statewide Programs, and Portfolio Policy Issues. One topic in particular asks RENs to identify one or more common metric(s) that could be used to determine if their programs are providing effective benefits. I-REN continues its collaborating with other RENs to provide unified responses that will be beneficial to all RENs. Responses to the Scoping Memo were submitted on November 21, 2022.

Other I-REN Developments

As I-REN continues the process of securing contracts with implementers for its programs, other activities of note are as follows:

- I-REN has developed its logo.
- I-REN has secured the website domain IREN.gov for its website.
- I-REN, through the RFP process, has executed a Professional Services Agreement with a website developer, CivicPlus, which has created a temporary splash page while website development is underway.
- I-REN staff has had multiple meetings with educators, educational institutions, and workforce development agencies, paving the way for exciting Workforce Education & Training programs.
- I-REN staff has had meetings with many of its member cities to introduce I-REN and the benefits I-REN can provide.
- I-REN hosted two Codes and Standards-related workshops in May 2022 and July 2022.

Prior Action(s):

December 13, 2022: The I-REN Executive Committee held its first meeting and voted for Mayor Crystal Ruiz, City of San Jacinto, as Chair; Mayor Oscar Ortiz, City of Indio, as Vice-Chair; and Mayor Pro Tem Art Bishop, Town of Apple Valley, as the 2nd Vice-Chair.

September 12, 2022: The WRCOG Executive Committee approved the MOA between WRCOG, CVAG, and SANBAG and approved the Program Agreement between I-REN Member COGs, SoCal Gas, and SCE. The Executive Committee also appointed Mayor Chris Barajas - City of Jurupa Valley, Mayor Crystal Ruiz - City of San Jacinto, and Councilmember Jacque Casillas - City of Corona, to represent WRCOG on the I-REN Executive Committee.

April 4, 2022: The WRCOG Executive Committee approved a Governance & Operations Charter / Structure for incorporation into the Memorandum of Agreement (MOA).

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Commercial PACE Activities Update
Contact: Casey Dailey, Director of Energy & Environmental Programs, cdailey@wrcog.us, (951) 405-6720
Date: January 19, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on WRCOG's Commercial PACE activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in the subregion.

Background:

WRCOG's PACE Programs provide financing to property owners to implement energy saving, renewable energy, water conservation, and seismic strengthening improvements. Improvements installed utilizing PACE financing are secured by placing a lien on the underlying property and are paid back through a line-item charge on the secured property tax bill. The Program was initiated in December 2011 and was expanded in 2014 to allow jurisdictions throughout the state to join and allow property owners in these jurisdictions to participate.

Beginning in 2018, WRCOG began to receive significantly more interest in the Commercial, or C-PACE, side of the Program. Since then, WRCOG has partnered with Nuveen Green Capital (formerly Greenworks Lending) and Twain Financial Partners Holding to expand its C-PACE offerings throughout California. The growth in C-PACE is being seen across the United States with approximately 37 states now offering C-PACE financing, compared to only three states that offer residential PACE. Additionally, C-PACE projects more closely align with local government economic development efforts by offering competitive financing to businesses seeking to develop or expand new commercial facilities within its jurisdictions.

What's the Difference Between Residential PACE and Commercial PACE (C-PACE)?

Residential and C-PACE Programs within the state of California were enacted from the same Legislation (AB 811). The PACE Program concept and purpose of both types of programs are similar, as they both

provide property owners a financing option for eligible energy efficiency, renewable, and water conservation. Beyond this general framework, however, C-PACE firstly differentiates from residential PACE in that C-PACE can support financing eligible projects within new construction, can provide a 36-month look-back retroactive financing for eligible products, and also can provide financing for seismic and fire-hardening improvements, which residential PACE does not.

Additionally, C-PACE differentiates itself from residential PACE in the financing closing processes in the following important ways:

1. Lender consent - existing lienholders are required to acknowledge and consent to C-PACE financing. This requires acknowledgement of senior lien holder prior to finance closing.
2. Enhanced underwriting standards - C-PACE works with businesses and corporations, and as such, the underwriting process includes businesses and PACE legal counsels, and typically takes a longer process. Typical underwriting processes include the legal review of multiple projects, financing, and legal documents which, in many cases, can take up to a few months.

C-PACE Project Update

In Fiscal Year (FY) 2020/2021, the C-PACE Program financed 11 projects for a total amount of \$79M, and covered five energy efficiency projects (two with seismic improvements), three renewable system projects, and three refinance projects. Over \$8M in C-PACE financing was used by business owners in two WRCOG subregional projects:

1. A new construction apartment project in the City of Corona covering HVAC, plumbing, seismic, electrical, and windows.
2. A retrofit project at an exotic car dealership in the City of Murrieta covering HVAC, electrical, lighting, plumbing, and roofing improvements.

In FY 2021/2022, 11 C-PACE projects were completed, totaling \$68M, and covered six energy efficiency projects (five with seismic improvements), three renewable system projects, and two new construction projects. Over \$12M in C-PACE financing was used by business owners in two WRCOG subregional projects:

1. An energy efficiency project converting a vacant space for a brewery in the City of Temecula covering HVAC, building envelope, and installation.
2. A new construction project converting a senior living center in the City of Temecula covering HVAC, lighting / electrical, building envelope, and plumbing.

Currently in FY 2022/2023, two C-PACE projects have been completed, totaling \$11.4M, and covered one new construction and one retrofit project:

1. A new construction, 914-unit self storage facility in the City of El Cajon, covering HVAC, plumbing, seismic, building envelope, and electrical improvements.
2. A retrofit project of an existing 135-room hotel, comprised of 54,102 square feet in the City of Santa Rosa, covering electrical, lighting, plumbing, building envelope improvements and related soft costs.

Continued Interest From Investment and Commercial Banks to Participate in WRCOG C-PACE

Program

On April 5, 2021, the Executive Committee received a report that would have expanded the C-PACE Program to create a pathway to partner directly with banks and other financial institutions (capital providers) in which there would be no administrators or program administration agreements needed. The benefits provided at the time were:

- Working with capital providers subject to federal banking regulations and audited by the federal government.
- Typically, with capital providers, PACE financings constitute only a small portion of its portfolio and, as such, there is a diversification of capital provider's investments / assets.
- Capital providers with a commercial lending platform could offer PACE as an additional lending option to projects. As such, banks would conduct their own due diligence of projects and would have established underwriting criteria.
- With no program administrator for these projects, interest rates and fees would be lower as the financing is directly placed with the capital provider.
- Potentially, the capital provider could also serve as the fiscal agent / trustee and thereby reduce the costs of financing as well.
- Increased minimum project size leads to more sophisticated property owners.

Ultimately, the Executive Committee decided to table the conversations until a C-PACE introductory item was provided to the Committee, and past projects were analyzed. Staff began to provide semi-annual updates to the Committee on C-PACE projects.

Over the last year, staff have received 18 requests from additional service providers and potential capital providers regarding interest in participating in WRCOG's C-PACE Program, most notably from large investment banks developing C-PACE groups, like JP Morgan. At this time, staff have informed these providers that it is the current direction of the Executive Committee to not expand the C-PACE Program to additional providers.

On November 7, 2022, the Executive Committee requested that staff reconvene an Ad Hoc Committee of select Executive Committee representatives to discuss the opportunity to expand the C-PACE Program to additional providers then bring back to the Executive Committee for action.

Prior Action(s):

November 7, 2022: The Executive Committee received and filed.

March 17, 2022: The Technical Advisory Committee received and filed.

March 9, 2022: The Administration & Finance Committee received and filed.

April 5, 2021: The Executive Committee continued this item until after an audit of the seven projects has been conducted as well as information gathered on past projects as discussed during the meeting and directed staff to return with an overview of the C-PACE Program and how it works.

Fiscal Impact:

PACE Program Activities are included in the Agency's adopted FY 2022/2023 Budget under the Energy & Environmental Department.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Residential Trip Generation Study

Contact: Mike Wallace, Fehr & Peers, Principal, m.wallace@fehrandpeers.com, (213) 261-3050

Date: January 19, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to present the findings of the Residential Trip Generation Study.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

Assembly Bill (AB) 602 (Grayson), effective January 1, 2022, requires local agencies which calculate fees proportionately to the square footage of the proposed units, to have a valid method to establish a reasonable relationship between the fee charged and the burden of the proposed development. The Transportation Mitigation Fee (TUMF) Program is an impact fee subject to AB 602 that is not currently based on square footage. The TUMF Program charges a fee based on the number of units of a development project. For example, a 1,500 square foot single-family dwelling unit is charged the same fee as a 4,500 square foot single-family dwelling unit. This study provides the preliminary analysis required to address the requirements of AB 602 and further explore if a shift in TUMF collection from a per unit fee to a fee based on size (square footage) is appropriate.

WRCOG worked with Fehr & Peers to review the relationship between travel behavior, residential unit size, and other residential characteristics. This study enabled WRCOG to research if there is a correlation between residential unit size and trip generation. This correlation will enable WRCOG to determine if a size-based TUMF fee structure may encourage the development of smaller, more affordable units. The key findings are provided below and the full study is provided as an attachment to this Staff Report.

Key Findings

- Is home size a key predictor of residential vehicle trip generation? **Yes, for homes of 2,500 square feet or less the trips increase with the larger home size. After 2,500 square feet, the**

number of trips stay constant with home size, all else being equal.

- Are there other characteristics that have a higher predictive relationship than home size? **Yes, the trip generation increases with the total household population, average number of children, and average number workers. Home size accounts for approximately 50% of the increase in home size for homes less than 2,500 square feet with the remaining 50% explained by multiple factors of the people within the home.**
- Does the location (i.e., TUMF zone) change the relationship of home size or the other characteristics? **No, the home location may influence the size, number of people, or household income, and/or the distance the trips travel, but does not influence the trips generated.**
- Are there recommended changes to the TUMF based on the findings? If so, what is the potential impact to the TUMF collection and home owners? **Yes, it is recommended that smaller homes pay a fee based on home size. The appropriate fee should be evaluated by the TUMF fee consultant to determine the potential impact to fee collected compared to the current fee expectation. Smaller homes paying less could potentially make home ownership less expensive overall compared to larger homes.**

Prior Action(s):

December 8, 2022: The Public Works Committee received and filed.

December 8, 2022: The Planning Directors Committee received and filed.

Fiscal Impact:

The Residential Trip Generation Study is covered in Transportation and Planning Department activities are included in the Agency's adopted Fiscal Year 2021/2022 Budget under the Transportation Department. Note: Fiscal impacts will be further analyzed with additional review and consideration of changes to the TUMF.

Attachment(s):

[Attachment 1 - WRCOG Residential Trip Generation Study](#)

Memorandum

Date: November 16, 2022

To: Suzanne Peterson, Christopher Gray, and Chris Tzeng – WRCOG

From: Mike Wallace, Eleanor Hunts, and Jason Pack – Fehr & Peers

Subject: **WRCOG Residential Trip Generation**
Contract No. 2022-65-1400-004 / Task Order No. 2022-65-1400-004-003

OC22- 0864

This memo summarizes the goals, data and analysis, key findings, and recommendations relating to the evaluation of vehicle trip generation and residential development characteristics. Specifically, this memo is intended to inform the Transportation Uniform Mitigation Fee (TUMF) guidelines on the relationship between residential trip generation and home size (square footage) as prescribed in California Assembly Bill 602 (AB 602). This draft memo will be followed-up with a phone call to discuss the recommendations and the memo will be revised and finalized based on the call.

Key Findings

Questions answered through the analysis and the findings are listed below.

- Is home size a key predictor of residential vehicle trip generation? **Yes, for homes of 2,500 square feet or less the trips increase with the larger home size. After 2,500 square feet the number of trips stay constant with home size, all else being equal.**
- Are there other characteristics that have a higher predictive relationship than home size? **Yes, the trip generation increases with the total household population, average number of children, and average number workers. Home size accounts for approximately 50% of the increase in home size for homes less than 2,500 square feet with the remaining 50% explained by multiple factors of the people within the home.**
- Does the location (i.e. TUMF zone) change the relationship of home size or the other characteristics? **No, the home location may influence the size, number of people, or household income, and/or the distance the trips travel, but does not influence the trips generated.**



- Are there recommended changes to the TUMF based on the findings? If so, what is the potential impact to the TUMF collection and home owners? **Yes, it is recommended that smaller homes pay a fee based on home size. The appropriate fee should be evaluated by the TUMF fee consultant to determine the potential impact to fee collected compared to the current fee expectation. Smaller homes paying less could potentially make home ownership less expensive overall compared to larger homes.**

Data Collection

This section describes the data that were used to evaluate the trip generation. Specifically, the identification and selection of study areas, method for obtaining and results of the travel activity, and collection of residential characteristics.

Study Area Selection

To determine the home characteristics that might influence trip generation, representative residential neighborhoods in each of the TUMF zones were identified. The criteria used for selecting neighborhoods included the following:

- Residential land use could be isolated from other uses
- Minimal cut through traffic
- As close to Census Blocks or Block Groups as possible to obtain demographic information
- Minimal construction activity that would change the number of units
- Diverse home size, household income

Based on local knowledge, aerial photos, Census geography, and home information from Zillow, WRCOG staff identified a preliminary list of potential study locations in each TUMF zone. Through discussions and review of each location, Fehr & Peers narrowed down the list of study locations to 23 neighborhoods, shown on **Figure 1**.

Travel Activity

StreetLight Data from smart phones were collected at 23 residential neighborhoods shown on Figure 1 were collected for trips that started or ended within each neighborhood. This method excluded trips that cut through the neighborhood. To avoid holidays, vacations, and to reflect travel when school is in session, data from March 1st through April 30th and September 1st through October 31st for all weekdays in 2019 were collected to represent the average vehicle trips per day for all homes within each study area.

Since StreetLight Data are based on location-based services (LBS) derived from cellular phone applications, 48-hour traffic counts were conducted at eight of the 23 study area locations as a point of comparison. The eight representative count locations were selected to have at least one



location in each TUMF zone, minimize the number of roadways accessing the land use, and to allow the most accurate representation of trips associated with the residential homes without capturing cut through traffic. The eight locations where 48-hour counts were collected are shown on **Figure 2**.

As shown on **Figure 3**, the 48-hour traffic count variation from day to day and the StreetLight Data average are very similar, giving confidence that the StreetLight Data for all study areas would be representative.

Residential Characteristics

The number of homes and characteristics for the homes within each study area were obtained from multiple sources, as summarized in **Table 1**. To identify outliers and the range of values for each variable that would be used to estimate the trip generation, plots of each study location by TUMF zone were developed and are summarized below with reference to the appropriate figure.

- **Figure 4 – Median Square Footage:** good distribution across study areas and within each TUMF zone
- **Figure 5 – Average Persons per Household:** good distribution across study areas and within each TUMF zone
- **Figure 6 – Average Children per Household:** good distribution across study areas and within each TUMF zone, including one study area that has very high children per household and another study area that has very low children per household
- **Figure 7 – Average Workers per Household:** good distribution across study areas and within each TUMF zone
- **Figure 8 – Median Cost per Square Foot:** good distribution across study areas and within each TUMF zone

Based on the review of each variable, the range across the study areas and within each TUMF zone are appropriate for use in the trip generation analysis.

Trip Generation Results

The StreetLight Data daily vehicle trips were used to visually display the relationship of each home characteristic for each study area and within each TUMF zone. The appropriate figure number and conclusion for the relationship are listed below.

- **Figure 9 – Daily Vehicle Trips per Median Square Footage:** slight increase in vehicle trips as median square footage increases
- **Figure 10 – Daily Vehicle Trips per Average Persons per Household:** slight increase in vehicle trips as total number of people per household increases



- **Figure 11 – Daily Vehicle Trips per Average Children per Household:** slight increase in vehicle trips as average number of children per household increases
- **Figure 12 – Daily Vehicle Trips per Average Workers per Household:** slight increase in vehicle trips as average number of workers per household increases
- **Figure 13 – Daily Vehicle Trips per Median Cost per Square Foot:** no clear relationship between average number of workers and trip generation

In addition to visual representations of the data, statistical analysis was performed to obtain the correlation between the variables to daily vehicle trips and to determine the regression equations.

Figure 16 – Correlation Matrix for All Variables: the correlation values in the green box for average and median home size of 0.7 indicate a strong positive correlation and mean as home size increases the number of trips increase. The correlation value of 0.7 results in an R-square of 0.49, meaning nearly half of the increase in trip generation is related to home size.

Based on Figures 10 and 11, the relationship between trip generation appeared to be linear, with the relationship possibly changing around 2,500 square feet. The linear regression analysis of average home size was performed for all home sizes, homes 2,500 square feet or smaller, and homes larger than 2,500 square feet. The results of the analysis are summarized in **Table 2**. The results show for home sizes of 2,500 square feet or less, the influence of the home size (represented by the coefficient) is nearly double that when all home sizes are included in the regression. The nearly zero coefficient and very high constant for the regression of home sizes above 2,500 square feet indicate that the trip generation is nearly constant for homes above 2,500 square feet.

Recommendations and Next Steps

Although home characteristics other than square footage have a slight increase in trip generation, the ability to forecast or control all of the characteristics other than home square footage is very difficult. Based on the results of trip generation and discussions with WRCOG regarding the feasible size of homes being constructed in the region, WRCOG will work with the TUMF fee consultant to identify and recommend appropriate fee adjustments based on square footage.

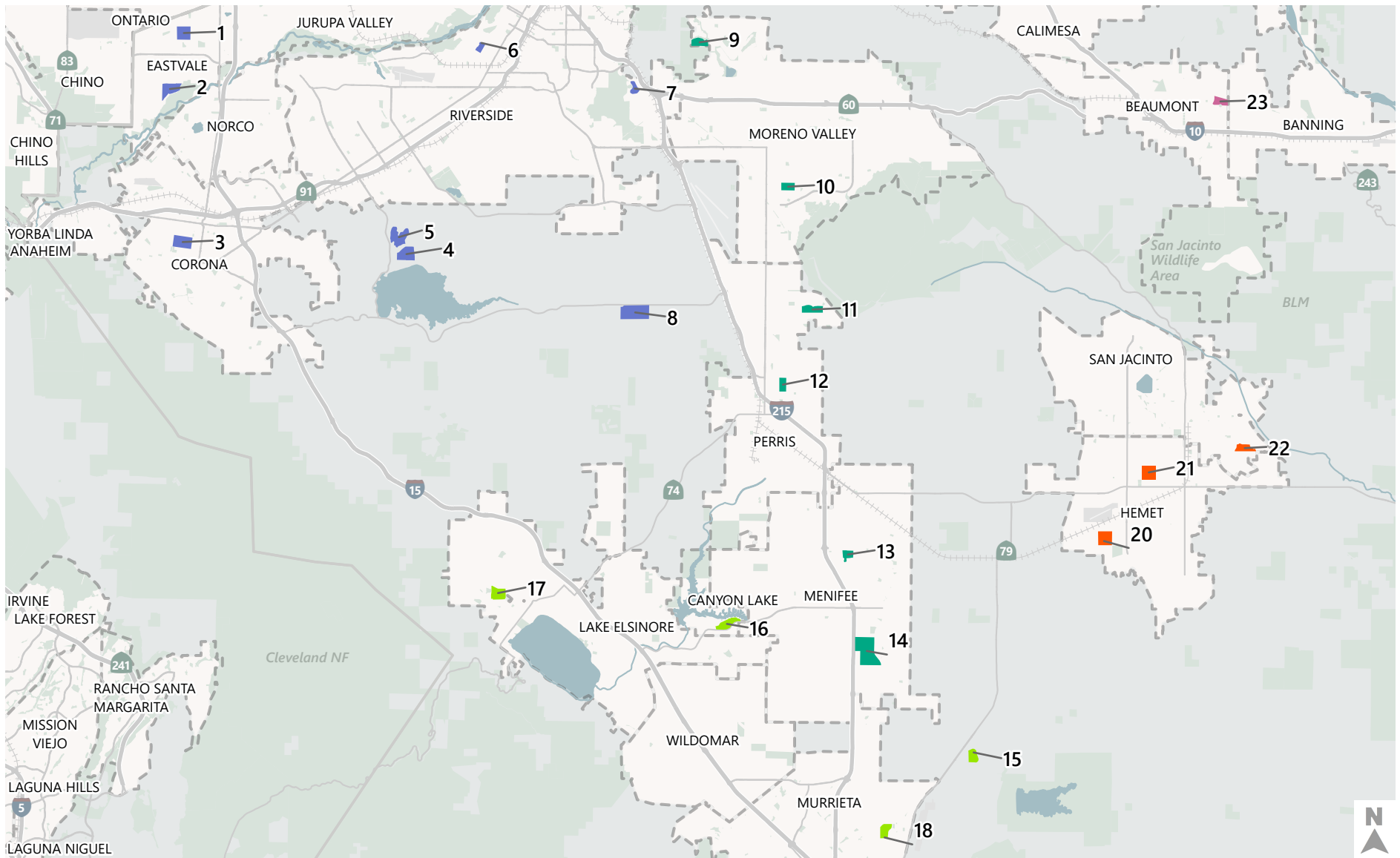
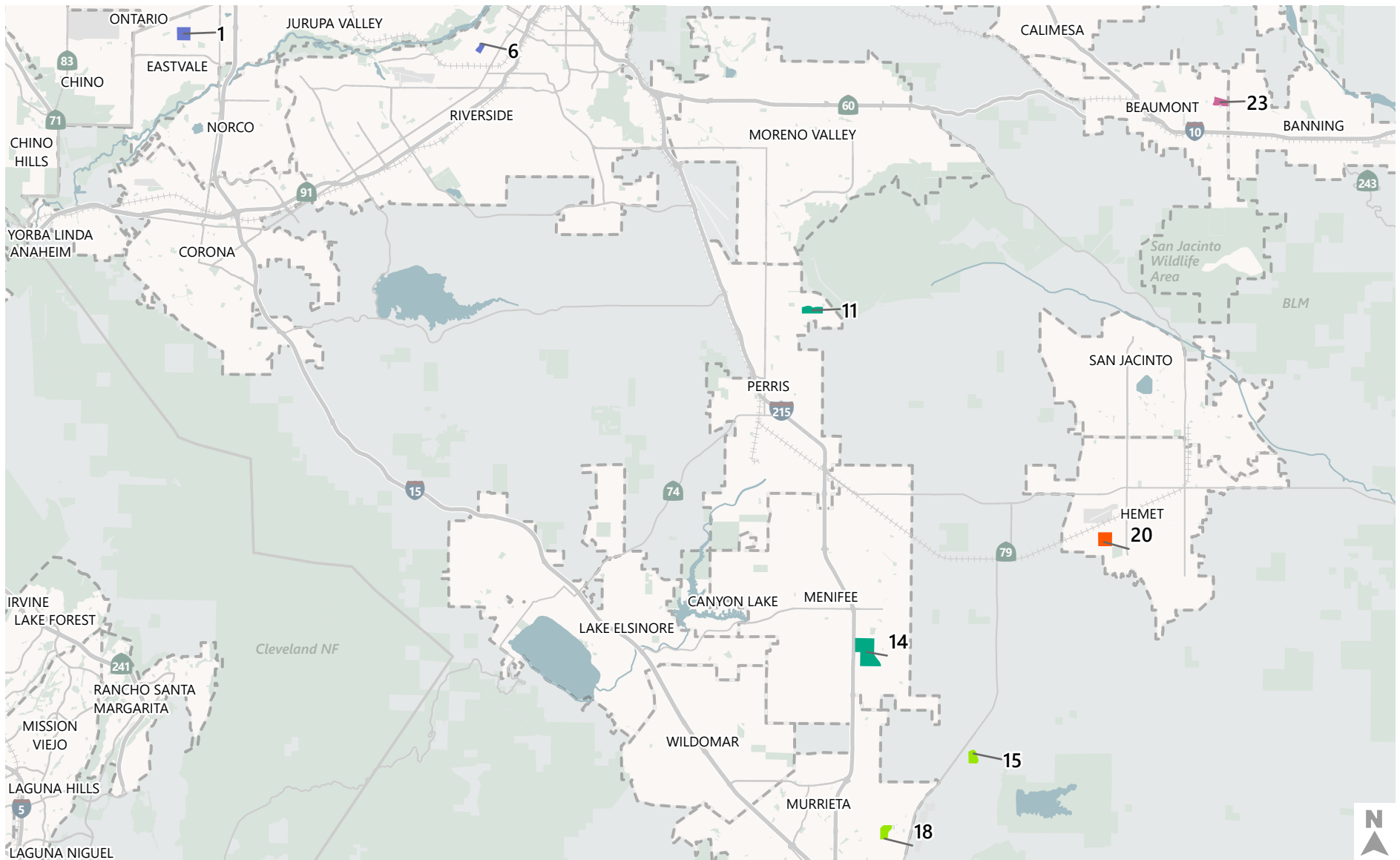


Figure 1

StreetLight Data Collection Locations



Study Location by TUMF Zone City Boundaries

- Central
- Hemet/San Jacinto
- Northwest
- Pass
- Southwest

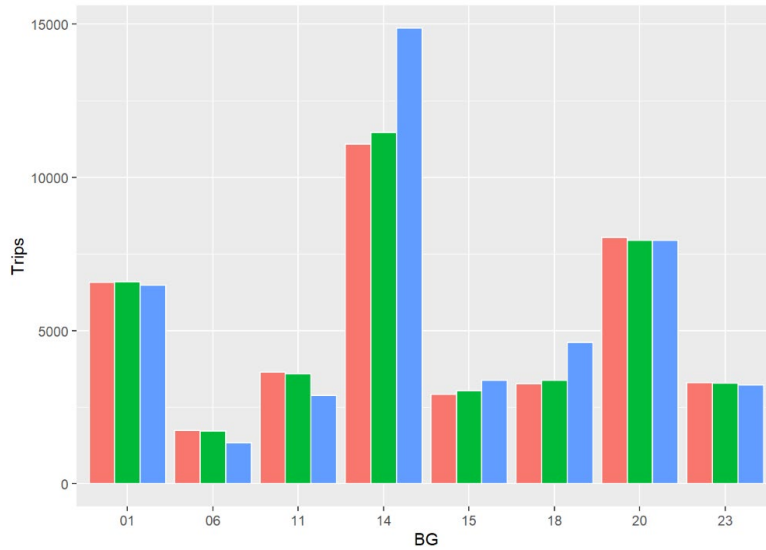


Figure 2

Traffic Count Data Collection Locations



Figure 3 – Comparison of Individual Traffic Counts and StreetLight Data Average



Note: Red and green are the two days of manual count collection and blue are the StreetLight Data average. The BG number corresponds to the number on Figure 2.

Figure 4 – Median Square Footage

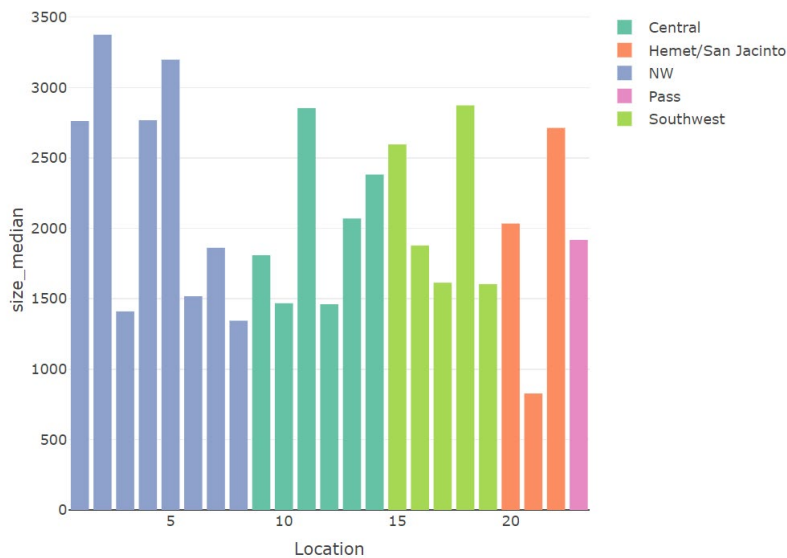




Figure 5 – Average Persons per Household

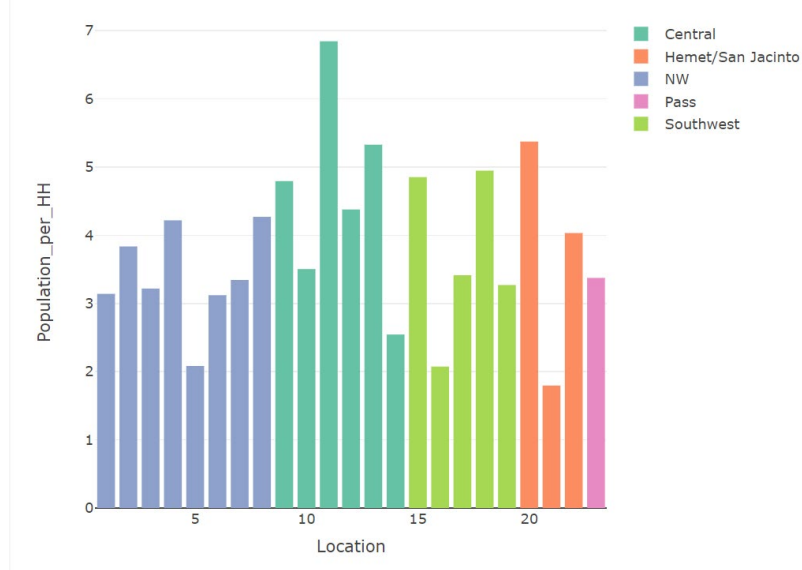


Figure 6 – Average Children per Household

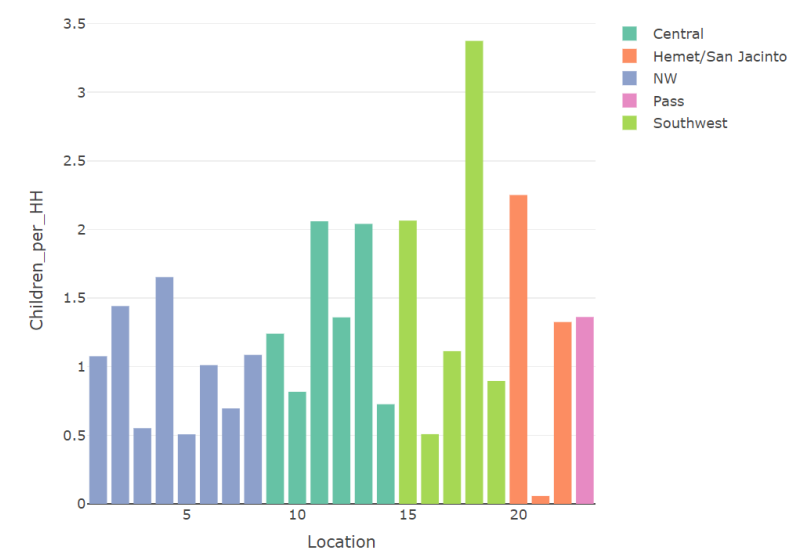




Figure 7 – Average Workers per Household

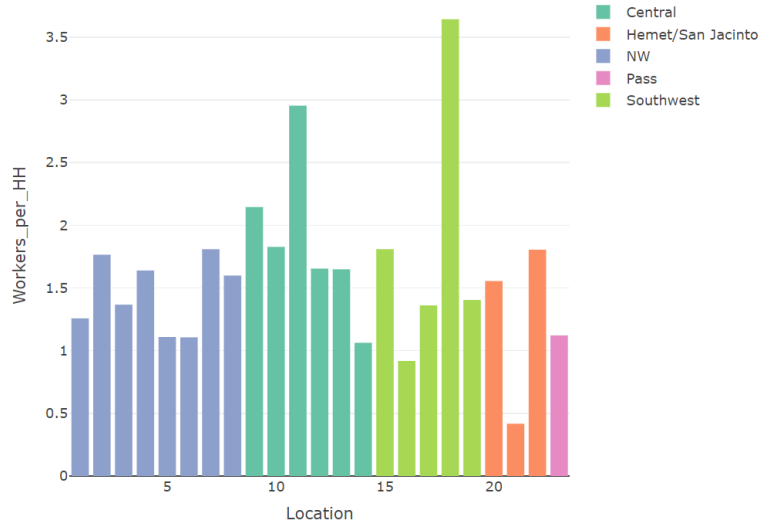


Figure 8 – Median Cost per Square Foot

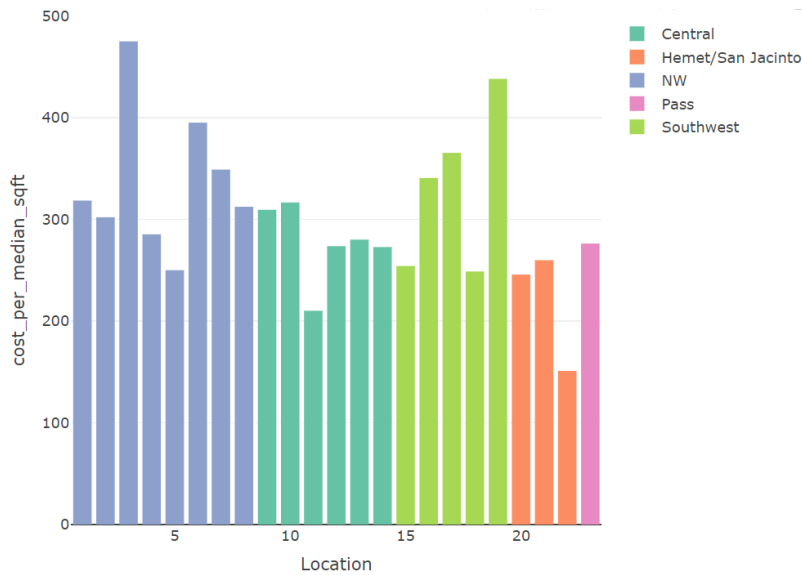




Figure 9 – Daily Vehicle Trips per Median Square Footage

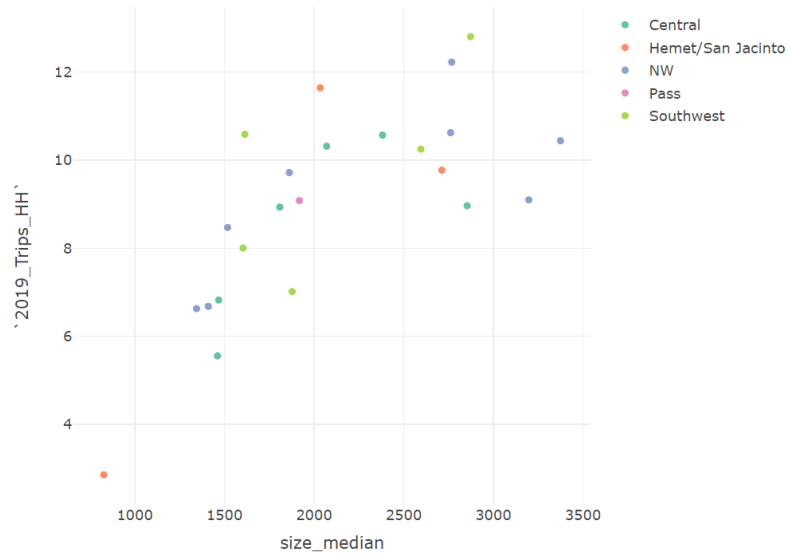


Figure 10 – Daily Vehicle Trips per Average Persons per Household

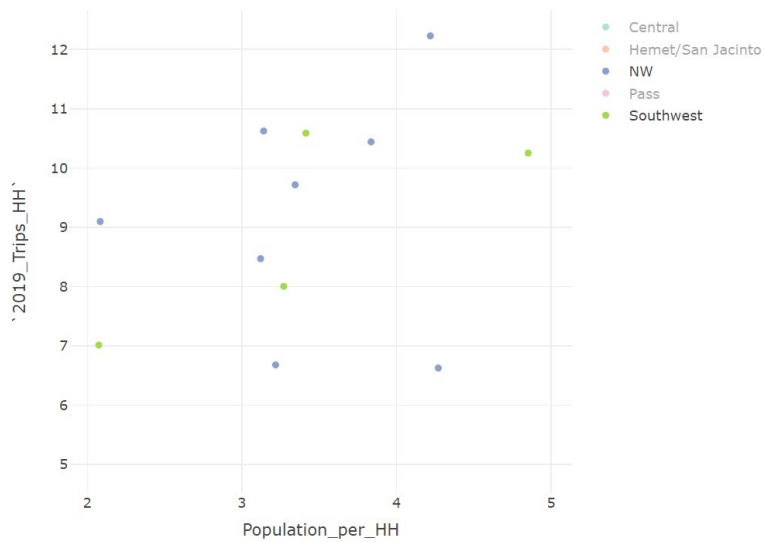




Figure 11 – Daily Vehicle Trips per Average Children per Household

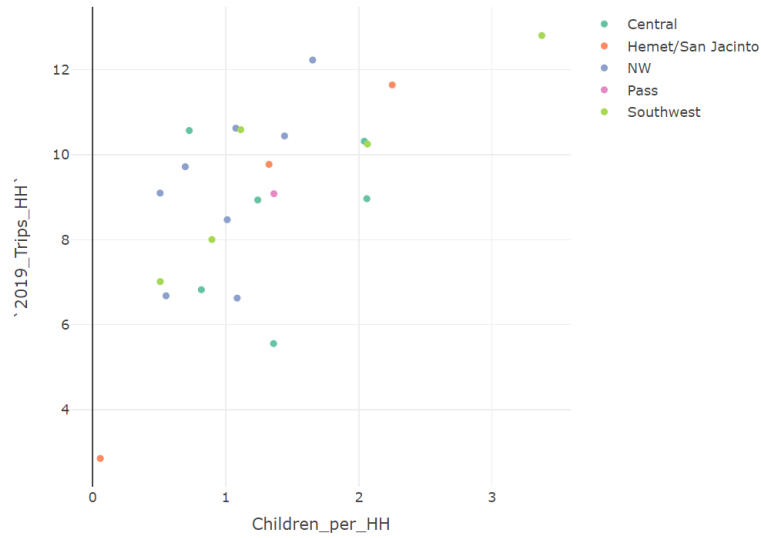


Figure 12 – Daily Vehicle Trips per Average Workers per Household

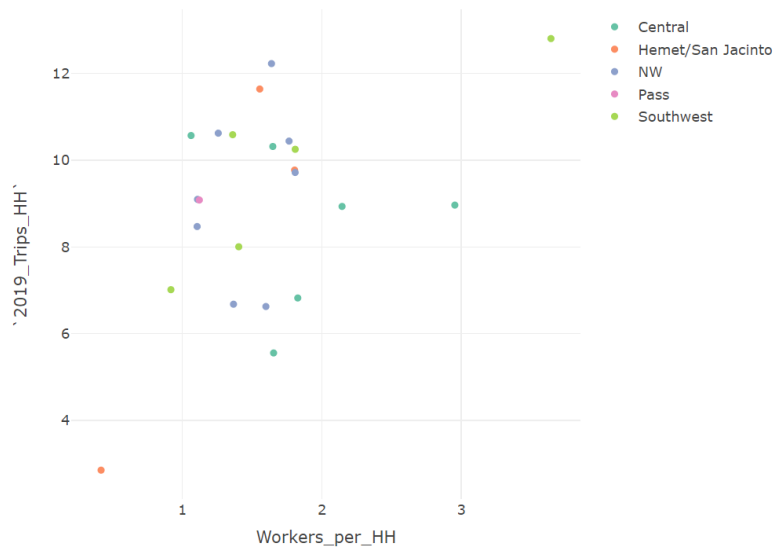




Figure 13 – Daily Vehicle Trips per Median Cost per Square Foot

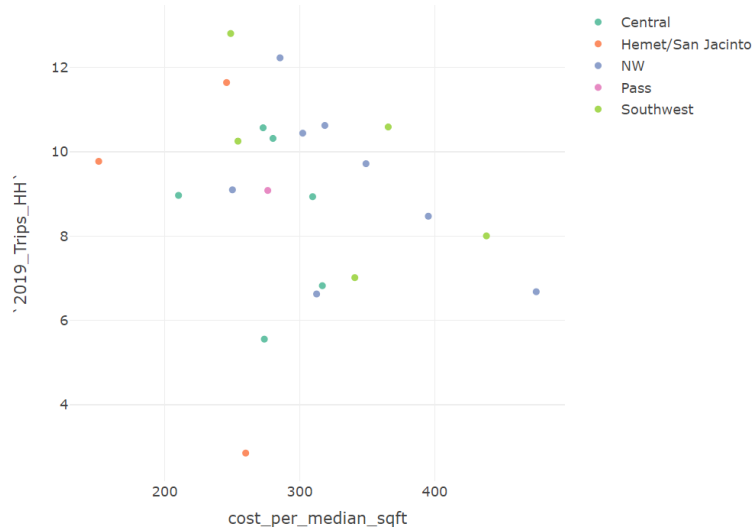


Figure 14 – Correlation Matrix for All Variables

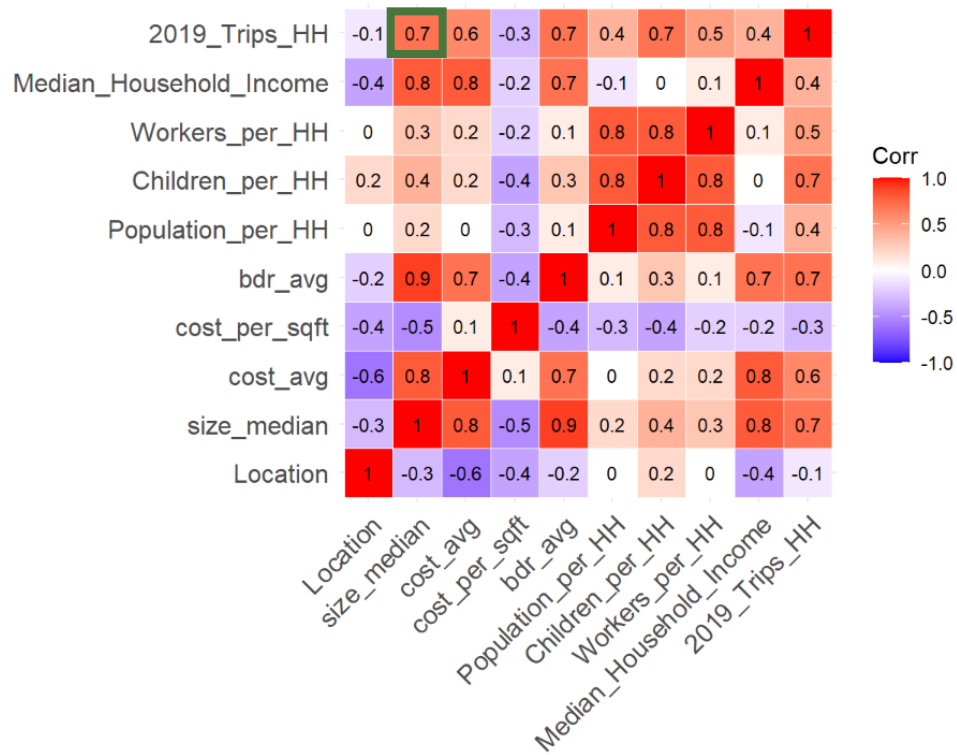




Table 1: Residential Home Data and Sources

Value	Source
Median Home Size	Zillow
Average Home Rooms	Zillow
Average Household Population	ACS 5 year and 1 year
Average Number of Children	ACS 5 year and 1 year
Average Number of Workers	ACS 5 year and 1 year
TUMF Zone	WRCOG
Average Household Income	ACS 5 year and 1 year

Table 2: Daily Total Vehicle Trip Regression Equation Summary

Home Size Variable	Coefficient	Constant	R-Squared
All home sizes			
Median Home Size (KSF)	2.26	4.22	0.507
Homes 2.5 KSF or smaller			
Median Home Size (KSF)	4.11	1.22	0.553
Homes over 2.5 KSF			
Median Home Size (KSF)	-0.3	11.57	0.007

Notes: KSF= Thousand Square Feet

Regression Equations

All home sizes.

Daily total vehicle trips = $2.26 * \text{Median Home Size in Thousand Square Feet} + 4.22$

Homes 2.5 thousand square feet or less.

Daily total vehicle trips = $4.11 * \text{Median Home Size in Thousand Square Feet} + 1.22$

Homes more than 2.5 thousand square feet.

Daily total vehicle trips = $-0.3 * \text{Median Home Size in Thousand Square Feet} + 11.57$



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Environmental Department Activities Update
Contact: Olivia Sanchez, Program Manager, osanchez@wrcog.us, (951) 405-6721
Date: January 19, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide program activity updates from the three programs housed in the Environmental Department (Solid Waste and Recycling, Used Oil Recycling / HHW and Love Your Neighborhood Programs).

WRCOG 2022-2027 Strategic Plan Goal:

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

Background:

WRCOG's Environmental Department assists WRCOG member agencies with addressing state mandates requiring education and outreach programs to reduce greenhouse gas (GHG) emissions. The Environmental Department houses three programs to meet California's goals: 1) the Solid Waste and Recycling Program, which assists in developing strategies to reduce short-lived climate pollutants; 2) a regional Used Oil Recycling Program, designed to promote the proper recycling and disposal of used motor oil and filters; and 3) the Love Your Neighborhood region-wide initiative, which supports marketing and awareness on illegal disposal and littering by using online platforms and community events.

Solid Waste and Recycling

The waste diversion goals set by California under legislation (AB 939, AB 341, AB 1826, AB 827, and SB 1383,) require local jurisdictions to implement techniques that promote resident and business recycling and organic recycling. To regionally address these measures, WRCOG formed the Solid Waste Committee (SWC), comprised of participating WRCOG member jurisdictions.

Solid Waste Committee (SWC): On November 16, 2022, the SWC received a presentation from the San Gabriel Council of Governments on its regional edible food rescue program, which ensures compliance with SB 1383 edible food recovery requirements and inspections. The presentation also served to inform the SWC about other opportunities to become compliant with SB 1383. The second portion of this meeting was a presentation from WRCOG staff on the possibility of producing a similar project to meet SB 1383 requirements.

Regional Food Rescue and Technical Assistance Request for Proposals: Staff had previously sent out a survey on the elements required by SB 1383 seeking interest in WRCOG developing a program. WRCOG staff worked with San Gabriel Valley Council of Governments staff, who had developed a regional edible food program. Based on the feedback from the survey and the presentation to SWC members, WRCOG staff moved forward with a Request for Proposals (RFP) for a consultant to provide a scope of work and associated costs for an edible food rescue program. The RFP was posted on December 27, 2022, and will close on January 26, 2023. At that time staff will then review the RFPs, conduct interviews, and then select a consultant to move forward with the Regional Food Rescue and Technical Assistance Project.

Recycling and Outreach Grant: On November 14, 2022, the United States Environmental Protection Agency (EPA) released a Recycling and Education Outreach Request for Proposals. The scope of the grant program includes commonly recycled materials such as aluminum and steel containers, glass, cardboard paper, and plastics, as well as food, organics (yard and tree trimmings, wood, etc.), textiles, batteries, and electronics. Also within the scope of this grant program are education and outreach activities that prevent or reduce waste by reducing, reusing, repairing, refurbishing, remanufacturing, recycling, composting, or using anaerobic digester systems to treat these types of materials or to reduce related contamination.

All projects must encourage the collection of recyclable materials and must achieve one or more of the following objectives:

- Inform the public about residential or community recycling programs.
- Provide information about the recycled materials that are accepted as part of a residential or community recycling program that provides for the separate collection of residential solid waste from recycled material.
- Increase collection rates and decrease contamination in residential and community recycling programs.

The total estimated funding for this competitive opportunity is approximately \$30,000,000. The EPA anticipates awarding approximately 25 assistance agreements under this funding opportunity, with at least one award per EPA region. The minimum individual award floor is \$250,000, and the maximum individual award ceiling is \$2,000,000 for the grant period.

WRCOG staff, along with grant writers Blais and Associates, are anticipating to submit an application for funds to be utilized throughout the WRCOG subregion.

Used Oil & Household Hazardous Wastes

Virtual Used Oil Exchange Events: WRCOG has continued to engage the public on used motor oil recycling, with safety and health in mind, through virtual exchanges. Digital campaigns are utilized to educate the public on where to properly recycle their used oil and exchange used oil filters for up to two free new filters per participant. Members of the public participate via Facebook by clicking an advertisement that opens an online survey to complete; participants receive a voucher upon completion. The voucher provides the date, time, and instructions for participation, and must be presented at the participating auto store to complete the filter exchange. Exchanges are available on scheduled Saturdays and Sundays during available store hours to minimize pedestrian traffic and lines. Staff

corresponds with each auto parts store before the event to confirm safety measures and procedures are in place.

The following is a list of completed virtual Used Oil and Filter Exchange Events from July 1, 2022, to present.

Date	City	Store	Participants	Filters
7/9/2022	Perris	AutoZone, 401 E 4th St.	180	39
7/16/2022	Riverside	AutoZone, 1947 University Ave.	157	124
7/30/2022	Lake Elsinore	AutoZone, 30870 Riverside Dr.	91	30
8/20/2022	Temecula	AutoZone, 31837 S Hwy 79 #A	111	114
8/27/2022	Banning	AutoZone, 3453A W Ramsey St.	95	38
9/10/2022	Jurupa Valley	O'Reilly's, 8702 Limonite Ct.	148	65
9/24/2022	Murrieta	O'Reilly's, 40951 California Oaks Rd.	95	42
10/1/2022	Norco	O'Reilly's, 1050 Hamner Ave.	36	33
10/22/2022	San Jacinto	O'Reilly's, 1350 S. San Jacinto Ave.	104	52
11/05/2022	Hemet	AutoZone, 3100 E. Florida Ave.	67	16
11/12/2022	Eastvale	AutoZone, 14288 Schleisman Rd.	39	40
11/19/2022	Riverside	AutoZone, 1947 University Ave.	129	84
12/3/2022	Calimesa	AutoZone, 1095 Calimesa Blvd.	56	18
1/14/2023	Eastvale	AutoZone, 14228 Schleisman Rd.	TBD	TBD

The following is a list of future Used Oil and Filter Exchange Events for the calendar year:

Date	City	Store
1/21/2023	Jurupa Valley	AutoZone, 11020 Limonite Ave.
1/28/2023	Lake Elsinore	O'Reilly's, 16665 Lakeshore Dr.
2/4/2023	Menifee	O'Reilly's, 25894 Newport Dr.
2/18/2023	Murrieta	O'Reilly's, 40951 California Oaks Rd.
3/11/2023	Corona	O'Reilly's, 1220 Magnolia Ave., Ste 102
3/25/2023	Perris	O'Reilly's, 138 W. Nuevo Rd.
4/1/2023	San Jacinto	O'Reilly's, 1350 S. San Jacinto Ave.
4/8/2023	Hemet	AutoZone, 3100 E. Florida Ave.
4/22/2023	Temecula	AutoZone, 40345 Winchester Rd.
5/13/2023	Calimesa	AutoZone, 1095 Calimesa Blvd.
5/20/2023	Riverside	O'Reilly's, 4820 La Sierra Ave.
5/27/2023	Corona	AutoZone, 1014 W 6th St.
6/10/2023	Menifee	AutoZone, 26100 Newport Rd.
6/24/2023	Norco	AutoZone, 1404 Hamner Ave.

Love Your Neighborhood

The Love Your Neighborhood (LYN) initiative was brought to WRCOG as a collaborative effort from the Riverside County Flood Control & Water Conservation District. The initiative supports marketing and awareness on illegal disposal and littering, using online platforms. Program goals include quantifiable results tracking litter removal, increased pollution prevention, meeting objectives with the MS4 Permits, and complying with California mandates related to solid waste, recycling, and household hazardous

waste, which aligns with WRCOG's Energy and Environmental Programs. WRCOG staff, along with Riverside County Flood Control and the City of Lake Elsinore, hosted an online workshop on November 9, 2022, to review the Program, the new website, how to become involved, and schedule an event, and marketing the LYN Program. Representatives from WRCOG member cities joined as participants. The three-year contract for this Program is on the County of Riverside's Board of Supervisors agenda for January 24, 2023.

Prior Action(s):

None.

Fiscal Impact:

Activities related to these programs are included in the adopted Fiscal Year 2022/2023 Budget under Fund 110 and Fund 140 as part of the Energy & Environment Department under the Solid Waste and Recycling Program.

Attachment(s):

None.