



## **Western Riverside Council of Governments Solid Waste Committee**

### **AGENDA**

**Wednesday, February 15, 2023  
1:00 PM**

**Western Riverside Council of Governments  
3390 University Avenue, Suite 200  
Riverside, CA 92501**

**[Join Zoom Meeting](#)**

**Meeting ID: 863 6736 0873**

**Passcode: 286741**

**Dial in: (669) 900 9128 U.S.**

#### **SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill (AB) 361 (Government Code Section 54953). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to [jleonard@wrcog.us](mailto:jleonard@wrcog.us).

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Janis Leonard 72 hours prior to the meeting at (951) 405-6702 or [jleonard@wrcog.us](mailto:jleonard@wrcog.us). Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

- 1. CALL TO ORDER (Caleb Hargis, Chair)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

#### **4. PUBLIC COMMENT**

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

#### **5. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

##### **A. Summary Minutes from the November 16, 2022, Solid Waste Committee Meeting**

**Requested Action(s):** 1. Approve the Summary Minutes from the November 16, 2022, Solid Waste Committee meeting.

##### **B. Used Oil and Filter Recycling Program Activities Update**

**Requested Action(s):** 1. Receive and file.

##### **C. EcoHero Shows Activities Update**

**Requested Action(s):** 1. Receive and file.

#### **6. REPORTS / DISCUSSION**

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

##### **A. Regional Food Recovery & Local Assistance Program Request for Proposals Update**

**Requested Action(s):** 1. Receive and file.

##### **B. Residential and Commercial Rate Survey Regarding Fees and Programs From Local Waste Haulers**

**Requested Action(s):** 1. Receive and file.

##### **C. Recycling Education and Outreach Grant Update**

**Requested Action(s):** 1. Receive and file.

##### **D. Greenleaf Power Presentation: How Biomass Electricity Can Satisfy SB 1383 Requirements**

**Requested Action(s):** 1. Receive and file.

#### **7. ITEMS FOR FUTURE AGENDAS**

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

#### **8. GENERAL ANNOUNCEMENTS**

Members are invited to announce items / activities which may be of general interest to the Committee.

#### **9. NEXT MEETING**

The next Solid Waste Committee meeting is scheduled for Wednesday, May 17, 2023, at 1:00 p.m., in WRCOG's office at 3390 University Avenue, Suite 200, Riverside, CA.

**10. ADJOURNMENT**

# Solid Waste Committee

## Minutes

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### 1. CALL TO ORDER

The meeting of the Solid Waste Committee was called to order by Chair Caleb Hargis, at 1:00 p.m. on November 16, 2022, on the Zoom platform.

### 2. PLEDGE OF ALLEGIANCE

Chair Hargis led members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Banning – Holly Stuart
- City of Calimesa – Mari Shakir
- City of Corona – William Carrasco
- City of Hemet – Charles Russell
- City of Jurupa Valley – Andrea Mejia
- City of Menifee – Kori Jones
- City of Perris – Liset Hernandez
- City of San Jacinto – Caleb Hargis
- City of Temecula – Rodney Tidwell
- City of Wildomar – Adam Jantz
- County of Riverside – Kathleen Utter

### 4. PUBLIC COMMENTS

There were no public comments.

**5. CONSENT CALENDAR** – (Wildomar / Hemet) 10 yes; 0 no; 0 abstention. Items 5.A - 5.C were approved. The City of Menifee did not respond.

#### A. Summary Minutes from the August 17, 2022, Solid Waste Committee Meeting

**Action:**

1. Approved the Summary Minutes from the August 17, 2022, Solid Waste Committee meeting.

#### B. Used Oil and Filter Recycling Program Activities Update

**Action:**

1. Received and filed.

## **C. Approval of Solid Waste Committee Meeting Schedule 2023**

### **Action:**

1. Approved the schedule of Solid Waste Committee meetings for 2023.

## **6. REPORTS / DISCUSSION**

### **A. San Gabriel Valley Council of Governments Regional Recovery Program Presentation**

Mackenzie Bolger, Senior Management Analyst from San Gabriel Valley Council of Governments (SGVCOG) and Nicholas Ryu, Manager of Sustainability and Natural Resources, SGVCOG, presented on SGVCOG's food recovery program, identifying the needs in their subregion, fulfilling SB 1383 requirements, the procurement process, and cost and funding sources.

Mr. Bolger indicated that the program was developed to assist 14 of SGVCOG's participating member jurisdictions in order to comply with SB 1383. The Program launched in September 2021 and focused on identifying, inspecting, and enforcing food waste recovery with Tier I and Tier II generators. Tier I and Tier II generators includes larger supermarkets, hotels, and hospitals.

SGVCOG worked with SCS Engineers to complete the report in relation to capacity for edible food recovery capacity. The report showed that the available capacity was not available for the current population of Tier I and Tier II generators. The study revealed that they would need additional capacity to comply with SB 1383 as more generators donated edible food.

Capacity gaps existed related to lack of funds, staffing, no food rescue community organizations, and the need to provide support across the subregion. Utilizing SB 1383 non-competitive grant funds, SGVCOG developed and expanded the food recovery program beyond inspections, established food recovery hubs, and increased capacity support.

The food recovery program expansion includes evaluating organizations that can serve as hubs, such as churches, food pantries, and temporary homeless shelters. Funding would be provided to further develop those hubs in terms of refrigerated trucks and other programmatic elements to expand capacity. Once hubs get up and running, they will facilitate the food collection.

SCS Engineers assessed potential processing capacity, contracts, and Tier I/Tier II generators in each city. Consultants provided outreach and education to those generators, along with social media and workshops. They also implemented inspections of Tier I / Tier II generators in 2022. Inspections will continue through mid-2024.

There are specific costs for each city, and each inspection for the first and/or second inspections. The contract costs were covered by a 5% administrative fee to manage the Program. Most cities are using general funds and those participating in the expansion will use the SB 1383 non-competitive grant funding.

SGVCOG is still evaluating where the hubs are still in development, but they will support various parts of the region, including non-participating cities, to enhance the Program. The intent of the Program is to keep recovered food in the region, and for those cities that are not participating, SGVCOG will continue to work with them.

Memorandums of Agreement were developed with the consultants and includes task orders for each city. Based on the number of edible food generators they were charged for those for inspections.

SGVCOG will review what the specific capacity gaps and needs are for each hub and will provide additional support in terms of staff and/or equipment as necessary.

Code Enforcement for each city is conducting the inspections, but mainly addresses matters from an educational aspect. Some cities have adopted ordinances but mainly increasing compliance mainly through education.

**Action:**

1. Received and filed.

**B. Edible Food Program Survey and Discussion**

Olivia Sanchez, WRCOG Program Manager, reviewed the survey gauging interest in a regional edible food recovery program and any areas for compliance that cities have been working on. The survey indicated that there is interest in a regional food rescue program to meet SB 1383 compliance.

Mrs. Sanchez reviewed a sample outline that could be used to develop a similar program to SGVCOG and elements contained within the SB 1383 requirements to meet compliance. WRCOG would issue the RFP and those that are responding would provide detail on what kind of food rescue program for the region could be developed.

Staff does not yet have a timeline, but perhaps within the first quarter of 2023 WRCOG could issue an RFP. A big part of this is to hear from the cities to see if this something they want WRCOG to pursue and provide cost-sharing for a regional approach. WRCOG wants to make sure it is supporting its cities and can be responsive to their needs, and wants to ensure that the cities support this effort.

**Action:**

1. Received and filed.

**7. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**8. GENERAL ANNOUNCEMENTS**

There were no general announcements.

**10. NEXT MEETING**

The next Solid Waste Committee meeting is scheduled for Wednesday, February 15, 2023, at 1:00 p.m., on the Zoom platform with the option for Committee members to attend in-person.

**10. ADJOURNMENT**

The meeting of the Solid Waste Committee adjourned at 1:46 p.m.



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Used Oil and Filter Recycling Program Activities Update  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** February 15, 2023

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide an update on the Used Oil Program, program events, and community outreach activities.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #2 - Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.

### **Background:**

*WRCOG continues to engage the public with its digital campaigns to educate the public on where to properly recycle their used oil and exchange used oil filters for up to two free new ones. Members of the public participate via Facebook by clicking on advertisement that opens an online survey. Upon completion of the survey, participants receive a voucher that provides the date, time, and instructions for participation, and is valid for a free oil filter exchange. Exchanges are available on Saturdays from the time a Certified Collection Center (CCC) auto parts store opens until 5:00 p.m. Staff corresponds with each CCC auto parts store before events, confirming safety measures and procedures are in place. Additional efforts to increase attendance for used oil filter collection events are currently under review.*

During FY 2022/2023 the following events have been held to date:

| Date       | Location      | Attendance | Oil Filters |
|------------|---------------|------------|-------------|
| 7/9/2022   | Perris        | 180        | 39          |
| 7/16/2022  | Riverside     | 157        | 124         |
| 7/30/2022  | Lake Elsinore | 91         | 30          |
| 8/20/2022  | Temecula      | 111        | 114         |
| 8/26/2022  | Banning       | 95         | 38          |
| 9/10/2022  | Jurupa Valley | 148        | 65          |
| 9/24/2022  | Murrieta      | 95         | 42          |
| 10/1/2022  | Norco         | 36         | 33          |
| 10/22/2022 | San Jacinto   | 104        | 52          |

|            |               |     |     |
|------------|---------------|-----|-----|
| 11/5/2022  | Hemet         | 67  | 16  |
| 11/12/2022 | Eastvale      | 39  | 40  |
| 11/19/2022 | Riverside     | 129 | 84  |
| 12/3/2022  | Calimesa      | 56  | 18  |
| 1/14/2023  | Eastvale      | 157 | 98  |
| 1/21/2023  | Jurupa Valley | 163 | 85  |
| 1/28/2023  | Lake Elsinore | TBD | TBD |
| 2/4/2023   | Menifee       | TBD | TBD |

Upcoming FY 2022/2023 events include the following through June 30:

| Date      | Location    |
|-----------|-------------|
| 2/4/2023  | Menifee     |
| 2/18/2023 | Murrieta    |
| 3/11/2023 | Corona      |
| 3/25/2023 | Perris      |
| 4/1/2023  | San Jacinto |
| 4/8/23    | Hemet       |
| 4/22/23   | Temecula    |
| 5/13/23   | Calimesa    |
| 5/20/23   | Riverside   |
| 5/27/23   | Corona      |
| 6/10/23   | Menifee     |
| 6/24/23   | Norco       |

**Prior Action(s):**

**November 16, 2022:** The Solid Waste Committee received and filed.

**Fiscal Impact:**

Used Oil Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 140. Any expenses incurred by WRCOG are reimbursed through a Grant from CalRecycle.

**Attachment(s):**

None.



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** EcoHero Shows Activities Update  
**Contact:** Mei Wu, Staff Analyst, [mwu@wrcog.us](mailto:mwu@wrcog.us), (951) 405-6734  
**Date:** February 15, 2023

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide an update on the EcoHero Shows.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #6 - Develop and implement programs that support resiliency for the subregion.

### **Background:**

For Fiscal Year 2022/2023, WRCOG, in collaboration with the Riverside County Flood Control and Water Conservation District (Flood Control), through the Love Your Neighborhood Program, contracted with the EcoHero Show to provide educational, interactive shows to schools on the proper recycling of used oil and household hazardous waste and the importance of stormwater pollution prevention. The shows are funded through WRCOG's Used Oil Program using grant funding from CalRecycle's Oil Payment Program Cycle 11 and the Love Your Neighborhood Program which is sponsored by Flood Control. The contract includes up to 16 in-person whole-school assemblies, 22 virtual whole-school assemblies, 66 virtual classroom presentations, or a mix of the options at elementary schools across Western Riverside County.

### **Completed EcoHero Shows**

During this fiscal year EcoHero performed six in-person whole-school assemblies between November and December at several elementary schools throughout Riverside County, reaching approximately 3,000 students. The shows highlight the Santa Ana and Santa Margarita Rivers and contain a series of interactive songs and trivia questions related to littering, recycling, and proper disposal of household hazardous waste. The EcoHero team is working to schedule additional shows. The table below reflects the shows completed thus far.

| Date       | School                       | District              | Number Students Reached |
|------------|------------------------------|-----------------------|-------------------------|
| 11/14/2022 | Wildomar Elementary          | Lake Elsinore Unified | 550                     |
| 11/15/2022 | Benjamin Franklin Elementary | Corona-Norco Unified  | 700                     |

|            |                                                |                                      |     |
|------------|------------------------------------------------|--------------------------------------|-----|
| 11/17/2022 | E. Hale Curran Elementary                      | Murrieta Valley Unified              | 580 |
| 11/18/2022 | Manuel L. Real Elementary                      | Val Verde Unified                    | 240 |
| 12/01/2022 | Troth Street Elementary                        | Jurupa Unified                       | 645 |
| 12/01/2022 | Springs Charter School-Temecula Student Center | Riverside County Office of Education | 280 |

**Prior Action(s):**

**August 17, 2022:** The Solid Waste Committee received and filed.

**Fiscal Impact:**

EcoHero Show activities are included in the Agency's adopted Fiscal Years 2021/2022 and 2022/2023 Budget under the Love Your Neighborhood Program and the Used Oil Program under Fund 1035 and 2056.

**Attachment(s):**

None.



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Regional Food Recovery & Local Assistance Program Request for Proposals Update

**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721

**Date:** February 15, 2023

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to determine next steps for a possible edible food recovery program to meet SB 1383 requirements in the subregion.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #1 - Serve as an advocate at the regional, state, and federal level for the Western Riverside subregion.

### **Background:**

*Senate Bill 1383 (Short-lived Climate Pollutants) establishes methane emissions reduction targets in a statewide effort to reduce emissions in various sectors of California's economy. SB 1383 also establishes a target by the year 2025 for edible food disposed of, requiring at least 20% to be recovered for human consumption.*

Staff had previously applied for the CalRecycle Food Waste Prevention and Rescue Grant Program in 2019 and was not awarded. Staff has reviewed other models of food rescue programs that address the requirements of SB 1383 to gauge interest in moving forward with a potential program. A survey was sent to the Solid Waste Committee (SWC) members in 2022. Based on the feedback from the survey and the presentation to SWC members, staff moved forward with a Request for Proposals (RFP) for a consultant to provide a scope of work and associated costs for an edible food rescue program. The RFP was posted on December 27, 2022, and closed January 26, 2023. At that time, staff, along with SWC members, reviewed the RFPs, conducted interviews, and selected a submission to move forward with the Regional Food Rescue and Technical Assistance Program. Members of the SWC are encouraged to be involved in the review and selection process.

### **Prior Action(s):**

None.

**Fiscal Impact:**

Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee. The implementation of a new initiative related to the implementation of SB 1383 is not currently funded in the Solid Waste and Recycling Program.

**Attachment(s):**

[Attachment 1 - RFP 22-13 Regional Food Recovery and Local Assistance Program](#)

# **REQUEST FOR PROPOSAL NUMBER 22-13**

Regional Food Recovery & Local Assistance  
Program

December 23, 2022



Western Riverside Council of  
Governments 3390 University  
Avenue, Suite 200  
Riverside, CA 92501  
(951) 405-6700  
wrcog.us

## Table of Contents

|                                                           |    |
|-----------------------------------------------------------|----|
| 1. SUMMARY .....                                          | 1  |
| 2. SUBMISSIONS.....                                       | 1  |
| 3. QUESTIONS AND ANSWERS REGARDING THIS RFP .....         | 1  |
| 4. BUDGET PARAMETERS .....                                | 1  |
| 5. SCHEDULE OF EVENTS.....                                | 2  |
| 6. WRCOG RIGHTS.....                                      | 2  |
| 7. ADDENDA.....                                           | 3  |
| 8. NOTIFICATION OF RIGHT TO PROTEST CONTRACT AWARD .....  | 3  |
| 9. CONFLICTS OF INTEREST .....                            | 4  |
| 10. CRITERIA.....                                         | 4  |
| 11. PROPOSAL INFORMATION, ORGANIZATION, AND CONTENT ..... | 4  |
| 12. REQUEST FOR DETAILED SCOPE OF WORK AND BUDGET .....   | 7  |
| 13. CONTACT AND REQUESTS FOR CLARIFICATION .....          | 14 |
| 14. TERMS AND CONDITIONS.....                             | 14 |
| 15. WRCOG STANDARD PROFESSIONAL SERVICES AGREEMENT .....  | 14 |
| Attachment A: Scoring Criteria.....                       | 16 |

## 1. SUMMARY

In September 2016, California Governor Edmund Brown, Jr., set methane emissions reduction targets for California (SB 1383 Lara, Chapter 395, Statutes of 2016) in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). The targets must:

- a) Reduce organic waste disposal 75% by 2025; and
- b) Rescue for people to eat at least 20% of currently disposed surplus food by 2025.

The main sections addressed in SB 1383 include collection and recycling, procurement requirements (using recycled organics products), food recovery, capacity planning, enforcement, record keeping requirements, department issued waivers and exemptions, reporting and complaints.

The California Department of Resources Recycling and Recovery (CalRecycle) is responsible for creating regulatory standards for SB 1383. The finalized guidelines, which can be found on <https://www.calrecycle.ca.gov/organics/slcp/>, were previously approved by the Office of Administrative Law. Based on approved guidelines, regulations to meet statewide organics reduction and food recovery requirements took effect on January 1, 2022. Additionally, regulations may require local jurisdictions to impose penalties for noncompliance on regulated entities starting January 1, 2024.

WRCOG is a joint powers authority whose purpose is to unify Western Riverside County so that it can speak with a collective voice on important issues that affect its members. Representatives from WRCOG's 18 member cities, the Riverside County Board of Supervisors, and the Eastern and Western Municipal Water Districts have seats on the WRCOG Executive Committee, the policy setting Committee for the Agency. The Riverside County Superintendent of Schools is an ex-officio member of the Executive Committee. As a joint powers authority, WRCOG examines a range of regional matters critical to Western Riverside County's future.

For more information about WRCOG please visit the website at [www.wrcog.us](http://www.wrcog.us).

## 2. SUBMISSIONS

All Proposal must be submitted via PlanetBids by **the Proposal Due Date listed in Section 5, Schedule of Events, no later than 5:00 p.m. Pacific Standard Time (PST)** at <https://pbsystem.planetbids.com/portal/36405/portal-home>.

Proposals shall include a Table of Contents listing all sections, disclosures, etc., and their corresponding page numbers. **Please review Section 12 for additional details.** It shall be the responsibility of the Proposer to submit the Proposal and all other required items specified in this RFP via [PlanetBids](#) at or before 5:00 p.m. PST on the Proposal Due Date listed in Section 5, Schedule of Events. WRCOG will not accept any Proposal received after the Proposal submission time and date.

## 3. QUESTIONS AND ANSWERS REGARDING THIS RFP

Any questions concerning technical specifications or Scope of Work requirements must be submitted in [PlanetBids](#) by 5:00 p.m. on **the date listed in Section 5, Schedule of Events.**

## 4. BUDGET PARAMETERS

This project does not have a set budget. An equitable distribution of member contributions would fund this project. The proposal should be cost competitive for the 18 member jurisdictions.

The contract term for this RFP shall be three years from the date of execution with the option of two ,one-year extensions.

## 5. SCHEDULE OF EVENTS

| Event                                                                                        | Date                       |
|----------------------------------------------------------------------------------------------|----------------------------|
| 1. RFP Distribution                                                                          | 12/27/2022                 |
| 2. Questions from vendors about scope or approach due                                        | 1/12/2023 at 5:00 p.m. PST |
| 3. Answers to questions from vendors about scope or approach posted to the PlanetBids portal | 1/19/2023                  |
| 4. Proposal Due Date                                                                         | 1/26/2023 at 5:00 p.m. PST |
| 5. Review of Proposals                                                                       | 1/30/23 – 1/31/23          |
| 6. Potential Interviews                                                                      | 2/7/23 – 2/9/23            |
| 7. Anticipated decision and selection of vendor(s)                                           | 2/13/2023                  |
| 8. Anticipated commencement date of work                                                     | 2/21/2023                  |

The interview schedule may be staggered, depending on the number of Proposals received, and could span multiple weeks.

## 6. WRCOG RIGHTS

Award of a contract resulting from this RFP will be based upon the most responsive Proposal or Proposals which will be most advantageous to WRCOG in terms of cost, functionality, and effectiveness in meeting goals and objectives, and other factors as specified in this RFP.

### A. WRCOG reserves the right to:

- Disqualify any and all Proposals that are not submitted in accordance with the required format described in this RFP.
- Reject any and all Proposals submitted.
- Request additional information.
- Issue Addenda to this RFP.
- Award all or part of the work contemplated in this RFP.
- Remedy errors in the RFP.
- Cancel the entire RFP.
- Issue a subsequent RFP.
- Approve or reject the use of a particular subcontractor / supplier.
- Negotiate with any, all, or none of the Proposers. If WRCOG is unable to negotiate final contract Terms and Conditions that are acceptable to WRCOG, WRCOG reserves the right to award the contract to another Proposer(s).
- Accept other than the lowest priced Proposal.
- Award a contract without interviews, discussions, or negotiations.
- Award a contract to one or more Proposers.

### B. WRCOG may, at its discretion, and without explanation to prospective Proposer(s), at any time, choose to discontinue this RFP without obligation to such prospective Proposer(s).

- C. All Proposers should be aware of the insurance requirements for Contract Award. The Certificate of Insurance must be provided by the successful Proposer(s) prior to Contract Award. A contract may not be awarded if insurance requirements are not met.
- D. WRCOG does not reimburse for the cost of Proposal preparation, even in the event of RFP cancellation.
- E. Communication between the Proposer(s) and any member of the Proposal Review Committee during the selection process is prohibited, except in the manner expressly authorized in this RFP. Violation of this restriction is grounds for disqualification of the communicating Proposer's(s') Proposal.
- F. Every Proposal submitted is considered a firm offer that must be valid for a minimum of ninety (90) calendar days.
- G. If applicable, WRCOG prefers that software developed under WRCOG's contract not incorporate proprietary and / or third-party software components. This does not preclude the development of deliverables, which interface with commonly available, off-the-shelf software. However, contractors must determine in advance whether WRCOG already has, or is willing to procure, appropriate licenses for any proprietary and/or third-party software that would be required. Contractors must also provide the impacts of any enhancements and upgrades. WRCOG will require delivery of documentation and source code for all electronic intellectual property developed under a WRCOG contract prior to releasing final payment to the contractor/consultant.

## 7. ADDENDA

WRCOG reserves the right to revise the RFP documents. Any WRCOG changes to the requirements will be made by written addenda to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any contract resulting from this RFP. Addenda will be posted on PlanetBids. It is the responsibility of the Proposer(s) to check PlanetBids to determine if any addenda have been issued. WRCOG will not be bound to any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. Proposers shall acknowledge receipt of addenda in their Proposal. Failure to acknowledge receipt of all addenda may cause the Proposal to be deemed non-responsive to this RFP and be rejected without further evaluation.

## 8. NOTIFICATION OF RIGHT TO PROTEST CONTRACT AWARD

Proposer(s) have the right to protest the contract award. A written protest must be filed with WRCOG's Energy & Environmental Director within five working days after the decision of award is made. WRCOG will not accept any verbal protests. The protest must be a detailed, written statement of the protest grounds and reference the RFP Number and name of the designated Contracts Administrator. Grounds for a protest are that WRCOG failed to follow the selection procedures and adhere to requirements specified in this RFP or any addenda or amendments, there has been a violation of conflict of interest as provided by California Government Code Section 87100 et seq., or violation of State or Federal law. WRCOG will only consider those specific issues addressed in the written protest. The protest must be submitted to WRCOG via 1) certified mail and 2) e-mail using the contact information provided below.

|                |                                                           |
|----------------|-----------------------------------------------------------|
| <b>Name</b>    | Casey Dailey, Director of Energy & Environmental Programs |
| <b>Address</b> | 3390 University Avenue, Suite 200, Riverside, CA 92501    |
| <b>Phone</b>   | (951) 405-6720                                            |
| <b>Email</b>   | <a href="mailto:cdailey@wrcog.us">cdailey@wrcog.us</a>    |

A written response from WRCOG will be directed to the protesting Proposer(s) within 14 calendar days of receipt of the protest, advising of the decision with regard to the protest and the basis of the

decision.

## **9. CONFLICTS OF INTEREST**

All Proposers responding to this RFP must avoid organizational conflicts of interest which would restrict full and open competition in this procurement. An organizational conflict of interest means that due to other activities, relationships, or contracts, a Proposer is unable, or potentially unable, to render impartial assistance or advice to WRCOG; a Proposer's objectivity in performing the work identified in the Scope of Work is or might be otherwise impaired; or a Proposer has an unfair competitive advantage. In addition to the above requirements, all Proposers shall disclose any financial, business, or other relationship with WRCOG, WRCOG's member agencies, their respective elected decision-makers, and/or their respective staff that may have an impact upon the outcome of the procurement process and/or the proposed agreement, including but not limited to, past communications with any of the parties listed in this Section 9 that relate to the subject of this RFP.

## **10. CRITERIA**

Any award to be made pursuant to this RFP will be based upon the Proposal with appropriate consideration given to operational, technical, cost, and management requirements. Evaluation of offers will be based upon each Proposer's responsiveness to the RFP and the total price quoted for all items covered by the RFP.

The following elements will be the primary considerations in evaluating all submitted Proposals and in the selection of a Proposer(s):

- A. Completion of all required responses in the correct format.
- B. Qualifications and experience with similar projects and clients.
- C. Key staff that will be working on the proposed tasks.
- D. The extent to which Proposer's proposed solution fulfills WRCOG-stated requirements as set forth in this RFP.
- E. An assessment of the Proposer's ability to deliver the indicated services in accordance with the specifications set out in this RFP.
- F. The Proposer's stability, experience, and record of past performance in delivering relevant services.
- G. Availability of sufficient high-quality personnel with the required skills and experience for the specific approach proposed.
- H. Overall cost of Proposer's Proposal.

## **11. PROPOSAL INFORMATION, ORGANIZATION, AND CONTENT**

This RFP contains a scope of work. Proposer's submittal in response to this RFP will be incorporated into a final agreement between WRCOG and the selected Proposer(s). All Proposals shall contain, at a minimum, the following information:

- A. Title Page
- B. Table of Contents
- C. Cover Letter
- D. Firm Capabilities
- E. Approach and Understanding of the Scope of Work Plan
- F. Appendix A: References

G. Appendix B: Project Team Staffing

H. Appendix C: Company Overview

The page limit for Items A - F is **45 total pages**. There is no page limit on appendices.

#### Title Page

The following must be provided on the title page:

- RFP number
- Title of the project indicating scope(s) included in proposal
- Name and address of proposing firms and/or individuals
- Phone and Fax of Proposer
- Primary contact person
- Email address of the primary contact person
- Signature of the individual authorized / obligated to commit the Proposer to this project.

#### Table of Contents

A clear identification of the materials by section and page numbers are to be included in the Table of Contents.

#### Cover Letter

The cover letter should be brief (two pages maximum) and outline the Proposer's general approach, qualifications, and experience. In order to address the needs of this procurement, WRCOG will accept teams to propose in which proposing firms work cooperatively in presenting integrated solutions. Proposer's(s') team arrangements may be desirable in that they will enable the companies involved to complement each other's unique capabilities, while offering the best combination of performance, cost, and delivery for financial assistance being provided under this RFP. WRCOG will recognize the integrity and validity of Proposer's(s') team arrangements provided that:

- The arrangements are clearly identified, and relationships are fully disclosed; **and**
- A primary (lead) individual is designated who will be fully responsible for all contract performance.

#### Firm Capabilities

All Proposals must provide a comprehensive, yet concise description of the Proposer's(s') individuals' capabilities including the following:

- A. A track record of providing successful assistance on similar disciplines and tasks highlighted in the "Request for Detailed Scope of Work and Budget" section.
- B. A track record of providing successful services to similar governmental entities.
- C. Descriptions of the key staff that will actually be working on the proposed tasks and their experience working on similar issues.
- D. If responding as a firm, the ownership, size, and location of the office responsible for providing services to WRCOG.
- E. If responding as a firm, its legal organization (e.g., corporation, partnership) and year of incorporation.
- F. If responding as a firm, a description of the firm's equal employment opportunity and non-

discrimination policies.

- G. If responding as firm, a summary of the firm's minority and female recruitment efforts and the percentage of minority and female officers, partners, or the equivalent.
- H. A statement, in one page or less, of any other relevant factors that should be considered by WRCOG in evaluating the Proposal.

Proposals will be evaluated by a Proposal Review Committee on the basis of the Proposer's(s') skills and experience, proposed cost, presentation and completeness of Proposal, and the ability and willingness to work with WRCOG, its management, and references.

Proposers to this RFP should be mindful that WRCOG's selection process prioritizes experience, knowledge, and abilities of key individuals more so than experience associated with a particular firm. WRCOG has found that successful completion of a project is heavily reliant on the key staff that will be working with WRCOG on a regular basis.

#### Approach and Understanding of the Scope of Work Plan

Within a single overall proposal document, Proposer should include a separate and clearly labeled "Approach and Understanding of the Scope of Work Plan" section for the scope of work. Proposers are encouraged to propose enhancements or procedural or technical innovations to the Scope of Work that do not materially deviate from the objectives or required content of the project. **WRCOG is requesting that the response to this portion of the RFP be limited to 45 total pages.** There is no page limit on appendices.

Proposer(s) shall:

- A. Provide a narrative, which addresses the Scope of Work, and shows understanding of WRCOG's needs and requirements.
- B. Describe the approach to completing the tasks specified in the Scope of Work. The work plan shall be of such detail to demonstrate the Consultant's ability to accomplish the project objectives.
- C. Sequentially outline the activities that would be undertaken to complete the tasks and specify who would perform the tasks.
- D. Include a timeline for the proposed work. Furnish detailed and itemized pricing for the proposed work, including an estimate of hours required to complete the specified tasks, along with a total anticipated budget.
- E. Identify methods that consultant will use to ensure quality control as well as budget and schedule control for the project.
- F. Identify any special issues, problems, or risks that are likely to be encountered in this project and how the Proposer would propose to address them.

Also, please provide hourly billing rates for staff you are proposing to include on this RFP for services not directly identified in the Scope of Work.

#### Appendix A: References

Please provide three references, including names and contact information. If bidding on more than one scope of work, provide at least one reference for each scope area included in proposal, as part of the three total references. References should not include any WRCOG staff or WRCOG Committee members.

#### Appendix B: Project Team Staffing

Please include biographies and relevant experience of key staff who would be assigned to the project.

Please describe coverage levels of employees who would be assigned to this project. If bidding on more than one scope of work, clearly identify which scope(s) key staff would support. Affirm that no employees working on the engagement have ever been convicted of a felony.

### Appendix C: Company Overview

Please provide the following for your company:

- Official registered name (Corporate, D.B.A., Partnership, etc.), Dun & Bradstreet Number, Primary and secondary SEC numbers, address, main telephone number, toll-free number(s), and fax number(s).
- Primary key contact name, title, address (if different from above address), direct telephone, and fax number(s).
- Person authorized to contractually bind the organization for any Proposal against this RFP.

## **12. REQUEST FOR DETAILED SCOPE OF WORK AND BUDGET**

Proposers must include budget and cost breakdown for the 18 member jurisdictions. Please note that prior work to identify some food rescue organizations and food rescue service organizers for a portion of WRCOG member cities has been compiled and will be available upon request.

Tasks listed within the scope(s) are provided as guidelines. Proposers may recommend supplemental tasks but must explain their rationale. For the scope(s) included in a Proposer's response, all tasks and deliverables must be identified as distinct line items with accompanying narrative and costs.

### **SB 1383 Regulatory Background for Edible Food Recovery**

As stated within Section 18991.1 of the SB 1383 adopted guidelines, cities must implement an edible food recovery program that educates commercial edible food generators, increases commercial edible food generator access to food recovery organizations and food recovery services, monitors commercial edible food generator compliance, and increases edible food recovery capacity if the analysis required by Section 18992.2 of the adopted guidelines indicates that the cities do not have sufficient capacity to meet their edible food recovery needs.

As a result, cities are mandated and directed to complete the following activities:

**Section 18985.2 of the Adopted SB 1383 Guidelines:** Cities must develop a list of food recovery organizations and food recovery services operating within their jurisdictions and maintain the list on their websites on or before February 1, 2022. The list must be updated annually and includes each food recovery organization and each food recovery service's name, physical address, contact information, collection service area, and the types of food that they accept. Additionally, cities must provide commercial edible food generators, at least on an annual basis, with information about the cities' edible food recovery programs established pursuant to Section 18991.1 of the adopted guidelines, information about the commercial edible food generator requirements specified in Article 10 of the adopted guidelines, information about food recovery organizations and food recovery services operating within their jurisdictions, where a list of those food recovery organizations and food recovery services can be found, and information about actions that commercial edible food generators can take to prevent the creation of food waste.

**Section 18985.3 of the Adopted SB 1383 Guidelines:** Cities must include all relevant documents supporting its outreach and education compliance with Article 4 of the adopted guidelines in the Implementation Record required by Section 18995.2 of the adopted guidelines, including but not limited to:

- Copies of the information provided to comply with Article 4 of the adopted guidelines, including

flyers, brochures, newsletters, invoice messaging, and website and social media postings.

- The date, and to whom the information was disseminated, or direct contact made. If a jurisdiction provides mass distribution through mailings or bill inserts, it shall provide the date, a copy of the information, and the type and number of accounts receiving the information.
- If the requirements of Article 4 of the adopted guidelines were met solely through the use of electronic media, the record shall include a copy, with dates posted, of social media posts, emails, or other electronic messages.
- If a jurisdiction relies on a designee, as allowed in Section 18981.2 of the adopted guidelines, it shall include a copy of the materials distributed by the designee.

**Section 18990.2 of the Adopted SB 1383 Guidelines:** Cities cannot implement or enforce an ordinance, policy, or procedure that prohibits the ability of a generator, food recovery organization, or food recovery service to recover edible food that could be recovered for human consumption.

**Section 18991.2 of the Adopted SB 1383 Guidelines:** Cities must include all documents supporting its compliance with Section 18991.1 of the adopted guidelines in the Implementation Record as required by Section 18995.2 of the adopted guidelines, including at a minimum:

- A list of commercial edible food generators in their jurisdictions that have a contract or written agreement with food recovery organizations or services pursuant to Section 18991.3(b) of the adopted guidelines.
- A list of food recovery organizations and food recovery services in their jurisdictions and their edible food recovery capacity.
- Documentation of the actions that the jurisdictions have taken to increase edible food recovery capacity.

**Section 18992.2 of the Adopted SB 1383 Guidelines:** If a county identifies that new or expanded capacity is needed to recover the required amount of edible food, cities must submit an implementation schedule to CalRecycle that demonstrates how they will ensure that there is enough new or expanded capacity to recover the required amount of edible food within their jurisdictions by the end of the reporting period set forth in Section 18992.3 of the adopted guidelines. The implementation schedule must include timelines and milestones for planning efforts to access additional new or expanded capacity, including but not limited to obtaining funding for edible food recovery infrastructure, modifying franchise agreements, demonstrating other means of financially supporting the expansion of food recovery capacity, or identifying facilities, operations, and activities inside the county that can be used for additional capacity. Cities that are contacted by the county regarding the lack of edible food recovery capacity must respond to the county's request for information necessary to comply with the requirements within 120 days.

**Section 18994.1 of the Adopted SB 1383 Guidelines:** Cities must report to CalRecycle on their implementation and compliance with the requirements of the adopted guidelines. By April 1, 2022, cities must submit a copy of ordinances or other enforceable mechanisms adopted pursuant to the adopted guidelines, reporting items identified in Section 18994.2(b) of the adopted guidelines, and the name, mailing address, phone number, and email address of the designated points-of-contact at the cities responsible for receiving communications regarding SB 1383 compliance. Cities must also provide the name and address of the agent designated by the jurisdictions for the receipt of service of process from CalRecycle for the purposes of enforcement of the SB 1383 regulations if agent is different from the designated points-of-contact.

**Section 18994.2 of the Adopted SB 1383 Guidelines:** Cities must report the information required to CalRecycle according to the following schedule:

- On or before October 1, 2022, cities must report for the period of January 1, 2022, through June 30, 2022.
- On or before August 1, 2023, and on or before August 1 of each year thereafter, cities must report for the period covering the entire previous calendar year.
- Cities must report the following regarding its implementation of the edible food recovery requirements of Article 10 of the adopted guidelines:
  - The number of commercial edible food generators located within their jurisdictions.
  - The number of food recovery services and organizations located and operating within their jurisdictions that contract with or have written agreements with commercial edible food generators for food recovery.

Cities must require food recovery organizations and services that are located within their jurisdictions and contract with or have written agreements with commercial edible food generators pursuant to Section 18991.3(b) of the adopted guidelines to report the amount of edible food in pounds recovered by the service or organization in the previous calendar year to the jurisdictions.

Cities must report on the total pounds of edible food recovered by food recovery organizations and services pursuant to Subdivision (h)(2)(A) of Section 18994.2 of the adopted guidelines.

Cities, in collaboration with counties, must report on the food recovery capacity regarding the tons estimated to be generated for landfill disposal, the amount of capacity verifiably available to the county and cities within the county, the amount of new capacity needed, and locations identified for new or expanded facilities.

Cities must also report the following regarding their implementation of the compliance, monitoring, and enforcement requirements specified in Articles 14-16 of the adopted guidelines:

- The number of inspections conducted by type for commercial edible food generators and food recovery organizations.
- The number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
- The number of Notices of Violations issued, categorized by the type of entity subject to the adopted guidelines.
- The number of penalty orders issued, categorized by the type of entity subject to the adopted guidelines.
- The number of enforcement actions that were resolved, categorized by the type of regulated entity.

**Section 18995.1 of the Adopted SB 1383 Guidelines:** Beginning January 1, 2022, cities must conduct inspections of Tier 1 commercial edible food generators and food recovery organizations and services for compliance with the adopted guidelines. Inspections of Tier 2 commercial edible food generators for compliance with the adopted guidelines must begin on January 1, 2024.

- Beginning January 1, 2022, cities must investigate complaints as required under Section 18995.3 of the adopted guidelines.
- Beginning January 1, 2022, and until December 31, 2023, cities must provide educational materials describing the applicable requirements of the adopted guidelines in response to violations.
- Beginning January 1, 2024, cities must enforce the adopted guidelines pursuant to Sections 18995.4 and 18997.2 of the adopted guidelines in response to violations. Details of SB 1383 enforcement procedures can be found in Section 18995.4 of the adopted guidelines.
- Cities must conduct a sufficient number of inspections of entities to adequately determine overall

compliance with the adopted guidelines. Cities may prioritize inspections of entities that they determine are more likely to be out of compliance.

Cities must generate a written or electronic record for each inspection and compliance review conducted pursuant to the adopted guidelines. Each record must include the subject or subjects of the inspection, including the name or account name of each person or entity, the date of the inspection or compliance review, the person(s) who conducted the action, findings regarding SB 1383 compliance, including any Notices of Violation or educational materials issued, and other evidence supporting the findings such as photographs and records. Documentation of all inspections and compliance reviews, as well as all other records of enforcement, must be maintained in the Implementation Record required by Section 18995.2 of the adopted guidelines.

**Section 18995.2 of the Adopted SB 1383 Guidelines:** Cities must maintain all records required by the adopted guidelines, including both organic waste and food recovery components, in the Implementation Record. Each city must store the Implementation Record in one central location, physical or electronic, that can be readily accessed by CalRecycle. Upon request by CalRecycle, the cities must provide access to the Implementation Record within 10 business days. All records and information must be included in the Implementation Record within 60 days of the creation of the record or information. All records must be retained by the cities for 5 years.

**Section 18995.3 of the Adopted SB 1383 Guidelines:** Cities must provide a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 regulations. Cities must allow for the submission of anonymous complaints. The procedure must provide that complaints be in writing and include the name and contact information of the complainant (if not anonymous), the identity of the alleged violator (if known), a description of the alleged violation including location(s) and all other relevant facts known to the complainant, any relevant photographic or documentary evidence supporting the allegations, and the identity of witnesses (if known). A jurisdiction must commence an investigation within 90 days of receiving a complaint if a jurisdiction determines that the allegations, if true, would constitute a violation of SB 1383 regulations. The jurisdiction must provide a procedure to notify a complainant of the results of their complaint if the identity and contact information of the complainant are known.

The selected consultant shall implement activities that support participating cities to comply with the aforementioned mandates. The Proposer is strongly recommended to review the SB 1383 Guidelines prior to submitting proposal documents. A standard Scope of Work can be found in this RFP.

This RFP and the Proposer’s proposal will become part of the Agreement when said Agreement is fully executed by the Proposer and the WRCOG. A standard scope of work is included in this RFP. A detailed scope and deliverables will be developed during negotiations with the selected Consultant.

**Scope of Work\***

|               |                                                                                                                                                                                                                                                                                                     |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Task 1</b> | <b>Project Management</b>                                                                                                                                                                                                                                                                           |
| Task 1.1      | Kickoff Meeting<br>The Consultant shall conduct a kickoff meeting with the WRCOG and representatives of participating cities. The primary objectives will be to review scope, schedule, project goals, and key issues.<br><br><b>Deliverables: Meeting notes and materials for kickoff meeting.</b> |
| Task 1.2      | Project Team Coordination<br>Biweekly project team meetings, regular phone and e-mail correspondence, and                                                                                                                                                                                           |

other communications with WRCOG to ensure that the tasks listed in this SOW stay on schedule and within budget.

**Deliverables: Meeting notifications, agendas, and notes.**

- Task 1.3      Project Management Update Meetings  
The Consultant shall facilitate approximately 6 - 8 meetings with WRCOG and representatives of participating cities to solicit feedback on draft deliverables.

**Deliverables: Meeting notifications, agendas, notes, and other relevant drafts and documents.**

**Task 2                      Capacity and Compliance**

- Task 2.1      Food Recovery Agencies and Organizations  
The Consultant shall review the food recovery capacity of each participating city and determine whether their identified food rescue agencies and organizations have existing contracts and written agreements with participating cities' commercial edible food waste generators and provide a detailed report.

**Deliverables: A detailed report containing a list of edible food recovery agencies and organizations as identified by the participating cities' and whether the identified food rescue agencies have existing contracts and/or written agreements.**

- Task 2.2      Tier 1 and Tier 2 Edible Food Waste Generators Compliance  
The Consultant shall review participating cities' Tier 1 and Tier 2 edible food waste generators and assess the generators for their existing food recovery capacity and their current compliance statuses, including whether or not the generators have existing contracts or written agreements with food recovery services or organizations, with SB 1383's edible food recovery regulations.

**Deliverables: A detailed report providing details on participating cities' Tier 1 and Tier 2 edible food waste generators, their statuses on their participation in edible food donation programs, and their SB 1383 food recovery compliance statuses of such edible food donation programs. The report shall be compiled in the form of one regional document, with the information on each participating city formatted by sections.**

**Task 3                      Public Outreach**

- Task 3.1      Develop Outreach and Education Plan  
The Consultant shall develop and propose an outreach and education plan and timeline for participating cities' Tier 1 and Tier 2 edible food waste generators and stakeholder groups and specify plans to incorporate communication, marketing, and outreach / education efforts. The plan shall include email notifications to participating cities' Tier 1 and Tier 2 edible food waste generators, social media, and website postings, and five regional educational workshops (with recording available). The Consultant shall also create materials for the outreach and education plan based on resources provided by CalRecycle, including flyers

brochures, presentations, and website and social media templates. All materials must be provided in English and Spanish.

**Deliverables: Multilingual outreach and education materials and a detailed plan on comprehensive outreach and education efforts for participating cities' Tier 1 and Tier 2 edible food waste generators and stakeholder groups.**

Task 3.2

Implement Outreach and Education Plan

Upon approval by WRCOG, the Consultant shall implement the proposed outreach and education plan. The Consultant shall provide records of all outreach and education efforts, along with copies of the utilized marketing materials, that were conducted. The records shall include the date and to whom the information was disseminated, or direct contact made.

**Deliverables: Weekly reports and updates on conducted outreach and education efforts, including emails, presentations, individuals / entities outreached, outcomes / relevant documents, and copies of the utilized marketing materials.**

Task 4

Inspection Program Development

Task 4.1

Develop Inspection Schedule and Plan

Based on the information identified in Task 2, the Consultant shall develop a schedule and plan to implement a program, including a mechanism that allows for the submission of anonymous complaints and determining the validity of those complaints based on Section 18995.3 of the adopted guidelines, to conduct inspections of participating cities' Tier 1 commercial edible food generators and food recovery organizations and services for compliance with the adopted SB 1383 guidelines.

Please note that cities must conduct inspections of Tier 1 commercial edible food generators and food recovery organizations and services for compliance beginning January 1, 2022. Inspections of Tier 2 commercial edible food generators for compliance with the adopted guidelines must begin on January 1, 2024.

By law, the Consultant does not have authority to issue citations; however, the Consultant shall develop an effective method to quickly and effectively inform participating cities to issue educational materials and/or citations if noncompliance is identified during inspections.

Between January 1, 2022, and December 31, 2023, cities must provide educational materials describing the applicable requirements of the adopted guidelines in response to violations. Starting on January 1, 2024, cities must enforce the adopted guidelines pursuant to Sections 18995.4 and 18997.2 of the adopted guidelines in response to violations.

**Deliverables: A report detailing the proposed schedule and plan to**

**implement an inspection program in participating cities, including details of an effective method to quickly and effectively inform participating cities to issue educational materials and/or citations if noncompliance is identified during inspections. The report must be presented to WRCOG and participating cities for review.**

**Task 5                      Inspection Program Implementation**

Task 5.1                      Implement Inspection Schedule and Plan  
Upon the approval by WRCOG and its participating cities, the Consultant shall begin implementing the inspections. The Consultant shall document the number of inspections conducted by type for commercial edible food generators and food recovery organizations, the number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violations issued (in partnership with participating cities) based on investigation of those complaints. Additionally, the Consultant shall, in partnership with participating cities, document the number of Notices of Violation, penalty orders, and enforcement actions that were resolved, categorized by type of entity subject to the adopted guidelines.

**Deliverables: Documentation of the number of inspections conducted by type for commercial edible food generators and food recovery organizations, the number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violations issued (in partnership with participating cities) based on investigation of those complaints. Additionally, the Consultant shall, in partnership with participating cities, provide documentation of the number of Notices of Violation, penalty orders, and enforcement actions that were resolved, categorized by type of entity subject to the adopted guidelines. Such documents shall be provided monthly.**

**Task 6                      Food Recovery Program**

Task 6.1                      Regional Food Recovery  
The Consultant shall draft a regional food recovery plan with the goal to assist existing food recovery organizations (within the participating cities) to address donations specifically from Tier 1 and Tier 2 food waste generators. The plan and the tactics for this program are to be developed by the consultant. WRCOG will not prescribe the methodology but will provide the details of the program and review with participating cities prior to approval and implementation.

**Deliverables: Report detailing the program, methodology, tactics to connect food rescue organizations with food waste generators, marketing / outreach and implementation timeline.**

**Task 7                      Final Report**

Task 7.1                      Final Report Deliverable  
The Consultant shall compile a Final Report that includes details on the outreach efforts that were conducted, the assessments that were performed under Task 2, the food recovery needs and operations of participating cities' Tier 1 and Tier 2

food waste generators, the food recovery needs and operations of food recovery agencies and organizations in and around Western Riverside County, a regional food recovery program plan and recommendations on the necessary steps that participating cities should consider to ensure SB 1383 compliance.

**Deliverables:** Final report detailing the outreach efforts that were conducted, the assessments that were performed under Task 2, the food recovery needs and operations of participating cities' Tier 1 and Tier 2 waste generators, the food recovery needs and operations of food recovery agencies and organizations in and around the San Gabriel Valley, and recommendations on the necessary steps that participating cities should consider ensuring SB 1383 compliance.

*\*The Scope of Work may be amended after the issuance of the Notice to Proceed to include additional assistance to participating jurisdiction(s) with specific needs.*

### **13. CONTACT AND REQUESTS FOR CLARIFICATION**

The principal contact for WRCOG will be Olivia Sanchez, Program Manager, (951) 405-6721, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), a designated representative who will coordinate the assistance to be provided by WRCOG to the Proposer. Throughout the RFP process, Proposer may not contact the following parties regarding this procurement: 1) any other members of WRCOG's staff; 2) members of WRCOG's legislative body; and/or 3) representatives of WRCOG's member agencies that may vote on or influence the proposed agreement. Any and all inquiries and comments regarding this RFP must be communicated pursuant to the process described in this Section 13. WRCOG may, in its sole discretion, disqualify any Proposer who engages in any prohibited communications.

All questions, requests for interpretations or clarifications, either administrative or technical must be submitted via the [WRCOG PlanetBids portal](#). All questions, requests for interpretations, or clarifications, if answered, will be answered in writing, conveyed to all interested firms, and posted on the WRCOG PlanetBids portal. To ensure a response, questions must be received via the WRCOG PlanetBids portal by the date and time listed in Section 5 – Schedule of Events. Any communications submitted past this deadline will not be answered.

### **14. TERMS AND CONDITIONS**

Any Proposer or person submitting a Proposal shall state their willingness to agree to the following terms and conditions:

- A. Termination - A termination agreement is to be negotiated between the parties that includes provisions on termination for cause and termination for convenience.
- B. Oral Presentations - Any individual or firm who submits a Proposal in response to this RFP must be willing to make oral presentations related to contract-related activities at the request of the WRCOG.
- C. Compensation - The total value of this contract is undefined and contains the option of renewal at the discretion of WRCOG. The schedule of compensation will be mutually negotiated. The compensation plan will include payment based upon an assessment of the vendor's attainment of specific, measurable outcomes or "performance benchmarks," which will be mutually developed between WRCOG and the selected Proposer(s).

### **15. WRCOG STANDARD PROFESSIONAL SERVICES AGREEMENT**

The successful Proposer(s) will be required to sign WRCOG's standard Professional Services

Agreement (PSA) in order to receive the contract award. Proposer(s) must identify in their Proposal any concerns or objections they would have with any of the PSA terms and conditions if selected for contract award. Proposer(s) shall propose alternative language for consideration in their Proposal. If WRCOG is unable to negotiate final contract Terms and Conditions that are acceptable to WRCOG, WRCOG reserves the right to award the contract to another Proposer. The agreement is available in PlanetBids in the Documents tab as part of this RFP.

## Attachment A: Scoring Criteria

### Regional Food Recovery and Local Assistance Program Services

| Evaluation Criteria                                                                                                                                                                                                                                                                                                                                                                                                              | Max. Possible Points |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <u>TECHNICAL APPROACH</u> <ul style="list-style-type: none"> <li>• Tasks &amp; approach clearly described</li> <li>• Creative/innovative approach</li> <li>• Project intent has been met</li> </ul>                                                                                                                                                                                                                              | 30                   |
| <u>CONSULTANT FIRMS</u> <p><u>Prime Consultant</u></p> <ul style="list-style-type: none"> <li>• Familiar with regional and local issues</li> <li>• Experience with similar projects of the same size and scope</li> </ul> <p><u>Sub-Consultants (if any)</u></p> <ul style="list-style-type: none"> <li>• Each sub provides unique service(s) to the team</li> <li>• Subs are fully capable of performing their tasks</li> </ul> | 30                   |
| <u>PROJECT MANAGEMENT</u> <ul style="list-style-type: none"> <li>• Qualifications of key individuals</li> <li>• Time commitment of key individuals</li> </ul>                                                                                                                                                                                                                                                                    | 15                   |
| <u>PROJECT COSTS</u> <ul style="list-style-type: none"> <li>• Realistic cost for services to be performed</li> </ul>                                                                                                                                                                                                                                                                                                             | 20                   |
| <u>REFERENCES</u> <ul style="list-style-type: none"> <li>• Similar projects completed on time and within budget</li> </ul>                                                                                                                                                                                                                                                                                                       | 5                    |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>100</b>           |



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Residential and Commercial Rate Survey Regarding Fees and Programs From Local Waste Haulers

**Contact:** Mei Wu, Staff Analyst, [mwu@wrcog.us](mailto:mwu@wrcog.us), (951) 405-6734

**Date:** February 15, 2023

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide an update on the annual Residential and Commercial Rate Survey that WRCOG conducts on behalf of the members of the Solid Waste Committee.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #6 - Develop and implement programs that support resiliency for the subregion.

### **Background:**

*The Solid Waste and Recycling Program is housed under WRCOG's Environmental Department, which assists member agencies in developing strategies to reduce short-lived climate pollutants. The waste diversion goals set by California under legislation (AB 939, AB 341, AB 1826, AB 827, and SB 1383,) require local jurisdictions to implement techniques that promote resident and business recycling and organic recycling. To regionally address these measures, WRCOG formed the Solid Waste Committee (SWC), comprised of participating WRCOG member jurisdictions.*

### **Fiscal Year 2022/2023 Residential and Commercial Rate Survey**

Each year, WRCOG conducts an informational waste rate survey of surrounding member agencies regarding fees and programs from local waste haulers. The survey is comprised of the residential and commercial waste fees for refuse, recycling, and organics recycling within Riverside County, as well as unincorporated areas. Member agencies may use the survey as a resource to compare with neighboring jurisdictions to understand the local rates and additional services provided by waste haulers.

Rates for both commercial and residential refuse services have historically been increased by inflation (Consumer Price Index, or "CPI"), which is calculated into the customer rate. The current CPI is based on the calendar year 2021 data supplied by the Bureau of Labor Statistics. Some member agencies have extraordinary increases or adjustments not reflected in the CPI. These adjustments may be associated with new regulatory requirements and programs (i.e., SB 1383 compliance fee) or changing market conditions like recycling. In addition, some rates have been adjusted to accommodate the 8.60%

increase in disposal rate set by the County of Riverside's Waste Management Department. Some member agencies have structured their rates to separate organic waste into food waste and non-food waste (green waste). Some member agencies offer a commercial compliance bundled rate structure that includes trash, standard, and organic recycling for one price.

Overall, residential rates vary from no change in the City of Beaumont to a significant increase of 29% in the City of Moreno Valley. For commercial rates, every member agency had an increase in rates varying from 1% to 20%.

**Prior Action(s):**

**February 16, 2022:** The Solid Waste Committee received and filed.

**Fiscal Impact:**

Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee.

**Attachment(s):**

[Attachment 1 - FY 2022/2023 Rate Survey](#)

**RESIDENTIAL SERVICES  
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS  
SOLID WASTE/RECYCLING SERVICES 2022-2023**

| Jurisdiction                                                                                                                                        | 2022 Estimated Population | Franchise Hauler                | Landfill                                                    | 3-cart System Monthly rate   | Franchise Fee | Rate Increase Effective Date | Curbside Large Item Services                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------|-------------------------------------------------------------|------------------------------|---------------|------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Banning                                                                                                                                             | 32,233                    | WM                              | Lamb Canyon and El Sobrante                                 | \$27.10                      | N/A           | 7/1/2022                     | 3x per year, \$23.51 per additional item                                                                            |
| Beaumont                                                                                                                                            | 54,690                    | Waste Management (WM)           | Lamb Canyon                                                 | \$24.99                      | N/A           | 7/1/2022                     | 2x per year, \$20.46 per additional item                                                                            |
| Calimesa                                                                                                                                            | 10,899                    | CR&R                            | Lamb Canyon                                                 | \$33.47                      | N/A           | 7/1/2022                     | 2x per year, \$21.56 per additional item                                                                            |
| Canyon Lake                                                                                                                                         | 11,056                    | CR&R                            | Perris MRF                                                  | \$34.44                      | N/A           | 7/1/2022                     | 2x per year                                                                                                         |
| Corona                                                                                                                                              | 156,778                   | WM                              | El Sobrante                                                 | \$26.67                      | 11%           | 10/1/2022                    | 3x per year (up to 6 items per pickup), additional pick up: \$22.01 - first item, \$14.69 for each additional items |
| Eastvale                                                                                                                                            | 69,929                    | WM                              | Robert A Nelson Transfer Station, Badlands, and El Sobrante | \$29.14                      | N/A           | 7/1/2022                     | 3x per year, \$28 per additional item                                                                               |
| Hemet                                                                                                                                               | 89,646                    | CR&R                            | Lamb Canyon                                                 | \$24.09                      | N/A           | 7/1/2022                     | 2x per year, \$34.98 per additional item                                                                            |
| Jurupa Valley                                                                                                                                       | 105,384                   | Burrtec                         | Robert Nelson                                               | \$32.03                      | N/A           | 7/1/2022                     | 2x per year, \$27.45 per additional item                                                                            |
| Lake Elsinore                                                                                                                                       | 71,615                    | CR&R                            | El Sobrante                                                 | \$30.58                      | N/A           | 7/1/2022                     | 2x per year, \$15.46 per additional item                                                                            |
| Menifee                                                                                                                                             | 106,627                   | WM                              | El Sobrante                                                 | \$30.72                      | N/A           | 7/1/2022                     | 4x per year, \$26.54 per additional item                                                                            |
| Moreno Valley                                                                                                                                       | 209,407                   | WM                              | El Sobrante and Badlands                                    | \$31.44                      | N/A           | 7/1/2022                     | 4x per year, \$20.47 per additional item                                                                            |
| Murrieta                                                                                                                                            | 111,183                   | WM                              | El Sobrante                                                 | \$25.75                      | N/A           | 7/1/2022                     | 2x per year, \$27.71 per additional item                                                                            |
| Norco                                                                                                                                               | 24,909                    | WM                              | El Sobrante                                                 | \$34.86                      | N/A           | 7/1/2022                     | 3x per year, \$29.64 per additional item                                                                            |
| Perris                                                                                                                                              | 78,890                    | CR&R                            | El Sobrante                                                 | \$35.77                      | N/A           | 7/1/2022                     | 4x per year, \$12.49 per additional item                                                                            |
| Riverside                                                                                                                                           | 317,847                   | Riverside Public Works, Burrtec | Badlands, Blythe, Desert Center                             | \$32.30                      | N/A           | 7/1/2022                     | By appointment                                                                                                      |
| San Jacinto                                                                                                                                         | 54,593                    | CR&R                            | Lambs Canyon                                                | \$27.67                      | N/A           | 7/1/2022                     | 2x per year                                                                                                         |
| Temecula                                                                                                                                            | 109,925                   | CR&R                            | El Sobrante, Badlands                                       | \$24.01                      | N/A           | 7/1/2022                     | 2x per year                                                                                                         |
| Wildomar                                                                                                                                            | 36,632                    | CR&R/WM                         | El Sobrante/County Standard Landfill                        | \$31.39 (WM), \$31.43 (CR&R) | N/A           | 7/1/2022                     | 2x per year, \$26.23 per additional item                                                                            |
| Riverside County Unincorporated Area 1-A                                                                                                            | Entire County - 2435525   | WM                              | County Standard Landfill                                    | \$27.24                      | N/A           | 7/1/2022                     | \$27.44                                                                                                             |
| Riverside County Unincorporated Area 1-B                                                                                                            | Entire County - 2435525   | WM                              | County Standard Landfill                                    | \$28.41                      | N/A           | 7/1/2022                     | \$27.44                                                                                                             |
| Riverside County Unincorporated Area 1-C                                                                                                            | Entire County - 2435525   | WM                              | County Standard Landfill                                    | \$28.41                      | N/A           | 7/1/2022                     | \$27.44                                                                                                             |
| Riverside County Unincorporated Area 3-A-(Glen Ivy, Alberhill, Good Hope, Temescal Canyon), B- (Highgrove, Reche Canyon), c-(Sedco Hills, Wildomar) | Entire County - 2435525   | WM                              | County Standard Landfill                                    | \$25.37                      | N/A           | 7/1/2022                     | \$27.43                                                                                                             |
| Riverside County Unincorporated Area 4- A- South of Hwy 91 - Home Gardens, Woodcrest, portions of Mead Valley                                       | Entire County - 2435525   | WM                              | County Standard Landfill                                    | \$25.37                      | N/A           | 7/1/2022                     | \$27.44                                                                                                             |
| Riverside County Unincorporated Area 5 - Temecula, Lake Elsinore, Ortega Hwy,                                                                       | Entire County - 2435525   | CR&R                            | County Standard Landfill                                    | \$29.64                      | N/A           | 7/1/2022                     | 2x per year, \$28.44 per additional item                                                                            |
| Riverside County Unincorporated Area 6- Lakeview, Mystic Lake, San Jacinto                                                                          | Entire County - 2435525   | CR&R                            | County Standard Landfill                                    | \$28.55                      | N/A           | 7/1/2022                     | 2x per year, \$27.41 per additional item                                                                            |
| Riverside County Unincorporated Area 7 - Cherry Valley, San Timoteo, Canyon                                                                         | Entire County - 2435525   | CR&R                            | County Standard Landfill                                    | \$30.65                      | N/A           | 7/1/2022                     | 2x per year, \$28.06 per additional item                                                                            |
| Riverside County Unincorporated Area 8 - Idyllwild, Anza Pinyon                                                                                     | Entire County - 2435525   | Waste Management                | County Transfer Station                                     | \$18.00                      | N/A           | 7/1/2022                     | 2x per year                                                                                                         |
| Riverside County Unincorporated Area 9 - Cabazon, Whitewater                                                                                        | Entire County - 2435525   | CR&R                            | County Standard Landfill                                    | \$26.98                      | N/A           | 7/1/2022                     | 2x per year, \$28.08 per additional item                                                                            |
| Riverside County Unincorporated Area 10 - Painted Hills, North Palm Springs, Desert Haven                                                           | Entire County - 2435525   | DVD                             | Edom Hill Transfer Station                                  | \$29.52                      | N/A           | 7/1/2022                     | \$27.31                                                                                                             |
| Riverside County Unincorporated Area 12-A Thousand Palms, Sky Valley, Indio Hills, Areas North of I-10, Mecca, Northshore, Salton, Desert Beach     | Entire County - 2435525   | Burrtec                         | Edom Hill Transfer Station                                  | \$23.27                      | N/A           | 7/1/2022                     | \$27.96                                                                                                             |
| Riverside County Unincorporated Area 12-B - Bermuda Dunes, La Quinta                                                                                | Entire County - 2435525   | Burrtec                         | Edom Hill Transfer Station                                  | \$24.15                      | N/A           | 7/1/2022                     | \$27.96                                                                                                             |

**COMMERCIAL SERVICES**

**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS**

**SOLID WASTE/RECYCLING SERVICES 2022-2023**

Monthly rate  
(1 - 3CY Garbage bin with  
96-Gal Recycling Cart and  
64-Gal Organics Cart -  
1XWK)

Monthly Rate  
(1 - 3CY -1XWK)

Monthly Rate  
(1 - 3CY -1XWK)

Monthly Rate (1xWK)

Weekly Rate  
(1-40 yd bin)

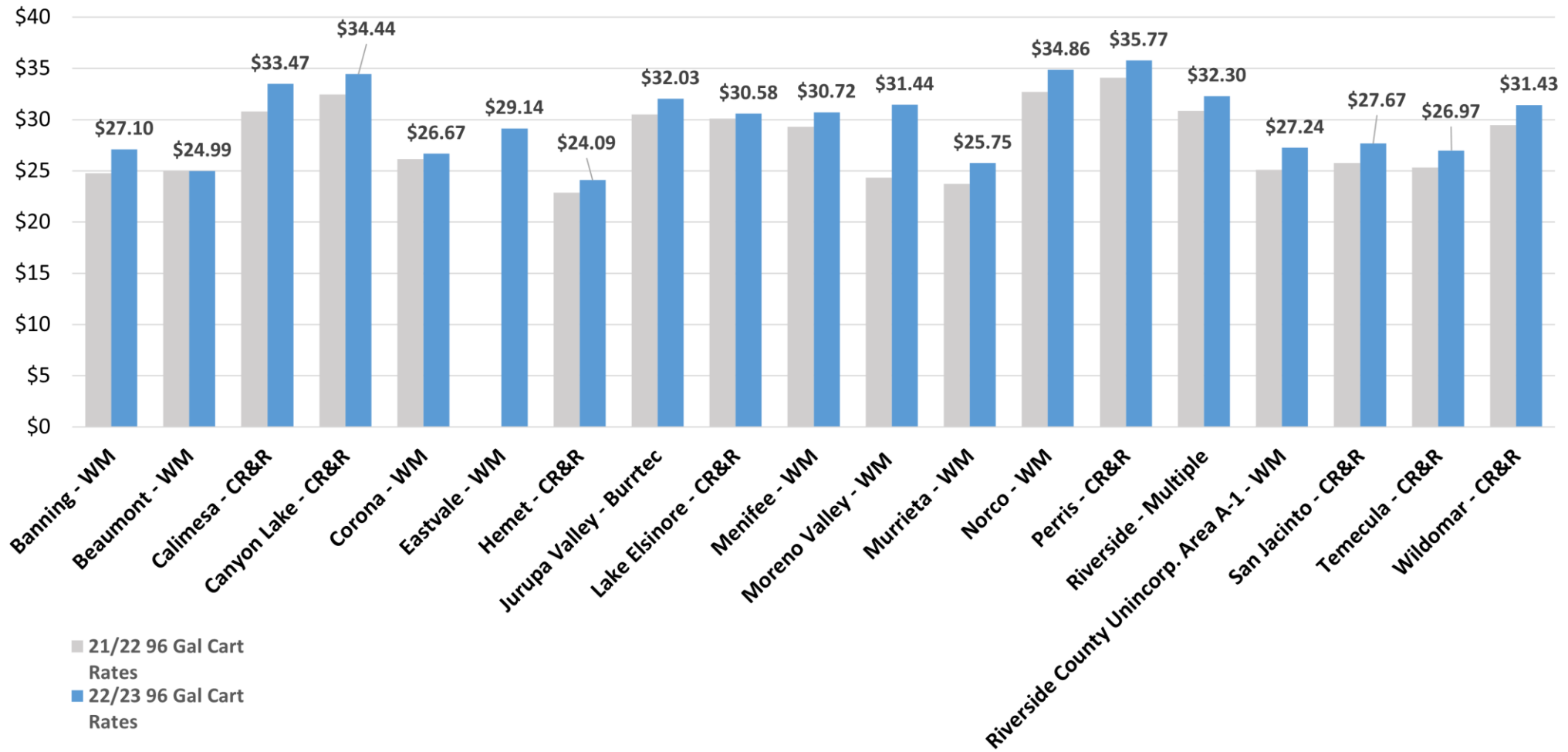
| Jurisdictions | Waste Hauler | Effective Date | Bundled Rate | Refuse<br>Includes CPI & Disposal | Recycling | Organic Waste (60/64<br>Gallon)              | Trash Bin                                                             |
|---------------|--------------|----------------|--------------|-----------------------------------|-----------|----------------------------------------------|-----------------------------------------------------------------------|
| Banning       | WM           | 7/1/2022       | \$236.63     | \$161.94                          | \$147.62  | \$62.40                                      | \$344.66                                                              |
| Beaumont      | WM           | 7/1/2022       | \$268.86     | \$167.94                          | \$135.34  | \$56.68                                      | \$353.16 plus<br>Riverside County<br>disposal or<br>processing costs. |
| Calimesa      | CR&R         | 7/1/2022       | N/A          | \$187.00                          | \$47.97   | \$43.09 (Greenwaste),<br>\$54.67 (Foodwaste) | \$742.44                                                              |
| Canyon Lake   | CR&R         | 7/1/2022       | N/A          | \$178.29                          | \$76.98   | \$63.95 (Foodwaste)                          | \$330.00 +<br>MRF/landfill fees                                       |
| Corona        | WM           | 10/1/2022      | N/A          | \$154.76                          | \$51.10   | \$49.79                                      | \$664.07                                                              |
| Eastvale      | WM           | 7/1/2022       | N/A          | \$173.30                          | \$123.71  | \$51.44                                      | 387.82 per pull plus<br>disposal fee                                  |
| Hemet         | CR&R         | 7/1/2022       | \$335.11     | \$229.39                          | \$160.56  | \$48.26 (Greenwaste),<br>\$78.27 (Foodwaste) | \$361.87 per pull                                                     |

| <div> <div>Monthly rate<br/>(1 - 3CY Garbage bin with<br/>96-Gal Recycling Cart and<br/>64-Gal Organics Cart -<br/>1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate (1xWK)</div> <div>Weekly Rate<br/>(1-40 yd bin)</div> </div> |                       |                |              |                                   |           |                                                |                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|--------------|-----------------------------------|-----------|------------------------------------------------|-------------------------------------------------|
| Jurisdictions                                                                                                                                                                                                                                                                                         | Waste Hauler          | Effective Date | Bundled Rate | Refuse<br>Includes CPI & Disposal | Recycling | Organic Waste (60/64<br>Gallon)                | Trash Bin                                       |
| Jurupa Valley                                                                                                                                                                                                                                                                                         | Burrtec               | 7/1/2022       | N/A          | \$163.50                          | \$116.09  | \$43.14 (Green Waste),<br>\$79.93 (Food Waste) | \$685.35                                        |
| Lake Elsinore                                                                                                                                                                                                                                                                                         | CR&R                  | 7/1/2022       | \$342.56     | \$217.99                          | \$107.72  | \$64.32                                        | \$400.86 +<br>MRF/landfill fees                 |
| Menifee                                                                                                                                                                                                                                                                                               | WM                    | 7/1/2022       | N/A          | \$160.17                          | \$96.06   | \$42.90                                        | N/A                                             |
| Moreno Valley                                                                                                                                                                                                                                                                                         | WM                    | 7/1/2022       | N/A          | \$177.07                          | \$77.51   | \$48.31                                        | N/A                                             |
| Murrieta                                                                                                                                                                                                                                                                                              | WM                    | 7/1/2022       | N/A          | \$136.41                          | \$76.78   | \$48.74                                        | \$473.30                                        |
| Norco                                                                                                                                                                                                                                                                                                 | WM                    | 7/1/2022       | N/A          | \$187.10                          | \$116.11  | \$51.19                                        | \$649.96                                        |
| Perris                                                                                                                                                                                                                                                                                                | CR&R                  | 7/1/2022       | N/A          | \$209.98                          | \$103.58  | \$63.20 (Foodwaste),<br>\$47.17 (Greenwaste)   | \$656.34                                        |
| Riverside                                                                                                                                                                                                                                                                                             | CR&R, Burrtec, Athens | 7/1/2022       | N/A          | \$140.12                          | \$137.01  | \$101.18 (Foodwaste),<br>\$91.18 (Greenwaste)  | \$187 per load plus<br>actual tonnage<br>charge |
| San Jacinto                                                                                                                                                                                                                                                                                           | CR&R                  | 7/1/2022       | N/A          | \$228.96                          | \$139.78  | \$56.70 (Greenwaste),<br>\$75.74 (Foodwaste)   | \$347.10                                        |
| Temecula                                                                                                                                                                                                                                                                                              | CR&R                  | 7/1/2022       | N/A          | \$145.50                          | \$61.79   | \$44.10 (Greenwaste),<br>\$59.97 (Foodwaste)   | \$282.83                                        |

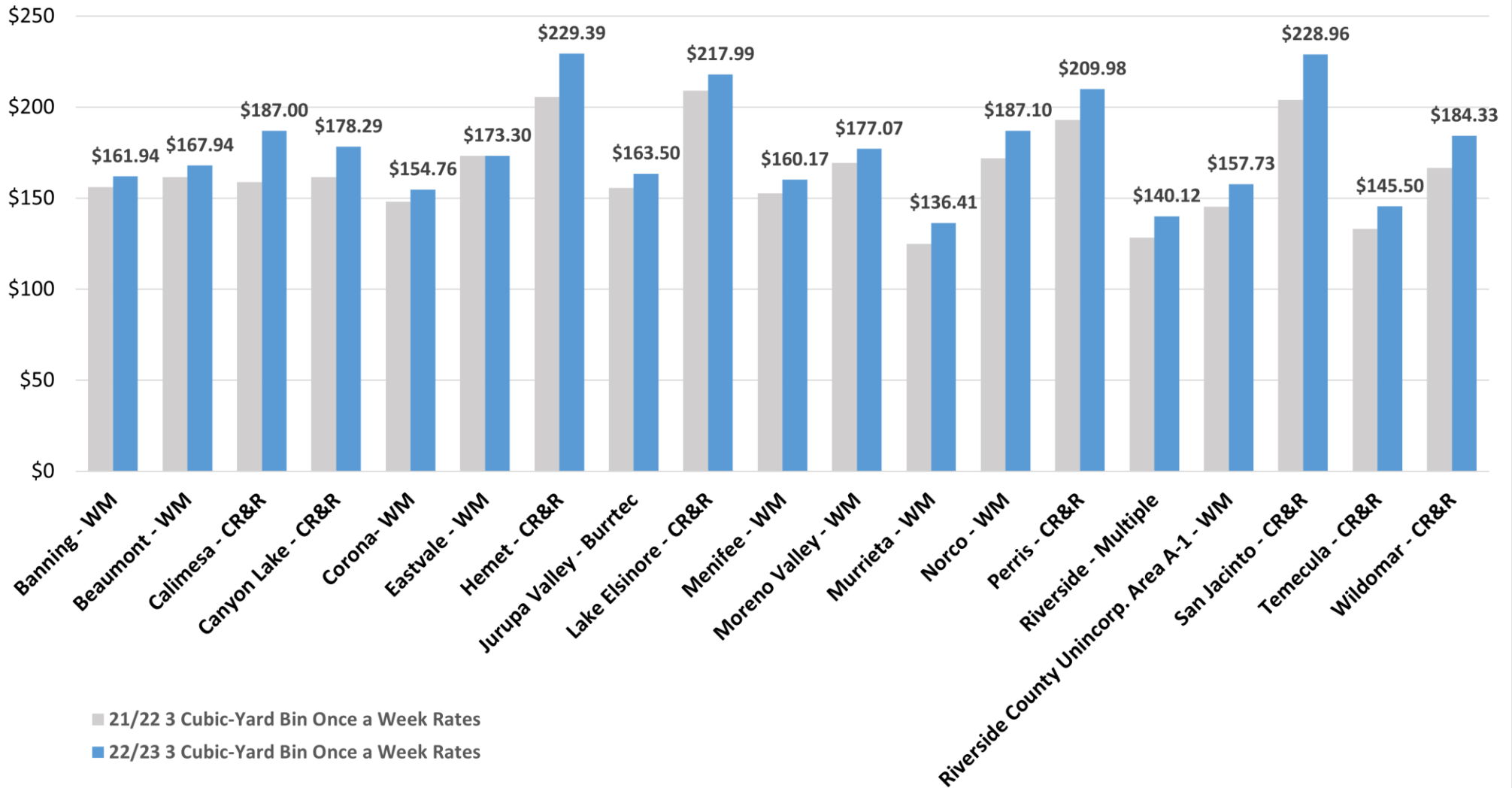
| <div> <div>Monthly rate<br/>(1 - 3CY Garbage bin with<br/>96-Gal Recycling Cart and<br/>64-Gal Organics Cart -<br/>1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate (1xWK)</div> <div>Weekly Rate<br/>(1-40 yd bin)</div> </div> |              |                |                                                |                                                |                                             |                                                                            |                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------|------------------------------------------------|------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------|
| Jurisdictions                                                                                                                                                                                                                                                                                         | Waste Hauler | Effective Date | Bundled Rate                                   | Refuse<br>Includes CPI & Disposal              | Recycling                                   | Organic Waste (60/64<br>Gallon)                                            | Trash Bin                                                 |
| Wildomar                                                                                                                                                                                                                                                                                              | CR&R/WM      | 7/1/2022       | N/A                                            | \$157.19 (WM), \$184.33<br>(CR&R)              | \$84.43 (WM), \$96.61<br>(CR&R)             | \$44.57 (WM), \$39.27<br>Greenwaste (CR&R),<br>\$49.81 Foodwaste<br>(CR&R) | \$321.46 plus tip<br>fee(WM), \$290.10<br>per load (CR&R) |
| Riverside County<br>Unincorporated Area A-1                                                                                                                                                                                                                                                           | WM           | 7/1/2022       | \$203.43                                       | \$157.73                                       | \$102.45                                    | \$33.44                                                                    | \$342.65 per pull plus<br>disposal                        |
| Riverside County<br>Unincorporated<br>Area 1-B                                                                                                                                                                                                                                                        | WM           | 7/1/2022       | \$211.18                                       | \$165.48                                       | \$101.48                                    | \$33.44                                                                    | \$302.36 per pull plus<br>disposal                        |
| Riverside County<br>Unincorporated<br>Area 1-C                                                                                                                                                                                                                                                        | WM           | 7/1/2022       | \$210.15                                       | \$164.45                                       | \$101.48                                    | \$33.44                                                                    | \$302.33 per pull plus<br>disposal                        |
| Riverside County<br>Unincorporated Area 3-A-(Glen Ivy,<br>Alberhill, Good Hope, Temescal Canyon),<br>B- (Highgrove, Reche Canyon), c-(Sedco<br>Hills, Wildomar)                                                                                                                                       | WM           | 7/1/2022       | \$209.02 (3A), \$196.90 (3B),<br>\$209.99 (3C) | \$163.32 (3A), \$151.20<br>(3B), \$164.29 (3C) | \$94.93 (3A), \$91.25<br>(3B), \$94.93 (3C) | \$33.44                                                                    | \$336.24 per pull plus<br>disposal                        |
| Riverside County Unincorporated Area 4-<br>A- South of Hwy 99 - Home Gardens,<br>Woodcrest, portions of Mead Valley                                                                                                                                                                                   | WM           | 7/1/2022       | \$183.81                                       | \$138.10                                       | \$101.44                                    | \$33.45                                                                    | \$619.17                                                  |
| Riverside County Unincorporated Area 5 -<br>Temecula, Lake Elsinore, Ortega Hwy,                                                                                                                                                                                                                      | CR&R         | 7/1/2022       | N/A                                            | \$165.70                                       | \$94.94                                     | 59.74 (Foodwaste)                                                          | \$571.02                                                  |
| Riverside County Unincorporated Area 6-<br>Lakeview, Mystic Lake, San jacinto                                                                                                                                                                                                                         | CR&R         | 7/1/2022       | N/A                                            | \$140.87                                       | \$94.94                                     | 59.74 (Foodwaste)                                                          | \$406.41                                                  |
| Riverside County Unincorporated Area 7 -<br>Cherry Valley, San Timoteo, Canyon                                                                                                                                                                                                                        | CR&R         | 7/1/2022       | N/A                                            | \$166.52                                       | \$84.83                                     | 59.74 (Foodwaste)                                                          | N/A                                                       |

| <div> <div>Monthly rate<br/>(1 - 3CY Garbage bin with<br/>96-Gal Recycling Cart and<br/>64-Gal Organics Cart -<br/>1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate<br/>(1 - 3CY -1XWK)</div> <div>Monthly Rate (1xWK)</div> <div>Weekly Rate<br/>(1-40 yd bin)</div> </div> |              |                |              |                                   |           |                                              |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------|--------------|-----------------------------------|-----------|----------------------------------------------|-----------|
| Jurisdictions                                                                                                                                                                                                                                                                                         | Waste Hauler | Effective Date | Bundled Rate | Refuse<br>Includes CPI & Disposal | Recycling | Organic Waste (60/64<br>Gallon)              | Trash Bin |
| Riverside County Unincorporated Area 8 -<br>Idyllwild, Anza Pinyon                                                                                                                                                                                                                                    | WM           | 7/1/2022       | \$296.52     | N/A                               | N/A       | N/A                                          | \$715.99  |
| Riverside County Unincorporated Area 9 -<br>Cabazon, Whitewater                                                                                                                                                                                                                                       | CR&R         | 7/1/2022       | N/A          | \$152.55                          | \$76.51   | 59.74 (Foodwaste)                            | N/A       |
| Riverside County Unincorporated Area 10 -<br>Painted Hills, North Palm Springs, Desert<br>Haven                                                                                                                                                                                                       | DVD          | 7/1/2022       | N/A          | \$183.40                          |           | \$82.78 (Foodwaste),<br>\$31.14 (Greenwaste) | \$491.82  |
| Riverside County Unincorporated Area<br>12-A Thousand Palms, Sky Valley, Indio<br>Hills, Areas North of I-10, Mecca,<br>Northshore, Salton, Desert Beach                                                                                                                                              | WM           | 7/1/2022       | \$245.05     | \$152.75                          | \$114.41  | \$72.64                                      | \$339.73  |
| Riverside County Unincorporated Area 12-<br>B - Bermuda Dunes, La Quinta                                                                                                                                                                                                                              | WM           | 7/1/2022       | \$251.68     | \$159.38                          | \$121.04  | \$72.64                                      | \$339.73  |

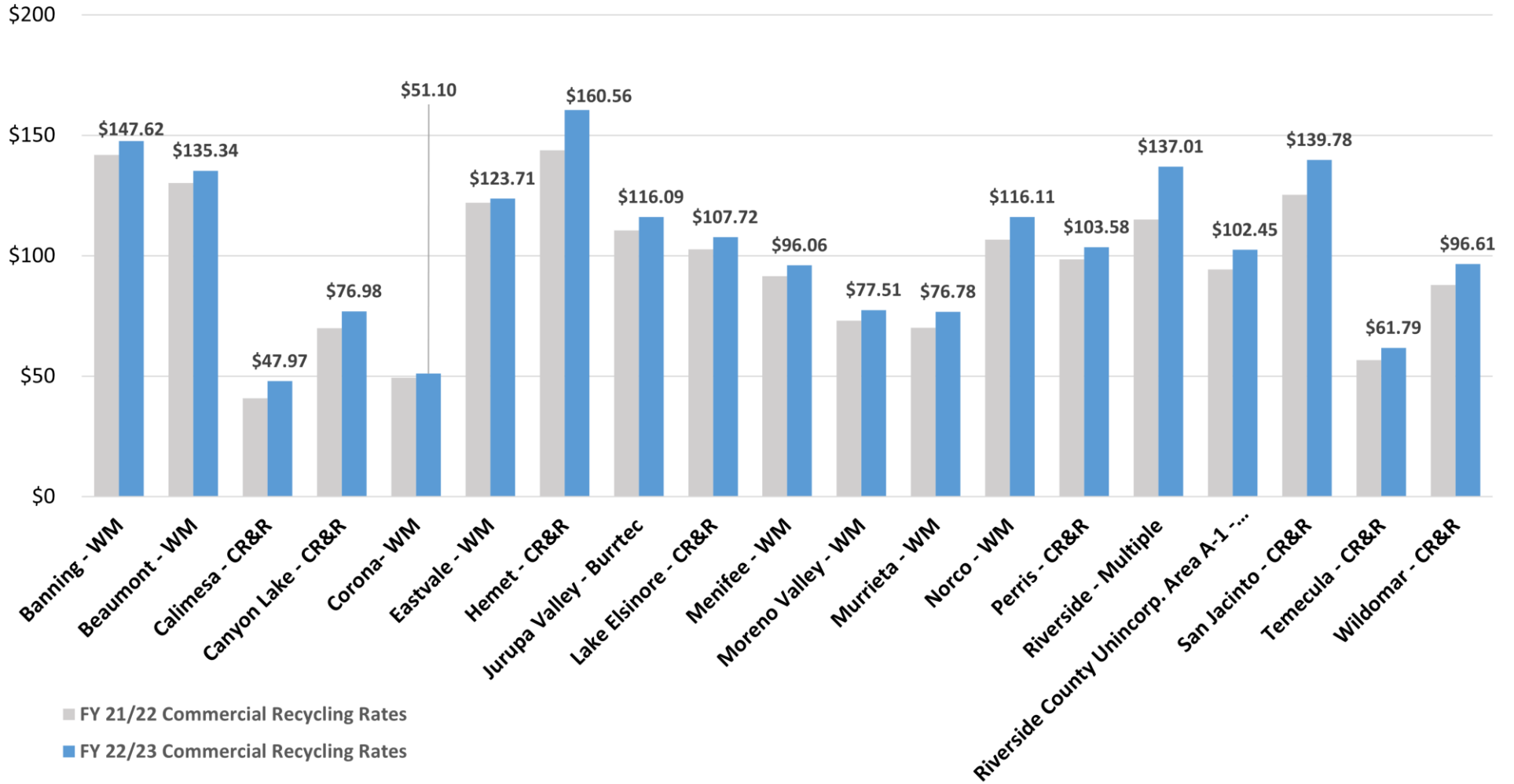
## Single-family - 96 Gallon Refuse Cart



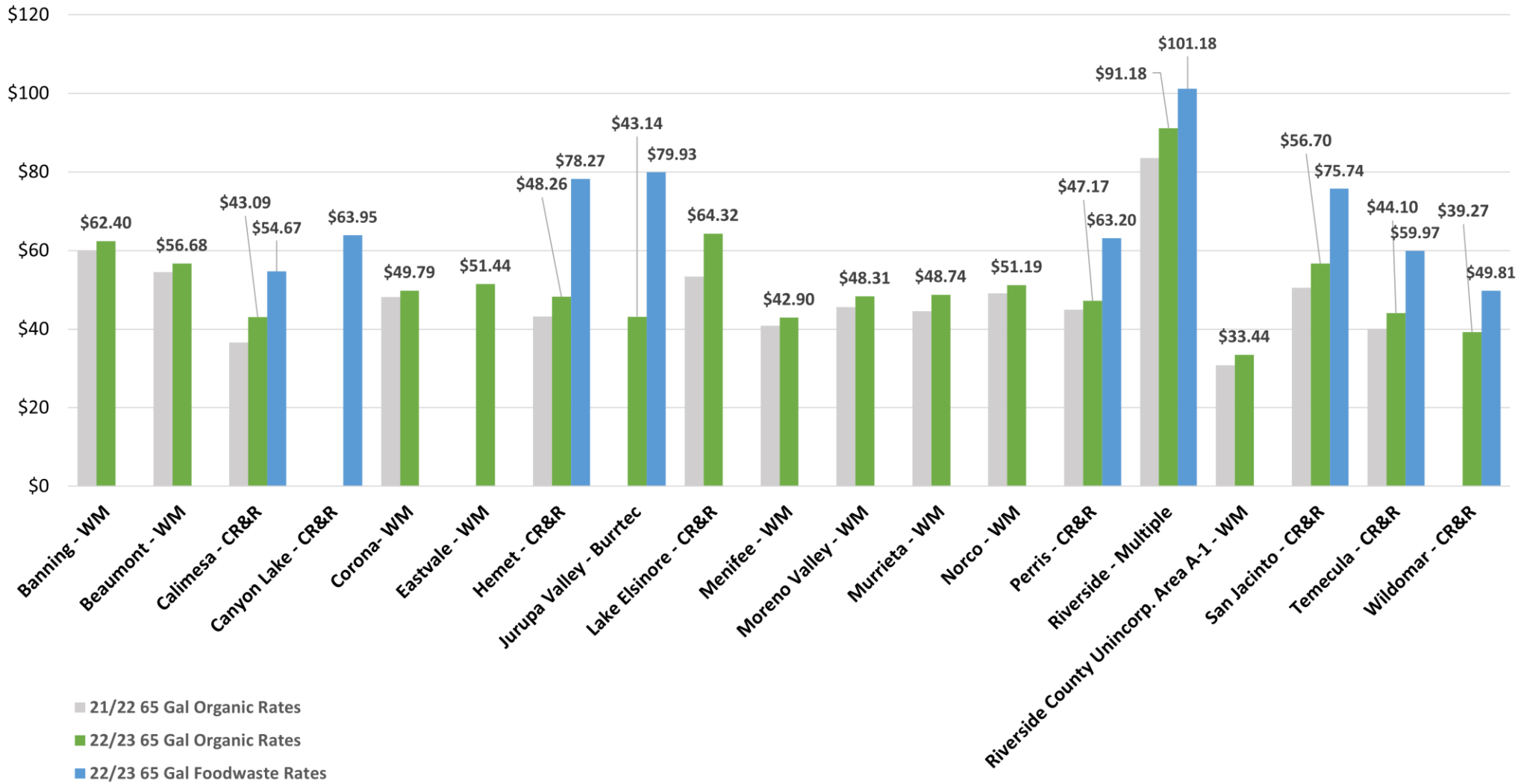
### Commercial Refuse - 3 Cubic-Yard Bin Once a Week



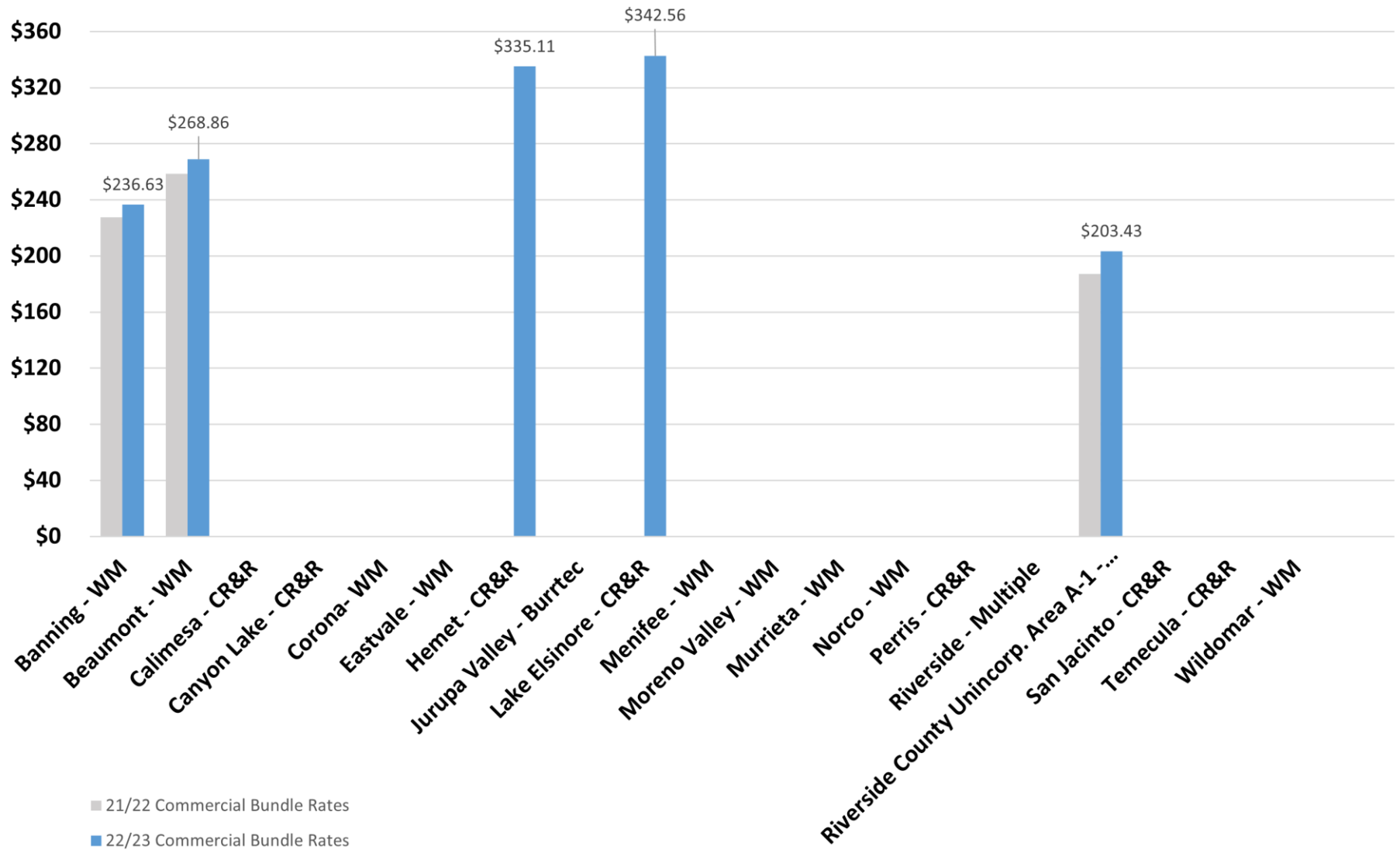
### Commercial Recycling - 3 Cubic-Yard Bin Once a Week



## Organic Material - 65 Gallon Cart



## Commercial Bundle - 3 yd. Refuse, 96 gal. Recycle, 65 gal. Organic





# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Recycling Education and Outreach Grant Update  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** February 15, 2023

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide information on a grant application to the Federal Environmental Protection Agency for Recycling Education and Outreach.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #2 - Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.

### **Background:**

The Bipartisan Infrastructure law provides the Environmental Protection Agency with more than \$60B over five years for a wide range of environmental programs that will bring much-needed funding to America's water infrastructure, environmental cleanups, and clean air protections, while also advancing environmental justice and combatting climate change. The Bipartisan Infrastructure law focuses on improving the effectiveness of residential and community recycling and composting programs through public education and outreach. The Bipartisan Infrastructure Law provides \$75M in total from Fiscal Year 2022 to Fiscal Year 2026 for grants to fund a new Recycling Education and Outreach Grant Program. Projects funded through the grant program will:

1. Inform the public about residential or community recycling or composting programs.
2. Provide information about the materials that are accepted as part of residential or community recycling or composting programs.
3. Increase collection rates and decrease contamination across the nation.

On November 14, 2022, the Request for Applications opened. WRCOG staff, along with Blais and Associates (professional grant consultant), started work on a regional grant to address the approved Recycling Education and Outreach projects for all WRCOG member jurisdictions which would include the following:

- Outreach material development - Staff will research proper recycling information for each regional

hauler and member jurisdiction to develop materials that have a uniformed messaging in both English and Spanish to provide clarification on proper recycling and to provide information on recycling contamination for both residential and commercial accounts.

- Outreach booths - Staff will develop interactive materials for tabling events and outreach booths to provide complete information on recycling and waste reduction education at selected public events in Western Riverside County.
- Toolkits - Staff will develop materials that will enable both residents and commercial accounts to easily identify what goes where for recycling and to avoid contamination of recycling and organics bins. Residential tool kits will include downloadable PDF fact sheets, information on how to reduce waste at home, mini-infographic posters, children's activities, and labeling templates designed for on demand printing usage. Commercial tool kits will have similar elements but will include business "how tos" for business waste reduction and will not have children's activities. All messaging will also include information to California's mandatory Senate Bill 1383 for organics recycling and food waste reduction.
- Recycling Workshops - Staff will develop a series of one day, two-hour, residential workshops for each jurisdiction that focuses on waste reduction, proper recycling education, local resources for recycling, contamination issues, and reuse of materials for residents. Staff will make these workshops available in person and will also be recorded and accessible online for viewing at any time. These workshops will be coordinated with the local jurisdiction and an event venue will be selected with their assistance and participation. Advertising and marketing of these workshops will be developed by staff. Registration will be required so staff may follow up with attendees and administer a pre- and post-survey.
- Recycling Ambassador Workshops - Staff will develop a series of in-depth residential workshops for each jurisdiction that will provide information on recycling common materials in the waste stream, how to recycle better, what can be recycled, consumer choices, choosing zero-waste alternatives, waste reduction measures for the home, how to reuse items and hacks, and how to develop grassroot efforts to increase recycling and waste reduction in their own communities. Registration will be required so staff may follow up with attendees and administer pre- and post-surveys and provide additional materials regarding regional waste reduction activities and opportunities. Staff will also coordinate with local waste haulers and recycling facilities to provide a wider scope on regional challenges and opportunities.

The grant deadline is February 15, 2023.

**Prior Action(s):**

None.

**Fiscal Impact:**

Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). This adopted budget includes Staff time and consultant costs associated with the preparation and submittal of the grant application. If WRCOG secures the grant, additional revenue and expenses associated with the grant will be reflected in future Agency Budgets.

**Attachment(s):**

None.



## Western Riverside Council of Governments Solid Waste Committee

### Staff Report

**Subject:** Greenleaf Power Presentation: How Biomass Electricity Can Satisfy SB 1383 Requirements  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** February 15, 2023

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**Requested Action(s):**

1. Receive and file.
- 

**Purpose:**

The purpose of this item is to provide an overview of a southern California edible food recovery program to meet the requirements set forth by Senate Bill 1383 and to develop a discussion around a similar program for the Western Riverside County.

**WRCOG 2022-2027 Strategic Plan Goal:**

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

**Background:**

This item is reserved for a presentation by Geoffrey Harmon, Treasurer, and Mitchell Martin, Director of Operations and Engineering, with Greenleaf Power.

**Prior Action(s):**

None.

**Fiscal Impact:**

Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee.

**Attachment(s):**

None.