



Western Riverside Council of Governments Executive Committee

AGENDA

**Monday, September 14, 2020
2:00 p.m.**

**Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501**

**WRCOG's OFFICE IS CURRENTLY CLOSED TO THE PUBLIC DUE TO COVID-19
AND STAFF ARE WORKING REMOTELY**

**Members of the public are encouraged to participate in this meeting via Zoom
(see meeting information below)**

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SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 (issued March 17, 2020) in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020). This new order states that WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows WRCOG to hold Committee meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

To follow the Order issued by the Governor, the Executive Committee meeting scheduled for Monday, September 14, 2020, at 2:00 p.m. will be held via video and teleconference and any members of the public can attend electronically. Members of the public may send public comments by emailing snelson@wrcog.us, or calling (951) 405-6703 before or during the meeting, prior to the close of public comment.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson prior to 2:00 p.m. on September 11, 2020, at (951) 405-6703 or at snelson@wrcog.us.

The Executive Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Kevin Bash, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

At this time members of the public can address the Executive Committee regarding any items within the subject matter jurisdiction of the Executive Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Executive Committee in writing and only pertinent points presented orally.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Executive Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Executive Committee request specific items be removed from the Consent Calendar.

Action items:

- A. Summary Minutes from the August 3, 2020, Executive Committee Meeting are Available for Consideration. P. 1**

Requested Action: 1. *Approve the Summary Minutes from the August 3, 2020, Executive Committee meeting.*

- B. 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020 P. 9**

Requested Action: 1. *Approve the 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020.*

Information items:

- C. Finance Department Activities Update Andrew Ruiz P. 21**

Requested Action: 1. *Receive and file.*

- D. Regional Streetlight Program Activities Update Daniel Soltero P. 27**

Requested Action: 1. *Receive and file.*

- E. **Western Riverside Energy Partnership Program Activities Update** *Anthony Segura* **P. 29**

Requested Action: 1. *Receive and file.*

- F. **WRCOG Committees and Agency Activities Update** *Chris Gray* **P. 31**

Requested Action: 1. *Receive and file.*

- G. **Report out of WRCOG Representatives on Various Committees** *Rick Bishop* **P. 43**

Requested Action: 1. *Receive and file.*

5. REPORTS / DISCUSSION

- A. **Report from the League of California Cities** *Erin Sasse, League of California Cities* **P. 45**

Requested Action: 1. *Receive and file.*

- B. **Update on Exploring the Formation of a Western Riverside County Economic Development Corporation** *Elisa Laurel, WRCOG* **P. 47**

Requested Action: 1. *Receive and file.*

- C. **Future Forward Webinar Series Activities Update** *Elisa Laurel, WRCOG* **P. 53**

Requested Action: 1. *Receive and file.*

- D. **Activities Update from the Eastern Municipal Water District / Western Municipal Water District** *Ronald Sullivan, EMWD
Brenda Dennstedt, WMWD* **P. 55**

Requested Action: 1. *Receive and file.*

- E. **Activities Update from the Riverside County Superintendent of Schools** *Dr. Judy White, Riverside County Superintendent of Schools* **P. 57**

Requested Action: 1. *Receive and file.*

6. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR *Andy Okoro*

7. REPORT FROM COMMITTEE REPRESENTATIVES

SCAG Regional Council and Policy Committee Representatives
SCAQMD, Ben Benoit
CALCOG, Brian Tisdale
SAWPA OWOW Committee, Rusty Bailey

8. REPORT FROM THE EXECUTIVE DIRECTOR ***Rick Bishop***

9. ITEMS FOR FUTURE AGENDAS ***Members***

Members are invited to suggest additional items to be brought forward for discussion at future Executive Committee meetings.

10. GENERAL ANNOUNCEMENTS ***Members***

Members are invited to announce items / activities which may be of general interest to the Executive Committee.

11. NEXT MEETING: **The next Executive Committee meeting is scheduled for Monday, October 5, 2020, at 2:00 p.m., on the Zoom platform.**

12. ADJOURNMENT

Western Riverside Council of Governments

4.A

Regular Meeting

~ Minutes ~

Monday, August 3, 2020

2:00 PM

Zoom Platform

1. CALL TO ORDER

The meeting was called to order by Chair Kevin Bash at 2:00 p.m. on August 3, 2020, on the Zoom virtual platform.

2. CALL TO ORDER

Jurisdiction	Attendee Name	Status	Arrived / Departed
City of Banning	Daniela Andrade	Present	1:55 PM
City of Beaumont	Mike Lara	Present	1:55 PM
City of Calimesa	Jeff Cervantez	Present	1:55 PM
City of Canyon Lake	Jordan Ehrenkranz	Present	1:55 PM
City of Corona	Jason Scott	Present	2:08 PM
City of Eastvale	Joseph Tessari	Present	1:55 PM
City of Hemet		Absent	
City of Jurupa Valley	Micheal Goodland	Present	1:55 PM
City of Lake Elsinore	Brian Tisdale	Present	1:55 PM
City of Menifee	Matt Liesemeyer	Present	1:55 PM
City of Moreno Valley	Victoria Baca	Present	1:55 PM
City of Murrieta	Kelly Seyarto	Present	1:55 PM
City of Norco	Kevin Bash	Present	1:55 PM
City of Perris	Rita Rogers	Present	1:55 PM
City of Riverside	Rusty Bailey	Present	1:55 PM
City of San Jacinto	Crystal Ruiz	Present	1:55 PM
City of Temecula	Zac Schwank	Present	1:55 PM
City of Wildomar	Ben Benoit	Present	1:55 PM
District 1		Absent	
District 2	Karen Spiegel	Present	1:55 PM
District 3		Absent	
District 5	Jeff Hewitt	Present	1:55 PM
EMWD	Ronald Sullivan	Present	1:55 PM
WMWD	Brenda Dennstedt	Present	1:55 PM
Morongo Band of Mission Indians		Absent	
Office of Education (ex-officio)	Dr. Judy White	Present	1:55 PM
TAC Chair	Andy Okoro	Absent	
Executive Director	Rick Bishop	Present	1:55 PM

Note: Times above reflect when the member logged in; they may have arrived at the meeting earlier.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Moreno Valley
SECONDER:	Banning
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Eastvale, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 5, EMWD, WMWD
ABSENT:	Corona, Hemet, District 1, District 3, Morongo Band of Mission Indians

A. Summary Minutes from the June 1, 2020, Executive Committee Meeting are Available for Consideration

Action: 1. *Approved the Summary Minutes from the June 1, 2020, Executive Committee meeting.*

B. PACE Programs Activities Update: Request to Enter into a Purchase and Sale Agreement with First National Assets

Actions: 1. *Authorized the Executive Director to enter into a Purchase and Sale Agreement, substantially as to form, with First National Assets for the purchase of delinquent assessment receivables.*
2. *Adopted Resolution Number 25-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments Approving a Purchase and Sale Agreement for the sale of Assessment Installment Receivables.*

C. TUMF Program Activities Update: Approval of Reimbursement Agreements Amendments

Actions: 1. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the City of Menifee for the Project Planning, and Engineering phases of the Bundy Canyon / Scott Road. Widening. (Sunset to Haun) Project in an amount not to exceed \$2,370,000.*
2. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the City of Wildomar for the Project Planning, and Engineering, and Right-Of-Way phases of the Palomar Road. (Mission Trail to Jefferson) Project in an amount not to exceed \$1,320,517.*
3. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the City of Moreno Valley for the Project Planning, and Engineering, and Right-Of-Way phases of the Moreno Beach / SR-60 Interchange Project in an amount not to exceed \$20,758,480.*

D. Approval of a Professional Services Agreement for the Analyses of the Smart Climate-Resilient Transportation Planning and Investments Project

Action: 1. *Authorized the Executive Director to enter into a Professional Services Agreement between WRCOG and WSP USA, Inc., to provide technical services conducting risk assessments on vulnerable transportation assets in the Inland Empire region in an amount not to exceed \$379,175.47.*

E. Approval of a Third Amendment to the Professional Services Agreement with Kearns and West, Inc., for On-Call Planning Professional Services

Action: 1. *Authorized the Executive Director to execute a Third Amendment to the Professional Services Agreement between WRCOG and Kearns and West, Inc., to provide WRCOG planning support and advisory services in an amount not to exceed \$60,000 for the WRCOG Clean Cities Program, taking the amended contract in a not-to-exceed amount of \$266,485 in total, and to extend the term of the Agreement through June 30, 2021.*

F. Update of WRCOG's Novel Coronavirus 2019 (COVID-19) Guidance for all Employees

Action: 1. *Adopted Resolution Number 26-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments amending the updated WRCOG Novel Coronavirus 2019 (COVID-19) Guidance for all Employees (August 3, 2020).*

G. Finance Department Activities Update

Action: 1. *Received and filed.*

H. Regional Streetlight Program Activities Update

Action: 1. *Received and filed.*

I. Western Riverside Energy Partnership Program Activities update

Action: 1. *Received and filed.*

J. Report out of WRCOG Representatives on Various Committees

Action: 1. *Received and filed.*

K. Records Retention Schedule Update

Action: 1. *Received and filed.*

L. WRCOG Climate Adaptation Efforts Update

Action: 1. *Received and filed.*

5. REPORTS / DISCUSSION**A. Report from the League of California Cities**

Erin Sasse, League of California Cities representative, reported that the Federal Senate released another stimulus package; unfortunately, funding for local governments was not included.

The State released a \$100B package which also does not include funding for local governments. There is a sales tax deferral included that could potentially hurt cities.

Senate Bill (SB) 1351 (as amended, Beall. Transportation improvement fee: revenue bonds) could be tied to SB 1 funding. It is possible that the tie between the two was unintended and the League is hopeful that this could be fixed before the bill goes out.

Assembly Bill 1279 (as amended, Bloom. Planning and zoning: housing development: high-opportunity areas) is very similar to SB 50; the League has taken a position of oppose unless amended.

Action: 1. *Received and filed.*

B. Riverside County Economic Recovery Task Force Activities Update

Juan Perez, Director of Transportation and Land Management Agency for the County of Riverside, reported that as of last Friday, July 31, 2020, Riverside County had 37,000 cases of COVID-19; however, there is a lag in reporting.

Riverside County oversees a Business Assistance Program and has allocated \$45M in CARES Act funding toward this Program. The County has expended \$19.7M in direct funding to local businesses, and another \$8.8M committed. Many of the funding requests are coming from small businesses.

The Business Ambassador Program launched last week and provides guidance on how to comply with state requirements.

The County's Rental Assistance Program has assisted approximately 2,500 constituents.

The Board of Supervisors are scheduled to allocate \$10M to the Riverside County Office of Education.

The goal of the County's Mask is Medicine campaign is to distribute 10 million masks over the next 30 days.

Action: 1. *Received and filed.*

C. SCAG Connect SoCal Plan Update

Darin Chidsey, Southern California Association of Governments (SCAG) Chief Operating Officer, reported that every four years SCAG conducts a long-range, 20-year regional transportation plan to comply with various state and federal guidelines as well as to encourage regional planning collaboration.

In May 2020, SCAG's Regional Council adopted the federal portion of the plan; however, the Council addressed concerns regarding the remaining components of Connect SoCal, including the implications of COVID-19 on some of the Plan's assumptions and findings. Several thousand transportation projects were submitted to the federal government on time; it was confirmed that the projects can move forward.

SCAG is currently holding stakeholder briefings and is looking to finalize the remaining Connect SoCal elements by September 2020.

SCAG conducted multiple rounds of peer review and 12 jurisdictions provided feedback and SCAG staff are working to incorporate the changes.

COVID-19 outreach determined that the top noted impacts to communities is lack of income to pay rent / mortgage and increased vehicle speeds on local roads. Long-term concerns include a lack of government funding for services and programs. On average, 87% of respondents noted that the Plan's goals were either as important or more important in light of COVID-19.

Adjustments to the data will be minor and will not significantly impact the overall modeling results of the plan.

Action: 1. *Received and filed.*

D. Innovation 2030 Activities Update

Elisa Laurel, WRCOG Program Manager, reported that Innovation 2030 is an initiative that seeks to deliver world-class programming that connects entrepreneurs to employers, coupled with a mission to build an innovation-driven economy by the year 2030.

WRCOG's Economic Development and Sustainability Framework serves as the baseline to launch a study towards a physical sustainability center, known as Experience. The results of the study concluded that Experience would be financially viable and that it would be best situated in the City of Riverside. Innovation 2030 was created as a program for Experience.

Entrepreneurs need support in finding investment, connecting with investors, going to market quicker, and scaling their business – or they will leave the region.

Innovation 2030 is built on the best practices of Los Angeles Cleantech Incubator, which created \$625M in long-term economic value and \$250M in revenue for the Los Angeles area.

WRCOG sought a consultant team – Network for Global Innovation – that has experience with bringing world-class entrepreneurship programming experience. Next steps with NGIN include identifying possible funding opportunities. One potential funding opportunity could come from AB 3205 (as amended, Salas. Regions Rise Grant Program).

Under Innovation 2030, WRCOG hopes to coordinate with the City of Riverside and the University of California, Riverside, to merge efforts in an equitable manner to benefit all; to continue applying for any available grant funding; and to develop a coalition of partners to pursue funding through AB 3205 and/or any other grants which may be available.

Committee member Karen Spiegel asked if jurisdictions other than the City of Riverside would be able to participate in this Program.

Ms. Laurel responded that the intent of this Program is to allow participation of all jurisdiction in this subregion.

- Actions:**
1. *Directed staff to continue with current efforts to secure funding for this initiative.*
 2. *Directed staff to return with an update on the results of these efforts by March 31, 2021.*

RESULT: APPROVED AS RECOMMENDED

MOVER: Riverside

SECONDER: Moreno Valley

AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 5, EMWD, WMWD

ABSENT: Hemet, District 1, District 3, Morongo Band of Mission Indians

E. Activities Update from the Eastern Municipal Water District / Western Municipal Water District

Paul Jones, Eastern Municipal Water District (EMWD) General Manager, reported that the two water districts are working together to advance a project to develop a substantial, new, reliable water supply for this subregion, and to address the ground water contamination of the Perris North Groundwater Basin. In 2017, a groundwater pumping and purification strategy was created for the Basin. A grant in the amount of \$45M was awarded for this project. Water from this project will cost approximately 35% less than imported water. The project is scheduled to be operational in mid-2023.

Brenda Dennstedt reported that local water districts are conducting more than 80,000 water quality tests annually to ensure that the water utilized throughout the region is safe. WMWD has suspended all water shut-offs due to non-payment. Residential water usage has increased only slightly.

- Action:**
1. *Received and filed.*

D. Activities Update from the Riverside County Superintendent of Schools

Dr. Judy White, Riverside County Superintendent of Schools, reported that the Governor has ordered that distance learning is mandated in all counties on the state monitoring list.

Given the mandate, Riverside County schools will be distance learning until the County is off the State Watch List. As opposed to the spring 2020 distance learning, the upcoming school year will include a new model that incorporates a full day of live instruction, assessments, progress reports, and parent communication requirements. Teachers have the choice of teaching from home or from the school.

Dr. White called on regional leaders to support families in this difficult time through donations, implementation of broadband WIFI, or other RCOE initiatives such as childcare services.

Committee member Rusty Bailey asked what the biggest need is in connecting students and parents to the internet.

Dr. White responded that connectivity is the biggest struggle. Some cities have installed cell towers for broadband and WIFI throughout their jurisdiction.

Action: 1. *Received and filed.*

6. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR

Andy Okoro, Technical Advisory Committee Chair, was not present.

7. REPORT FROM COMMITTEE REPRESENTATIVES

Brian Tisdale, California Association of Councils of Governments representative, reported that the Board discussed opposing racism and addressing inequality. A subcommittee was formed to review issues and policies relating to these matters.

8. REPORT FROM THE EXECUTIVE DIRECTOR

Rick Bishop reported that WRCOG's Grant Writing Program continues to bring in considerable dollars to the subregion. The City of Riverside was awarded \$31.2M from the State of California's Strategic Growth Council to boost the City's plans for integrated transit, urban greening, and affordable housing. The County of Riverside was awarded \$567k from the Department of Defense for a joint land use study for the March Air Reserve Base.

WRCOG's monthly Future Forward webinar series continues to be successful; last month's issue of the month related to transportation issues and how they are being impacted by COVID-19.

Some of the upcoming potential projects that WRCOG will be pursuing includes the formation of an Economic Development Corporation, a Regional Housing Trust, and a GIS Service Bureau.

9. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

10. GENERAL ANNOUNCEMENTS

There were no general announcements.

11. NEXT MEETING

The next Executive Committee meeting is scheduled for Monday, September 14, 2020, at 2:00 p.m., on the Zoom platform.

12. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020

Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcoq.us, (951) 405-6740

Date: September 14, 2020

The purpose of this item is to request approval of WRCOG's 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020.

Requested Action:

1. Approve the 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020.

Administration

Administration Department revenues exceeded the budgeted amount by \$102,758 due to additional interest revenue collected through CAMP. Expenditures exceeded the budgeted amount by \$39,941, primarily due an increase in benefits of \$32,378 which was due to vacation leave buyouts for staff. Additionally, \$6,802 in printing costs were incurred due to WRCOG moving its offices and needing to purchase new business cards, letterhead, etc. These expenditures will be offset by a decrease in other budgeted expenditures.

Net Revenue increase to the Administration Department: \$102,758

Net Expenditure increase to the Administration Department: \$0

Environmental Department

Environmental Department revenues exceeded the budgeted amount by \$62,270 due to additional revenues received in the Clean Cities Program. Expenditures exceeded the budgeted amount by \$103,101, primarily due to additional materials for the Used Oil program in the amount of \$61,219. The Used Oil program will offset its additional expenses by reducing its advertising and other unutilized expenditures. Additionally, \$41,678 in salaries were expensed for the Clean Cities and Solid Waste programs due to increased staff efforts on the programs. The additional Clean Cities staffing expense will be offset by the increase in program revenues. The remaining expenses will be offset by a decrease in other budgeted expenditures

Net Revenue increase to the Environmental Department: \$62,270

Net Expenditure increase to the Environmental Department: \$39,822

Transportation & Planning Department

Transportation & Planning Department revenues exceeded the budgeted amount by \$305,530 due to additional revenues received on the Climate Adaptation Plan (CAP) Grant. Expenditures exceeded the budgeted amount by \$309,265, primarily due to additional staffing and consulting expenses on the CAP Grant. The timeline for the CAP grant was pushed up and additional costs were incurred, which will be offset by the additional revenues received in for the Grant. The remaining expenses will be offset by a decrease in other budgeted expenditures

Net Revenue increase to the Transportation & Planning Department: \$305,530
Net Expenditure increase to the Transportation & Planning Department: \$302,843

Energy Department

Energy Department revenues are being increased by \$141,967. In the PACE programs, budgeted revenues are being decreased by \$529,680 in categories where actual amounts were not realized, but increased by 433,949 in other categories, primarily PACE administrative revenues, for a net decrease in budgeted PACE Program revenues of \$95,731. The remaining revenues of \$237,698 are from the Regional Streetlights Program. These additional funds were received due to the additional rebates staff were able to attain.

Expenditures exceeded the budgeted amount by \$15,109, primarily due to legal costs associated with PACE provider SAMAS capital. The SAMAS program costs will be offset by \$75,000 received in revenue from the Program. Remaining program costs will be offset by a decrease in other budgeted expenditures. Additionally, to offset the decrease in PACE revenues, expenditures have also been decreased.

Net Revenue increase to the Energy Department: \$141,967
Net Expenditure decrease to the Energy Department: \$146,371

Prior Action:

August 20, 2020: The Technical Advisory Committee recommended that the Executive Committee approve the 4th Quarter Draft Budget Amendment for Fiscal Year 2019/2020.

Fiscal Impact:

For the 4th Quarter of Fiscal Year 2019/2020, there is a total net increase in expenditures of \$196,294 along with a total increase in revenues of \$612,525.

Attachment:

1. 4th Quarter Draft Budget amendment for Fiscal Year 2019/2020.

Item 4.B

4th Quarter Draft Budget Amendment
for Fiscal Year 2019/2020

Attachment 1

4th Quarter Draft Budget amendment
for Fiscal Year 2019/2020

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**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
Clean Cities			
Revenues			
Air Quality - Clean Cities	\$272,770	\$210,500	\$62,270
Expenses			
Salaries & Wages - Fulltime	\$73,978	\$57,920	(\$16,058)
Fringe Benefits	\$22,394	\$17,035	(\$5,359)
Overhead Allocation	\$75,960	\$57,555	(\$18,405)
Total expenditure (increase)/decrease			(\$39,822)
Total revenue increase/(decrease)			\$62,270
Solid Waste			
Expenses			
Salaries	\$43,558	\$40,199	(\$1,856)
Event Support	\$12,000	\$27,983	\$2,061
Meals	\$705	\$500	(\$205)
Total expenditure (increase)/decrease			\$0
Used Oil Grant			
Expenses			
Event Support	\$96,159	\$82,147	(\$14,012)
Program/Office Supplies	\$0	\$1,594	\$678
Membership Dues	\$0	\$1,500	\$1,500
Meeting Support Services	\$0	\$5,000	\$5,000
Storage	\$4,528	\$10,000	\$5,472
Printing Services	\$0	\$5,000	\$5,000
Seminars/Conferences	\$25	\$1,500	\$1,475
Supplies/Materials	\$64,478	\$17,272	(\$47,206)
Advertising Media	\$1,020	\$10,000	\$8,980
Advertisement Radio & TV Ads	\$33,250	\$66,364	\$33,114
Total expenditure (increase)/decrease			\$0

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
TUMF			
Commissioners Per Diem	\$2,250	\$0	(\$2,250)
Computer Supplies	\$1,014	\$1,000	(\$14)
Computer Software	\$57,710	\$57,500	(\$210)
Membership Dues	\$859	\$215	(\$644)
Other Household Expenses	\$404	\$250	(\$154)
Travel - Ground Transportation	\$627	\$500	(\$127)
Meals	\$1,985	\$1,120	(\$865)
Consulting Expense	\$200,107	\$363,215	\$4,264
Total expenditure (increase)/decrease			\$0

Transportation Planning			
Expenses			
Event Support	\$4,464	\$2,307	(\$2,157)
Consulting Labor	\$185,234	\$337,206	\$2,157
Total Expenses	\$556,464	\$800,250	\$243,786
Total expenditure (increase)/decrease			\$0

CAP Grant			
Revenues			
CAP Grant Revenue	\$430,530	\$125,000	\$305,530
Total Revenues	\$430,530	\$125,000	\$305,530
Expenses			
Salaries & Wages - Fulltime	\$72,789	\$5,877	(\$66,912)
Fringe Benefits	\$22,033	\$2,044	(\$19,989)
Consulting Labor	\$333,022	\$117,079	(\$215,943)
Total Expenses	\$427,844	\$125,000	(\$302,843)
Total expenditure (increase)/decrease			(\$302,843)
Total revenue increase/(decrease)			\$305,530

Fellowship			
Expenses			
Event Support	\$1,399	\$785	(\$614)
Travel - Mileage Reimbursement	\$346	\$2,000	\$614
Total expenditure (increase)/decrease			\$0

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
WRCOG HERO			
Revenues			
Sponsor Revenue	\$75,048	\$142,500	(\$67,452)
Recording Revenue	\$69,794	\$105,300	(\$35,506)
Expenses			
Salaries & Wages	\$12,703	\$25,469	\$12,766
General Legal	\$37,845	\$60,000	\$8,284
Bank Fee	\$0	\$5,000	\$5,000
Parking Validations	\$0	\$500	\$500
General Supplies	\$137	\$500	\$363
Computer Supplies	\$170	\$500	\$330
Computer Software	\$0	\$2,500	\$2,500
Meeting Support Services	\$0	\$250	\$250
Postage	\$0	\$250	\$250
Cellular phone	\$921	\$2,000	\$1,079
PACE Residential Recording	\$8,561	\$34,906	\$24,000
Seminar/Conferences	\$0	\$500	\$500
Travel - Mileage Reimbursement	\$70	\$2,000	\$1,930
Travel-Ground Transportation	\$0	\$500	\$500
Travel-AirFare	\$0	\$1,500	\$1,500
Lodging	\$0	\$630	\$630
AB811 Meals	\$0	\$500	\$500
AB811 Other Incidentals	\$424	\$1,500	\$1,076
Training	\$0	\$1,000	\$1,000
AB811 Direct Exp	\$8,415	\$50,000	\$40,000
	Total expenditure (increase)/decrease		\$102,958
	Total revenue increase/(decrease)		(\$102,958)

Spruce			
Revenues			
Spruce Residential Revenue	\$3,256	\$0	\$3,256
Spruce Recording Revenue	\$1,062	\$0	\$1,062
	Total revenue increase/(decrease)		\$4,318

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
California First			
Revenues			
CA First Residential Revenue	\$10,265	\$20,000	(\$9,735)
CA First Res Recording Rev	\$4,873	\$4,000	\$873
Total revenue increase/(decrease)			(\$8,862)
PACE Funding			
Revenues			
PACE Revenue	\$40,322	\$50,000	(\$9,678)
PACE Recording Revenue	\$5,701	\$2,500	\$3,201
Expenses			
Recording Fee-PACE	\$11,722	\$8,902	(\$2,820)
Consulting Labor-PACE	\$4,995	\$14,945	\$2,820
Total expenditure (increase)/decrease			\$0
Total revenue increase/(decrease)			(\$6,477)
Greenworks Lending			
Revenues			
Commercial Recording Revenue	\$62,478	\$100,000	(\$37,522)
Commercial PACE HERO Recording Revenue	\$0	\$20,000	(\$20,000)
Total revenue increase/(decrease)			(\$57,522)
Ygrene			
Revenues			
PACE Commercial Sponsor Revenue	\$0	\$5,000	(\$5,000)
Commercial Recording Revenue	\$0	\$2,500	(\$2,500)
Total revenue increase/(decrease)			(\$7,500)

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
SAMAS			
Revenues			
Other Misc Revenue	\$75,000	\$0	\$75,000
Expenses			
General Legal Services	\$13,112	\$7,109	(\$6,003)
Total expenditure (increase)/decrease			(\$6,003)
Total revenue increase/(decrease)			\$75,000
2110 - Lord Capital			
Revenues			
PACE Commercial Sponsor Revenue	\$0	\$10,000	(\$10,000)
Commercial Recording Revenue	\$0	\$2,500	(\$2,500)
Expenses			
Consulting Labor	\$0	\$12,500	\$12,500
Total expenditure (increase)/decrease			\$12,500
Total revenue increase/(decrease)			(\$12,500)
2115 - Twain			
Revenues			
Commercial Recording Revenue	\$0	\$5,000	(\$5,000)
Expenses			
General Legal Services	\$12,418	\$8,822	(\$3,596)
Consulting Labor	\$0	\$22,500	\$8,596
Total expenditure (increase)/decrease			\$5,000
Total revenue increase/(decrease)			(\$5,000)

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
Clean Fund			
Revenues			
PACE Commercial Sponsor Revenue	\$0	\$15,000	(\$15,000)
Commercial Recording Revenue	\$0	\$5,000	(\$5,000)
Expenses			
General Legal Services	\$0	\$2,500	\$2,500
Recording Fee	\$0	\$5,000	\$5,000
Consulting Labor	\$0	\$12,500	\$12,500
Total expenditure (increase)/decrease			\$20,000
Total revenue increase/(decrease)			(\$20,000)
Lever			
Revenues			
PACE Commercial Sponsor Revenue	\$0	\$10,000	(\$10,000)
Commercial Recording Revenue	\$0	\$2,500	(\$2,500)
Expenses			
General Legal Services	\$0	\$2,500	\$2,500
Recording Fee	\$0	\$5,000	\$5,000
Consulting Labor	\$0	\$5,000	\$5,000
Total expenditure (increase)/decrease			\$12,500
Total revenue increase/(decrease)			(\$12,500)
California HERO			
Revenues			
Statewide HERO Revenue	\$1,030,557	\$680,000	\$350,557
Statewide Sponsor Revenue	\$435,896	\$570,000	(\$134,104)
CA-HERO Recording fee Revenue	\$263,017	\$421,200	(\$158,183)
Expenses			
Computer Software	\$5,190	\$2,500	(\$2,690)
COG HERO Share Expenses	\$2,701	\$10,000	\$2,690
Total expenditure (increase)/decrease			\$0
Total revenue increase/(decrease)			\$58,270

**Western Riverside Council of Governments
4th Quarter Budget Amendment
For the Year Ending June 30, 2020**



	Thru 6/30/2020 Actual	Approved 6/30/2020 Budget	Amendment Needed 6/30/2020
Gas Company Partnership			
Expenses			
Salaries	\$53,087	\$44,680	(\$8,407)
Parking Validations	\$46	\$0	(\$46)
Event Support	\$1,020	\$7,107	\$7,073
Meeting Support Services	\$0	\$446	\$446
Postage	\$0	\$250	\$250
Travel Mileage Reimbursement	\$594	\$750	\$156
Meals	\$0	\$300	\$300
Supplies/Materials	\$0	\$250	\$228
Total expenditure (increase)/decrease			\$0
Streetlights			
Revenues			
Regional Streetlights Revenue	\$425,209	\$187,511	\$237,698
Expenses			
Computer Equipment/Supplies	\$494	\$0	(\$494)
Consulting Labor	\$25,090	\$25,000	(\$90)
Total expenditure (increase)/decrease			(\$584)
Total revenue increase/(decrease)			\$237,698



Western Riverside Council of Governments

Executive Committee

Staff Report

Subject: Finance Department Activities Update

Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740

Date: September 14, 2020

The purpose of this item is to provide an update on the Agency financials through June 2020.

Requested Action:

1. Receive and file.

Fiscal Year 2019/2020 Agency Audit

WRCOG's annual Agency Interim Audit was completed on June 19, 2020. WRCOG utilizes the services of the audit firm Rogers, Anderson, Malody, and Scott (RAMS) to conduct its financial audit. The first visit is known as the "interim" audit, which involves preliminary audit work that is conducted prior to fiscal year end. The interim audit tasks are conducted in order to compress the period needed to complete the final audit after fiscal year end. In September, RAMS will return to finish its second round, which is known as "fieldwork." It is anticipated that the final Audit will be presented to this Committee in December 2020.

Financial Report Summary Through June 2020

The Agency Financial Report summary through June 2020, a monthly overview of WRCOG's financial statements in the form of combined Agency revenues and costs, is provided as Attachment 1.

Prior Action:

August 20, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

1. Financial Report summary through June 2020.

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Item 4.C

Finance Department Activities Update

Attachment 1

Financial Report summary through June 2020

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Western Riverside Council of Governments
Monthly Budget to Actuals
For the Month Ending June 30, 2020

Description	Thru Actual 6/30/2020	Approved Budget 6/30/2020	Remaining Budget 6/30/2020
Member Dues	311,410	311,410	-
PACE Residential Revenue	1,030,557	782,500	(248,057)
Statewide HERO Revenue	435,896	570,000	134,104
Gas Co. Prtnrshp Revenue	50,941	108,400	57,459
SCE WRELP Revenue	48,361	54,219	5,858
PACE Commercial Sponsor Revenue	259,425	299,425	40,000
Commercial Recording Revenue	62,478	117,500	55,022
PACE Recording Revenue	81,430	111,800	30,370
CA HERO Recording fee Revenue	263,017	421,200	158,183
Regional Streetlights Revenue	425,209	187,511	(237,698)
Solid Waste	112,970	107,313	(5,657)
Used Oil Grants	377,654	377,654	-
Air Quality	272,770	210,500	(62,270)
Adaptation Grant Revenue	85,394	125,000	39,606
CAP Grant Revenue	430,530	125,000	(305,530)
LTF Revenue	800,250	800,250	-
RIVTAM	137,500	140,000	2,500
Other Misc Revenue	75,000	-	(75,000)
General Assembly Revenue	3,000	300,000	297,000
Commerical/Service - Admin	68,311	47,284	(21,027)
Commercial/Svcs	1,639,464	1,134,806	(504,658)
Retail - Admin	164,883	109,687	(55,196)
Retail	3,957,192	2,632,497	(1,324,695)
Industrial - Admin	281,111	502,285	221,174
Industrial	6,746,664	12,054,852	5,308,188
Residential/Multi/Single - Admin	928,259	1,121,669	193,411
Residential/Multi/Single	22,278,211	26,920,065	4,641,854
Multi-Family - Admin	287,295	199,074	(88,221)
Multi Family	6,895,080	4,777,779	(2,117,301)
Interest Revenue - Other	127,758	25,000	(102,758)
Fund Balance Carryover	870,000	870,000	-
Total Revenues	\$ 49,542,173	\$ 55,639,682	\$ 6,097,509

Expenses	Thru Actual 6/30/2020	Approved Budget 6/30/2020	Remaining Budget 6/30/2020
Salaries	1,903,495	1,956,067	52,572
Benefits	926,927	927,089	162
Overhead Allocation	1,933,224	1,893,320	(39,904)
General Legal Services	292,257	399,430	107,173
Audit Services	23,300	30,500	7,200
Bank Fees	2,820	40,150	37,330
Commissioners Per Diem	37,850	62,550	24,700
Office Lease	346,365	465,000	118,635
WRCOG Auto Fuels Expenses	858	1,500	642
Parking Validations	14,784	16,446	1,662
Staff Recognition	79	800	721
Coffee and Supplies	2,569	2,500	(69)
Event Support	144,385	183,798	39,413

Program/Office Supplies	18,474	22,263	3,789
Computer Supplies	4,811	5,381	570
Computer Software	63,028	26,500	(36,528)
Rent/Lease Equipment	17,060	30,000	12,940
Membership Dues	6,094	32,715	26,621
Subscriptions/Publications	2,439	3,225	786
Meeting Support Services	185	10,644	10,459
Postage	2,959	5,664	2,705
Other Expenses	2,701	1,250	(1,451)
COG HERO Share Expenses	2,701	10,000	7,299
Storage	4,528	10,000	5,472
Printing Services	7,869	7,500	(369)
Computer/Hardware	8,558	9,500	942
Communications - Regular Phone	19,711	16,000	(3,711)
Communications - Cellular Phones	9,922	17,500	7,578
Communications - Computer Services	38,670	57,500	18,830
Communications - Web Site	5,650	8,000	2,350
Equipment Maintenance - General	4,822	10,000	5,178
Equipment Maintenance-Computer	13,212	21,250	8,038
Insurance - Gen/Busi Liab/Auto	91,240	104,000	12,760
Recording Fee	120,847	260,741	139,894
Seminars/Conferences	2,906	11,905	8,999
General Assembly Expenses	67,207	300,000	232,793
Travel - Mileage Reimbursement	8,782	20,078	11,296
Travel - Ground Transportation	1,880	5,168	3,288
Travel - Airfare	5,556	12,250	6,694
Lodging	6,303	8,123	1,820
Meals	6,534	8,370	1,836
Other Incidentals	1,674	6,537	4,863
Training	4,895	9,250	4,355
OPEB Repayment	110,526	110,526	-
Supplies/Materials	65,725	21,800	(43,925)
Advertising Media	1,020	10,000	8,980
Advertisement Radio & TV Ads	33,250	72,000	38,750
Consulting Labor	1,843,119	2,305,445	462,326
Office Equipment Purchased	164,878	200,000	35,122
TUMF Project Reimb	27,303,365	45,000,000	17,696,635
	\$35,702,015	54,994,235	\$19,292,220



Western Riverside Council of Governments

Executive Committee

Staff Report

Subject: Regional Streetlight Program Activities Update

Contact: Daniel Soltero, Staff Analyst, dsoltero@wrcoq.us, (951) 405-6738

Date: September 14, 2020

The purpose of this item is to provide an update on the Regional Streetlight Program LED rebate applications.

Requested Action:

1. Receive and file.

Background

At the direction of the Executive Committee, WRCOG developed a Regional Streetlight Program that allowed the 11 participating jurisdictions (and Community Service Districts) to purchase streetlights within its boundaries which are currently owned and operated by Southern California Edison (SCE). Once the streetlights were owned by the member jurisdiction, the lamps were retrofitted to Light Emitting Diode (LED) technology to provide more economical operations (i.e., lower maintenance costs and reduced energy use). Local control of the streetlight system provides jurisdictions with opportunities for future revenue generation such as digital-ready networks and telecommunications and information technology strategies.

Streetlight Rebate Update

The Regional Streetlight Program completed the retrofit of over 53,000 streetlights to energy efficient LED fixtures. As the retrofit projects come to completion, WRCOG will continue to support the participating jurisdictions with preparing and submitting the SCE streetlight rebates. At this time WRCOG has distributed the rebate funds to the Cities of Eastvale, Murrieta, and Wildomar for a combined rebate value of \$976,380. This month, WRCOG has submitted the rebate applications to SCE on behalf of the City of San Jacinto and the Jurupa Community Services District (JCSD). The remaining rebate applications for the Cities of Hemet, Lake Elsinore, Menifee, Perris, and Temecula will be submitted by the end of September 2020. WRCOG estimates up to \$3.5 million in rebates will be distributed to the jurisdictions identified in the table below at the completion of the application process.

Jurisdiction	Rebate Amount	Status
Eastvale	\$413,917	Complete
Hemet	Est. \$172,930	95% - Pending City signatures for submission
JCSD	Est. \$189,458	Complete, pending rebate funds from SCE.
Lake Elsinore	Est. \$374,362	80% - In progress, pending SCE information
Menifee	Est. \$501,023	75% - In progress
Murrieta	\$461,271.00	Complete

Perris	Est. \$513,477	50% - In progress
San Jacinto	Est. \$187,390	Complete, pending rebate funds from SCE.
Temecula	Est. \$684,044	95% - pending City signature for submission.
Wildomar	\$101,192	Complete

Prior Action:

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.



Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Western Riverside Energy Partnership Program Activities Update

Contact: Anthony Segura, Senior Analyst, asegura@wrcog.us, (951) 405-6733

Date: September 14, 2020

The purpose of this item is to provide an update on COVID-19 programmatic updates to the Virtual 2020 SEEC Forum and the 2021 Partnership extension.

Requested Action:

1. Receive and file.

The Western Riverside Energy Partnership (WREP) responds to Executive Committee direction for WRCOG, and the Southern California Gas Company (SoCalGas) to seek ways to improve marketing and outreach to the WRCOG subregion regarding energy efficiency. WREP is designed to help local governments set an example for their communities to increase energy efficiency, reduce greenhouse gas emissions, increase renewable energy usage, and improve air quality.

2021 SoCalGas Program Extension

In July 2020, the SoCalGas Partnership team met with WRCOG staff to discuss the extension of the 2020 Partnership into 2021. With the recent impact of COVID-19, a lot of programs that have been offered by SoCalGas to public customers have either been put on hold or have been exhausted due to funding. In addition to COVID-19, many program savings / elements that the utilities look to achieve every program year has also been affected by this pandemic as there are minimal or no savings to account for in the program year of 2020. SoCalGas and its management team have announced they would like to continue the Partnership with WRCOG into 2021 to continue supporting its members but also new agencies that have not been supported in the past due to program restraints.

What does this mean for WRCOG and its WREP Partnership?

- Secured funding in 2021 for program year.
- Member agencies within WRCOG boundaries will be automatically enrolled into the Partnership (even those agencies which have its own Municipally Owned Utility).
- WREP will now include and support water / special districts, school districts, and tribal nations.
- Focus will be on energy efficiency retrofits towards natural gas appliances such as water heaters, boilers, pool heaters, and food service equipment's.

At this time, it is still too early to identify the proposed budget and term savings for 2021; WRCOG staff will provide updates to all WRCOG committees once new updates and or program details have been established.

Virtual 2020 SEEC Forum

In light of COVID-19, the Local Government Commission (LGC), in partnership with the Statewide Energy

Efficiency Collaborative (SEEC), will be moving the 2020 SEEC Forum to a virtual series. This virtual series will be offered to local government staff and energy efficiency experts at no cost. The intent of the virtual SEEC Forum is to deliver timely and relevant energy efficiency content while aiming to preserve the value of networking opportunities to the greatest extent possible.

Past SEEC Forums have provided information on innovative local energy and sustainability projects to help local governments save energy, reduce greenhouse gas emissions in its communities, and share best practices within the field of energy efficiency.

This new virtual series will be conducted over a 6-month period (June 2020 – November 2020). Below is a tentative schedule for webinars set to be hosted in September and October 2020:

1. Wednesday, September 9, 2020: Not your Grandma's Regulatory Update.
2. Thursday, September 17, 2020: State-Administered, Utility-Supported Financing for Energy Efficiency Retrofits.
3. Tuesday, September 29, 2020: Local Governments Leading the Way through Resilient Microgrids
4. Thursday, October 15, 2020: Keeping the Focus Local: A Conversation with SoCalREN Regional Partnerships

Additional information about this virtual series and to register for the various webinar sessions can be found at <https://californiaseec.org/2020-forum/>. If you cannot access Zoom for any reason, all webinars will be available via Livestream on YouTube. Visit LGC's [YouTube](#) Channel to tune into the webinar.

Prior Action:

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.



Western Riverside Council of Governments Executive Committee

Staff Report

Subject: WRCOG Committees and Agency Activities Update

Contact: Chris Gray, Director of Transportation & Planning, cgray@wrcog.us, (951) 405-6710

Date: September 14, 2020

The purpose of this item is to provide updates on noteworthy actions and discussions held in recent standing Committee meetings, and to provide general project updates.

Requested Action:

1. Receive and file.

Attached are summary recaps of actions and activities from recent WRCOG standing Committee meetings that occurred during the month of August.

Prior Action:

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

1. Summary recaps from August Committee meetings.

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Item 4.F

WRCOG Committees and Agency
Activities Update

Attachment 1

Summary recaps from August
Committee meetings

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**Western Riverside Council of Governments
Executive Committee
Meeting Recap
August 3, 2020**

*To review the full agenda and staff reports for all items, please click [here](#).
To review the meeting PowerPoint presentation, please click [here](#).*

TUMF Reimbursement Agreement Amendments Approved

- Three TUMF Reimbursement Agreement Amendments totaling \$24,448,997 were executed with the Cities of Menifee, Moreno Valley, and Wildomar for projects in those communities.
- These projects include Project, Planning, and Engineering (PP&E) phases of the Bundy Canyon / Scott Road widening in the City of Menifee, PP&E and Right-Of-Way (ROW) phases of the Palomar Road Project in the City of Wildomar, and the PP&E and ROW phases of the Moreno Beach / SR-60 Interchange Project in the City of Moreno Valley.

Professional Services Agreements (PSA) Approved

- A PSA for the analyses of the Smart Climate-Resilient Transportation Planning and Investments Project with WSP USA, Inc., was approved to provide technical services conducting risk assessments on vulnerable transportation assets in an amount not to exceed \$379,175.47.
- A Third amendment to PSA for On-Call Planning Services between WRCOG and Kearns and West, Inc., to provide WRCOG planning support and advisory services for a variety of projects was approved for the Clean Cities Program, extending the term of the Agreement through June 30, 2021, in an amount not to exceed \$266,485.

Presentation Provided on Reopening Riverside County

- Juan Perez, Director of Transportation and Land Management Agency for the County of Riverside, provided an update on the reopening process for a variety of Riverside County business sectors.
- Riverside County is currently in an Accelerated Phase Two stage for reopening the certain business types. To help with this transition, an Economic Recovery Task Force has been convened to provide the Board of Supervisors insight across a broad spectrum of industries in Riverside County in alignment with State and Federal guidance.
- Mr. Perez provided an update on impact of COVID-19 on our local economy including discussion on public health trends, the businesses assistance program, the business ambassador program, and the rental assistance program.
- He indicated that the Board of Supervisors will consider a request at its August 4 meeting to allocate \$10 million in CARES act funding to support the “All in One” campaign to fund remote learning through RCOE.

Presentation on Innovation 2030

- Elisa Laurel, Program Manager for WRCOG, provided an update on Innovation 2030, an initiative that seeks to deliver world-class programming that connects entrepreneurs to employers, coupled with a mission to build an innovation-driven economy by the year 2030.
- The Executive Committee directed staff to continue with current efforts to secure funding for this transformative initiative and to provide an update on the results of its efforts by March 31, 2021.

SCAG Connect SoCal Plan Update

- Daren Chidsey, SCAG Chief Operating Officer, provided an update on Connect SoCal and noted that every four years SCAG conducts a long-range, 20-year regional transportation plan to comply with various state and federal guidelines as well as to encourage regional planning collaboration.
- In May 2020, SCAG's Regional Council adopted the federal portion of the plan; however, the Council addressed concerns regarding the remaining components of Connect SoCal, including the implications of COVID-19 on some of the Plan's assumptions and findings.
- SCAG is currently holding stakeholder briefings and is looking to finalize the remaining Connect SoCal elements in September 2020.

Activities Update by the Eastern and Western Municipal Water Districts

- Paul D. Jones, Eastern Municipal Water District's General Manager, and Brenda Dennstedt, Western Municipal Water District's Board Director, provided an update on the Perris North Groundwater Basin Project and the safety of water during COVID-19.
- Notably, local water districts are conducting more than 80,000 water quality tests to ensure that the water utilized throughout the region is safe.

COVID-19 and the Reopening of Schools

- Riverside County Superintendent of Schools Dr. Judy White provided an update on the status of reopening schools. Per the Governor's orders, distance learning was mandated in all counties on the state monitoring list.
- Given the mandate, Riverside County schools will be distance learning until the County is off the State Watch List. As opposed to the spring 2020 distance learning, the upcoming school year will include a new model that incorporates live instruction, assessments, progress reports, and parent communication requirements.
- Dr. Judy White called on regional leaders to support families in this difficult time through donations, implementation of broadband WIFI, or other RCOE initiatives.
- Notably, Riverside County school districts have served more than 8 million meals to the community during the COVID-19 pandemic.
- Looking forward, local districts will make the decision for when to open based on a Consideration Report from the State Department on June 9, 2020.

Executive Director Report

- Rick Bishop provided an update on some of the upcoming potential projects that WRCOG will be pursuing, based on input from member agencies, including the formation of an Economic Development Corporation, Regional Housing Trust, and GIS Service Bureau. Staff is currently meeting with various partners including the Technical Advisory Committee meeting to receive feedback that will lead to the development of work programs for each potential initiative.

Next Meeting

Due to the Labor Day Holiday, the next Executive Committee meeting is scheduled for Monday, September 14, 2020, at 2:00 p.m., via Zoom platform.



**Western Riverside Council of Governments
Planning Directors Committee
Meeting Recap
August 13, 2020**

*To review the full agenda and staff reports, please click [here](#).
To review the meeting PowerPoint presentation, please click [here](#).*

Fiscal Year 2020/2021 Leadership Selected

- Chair: John Hildebrand, County of Riverside
- Vice-Chair: Travis Randel, City of San Jacinto
- 2nd Vice-Chair: Jason Killebrew, City of Eastvale

State Housing Legislative Update

- There are a limited number of housing-related bills that are likely to pass that could affect WRCOG member agencies. Key bills include SB 899, SB 902, SB 1120, SB 1385, AB 3107, and AB 1279.
- Many of these bills streamline residential development or allow residential projects as either “by-right” or with ministerial approval.
- Another key bill is SB 281 which provides an 18-month extension to any expiring housing entitlements.

GIS / Traffic Modeling Service Proposed

- WRCOG is evaluating whether it should provide GIS and Traffic Modeling services to its member agencies and other stakeholders.
- WRCOG will be conducting outreach during the August / September timeframe.
- Staff will return at a later meeting with proposed program guidelines for review and comment by the PDC, PWC, and other Committees.

WRCOG to Explore a Western Riverside County Economic Development Corporation

- WRCOG is currently in its first phase of a discovery process in order to conduct due diligence with its member jurisdictions and regional stakeholders to determine if this is truly a need that can be filled and the exploration of the possible services and programs an Economic Development Corporation (EDC) can provide.
- The next phase will consist of the formation of an Ad-Hoc Steering Committee to guide the vision and direction of the EDC and the ideal governance makeup most conducive for success in this subregion.

Regional Housing Trust Initiative

- A Housing Trust is a public / private partnership which raises money from a variety of sources.
- There are nearly 50 Housing Trusts in the state including locations in Orange, San Diego, and Los Angeles Counties.
- WRCOG will be providing a follow-on survey regarding potential sources of funding for the Housing Trust, including funding from the State Permanent Local Housing Allocation Program.

Regional Early Action Planning Grant (REAP) Program

- The REAP Subregionl Partnership Program Grant Program through the Southern California Association of Governments is estimated to allocate \$1.678M in funding to Western Riverside County through WRCOG. This Program is intended to augment a jurisdiction's Local Early Action Planning (LEAP) and Senate Bill 2 activities. Final funding amount is subject to change based on the final Regional Housing Needs Assessment Allocation.
- SCAG is currently requesting input from the subregions on ideas for projects to assist jurisdictions' increase of housing planning and accelerate housing production.

Next Meeting

The Planning Directors Committee meeting scheduled for September 10, 2020, will be canceled. The next Planning Directors Committee meeting is scheduled for Thursday, October 8, 2020, at 9:30 a.m., via Zoom platform.



**Western Riverside Council of Governments
Public Works Committee
Meeting Recap
August 13, 2020**

*To review the full agenda and staff reports, please click [here](#).
To review the meeting PowerPoint presentation, please click [here](#).*

Fiscal Year 2020/2021 Leadership Selected

- Chair: Sam Nelson, City of Norco
- Vice-Chair: Alvin Medina, County of Riverside
- 2nd Vice-Chair: Brad Brophy, City of San Jacinto

TUMF Network and Process for the Nexus Study Discussed

- WRCOG is beginning an update of the TUMF Nexus Study and a key initial task is to update the TUMF Network.
- WRCOG is seeking input on the potential addition of active transportation and ITS projects as TUMF eligible projects.
- The PWC expressed general support of including ATP and ITS projects but would like to see more information regarding the way that inclusion would be done.

Grant Application and Writing Assistance

- WRCOG is providing direct assistance on 11 applications for ATP Cycle V amongst seven jurisdictions. Applications for the ATP Cycle V are due September 15, 2020.
- WRCOG staff is reviewing the Grant Writing Assistance Program Guidelines to evaluate how the Program can become more sustainable as WRCOG is unable to replenish the funds of the Grant Writing Assistance Program at a sustainable rate as a result of declining revenues.
- Staff will continue to engage the PWC as the review of the Guidelines continue to ensure a more sustainable Program that still helps secure grant funding for the subregion.

GIS / Traffic Modeling Service Proposed

- WRCOG is evaluating whether it should provide GIS and Traffic Modeling services to its member agencies and other stakeholders.
- WRCOG will be conducting outreach during the August / September timeframe.
- Staff will return at a later meeting with proposed program guidelines for review and comment by the PDC, PWC, and other committees.

Fiscal Year 2019/2020 TUMF Program Revenue Recap

- The TUMF Program collected \$49.8M in the 2019/2020 Fiscal Year, which exceeded the projected budget of \$49.5M.
- Approximately half of the collections were for single-family residential with industrial and multi-family accounting for a majority of the remaining amount.

TUMF Program Administrative Plan

- This update will include some minor editorial changes as well as address the issue of right-of-way documentation for developer credits and whether raised medians should be a TUMF eligible expense.
- This update will also consider on how best to reference standard roadway cross-sections that many agencies use.
- Kimley-Horn will be updating the Administrative Plan, which will be brought back to the PWC for its review and approval.

Next Meeting

The Public Works Committee meeting scheduled for September 10, 2020, will be cancelled. The next Public Works Committee meeting is scheduled for Thursday, October 8, 2020, at 2:00 p.m. via Zoom platform.



**Western Riverside Council of Governments
Technical Advisory Committee
Meeting Recap
August 20, 2020**

*To review the full agenda and staff reports, please click [here](#).
To review the meeting PowerPoint presentation, please click [here](#).*

4th Quarter Draft Budget Amendment Moving Forward for Approval

- The single largest amendment was consulting costs for the Climate Action Plan Grant, of approximately \$10K, which will be offset by a reimbursement from Caltrans.

Eastern and Western Municipal Water Districts Activities Update

- Eastern and Western Municipal Water District representatives provided a briefing on Per-and Polyfluoroalkyl Substances, also known as PFAs, which are man-made, water-repellent chemicals.
- The presentation noted the incomplete nature of current scientific research regarding PFAs and provided an overview of state and federal legislation.
- EMWD and WMWD remain committed to the protection of public health and to ensure that water is safe to use for all constituents.

League of California Cities Update

- Erin Sasse reported that jurisdictions need to complete reporting on how the city has spent funds provided by the CARES Act.
- Some pending bills reviewed regarding Family Leave and Worker's Compensation including Senate Bill (SB) 1383, Assembly Bill 685, and SB 1159. The League is currently opposed to all of these bills.
- Another pending bill is AB 3269, which relates to planning activities related to Homelessness. The League is also opposed to this bill as well.

Exploration of a Western Riverside County Economic Development Corporation

- WRCOG is currently in its first phase of a discovery process in order to conduct due diligence with its member jurisdictions and regional stakeholders to determine the need for an Economic Development Corporation for western Riverside County. Staff provided an overview of how EDCs operate, and presented some preliminary information based on interviews conducted with city managers and economic development staff, chamber representatives and others. Future outreach will occur with other economic development interests, and a number of successful EDCs throughout the country will be examined to determine best practices for potential application to a western Riverside County EDC,
- An Ad-Hoc Steering Committee will be convened to guide the vision and direction of the EDC as additional information is made available.

Next Meeting

The next Technical Advisory Committee meeting is scheduled for Thursday, September 17, 2020, at 9:30 a.m., via Zoom platform.

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Report out of WRCOG Representatives on Various Committees

Contact: Rick Bishop, Executive Director, rbishop@wrcog.us, (951) 405-6701

Date: September 14, 2020

The purpose of this item is to inform the Executive Committee of activities occurring on the various Committees in which WRCOG has an appointed representative.

Requested Action:

1. Receive and file.

This item serves as a placeholder for WRCOG representatives' use in providing materials or making comments pertaining to meetings of the Committee they have been appointed to.

SANDAG Borders Committee (Crystal Ruiz)

The SANDAG Borders Committee has not met since July 17, 2020; therefore, there is no update to provide.

CALCOG Board of Directors (Brian Tisdale)

The CALCOG Board of Directors has not met since July 1, 2020; therefore, there is no update to provide.

SAWPA OWOW Steering Committee (Rusty Bailey)

The SAWPA OWOW Committee has not met since July 23, 2020; therefore, there is no update to provide.

Prior Action:

August 3, 2020: The Executive Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Report from the League of California Cities

Contact: Erin Sasse, Regional Public Affairs Manager, League of California Cities,
esasse@cacities.org, (951) 321-0771

Date: September 14, 2020

The purpose of this item is to provide an update of activities undertaken by the League of California Cities.

Requested Action:

1. Receive and file.

This item is reserved for a presentation from the League of California Cities Regional Public Affairs Manager for Riverside County.

Prior Action:

August 20, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments

Executive Committee

Staff Report

Subject: Update on Exploring the Formation of a Western Riverside County Economic Development Corporation

Contact: Elisa Laurel, Program Manager, elaurel@wrcog.us, (951) 405-6752

Date: September 14, 2020

The purpose of this item is to provide an update on exploring the formation of a Western Riverside County Economic Development Corporation (EDC).

Requested Action:

1. Receive and file.

Background

WRCOG staff held a Visioning Session on June 18, 2020, to re-visit Agency goals and accomplishments and discuss new initiatives for potential WRCOG involvement as well as consider suggestions from member agencies. During the session, Agency Directors and Managers presented new ideas, discussed program ideas, and provided feedback on activities that WRCOG is currently engaged in regarding the Agency's long-standing focus on the issue areas identified below. These focus areas were first adopted in 2011 and were subsequently affirmed by the Executive Committee and Technical Advisory Committee in 2014 and 2017. In 2014, the Agency shifted "economic development" to be a central pillar for the five other goal areas, which were recognized to be mutually dependent on one another to advance. WRCOG's programs are intended to work together to support improving quality of life, which is perhaps the overall largest factor in improving the area's economic development. The focus areas include:

1. Economic Development
2. Energy and Environment
3. Water
4. Transportation
5. Education
6. Health

Next Steps

As a follow up to this exercise, staff presented to the Administration & Finance Committee on July 8, 2020, three prospective projects for WRCOG involvement during this next fiscal year. One project is the exploration of the formation of a Western Riverside County EDC, which would stand as an independently funded, non-profit organization governed by representatives from both the public and private sectors, which would help to establish sustained and complimentary services in economic development. The concept was met with positive feedback and there was a high interest to further explore the formation of an EDC for the subregion. As a next step to this effort, staff is conducting further due diligence and research in the discovery phase which will consist of reviewing existing EDC models, regionally, statewide, and nationally, that would best fit the needs of the Western Riverside County subregion.

On August 20, 2020 staff provided an update to the Technical Advisory Committee and were encouraged to extend the timeline on its Workplan Schedule to ensure greater due diligence and allow for thorough inclusion of all potential stakeholders. An updated EDC Workplan Schedule is attached to this Staff Report.

Staff is currently conducting additional due diligence and discovery outreach with stakeholders and best practice models regionally, statewide, and nationally for consideration and will provide an update in the future.

Staff will provide an update on work and discovery completed to date.

Prior Actions:

August 20, 2020: The Technical Advisory Committee received and filed.

August 13, 2020: The Planning Directors Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

1. Revised EDC Workplan Schedule.

Item 5.B

Update on Exploring the Formation of
a Western Riverside County
Economic Development Corporation

Attachment 1

Revised EDC Workplan Schedule

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Economic Development Corporation Workplan Schedule

Due Diligence	What additional data or outreach do we need to start our stakeholder outreach process? What are typical best practices for a similar entity?	Schedule	Work Product	Responsible Staff
Task 1	Perform due diligence in the Discovery and Research Phase by reviewing other EDCs regionally, statewide and nationally that best identify with the Western Riverside County subregion's goals and the programs that would best serve our members.	Complete by: September 30, 2020	Executive Summary	Elisa Laurel
Stakeholder Outreach	What specific persons are we going to contact about this topic? What WRCOG Committees will be used for these efforts?	Schedule	Work Product	Responsible Staff
Task 2	Discovery calls will be conducted with economic development partners in the region including city, county and regional stakeholders. Additional outreach will also be conducted with industry influencers such as private industry, community based organizations, academic institutions and others. WRCOG Committees that will be leveraged for this effort will include but not limited to: Executive, Administration and Finance, Technical Advisory and Planning	Complete by: October 30, 2020	Formation of a Steering Committee	Elisa Laurel
Potential Governing Structure	Is this a WRCOG Program or a stand-alone agency?	Schedule	Work Product	Responsible Staff
Task 3	Subsequent to the Discovery and Research Phase. The Steering Committee will make the determination on whether this should be a WRCOG program or a stand-alone agency.	Complete by: April 30, 2021	Steering Committee to decide on governance model	Elisa Laurel
Implementation Plan	What specific steps are needed to implement this plan including WRCOG Board action or action of other agencies?	Schedule	Work Product	Responsible Staff
Task 4	*Completion of Discovery and Research Phase: September 30, 2020 *Completion of Stakeholder Outreach: October 30, 2020 *Finalize the formation of an Executive Steering Committee: October 30, 2020 *Complete the Governance Exploration Phase: by March 31, 2021 *Launch: July 1, 2021	Complete by: April 30, 2021	Formation of EDC	Elisa Laurel
Funding Plan	How would we fund implementation and on-going operations?	Schedule	Work Product	Responsible Staff
Task 5	Explore possible funding opportunities that include but are not limited to: Business Improvement Districts, Enhanced Infrastructure Financing Districts, AB 3205, EDA Grants, Augmented Financial Programming, Others.	Complete by: April 30, 2021	Solidify Funding	Elisa Laurel
Communications Strategy	How are we going to convey information about this topic and the importance of addressing it?	Updates to committee structure	Publicized Events	Future Forward Events
Task 6	Leverage existing WRCOG events, partnerships and other opportunities to inform, educate and create buy in with stakeholders.	*Planning Directors Committee *Technical Advisory Committee *Administration and Finance Committee *Executive Committee	Ongoing	Ongoing

Revised: 9/1/2020 Per TAC Recommendation

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Future Forward Webinar Series Activities Update

Contact: Elisa Laurel, Program Manager, elaurel@wrcog.us, (951) 405-6752

Date: September 14, 2020

The purpose of this item is to provide information on WRCOG's Future Forward webinar series.

Requested Action:

1. Receive and file.

WRCOG's Future Forward Webinar Series is a webinar broadcast scheduled from 9:00 a.m. to 10:00 a.m. on the last Thursday of every month. Its content aims to provide meaningful information during disruptive times. The Series launched in April 2020 and has already featured multiple speakers and topics and garnered over 1000+ views on YouTube. It has also served as an innovative platform to connect with public and private industries while providing timely and relevant information during the COVID-19 climate. Below is a summary of episodes that have already aired and upcoming episodes:

Aired Episodes:

- Episode 1: April – Fiscal Impacts of COVID-19
- Episode 2: May – How COVID-19 is Changing Public Engagement
- Episode 3: June – A Region at its TIP-ing Point: Automation, Data and COVID-19
- Episode 4: July – How COVID-19 is Changing the way we Drive
- Episode 5: August – Navigating Virtual Governance and the Brown Act in a COVID-19 Climate

Upcoming Episodes:

- Episode 6: September – A Focus on our Future. A Candid Conversation on What Young Professionals Want.
- Episode 7: October – Opportunity Zones—A Recovery Tool?

Prior Action:

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Activities Update from the Eastern Municipal Water District / Western Municipal Water District

Contacts: Ronald Sullivan, EMWD Board President, Boardmember@emwd.org, (951) 928-3777
Brenda Dennstedt, WMWD Secretary-Treasurer, Bdennstedt@wmwd.com, (951) 571-7224

Date: September 14, 2020

The purpose of this item is to provide an update of activities undertaken by WRCOG's water district representatives.

Requested Action:

1. Receive and file.

Paul Jones, EMWD General Manager, and Tim Barr, WMWD Deputy General Manager, will provide a presentation on Per- and Polyfluoroalkyl substances, regulatory background, state and federal legislation, and water agencies response to regulations.

Prior Action:

August 20, 2020: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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Western Riverside Council of Governments Executive Committee

Staff Report

Subject: Activities Update from the Riverside County Office of Education Superintendent of Schools

Contact: Dr. Judy White, Riverside County Superintendent of Schools, jdwhite@rcoe.us, (951) 826-6670

Date: September 14, 2020

The purpose of this item is to provide an update of activities undertaken by the Riverside County Office of Education.

Requested Action:

1. Receive and file.

This item is reserved for a presentation from Dr. Judy White with an update on school reopening, waivers, technology, and responding responsibly.

Prior Action:

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment:

None.

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