



Western Riverside Council of Governments Administration & Finance Committee

AGENDA

**Wednesday, February 8, 2023
12:00 PM**

**Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501**

[Join Zoom Meeting](#)

Meeting ID: 820 3211 9952

Passcode: 539605

Dial in: (669) 900 9128 U.S.

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill (AB) 361 (Government Code Section 54953). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to jleonard@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Janis Leonard 72 hours prior to the meeting at (951) 405-6702 or jleonard@wrcog.us. Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

- 1. CALL TO ORDER (Crystal Ruiz, Chair)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the December 22, 2022, Administration & Finance Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the December 22, 2022, Administration & Finance Committee meeting.

B. Summary Minutes from the December 14, 2022, Administration & Finance Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the December 14, 2022, Administration & Finance Committee meeting.

C. Finance Department Activities Update

Requested Action(s): 1. Receive and file.

D. I-REN Program Status and Quarterly Update

Requested Action(s): 1. Receive and file.

6. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. Residential Trip Generation Study Activities Update

Requested Action(s): 1. Receive and file.

B. Western Riverside County Clean Cities Coalition Activities Update

Requested Action(s): 1. Receive and file.

C. City of Corona TUMF Reimbursement Request Prior to Exhaustion of TUMF Credits

Requested Action(s):

1. Recommend that the Executive Committee deny a request from the City of Corona to provide a developer reimbursement prior to the exhaustion of TUMF credits.
2. Recommend that the Executive Committee direct staff to maintain the current policy prohibiting developer reimbursement prior to the exhaustion of TUMF credits.

D. Environmental Department Activities Update

Requested Action(s):

1. Receive and file.

7. REPORT FROM THE COMMITTEE CHAIR

Crystal Ruiz, City of San Jacinto

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson

9. ITEMS FOR FUTURE AGENDAS

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

10. GENERAL ANNOUNCEMENTS

Members are invited to announce items / activities which may be of general interest to the Committee.

11. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Wednesday, March 8, 2023, at 12:00 p.m., in WRCOG's office at 3390 University Avenue, Suite 200, Riverside, CA.

12. ADJOURNMENT

Administration & Finance Committee

Minutes

1. CALL TO ORDER

The Special meeting of the WRCOG Administration & Finance Committee was called to order by Chair Crystal Ruiz at 10:00 a.m., on December 22, 2022, in WRCOG's office and on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Committee member Brian Tisdale led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco*
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz (Chair)
- County of Riverside, District 2 - Karen Spiegel*
- County of Riverside, District 3 - Chuck Washington
- Western Municipal Water District - Brenda Dennstedt

*Arrived after Roll Call

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR

There were no Consent Calendar items for approval.

6. REPORTS / DISCUSSION

A. 2023 General Assembly Keynote Speaker Update

Dr. Kurt Wilson, WRCOG Executive Director, reported that the final list of three potential speakers include:

1. Jocko Willink - this speaker is unavailable given his own event during the General Assembly timeframe.
2. Tim Tebow - this speaker is available; however, his pricing has increased, which has taken him

over the total amount this Committee has set as the cap.

3. Doris Kerns Goodwin - this speaker is available and her fee is within the allowable amount.

The Committee members discussed the three speakers.

Action:

1. Authorized the Executive Director to enter into an agreement with Doris Kerns Goodwin, subject to any relevant conditions, for the 2023 General Assembly and Leadership Address. Should Mrs. Kerns Goodwin not be available, staff were directed to pursue Tim Tebow.

(Norco / Corona) 10 yes; 0 no; 0 abstention. Item 6.A was approved.

7. REPORT FROM THE COMMITTEE CHAIR

Chair Ruiz had no report.

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson, WRCOG Executive Director, had no report.

9. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

10. GENERAL ANNOUNCEMENTS

Committee member Kevin Bash complimented staff on efforts related to the Agency's Strategic Plan and asked that either Dr. Wilson or Chris Gray attend an upcoming Norco City Council meeting to outline activities surrounding WRCOG's Strategic Plan.

Committee member Brenda Dennstedt announced that water district staff appreciated his speaking at the recent Prado Damn tour event.

11. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Wednesday, February 8, 2023, at 12:00 p.m., on the Zoom platform with the option for Committee members to attend in person.

12. ADJOURNMENT

The meeting of the Administration & Finance Committee adjourned at 10:30 a.m.

Administration & Finance Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Crystal Ruiz at 12:01 p.m., on December 14, 2022, in WRCOG's office and on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Committee member Ben Benoit led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz (Chair)
- City of Wildomar - Ben Benoit
- County of Riverside, District 2 - Karen Spiegel
- Western Municipal Water District - Brenda Dennstedt

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Wildomar / District 2) 10 yes; 0 no; 0 abstention. Items 5.A through 5.D were approved.

A. Summary Minutes from the November 9, 2022, Administration & Finance Committee Meeting

Action:

1. Approved the Summary Minutes from the November 9, 2022, Administration & Finance Committee meeting.

B. Finance Department Activities Update

Action:

1. Received and filed.

C. Approval of Administration & Finance Committee Meeting Schedule for 2023

Action:

1. Approved the schedule of Administration L& Finance Committee meetings for 2023.

D. Commercial PACE Activities Update - Limited Appointment of Program Administrative Responsibilities to Nuveen Green Capital

This item was pulled for discussion by Committee member Ben Benoit who asked if this item was presented to the PACE Ad Hoc Committee.

Casey Dailey, WRCOG Director of Energy & Environmental Programs, responded that it was not presented to the PACE Ad Hoc Committee. In late June, Clean Fund notified WRCOG that it was voluntarily ceasing activity in the PACE Program. During its time of operation, only one project was closed - the Temecula Senior Living Center. There are still certain administrative responsibilities related to servicing this assessment; therefore, either WRCOG or a new company needs to assume the responsibilities. Nuveen Green Capital has expressed interest in assuming those responsibilities.

Action:

1. Recommended that the Executive Committee adopt Resolution Number 26-22; A Resolution of the Executive Committee of the Western Riverside Council of Governments authorizing and appointing Greenworks Lending, LLC, as Program Administrator in connection with the Temecula Senior Living Center, LLC, Commercial PACE Assessment Lien and documents related thereto and approving other actions in connection thereto.

6. REPORTS / DISCUSSION

A. 2023 General Assembly Speaker

Dr. Kurt Wilson, WRCOG Executive Director, reported that at last month's meeting, this Committee set a list of criteria for staff to focus on when searching for a General Assembly speaker, which included a cap of fees of \$150,000, the speaker's message, and the ability to engage the audience.

A list of eligible speakers was shared and discussed. The Executive Director to focus on three potential speakers:

1. Tim Tebow
2. Jocko Willink
3. Doris Kearns-Goodwin

A special meeting of the Administration & Finance Committee will be scheduled for December 22, 2022, to further discuss the matter and provide additional direction.

Action:

1. Received and filed.

B. 2022 Fee Comparison Analysis Update

Christopher Tzeng, WRCOG Program Manager, reported that WRCOG is conducting an update of the Fee Comparison Analysis based on 2022 fees. This Analysis was first conducted in 2016 and then again in 2018. The Analysis is a comparison of fees that jurisdictions and agencies charge for development. The Analysis includes all jurisdictions within Western Riverside County and some jurisdictions adjacent to the subregion for comparison purposes.

A breakdown of fees for five different development types analyzed was provided to member agency staff for review and discussion on September 22, 2022. Those types included 1) single-family residential; 2) multi-family residential; 3) retail development; 4) office development; and 5) high-cube industrial development. Member agencies have provided feedback to WRCOG and their input has been incorporated into the Analysis.

Action:

1. Received and filed.

7. REPORT FROM THE COMMITTEE CHAIR

Chair Ruiz announced that she has been selected as the Chair for the Inland Regional Energy Network Executive Committee.

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson, Executive Director, had no report.

9. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

10. GENERAL ANNOUNCEMENTS

Committee member Brian Tisdale thanked staff for the recent Strategic Plan update meeting.

11. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Thursday, December 22, 2022, at 10:00 a.m., on the Zoom platform with the option for Committee members to attend in person.

12. ADJOURNMENT

The meeting of the Administration & Finance Committee adjourned at 1:13 p.m.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Finance Department Activities Update
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: February 8, 2023

Requested Action(s):

1. Receive and file.
-

Purpose:

The purpose of this item is to provide an update on the Agency financials through December 2022.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #3 - Ensure fiscal solvency and stability of the Western Riverside Council of Governments.

Background:

On January 12, 2022, the Executive Committee adopted a new Strategic Plan with specific fiscal-related goals:

1. Maintain sound, responsible fiscal policies.
2. Develop a process to vet fiscal impact(s) and potential risk(s) for all new programs and projects.
3. Provide detailed financial statements for public review online.

Regarding goal #1, staff have planned out a process to go through and revise all of its fiscal-related policies and plan to have them vetted and revised by the end of the fiscal year. Staff will begin by updating its investment policy with the assistance of its financial advisor, Public Financial Management (PFM), and will seek input from the Finance Directors Committee at its next meeting.

Regarding goal #3, staff have updated the public financial statements with significantly more detail, including breaking out each line item by fund, department, and program. These detailed financial statements provide more transparency into each of the Agency's funds and programs.

As staff continue to work through these goals, input through WRCOG's Committee structure will be important to ensure the goals are being met.

Financial Report Summary Through December 2022

The Agency's Financial Report summary through December 2022, a detailed overview of WRCOG's financial statements in the form of combined Agency revenues and costs, plus a detailed breakout, is

provided as an attachment to this Staff Report.

A fund-level, budget-to-actual report has been added to this staff report, as well as additional graphs. Additionally, some account descriptions have been broken out and cleaned up. These changes have been made based on input received from members of WRCOG's various committees.

Fiscal Year (FY) 2021/2022 Year End and Agency Audit

FY 2021/2022 has now ended and the Agency's books have now been closed. WRCOG will be utilizing the services of the audit firm Van Lant and Fankhanel (VLF) to conduct its financial audit. During FY 2021/2022, an RFP was released for financial auditing services as a Government Finance Officers Association (GFOA) best practice, as WRCOG has utilized auditing firm Rogers, Anderson, Malody and Scott for the past five years. WRCOG ended up selecting a new audit firm (VLF) to conduct its audits based on the results of the RFP.

In July 2022, VLF conducted the first phase of the audit, known as the interim audit, which involves preliminary audit work that is conducted prior to the books being fully closed. The interim audit tasks are conducted in order to gain an understanding of the Agency's processes during the year and to compress the period needed to complete the final audit after the books have been closed. The interim audit has now been completed and the full audit has started in October 2022 with expected completion by the end of January 2023.

While the audit is mostly completed, WRCOG's auditors recommended a change to two of its custodial funds in accordance with GASB 84. These two funds are the HERO custodial fund and the TUMF fund. The HERO Program issued bonds when it was in operations, so some level of activity should be reported by WRCOG in its financial statements. The TUMF fund historically has been recognized as a special revenue fund, but the auditors are recommending this be switched to a custodial fund based on the criteria in GASB 84. Due to this, the audit has taken slightly longer than expected due to the additional information gathering.

Prior Action(s):

None.

Fiscal Impact:

Finance Department activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Administration Department under Fund 110.

Attachment(s):

[Attachment 1 - December 2022 Agency Financials](#)

Attachment

December 2022 Agency
Financials



Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Revenues			
Member Dues	294,410	294,410	-
Fellowship	22,942	100,000	77,058
Overhead Transfer In	997,324	2,476,847	1,479,523
Solid Waste - SB1383	117,593	117,593	-
PACE Revenue	6,375	-	(6,375)
Hero Admin Fees	322,558	2,725,000	2,402,442
WRCOG HERO CAFTA Revenue	54,382	150,000	95,618
PACE Commercial Sponsor Revenue	-	50,000	50,000
PACE Revenue	38	-	(38)
Regional Streetlights Revenue	111,261	135,542	24,281
Solid Waste	124,206	173,157	48,951
Used Oil Grants	198,398	198,398	-
Air Quality - Other Reimburse	129,200	270,167	140,967
IREN - Codes and Standards	173,185	10,038,349	9,865,164
REAP Revenue	151,479	1,050,000	898,521
LTF Revenue	1,072,500	1,072,500	-
Other Misc Revenue-RIVTAM	11,500	25,000	13,500
TUMF Commercial - Admin Fee	22,967	62,400	39,433
TUMF Retail - Admin Fee	25,799	166,400	140,601
TUMF Industrial - Admin Fee	255,288	332,800	77,512
TUMF Single Family - Admin Fee	643,932	1,456,000	812,068
TUMF Multi Family - Admin Fee	279,374	187,200	(92,174)
TUMF Commercial - Program Revenue	551,201	1,497,600	946,399
TUMF Retail - Program Revenue	619,185	3,993,600	3,374,415
TUMF Industrial - Program Revenue	6,126,916	7,987,200	1,860,284
TUMF Single Family - Program Revenue	15,454,366	34,944,000	19,489,634
TUMF Multi Family - Program Revenue	6,704,967	4,492,800	(2,212,167)
Beaumont TUMF Settlement Revenue	1,780,269	10,884,000	9,103,731
General Fund Investment Interest	16,957	5,000	(11,957)
TUMF Investment Interest	(107,878)	275,000	382,878
Total Revenues	\$ 36,160,695	\$ 85,160,963	\$ 49,000,268
Expenses			
Salaries & Wages - Fulltime	1,129,178	3,194,926	2,065,747
Fringe Benefits	650,897	1,449,419	798,523
Overhead Allocation	846,193	2,174,586	1,328,392
General Legal Services	1,243,365	2,651,600	1,408,235
Audit Svcs - Professional Fees	-	30,000	30,000



Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Bank Fees	3,525	67,008	63,483
Commissioners Per Diem	32,400	72,000	39,600
Parking Cost	14,482	28,000	13,518
Office Lease	173,780	340,000	166,220
Operations and Maintenance	-	-	-
WRCOG Auto Fuels Expenses	104	1,000	896
WRCOG Auto Maintenance Expense	-	500	500
Parking Validations	1,214	16,100	14,887
Staff Recognition	2,547	3,100	553
Coffee and Supplies	350	2,500	2,150
Event Support	69,643	152,500	86,457
Program/Office Supplies	7,294	22,800	15,506
Computer Supplies	1,013	7,000	5,987
Computer Software	33,113	104,500	71,387
Rent/Lease Equipment	5,893	15,000	9,107
Membership Dues	12,281	362,250	47,969
Subscriptions/Publications	12,679	8,950	(3,729)
Meeting Support Services	96	3,350	3,254
Postage	2,778	7,850	5,072
Other Expenses	1,549	4,600	2,051
Storage	2,645	5,500	2,855
Printing Services	1,856	6,650	3,794
Computer Hardware	251	11,700	10,449
Misc Office Equipment	-	3,000	2,000
Communications - Regular Phone	9,220	17,500	8,280
Communications - Cellular Phones	4,991	17,500	12,509
Communications - Computer Services	5,179	40,000	34,821
Communications - Web Site	-	8,000	8,000
Equipment Maintenance	290	7,500	7,210
Maintenance - Building and Improvement	10,542	12,000	1,458
Insurance - Errors & Omissions	-	50,000	50,000
Insurance - Gen/Busi Liab/Auto	11,383	54,266	42,883
WRCOG Auto Insurance	-	6,000	6,000
Data Processing Support	5,328	8,000	2,672
Recording Fee	4,937	14,000	9,063
Seminars/Conferences	5,756	30,850	25,094
Travel - Mileage Reimbursement	2,611	31,560	28,949
Travel - Ground Transportation	863	15,800	14,937
Travel - Airfare	2,018	56,750	54,732
Lodging	9,525	108,600	99,075
Meals	3,323	16,990	10,787



Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Other Incidentals	29	1,500	1,471
Training	1,882	159,375	157,493
OPEB Repayment	-	110,526	110,526
Supplies/Materials	1,050	9,400	8,350
Advertising Media - Newspaper Ad	29,000	41,548	12,548
Staff Education Reimbursement	-	7,500	7,500
Compliance Settlements	40,280	200,000	159,720
Direct Costs	-	1,660,177	1,660,177
Consulting Labor	1,017,446	7,420,307	6,402,861
Outside Consulting Expenses	5,838	-	(5,838)
TUMF Project Reimbursement	1,629,421	25,000,000	23,370,579
COG REN Reimbursement	-	1,474,000	1,474,000
Beaumont Settlement Distributions	-	6,488,595	-
Total Expenses	\$ 7,050,036	\$ 53,814,633	\$ 39,970,722

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
General Fund - 110			
Revenues			
Member Dues	294,410	294,410	-
Fellowship	22,942	100,000	77,058
Solid Waste - SB1383	117,593	117,593	-
PACE Revenue	6,375	-	(6,375)
Hero Admin Fees	322,558	2,725,000	2,402,442
WRCOG HERO CAFTA Revenue	54,382	150,000	95,618
PACE Commercial Sponsor Revenue	-	50,000	50,000
PACE Revenue	38	-	(38)
Regional Streetlights Revenue	111,261	135,542	24,281
Solid Waste	124,206	173,157	48,951
REAP Revenue	151,479	1,050,000	898,521
Other Misc Revenue-RIVTAM	11,500	25,000	13,500
Commerical/Service	22,967	62,400	39,433
Retail	25,799	166,400	140,601
Industrial	255,288	332,800	77,512
Residential/Multi/Single	643,932	1,456,000	812,068
Multi-Family	279,374	187,200	(92,174)
Beaumont TUMF Settlement Revenue	-	205,932	205,932
Interest Revenue - Other	16,957	5,000	(11,957)
Total Revenues	\$ 2,461,062	\$ 7,236,434	\$ 4,775,372
Expenses			
Salaries & Wages - Fulltime	853,564	2,148,323	1,294,759
Fringe Benefits	531,032	973,254	442,222
Overhead Allocation	624,000	1,373,383	749,383
General Legal Services	349,392	1,103,100	753,708
Audit Svcs - Professional Fees	-	30,000	30,000
Bank Fees	3,525	65,508	61,983
Commissioners Per Diem	32,400	72,000	39,600
Parking Cost	14,482	28,000	13,518
Office Lease	173,780	340,000	166,220
Operations and Maintenance	-	-	-
WRCOG Auto Fuels Expenses	104	1,000	896
WRCOG Auto Maintenance Expense	-	500	500
Parking Validations	1,214	12,350	11,137
Staff Recognition	2,547	3,100	553
Coffee and Supplies	350	2,500	2,150
Statewide - Event Support	14,640	59,500	48,460

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
General Supplies	7,294	21,800	14,506
Computer Supplies	1,013	7,000	5,987
Computer Software	33,113	102,000	68,887
Rent/Lease Equipment	5,893	15,000	9,107
Membership Dues	10,781	33,000	22,219
Subscriptions/Publications	12,443	8,950	(3,493)
Meeting Support Services	96	1,850	1,754
POSTAGE	2,778	7,350	4,572
Other Household Expenses	1,549	1,600	51
Storage	432	1,500	1,068
Printing Services	1,856	1,150	(706)
Computer Hardware	251	8,000	7,749
Communications - Regular Phone	9,220	17,500	8,280
Cellular Phone	4,168	13,000	8,832
Communications - Computer Services	5,179	40,000	34,821
Communications - Web Site	-	8,000	8,000
Equipment Maintenance	290	7,500	7,210
Maintenance - Building and Improvement	10,542	12,000	1,458
Insurance - Errors & Omissions	-	50,000	50,000
Insurance - Gen/Busi Liab/Auto	11,383	53,266	41,883
WRCOG Auto Insurance	-	6,000	6,000
Data Processing Support	5,328	8,000	2,672
Recording Fee	4,937	14,000	9,063
Seminar/Conferences	4,273	9,350	5,077
Travel - Mileage Reimbursement	1,034	7,000	5,966
Travel - Ground Transportation	471	3,050	2,579
Travel-AirFare	765	7,500	6,735
Lodging	4,225	4,600	375
Meals	2,491	6,100	3,609
Other Incidentals	29	1,000	971
Training	1,882	33,250	31,368
OPEB Repayment	-	110,526	110,526
Supplies/Materials	1,050	4,400	3,350
Staff Education Reimbursement	-	7,500	7,500
Compliance Settlements	40,280	200,000	159,720
Direct Costs	-	160,177	160,177
Consulting Labor	789,728	2,053,474	1,263,746
Outside Consulting Expenses	5,838	-	(5,838)
Operating Transfer Out	997,324	2,476,847	1,479,523
Total Expenses	\$ 4,578,965	\$ 11,735,758	\$ 7,160,393

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Clean Cities Fund - 120			
Revenues			
Air Quality - Other Reimburse	129,200	270,167	140,967
LTF Revenue	70,000	70,000	-
Total Revenues	\$ 199,200	\$ 340,167	\$ 140,967
Expenses			
Salaries & Wages - Fulltime	59,181	170,523	111,342
Fringe Benefits	25,738	86,260	60,522
Overhead Allocation	18,000	36,000	18,000
Event Support	8,354	10,000	1,646
Meeting Support Services	-	500	500
Computer Hardware	-	700	700
Communications - Cellular Phones	203	600	397
Seminars/Conferences	-	1,000	1,000
Travel - Mileage Reimbursement	64	500	436
Travel - Ground Transportation	392	750	358
Travel - Airfare	1,253	3,500	2,247
Lodging	2,166	3,500	1,334
Meals	264	1,000	736
Other Incidentals	-	500	500
Supplies/Materials	-	1,000	1,000
Consulting Labor	14,668	23,450	8,782
Total Expenses	\$ 130,284	\$ 339,783	\$ 209,499

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Used Oil Fund - 140			
Revenues			
Used Oil Grants	198,398	198,398	-
Total Revenues	\$ 198,398	\$ 198,398	\$ -
Expenses			
Salaries & Wages - Fulltime	1,050	76,400	75,350
Fringe Benefits	457	38,486	38,029
Overhead Allocation	9,920	19,839	9,920
General Legal Services	-	1,000	1,000
Parking Validations	-	250	250
Event Support	21,649	7,500	(14,149)
Program/Office Supplies	-	500	500
Membership Dues	-	500	500
Meeting Support Services	-	1,000	1,000
Storage	2,213	4,000	1,787
Printing Services	-	1,000	1,000
Communications - Cellular Phones	178	200	22
Insurance - Gen/Busi Liab/Auto	-	1,000	1,000
Seminars/Conferences	700	2,000	1,300
Travel - Mileage Reimbursement	-	1,000	1,000
Travel - Ground Transportation	-	500	500
Meals	-	500	500
Supplies/Materials	-	1,000	1,000
Advertising Media - Newspaper Ad	29,000	41,548	12,548
Total Expenses	\$ 65,166	\$ 198,223	\$ 133,057

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network (I-REN) Fund - 180			
Revenues			
IREN - Codes and Standards	173,185	10,038,349	9,865,164
Total Revenues	\$ 173,185	\$ 10,038,349	\$ 9,865,164
Expenses			
Salaries & Wages - Fulltime	118,625	423,808	305,183
Fringe Benefits	51,590	185,350	133,760
Overhead Allocation	104,274	565,363	461,090
General Legal Services	22,038	45,000	22,962
Bank Fees	-	1,500	1,500
Parking Validations	-	3,000	3,000
Event Support	25,000	75,000	50,000
Membership Dues	-	328,000	26,000
Other Expenses	-	3,000	2,000
Printing Services	-	4,500	3,500
Computer Hardware	-	3,000	2,000
Misc Office Equipment	-	3,000	2,000
Communications - Cellular Phones	290	3,600	3,310
Seminars/Conferences	158	15,000	14,842
Mileage Reimbursement	548	22,060	21,513
Ground Transportation	-	10,000	10,000
Airfare	-	45,000	45,000
Lodging	2,013	98,000	95,987
Meals	275	8,640	5,485
Training	-	126,125	126,125
Supplies/Materials	-	2,000	2,000
Direct Costs	-	1,500,000	1,500,000
Consulting Labor	70,511	5,093,383	5,022,872
COG REN Reimbursement	-	1,474,000	1,474,000
Total Expenses	\$ 395,320	\$ 10,038,330	\$ 9,334,129

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Local Transportation Fund (LTF) - 210			
Revenues			
LTF Revenue	1,002,500	1,002,500	-
Total Revenues	\$ 1,002,500	\$ 1,002,500	\$ -
Expenses			
Salaries & Wages - Fulltime	96,758	375,872	279,113
Fringe Benefits	42,080	166,069	123,989
Overhead Allocation	90,000	180,000	90,000
General Legal Services	-	2,500	2,500
Parking Validations	-	500	500
Event Support	-	500	500
Program/Office Supplies	-	500	500
Computer Software	-	2,500	2,500
Membership Dues	1,500	750	(750)
Subscriptions/Publications	236	-	(236)
Postage	-	500	500
Communications - Cellular Phones	152	100	(52)
Seminars/Conferences	625	3,500	2,875
Travel - Mileage Reimbursement	965	1,000	35
Travel - Ground Transportation	-	1,500	1,500
Travel - Airfare	-	750	750
Lodging	1,120	2,500	1,380
Meals	293	750	457
Supplies/Materials	-	1,000	1,000
Consulting Labor	142,539	250,000	107,461
Total Expenses	\$ 376,269	\$ 990,790	\$ 614,521

Western Riverside Council of Governments
Budget-to-Actuals - Fund Level
As of December 31, 2022

Description	Actual	FY 23 Budget	Variance
Transportation Uniform Mitigation Fee (TUMF) Fund - 220			
Revenues			
Commercial/Svcs	551,201	1,497,600	946,399
Retail	619,185	3,993,600	3,374,415
Industrial	6,126,916	7,987,200	1,860,284
Residential/Multi/Single	15,454,366	34,944,000	19,489,634
Multi Family	6,704,967	4,492,800	(2,212,167)
Beaumont TUMF Settlement Revenue	1,780,269	10,678,068	8,897,799
Citizens Trust Investment Interest	(107,878)	275,000	382,878
Total Revenues	\$ 31,129,026	\$ 63,868,268	\$ 32,739,242
Expenses			
General Legal Services	871,935	1,500,000	628,065
TUMF Project Reimbursement	1,629,421	25,000,000	23,370,579
Beaumont Settlement Distributions	-	6,488,595	-
Total Expenses	\$ 2,501,356	\$ 32,988,595	\$ 23,998,644

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Administration								
Revenues								
110	12	40001	0	0	Member Dues	\$ 294,410	\$ 294,410	\$ -
110	12	49001	0	0	Interest Revenue - Other	16,957	5,000	(11,957)
110	12	97001	0	0	Operating Transfer Out	997,324	2,476,847	1,479,523
Total Revenues						\$ 1,308,691	\$ 2,776,257	\$ 1,467,566
Expenses								
110	12	60001	0	0	Salaries & Wages - Fulltime	\$ 384,353	\$ 944,788	\$ 560,435
110	12	61000	0	0	Fringe Benefits	333,706	449,211	115,506
110	12	65101	0	0	General Legal Services	34,642	115,000	80,358
110	12	65401	0	0	Audit Svcs - Professional Fees	-	30,000	30,000
110	12	65505	0	0	Bank Fees	-	2,000	2,000
110	12	65507	0	0	Commissioners Per Diem	32,400	70,000	37,600
110	12	71615	0	0	Parking Cost	14,482	28,000	13,518
110	12	73001	0	0	Office Lease	173,780	340,000	166,220
110	12	73002	0	0	Operations and Maintenance	-	-	-
110	12	73003	0	0	WRCOG Auto Fuels Expenses	104	1,000	896
110	12	73004	0	0	WRCOG Auto Maintenance Expense	-	500	500
110	12	73102	0	0	Parking Validations	1,214	10,000	8,787
110	12	73104	0	0	Staff Recognition	2,287	3,100	813
110	12	73106	0	0	Coffee and Supplies	350	2,500	2,150
110	12	73107	0	0	Event Support	11,040	45,000	33,960
110	12	73108	0	0	Program/Office Supplies	7,150	20,000	12,850
110	12	73109	0	0	Computer Equipment/Supplies	1,013	5,500	4,487
110	12	73110	0	0	Computer Software	24,083	35,000	10,917
110	12	73111	0	0	Rent/Lease Equipment	5,893	15,000	9,107
110	12	73113	0	0	Membership Dues	10,781	30,000	19,219
110	12	73114	0	0	Subscription/Publications	12,443	6,000	(6,443)

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	12	73115	0	0	Meeting Support Services	80	500	420
110	12	73116	0	0	Postage	2,443	5,000	2,557
110	12	73117	0	0	Other Household Exp	1,549	1,500	(49)
110	12	73119	0	0	Storage	432	1,500	1,068
110	12	73120	0	0	Printing Services	1,856	1,000	(856)
110	12	73122	0	0	Computer Hardware	251	8,000	7,749
110	12	73201	0	0	Communications - Regular Phone	9,220	17,500	8,280
110	12	73204	0	0	Communications - Cellular Phones	1,965	7,500	5,535
110	12	73206	0	0	Communications - Computer Services	5,179	40,000	34,821
110	12	73209	0	0	Communications - Web Site	-	8,000	8,000
110	12	73302	0	0	Equipment Maintenance - Comp/Softwar	290	5,000	4,710
110	12	73303	0	0	Maintenance - Building and Improvemen	10,542	12,000	1,458
110	12	73401	0	0	Insurance - Errors & Omissions	-	50,000	50,000
110	12	73405	0	0	Insurance - Gen/Busi Liab/Auto	11,383	50,266	38,883
110	12	73407	0	0	WRCOG Auto Insurance	-	6,000	6,000
110	12	73601	0	0	Seminars/Conferences	3,988	3,500	(488)
110	12	73611	0	0	Travel - Mileage Reimbursement	701	3,500	2,799
110	12	73612	0	0	Travel - Ground Transportation	348	1,500	1,152
110	12	73613	0	0	Travel - Airfare	765	3,000	2,235
110	12	73620	0	0	Lodging	3,651	1,500	(2,151)
110	12	73630	0	0	Meals	2,029	3,500	1,471
110	12	73650	0	0	Training	1,647	30,000	28,353
110	12	73660	0	0	OPEB Repayment	-	110,526	110,526
110	12	73801	0	0	Staff Education Reimbursement	-	7,500	7,500
110	12	85100	0	0	Direct Costs	-	160,177	160,177
110	12	85101	0	0	Consulting Labor	128,716	250,000	121,284
Total Expenses						\$ 1,236,755	\$ 2,941,068	\$ 1,704,313

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Fellowship								
Revenues								
110	12	40009	4700	0	Fellowship	\$ 22,942	\$ 100,000	\$ 77,058
Total Revenues						\$ 22,942	\$ 100,000	\$ 77,058
Expenses								
110	12	60001	4700	0	Salaries & Wages - Fulltime	\$ 19,512	\$ 174,412	\$ 154,900
110	12	61000	4700	0	Fringe Benefits	1,752	15,660	13,908
110	12	65101	4700	0	General Legal Services	-	100	100
110	12	73102	4700	0	Parking Validations	-	1,000	1,000
110	12	73104	4700	0	Staff Recognition	260	-	(260)
110	12	73107	4700	0	Event Support	-	1,000	1,000
110	12	73108	4700	0	Program/Office Supplies	-	500	500
110	12	73115	4700	0	Meeting Support Services	-	250	250
110	12	73116	4700	0	Postage	-	100	100
110	12	73601	4700	0	Seminars/Conferences	-	150	150
110	12	73611	4700	0	Travel - Mileage Reimbursement	-	1,000	1,000
110	12	73612	4700	0	Travel - Ground Transportation	-	150	150
110	12	73630	4700	0	Meals	-	350	350
110	12	73650	4700	0	Training	-	250	250
110	12	85101	4700	0	Consulting Labor	-	500	500
Total Expenses						\$ 21,524	\$ 195,422	\$ 173,898

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Clean Cities								
Revenues								
120	80	41402	1010	0	Air Quality - Other Reimburse	\$ 129,200	\$ 270,167	\$ 140,967
120	80	41701	1010	0	LTF Revenue	70,000	70,000	-
Total Revenues						\$ 199,200	\$ 340,167	\$ 140,967
Expenses								
120	80	60001	1010	0	Salaries & Wages - Fulltime	\$ 59,181	\$ 170,523	\$ 111,342
120	80	61000	1010	0	Fringe Benefits	25,738	86,260	60,522
120	80	63000	1010	0	Overhead Allocation	18,000	36,000	18,000
120	80	73107	1010	0	Event Support	8,354	10,000	1,646
120	80	73115	1010	0	Meeting Support Services	-	500	500
120	80	73122	1010	0	Computer Hardware	-	700	700
120	80	73204	1010	0	Communications - Cellular Phones	203	600	397
120	80	73601	1010	0	Seminars/Conferences	-	1,000	1,000
120	80	73611	1010	0	Travel - Mileage Reimbursement	64	500	436
120	80	73612	1010	0	Travel - Ground Transportation	392	750	358
120	80	73613	1010	100	Travel - Airfare	1,253	3,500	2,247
120	80	73620	1010	100	Lodging	2,166	3,500	1,334
120	80	73630	1010	0	Meals	264	1,000	736
120	80	73640	1010	0	Other Incidentals	-	500	500
120	80	73703	1010	0	Supplies/Materials	-	1,000	1,000
120	80	85101	1010	0	Consulting Labor	14,668	23,450	8,782
Total Expenses						\$ 130,284	\$ 339,783	\$ 209,499

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Love Your Neighborhood								
Revenues								
110	80	41201	1035	0	Solid Waste	\$ -	\$ 50,000	\$ 50,000
Total Revenues						\$ -	\$ 50,000	\$ 50,000
Expenses								
110	80	65101	1035	0	General Legal Services	\$ 135	\$ -	\$ (135)
110	80	73107	1035	0	Event Support	3,600	10,000	10,000
110	80	85101	1035	0	Consulting Labor	-	40,000	40,000
Total Expenses						\$ 3,735	\$ 50,000	\$ 49,865

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Solid Waste								
Revenues								
110	80	40301	1038	0	Solid Waste - SB1383	\$ 117,593	\$ 117,593	\$ -
110	80	41201	1038	0	Solid Waste	124,206	123,157	(1,049)
Total Revenues						\$ 241,800	\$ 240,750	\$ (1,049)
Expenses								
110	80	60001	1038	0	Salaries	\$ 27,194	\$ 61,429	\$ 34,234
110	80	61000	1038	0	Fringe Benefits	11,827	31,224	19,397
110	80	63000	1038	0	Overhead Allocation	6,000	12,000	6,000
110	80	65101	1038	0	Legal	811	1,000	189
110	80	73102	1038	0	Parking Validations	-	500	500
110	80	73107	1038	0	Event Support	-	2,000	2,000
110	80	73114	1038	0	Subscriptions/Publications	-	250	250
110	80	73204	1038	0	Cell Phone Expense	406	500	94
110	80	73601	1038	0	Seminars/Conferences	285	500	215
110	80	73611	1038	0	Mileage Reimbursement	-	250	250
110	80	73612	1038	0	Ground Transportation	-	150	150
110	80	73613	1038	0	Airfare	-	250	250
110	80	73630	1038	0	Meals	-	500	500
110	80	73650	1038	0	Training	235	500	265
110	80	85101	1038	0	Consulting Labor	76,941	129,556	52,615
110	80	85102	1038	0	Outside Consulting Expenses	5,838	-	(5,838)
Total Expenses						\$ 129,537	\$ 240,609	\$ 111,072

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Used Oil								
Revenues								
140	80	41401	2057	0	Used Oil Grants	\$ 198,398	\$ 198,398	\$ -
Total Revenues						\$ 198,398	\$ 198,398	\$ -
Expenses								
140	80	60001	2057	0	Salaries & Wages - Fulltime	\$ 1,050	\$ 76,400	\$ 75,350
140	80	61000	2057	0	Fringe Benefits	457	38,486	38,029
140	80	63000	2057	0	Overhead Allocation	9,920	19,839	9,920
140	80	65101	2057	0	General Legal Services	-	1,000	1,000
140	80	73102	2057	0	Parking Validations	-	250	250
140	80	73107	2057	0	Event Support	21,649	7,500	(14,149)
140	80	73108	2057	0	Program/Office Supplies	-	500	500
140	80	73113	2057	0	Membership Dues	-	500	500
140	80	73115	2057	0	Meeting Support Services	-	1,000	1,000
140	80	73119	2057	0	Storage	2,213	4,000	1,787
140	80	73120	2057	0	Printing Services	-	1,000	1,000
140	80	73204	2057	0	Communications - Cellular Phones	178	200	22
140	80	73405	2057	0	Insurance - Gen/Busi Liab/Auto	-	1,000	1,000
140	80	73601	2057	0	Seminars/Conferences	700	2,000	1,300
140	80	73611	2057	0	Travel - Mileage Reimbursement	-	1,000	1,000
140	80	73612	2057	0	Travel - Ground Transportation	-	500	500
140	80	73630	2057	0	Meals	-	500	500
140	80	73703	2057	0	Supplies/Materials	-	1,000	1,000
140	80	73704	2057	0	Advertising Media - Newspaper Ad	29,000	41,548	12,548
Total Expenses						\$ 65,166	\$ 198,223	\$ 133,057

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Streetlights								
Revenues								
110	67	40615	2026	0	Regional Streetlights Revenue	\$ 111,261	\$ 135,542	\$ 24,281
Total Revenues						\$ 111,261	\$ 135,542	\$ 24,281
Expenses								
110	67	60001	2026	0	Salaries	\$ 26,942	\$ 63,779	\$ 36,837
110	67	61000	2026	0	Fringe Benefits	11,717	31,032	19,315
110	67	63000	2026	0	Overhead Allocation	6,000	12,000	6,000
110	67	65101	2026	0	Legal	9,025	750	(8,275)
110	67	65505	2026	0	Streetlights Bank Fees	-	508	508
110	67	73102	2026	0	Parking Validations	-	150	150
110	67	73107	2026	0	Event Support	-	1,000	1,000
110	67	73108	2026	0	Program/Office Supplies	-	500	500
110	67	73114	2026	0	Subscriptions/Publications	-	1,600	1,600
110	67	73115	2026	0	Meeting&Support	-	600	600
110	67	73116	2026	0	Postage	33	150	117
110	67	73204	2026	0	Communications - Cellular Phones	253	500	247
110	67	73601	2026	0	Seminars/Conferences	-	1,200	1,200
110	67	73611	2026	0	Travel - Mileage Reimbursement	145	250	105
110	67	73612	2026	0	Travel-Ground Transportation	123	500	377
110	67	73613	2026	0	Travel - Airfare	-	1,000	1,000
110	67	73620	2026	0	Lodging	574	800	226
110	67	73630	2026	0	Meals	32	250	218
110	67	73650	2026	0	Training	-	500	500
110	67	73703	2026	0	Supplies/Materials	1,050	2,900	1,850
110	67	85101	2026	0	Consulting Labor	-	15,433	15,433
Total Expenses						\$ 55,894	\$ 135,402	\$ 79,509

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Public Sector								
Revenues								
180	67	41480	2080	71XX	IREN - Public Sector	\$ 92,806	\$ 6,239,958	\$ 6,147,152
Total Revenues						\$ 92,806	\$ 6,239,958	\$ 6,147,152
Expenses								
180	67	60001	2080	7101	Salaries & Wages - Fulltime	\$ 61,937	\$ 221,281	\$ 159,344
180	67	61000	2080	7101	Fringe Benefits	26,936	100,535	73,598
180	67	63000	2080	7101	Overhead Allocation	54,444	350,457	296,013
180	67	65101	2080	7101	General Legal Services	3,673	11,327	7,654
180	67	65101	2080	7111	General Legal Services	3,673	3,673	-
180	67	65505	2080	7101	Bank Fees	-	1,500	1,500
180	67	73102	2080	7101	Parking Validations	-	1,000	1,000
180	67	73107	2080	7103	Event Support	4,167	20,833	16,667
180	67	73107	2080	7113	Event Support	4,167	4,167	-
180	67	73113	2080	7101	Membership Dues	-	25,000	25,000
180	67	73117	2080	7101	Other Household Exp	-	1,000	1,000
180	67	73120	2080	7101	Printing Services	-	2,500	2,500
180	67	73122	2080	7101	Computer Hardware	-	1,000	1,000
180	67	73125	2080	7101	Misc. Office Equipment	-	1,000	1,000
180	67	73204	2080	7101	Communications - Cellular Phones	290	3,600	3,310
180	67	73601	2080	7101	Seminars/Conferences	-	10,000	10,000
180	67	73611	2080	7101	Travel - Mileage Reimbursement	548	10,530	9,983
180	67	73612	2080	7101	Travel - Ground Transportation	-	5,000	5,000
180	67	73613	2080	7101	Travel - Airfare	-	25,000	25,000
180	67	73620	2080	7101	Lodging	336	69,664	69,329
180	67	73620	2080	7111	Lodging	336	336	-
180	67	73630	2080	7101	Meals	46	2,880	2,834
180	67	73630	2080	7111	Meals	46	-	(46)

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
180	67	73703	2080	7101	Supplies/Materials	-	1,000	1,000
180	67	85100	2080	7101	Direct Costs	-	1,500,000	1,500,000
180	67	85101	2080	7101	Consulting Labor	9,936	2,936,853	2,926,916
180	67	85101	2080	7103	Consulting Labor	1,815	1,815	-
180	67	85101	2080	7111	Consulting Labor	10,565	10,565	-
180	67	85101	2080	7113	Consulting Labor	1,187	1,187	-
180	67	85182	2080	7101	COG REN Reimbursement	-	916,256	916,256
Total Expenses						\$ 184,100	\$ 6,239,958	\$ 6,055,858

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Workforce Education and Training								
Revenues								
180	67	41480	2080	72XX	IREN - Workforce Education and Training	\$ 41,069	\$ 2,323,361	\$ 2,282,292
Total Revenues						\$ 41,069	\$ 2,323,361	\$ 2,282,292
Expenses								
180	67	60001	2080	7201	Salaries & Wages - Fulltime	\$ 38,091	\$ 136,088	\$ 97,997
180	67	61000	2080	7201	Fringe Benefits	16,566	56,124	39,558
180	67	63000	2080	7201	Overhead Allocation	33,483	111,309	77,826
180	67	65101	2080	7201	General Legal Services	3,673	11,327	7,654
180	67	65101	2080	7211	General Legal Services	3,673	3,673	-
180	67	73102	2080	7201	Parking Validations	-	1,000	1,000
180	67	73107	2080	7203	Event Support	4,167	20,833	16,667
180	67	73107	2080	7213	Event Support	4,167	4,167	-
180	67	73113	2080	7201	Membership Dues	-	302,000	
180	67	73117	2080	7201	Other Expenses	-	1,000	
180	67	73120	2080	7201	Printing Services	-	1,000	
180	67	73122	2080	7201	Computer Hardware	-	1,000	
180	67	73125	2080	7201	Misc Office Equipment	-	1,000	
180	67	73601	2080	7203	Seminars/Conferences	79	2,421	2,342
180	67	73601	2080	7213	Seminars/Conferences	79	79	-
180	67	73611	2080	7201	Mileage Reimbursement	-	10,530	10,530
180	67	73612	2080	7201	Ground Transportation	-	2,500	2,500
180	67	73613	2080	7201	Airfare	-	10,000	10,000
180	67	73620	2080	7201	Lodging	336	13,664	13,329
180	67	73620	2080	7211	Lodging	336	336	-
180	67	73630	2080	7201	Meals	46	2,834	2,789
180	67	73630	2080	7211	Meals	46	46	-
180	67	73650	2080	7201	Training	-	126,125	126,125

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
180	67	73703	2080	7201	Supplies/Materials	-	500	500
180	67	85101	2080	7201	Consulting Labor	9,936	1,149,063	1,139,126
180	67	85101	2080	7203	Consulting Labor	1,815	1,815	-
180	67	85101	2080	7211	Consulting Labor	9,936	9,936	-
180	67	85101	2080	7213	Consulting Labor	1,815	1,815	-
180	67	85182	2080	7201	COG REN Reimbursement	-	341,155	341,155
Total Expenses						\$ 128,244	\$ 2,323,341	\$ 1,889,097

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Inland Regional Energy Network - Codes and Standards								
Revenues								
180	67	41480	2080	73XX	IREN - Codes and Standards	\$ 39,310	\$ 1,475,030	\$ 1,435,720
Total Revenues						\$ 39,310	\$ 1,475,030	\$ 1,435,720
Expenses								
180	67	60001	2080	7301	Salaries & Wages - Fulltime	18,597	66,439	47,843
180	67	61000	2080	7301	Fringe Benefits	8,088	28,691	20,604
180	67	63000	2080	7301	Overhead Allocation	16,347	103,597	87,251
180	67	65101	2080	7301	General Legal Services	3,673	11,327	7,654
180	67	65101	2080	7311	General Legal Services	3,673	3,673	-
180	67	73102	2080	7301	Parking Validations	-	1,000	1,000
180	67	73107	2080	7303	Event Support	4,167	20,833	16,667
180	67	73107	2080	7313	Event Support	4,167	4,167	-
180	67	73113	2080	7301	Membership Dues	-	1,000	1,000
180	67	73117	2080	7301	Other Expenses	-	1,000	1,000
180	67	73120	2080	7301	Printing Services	-	1,000	1,000
180	67	73122	2080	7301	Computer Hardware	-	1,000	1,000
180	67	73125	2080	7301	Misc Office Equipment	-	1,000	1,000
180	67	73601	2080	7301	Seminars/Conferences	-	2,500	2,500
180	67	73611	2080	7301	Mileage Reimbursement	-	1,000	1,000
180	67	73612	2080	7301	Ground Transportation	-	2,500	2,500
180	67	73613	2080	7301	Airfare	-	10,000	10,000
180	67	73620	2080	7301	Lodging	336	13,664	13,329
180	67	73620	2080	7311	Lodging	336	336	-
180	67	73630	2080	7301	Meals	46	2,834	(46)
180	67	73630	2080	7311	Meals	46	46	(46)
180	67	73703	2080	7311	Supplies/Materials	-	500	500
180	67	85101	2080	7301	Consulting Labor	9,936	966,766	956,829

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
180	67	85101	2080	7303	Consulting Labor	1,815	1,815	-
180	67	85101	2080	7311	Consulting Labor	9,936	9,936	-
180	67	85101	2080	7313	Consulting Labor	1,815	1,815	-
180	67	85182	2080	7301	COG REN Reimbursement	-	216,589	216,589
Total Expenses						\$ 82,976	\$ 1,475,030	\$ 1,389,174

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
PACE Funding								
Revenues								
110	67	40601	2104	0	PACE Revenue	\$ 6,375	\$ -	\$ (6,375)
110	67	40611	2104	0	PACE Revenue	38	-	(38)
Total Revenues						\$ 6,413	\$ -	\$ (6,413)
Expenses								
110	67	73506	2104	0	Recording Fee-PACE	\$ 85	\$ -	\$ (85)
Total Expenses						\$ 85	\$ -	\$ (85)
Nuveen (Greenworks)								
Revenues								
110	67	40604	2105	0	WRCOG HERO CAFTA Revenue	\$ 54,382	\$ 150,000	\$ 95,618
Total Revenues						\$ 54,382	\$ 150,000	\$ 95,618
Expenses								
110	67	60001	2105	0	Salaries & Wages -Greenworks Lending	\$ 27,137	\$ 58,176	\$ 31,038
110	67	61000	2105	0	Fringe Benefits	11,802	30,934	\$ 19,132
110	67	63000	2105	0	Overhead Allocation	12,000	24,000	\$ 12,000
110	67	73506	2105	0	Recording Fee	174	2,000	\$ 1,826
110	67	85101	2105	0	Consulting Labor	10,000	34,757	\$ 24,757
Total Expenses						\$ 61,113	\$ 149,866	\$ 88,753

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Twain								
Revenues								
110	67	40607	2115	0	PACE Commercial Sponsor Revenue	\$ -	\$ 50,000	\$ 50,000
Total Revenues						<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Expenses								
110	67	65101	2115	0	General Legal Services	\$ 728	\$ 6,000	\$ 5,272
110	67	73506	2115	0	Recording Fee	-	2,000	2,000
110	67	85101	2115	0	Consulting Labor	-	10,000	10,000
Total Expenses						<u>\$ 728</u>	<u>\$ 18,000</u>	<u>\$ 17,272</u>
Clean Fund								
Expenses								
110	67	65101	2120	0	General Legal Services	\$ -	\$ 5,000	\$ 5,000
Total Expenses						<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
California Resiliency Challenge								
Expenses								
110	67	60001	2225	0	Salaries & Wages - Fulltime	\$ 5,067	\$ 8,035	\$ 2,968
110	67	61000	2225	0	Fringe Benefits	2,203	3,635	1,432
110	67	65101	2225	0	General Legal Services	608	250	(358)
110	67	85101	2225	0	Consulting Labor	84,275	119,127	34,853
Total Expenses						\$ 92,153	\$ 131,047	\$ 38,894

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
HERO								
Revenues								
110	67	40603	5000	0	Hero Admin Fees	\$ 322,558	\$ 2,725,000	\$ 2,402,442
Total Revenues						\$ 322,558	\$ 2,725,000	\$ 2,402,442
Expenses								
110	67	60001	5000	0	Stwide AB811 Salaries & Wages	\$ 156,399	\$ 326,906	\$ 170,507
110	67	61000	5000	0	Fringe Benefit	68,018	182,932	114,914
110	67	63000	5000	0	Overhead Allocation	200,000	400,000	200,000
110	67	65101	5000	0	GENERAL LEGAL SERVICES	263,953	900,000	636,047
110	67	65505	5000	0	Bank Fee	3,525	48,000	44,475
110	67	65507	5000	0	Commissioners Per Diem	-	2,000	2,000
110	67	73102	5000	0	Parking Validations	-	200	200
110	67	73107	5000	0	Statewide - Event Support	-	500	500
110	67	73108	5000	0	General Supplies	-	300	300
110	67	73109	5000	0	Computer Supplies	-	1,000	1,000
110	67	73110	5000	0	Computer Software	-	2,000	2,000
110	67	73113	5000	0	NWCC- Membership Dues	-	1,500	1,500
110	67	73114	5000	0	Subscriptions/Publications	-	1,000	1,000
110	67	73115	5000	0	Meeting Support Services	16	500	484
110	67	73116	5000	0	Postage	302	2,000	1,698
110	67	73204	5000	0	Cellular Phone	670	1,500	830
110	67	73504	5000	0	Data Processing Support	5,328	8,000	2,672
110	67	73506	5000	0	Recording Fee	4,678	10,000	5,322
110	67	73601	5000	0	Seminar/Conferences	-	2,500	2,500
110	67	73611	5000	0	Travel - Mileage Reimbursement	33	500	468
110	67	73612	5000	0	Travel - Ground Transportatoin	-	500	500
110	67	73613	5000	0	Travel - Airfare	-	2,500	2,500
110	67	73620	5000	0	Lodging	-	1,500	1,500

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	67	73630	5000	0	Meals	158	500	342
110	67	73640	5000	0	Statewide Other Incidentals	-	500	500
110	67	73650	5000	0	Training	-	2,000	2,000
110	67	73703	5000	0	Supplies/Materials	-	1,500	1,500
110	67	81010	5000	0	Compliance Settlements	40,280	200,000	159,720
110	67	85101	5000	0	CA HERO Direct Exp	364	160,000	159,636
Total Expenses						\$ 743,723	\$ 2,260,338	\$ 1,516,615

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
TUMF Administration								
Revenues								
110	65	43001	1148	0	Commerical/Service	\$ 22,967	\$ 62,400	\$ 39,433
110	65	43002	1148	0	Retail	25,799	166,400	140,601
110	65	43003	1148	0	Industrial	255,288	332,800	77,512
110	65	43004	1148	0	Residential/Multi/Single	643,932	1,456,000	812,068
110	65	43005	1148	0	Multi-Family	279,374	187,200	(92,174)
110	65	43027	1148	0	Beaumont TUMF Settlement Revenue	-	205,932	205,932
Total Revenues						\$ 1,227,360	\$ 2,410,732	\$ 1,183,372
Expenses								
110	65	60001	1148	0	Salaries & Wages Fulltime	\$ 169,341	\$ 425,181	\$ 255,840
110	65	61000	1148	0	Fringe Benefits	73,647	189,249	115,602
110	65	63000	1148	0	Overhead Allocation	400,000	800,000	400,000
110	65	65101	1148	0	General Legal Services	37,191	75,000	37,809
110	65	65505	1148	0	Bank Fees	-	15,000	15,000
110	65	73102	1148	0	Parking Validations	-	500	500
110	65	73108	1148	0	General Supplies	145	500	355
110	65	73109	1148	0	Computer Supplies	-	500	500
110	65	73110	1148	0	Computer Software	9,030	65,000	55,970
110	65	73113	1148	0	Membership Dues	-	1,500	1,500
110	65	73114	1148	0	Subscriptions/Publications	-	100	100
110	65	73116	1148	0	POSTAGE	-	100	100
110	65	73117	1148	0	Other Household Expenses	-	100	100
110	65	73120	1148	0	Printing Services	-	150	150
110	65	73204	1148	0	Cellular Phone	875	3,000	2,125
110	65	73302	1148	0	Equipment Maintenance	-	2,500	2,500
110	65	73405	1148	0	Insurance - Gen/Busi Liab/Auto	-	3,000	3,000
110	65	73601	1148	0	Seminar/Conferences	-	1,500	1,500

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
110	65	73611	1148	0	Travel - Mileage Reimbursement	155	1,500	1,345
110	65	73612	1148	0	Travel - Ground Transportation	-	250	250
110	65	73613	1148	0	Travel-AirFare	-	750	750
110	65	73620	1148	0	Lodging	-	800	800
110	65	73630	1148	0	Meals	272	1,000	728
110	65	73640	1148	0	Other Incidentals	29	500	471
110	65	85101	1148	0	Outside Consultants	261,544	450,000	188,456
Total Expenses						\$ 952,229	\$ 2,037,680	\$ 1,085,451
TUMF (Zone Revenues)								
Revenues								
220	65	43001	1148	0	Commercial/Svcs	\$ 551,201	\$ 1,497,600	\$ 946,399
220	65	43002	1148	0	Retail	619,185	3,993,600	3,374,415
220	65	43003	1148	0	Industrial	6,126,916	7,987,200	1,860,284
220	65	43004	1148	0	Residential/Multi/Single	15,454,366	34,944,000	19,489,634
220	65	43005	1148	0	Multi Family	6,704,967	4,492,800	(2,212,167)
220	65	43027	1148	0	Beaumont TUMF Settlement Revenue	1,780,269	10,678,068	8,897,799
220	65	49104	1148	0	Citizens Trust Investment Interest	(107,878)	275,000	382,878
Total Revenues						\$ 31,129,026	\$ 63,868,268	\$ 32,739,242
Expenses								
220	65	65101	1148	3307	Beaumon Legal Svcs-URBAN LOGIC	\$ 795	\$ 795	\$ -
220	65	65101	1148	3310	General Legal Services	863,911	1,491,976	628,065
220	65	65101	1148	3311	General Legal Services	7,229	7,229	-
220	65	85195	1148	0	Beaumont Settlement Distributions	-	6,488,595	-
220	65	85160	1148	0	TUMF Project Reimbursement	1,629,421	25,000,000	23,370,579
Total Expenses						\$ 2,501,356	\$ 32,988,595	\$ 23,998,644

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Grant Writing								
Expenses								
110	65	85101	1300	0	Consulting Labor	\$ -	\$ 20,000	\$ 20,000
Total Expenses						<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Local Transportation Fund								
Revenues								
210	65	41701	1400	0	LTF Revenue	\$ 1,002,500	\$ 1,002,500	\$ -
Total Revenues						\$ 1,002,500	\$ 1,002,500	\$ -
Expenses								
210	65	60001	1400	0	Salaries & Wages - Fulltime	\$ 96,758	\$ 375,872	\$ 279,113
210	65	61000	1400	0	Fringe Benefits	42,080	166,069	123,989
210	65	63000	1400	0	Overhead Allocation	90,000	180,000	90,000
210	65	65101	1400	0	General Legal Services	-	2,500	2,500
210	65	73102	1400	0	Parking Validations	-	500	500
210	65	73107	1400	0	Event Support	-	500	500
210	65	73108	1400	0	Program/Office Supplies	-	500	500
210	65	73110	1400	0	Computer Software	-	2,500	2,500
210	65	73113	1400	0	Membership Dues	1,500	750	(750)
210	65	73114	1400	0	Subscriptions/Publications	236	-	(236)
210	65	73116	1400	0	Postage	-	500	500
210	65	73204	1400	0	Communications - Cellular Phones	152	100	(52)
210	65	73601	1400	0	Seminars/Conferences	625	3,500	2,875
210	65	73611	1400	0	Travel - Mileage Reimbursement	965	1,000	35
210	65	73612	1400	0	Travel - Ground Transportation	-	1,500	1,500
210	65	73613	1400	0	Travel - Airfare	-	750	750
210	65	73620	1400	0	Lodging	1,120	2,500	1,380
210	65	73630	1400	0	Meals	293	750	457
210	65	73703	1400	0	Supplies/Materials	-	1,000	1,000
210	65	85101	1400	0	Consulting Labor	142,539	250,000	107,461
Total Expenses						\$ 376,269	\$ 990,790	\$ 614,521

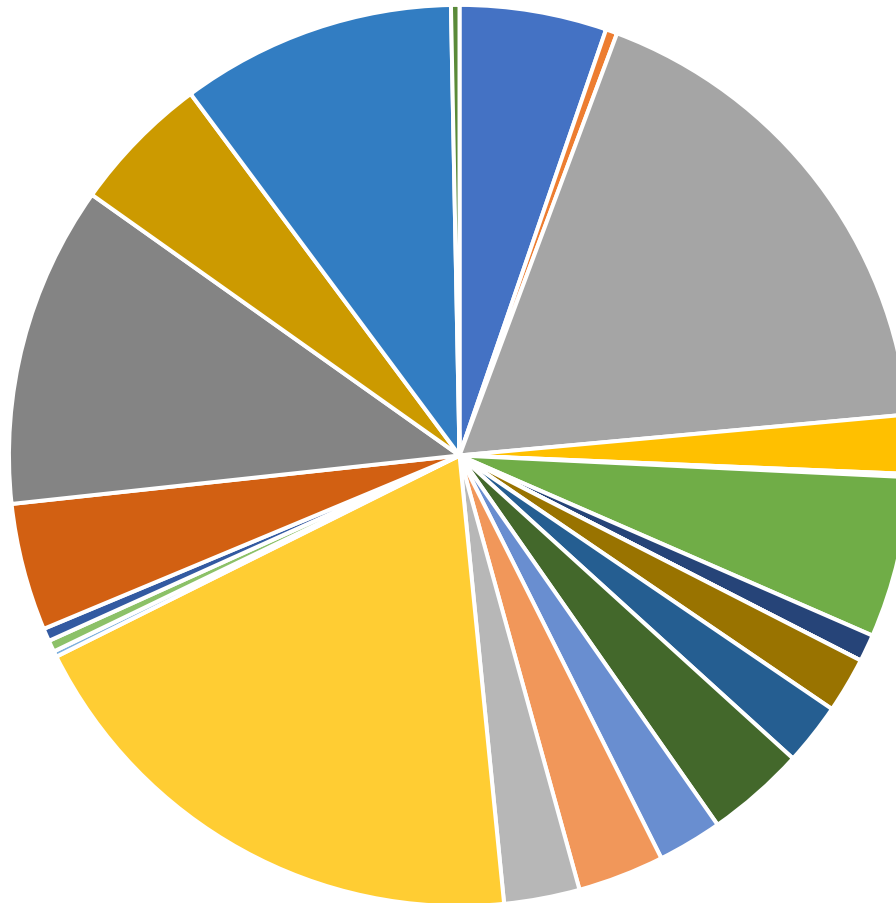
Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
RIVTAM								
Revenues								
110	65	42001	2039	0	Other Misc Revenue-RIVTAM	\$ 11,500	\$ 25,000	\$ 13,500
Total Revenues						\$ 11,500	\$ 25,000	\$ 13,500
Expenses								
110	65	60001	2039	0	Salaries & Wages - Fulltime	\$ 2,560	\$ 6,353	\$ 3,794
110	65	61000	2039	0	Fringe Benefits	1,113	3,504	2,391
110	65	85101	2039	0	Consulting Labor	-	15,000	15,000
Total Expenses						\$ 3,673	\$ 24,858	\$ 21,185

Western Riverside Council of Governments
Budget-to-Actuals
As of December 31, 2022

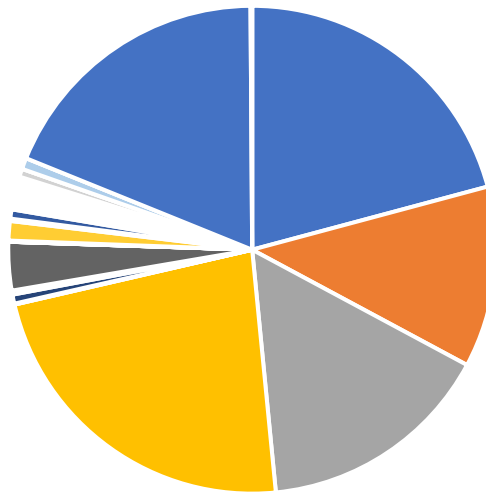
Fund	Department	Account	Project	Location	Description	Actual	FY 23 Budget	Variance
Regional Early Action Planning (REAP)								
Revenues								
110	65	41606	2235	0	REAP Revenue	\$ 151,479	\$ 1,050,000	\$ 898,521
Total Revenues						\$ 151,479	\$ 1,050,000	\$ 898,521
Expenses								
110	65	60001	2235	0	Salaries & Wages - Fulltime	\$ 35,059	\$ 79,264	\$ 44,205
110	65	61000	2235	0	Fringe Benefits	15,247	35,872	20,625
110	65	63000	2235	0	Overhead Allocation	-	125,383	125,383
110	65	65101	2235	6001	General Legal Services	2,298	-	(2,298)
110	65	85101	2235	0	Consulting Labor	227,888	809,101	581,213
Total Expenses						\$ 280,493	\$ 1,049,620	\$ 769,128

Revenues



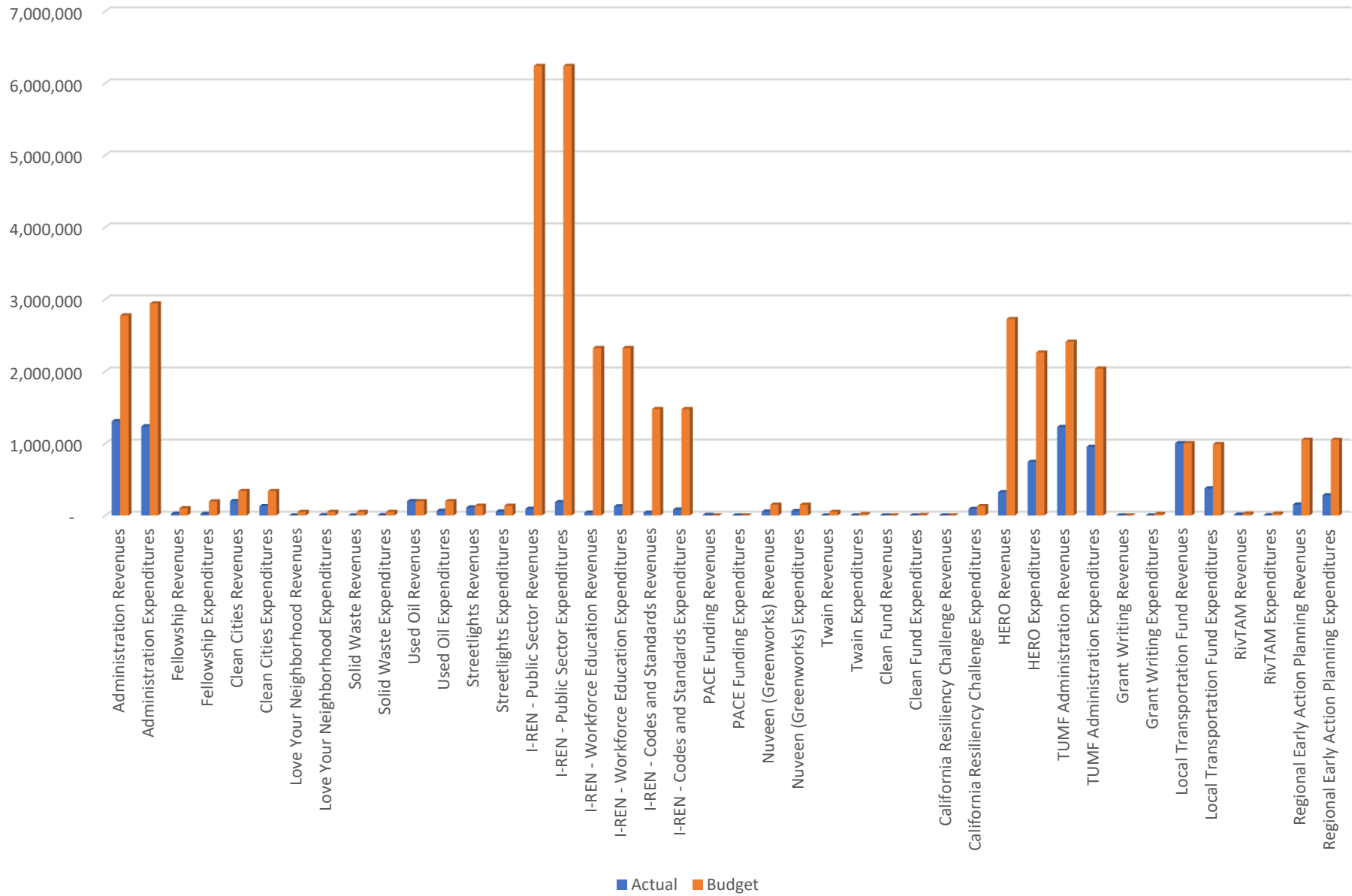
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|----------------------------------|---------------------------------|-------------------------------------|------------------------------------|
| ■ Member Dues | ■ Fellowship | ■ Overhead Transfer In | ■ Solid Waste - SB1383 |
| ■ PACE Revenue | ■ Hero Admin Fees | ■ WRCOG HERO CAFTA Revenue | ■ PACE Commercial Sponsor Revenue |
| ■ PACE Revenue | ■ Regional Streetlights Revenue | ■ Solid Waste | ■ Used Oil Grants |
| ■ Air Quality - Other Reimburse | ■ IREN - Codes and Standards | ■ REAP Revenue | ■ LTF Revenue |
| ■ Other Misc Revenue-RIVTAM | ■ TUMF Commercial - Admin Fee | ■ TUMF Retail - Admin Fee | ■ TUMF Industrial - Admin Fee |
| ■ TUMF Single Family - Admin Fee | ■ TUMF Multi Family - Admin Fee | ■ TUMF Commercial - Program Revenue | ■ General Fund Investment Interest |

Expenditures

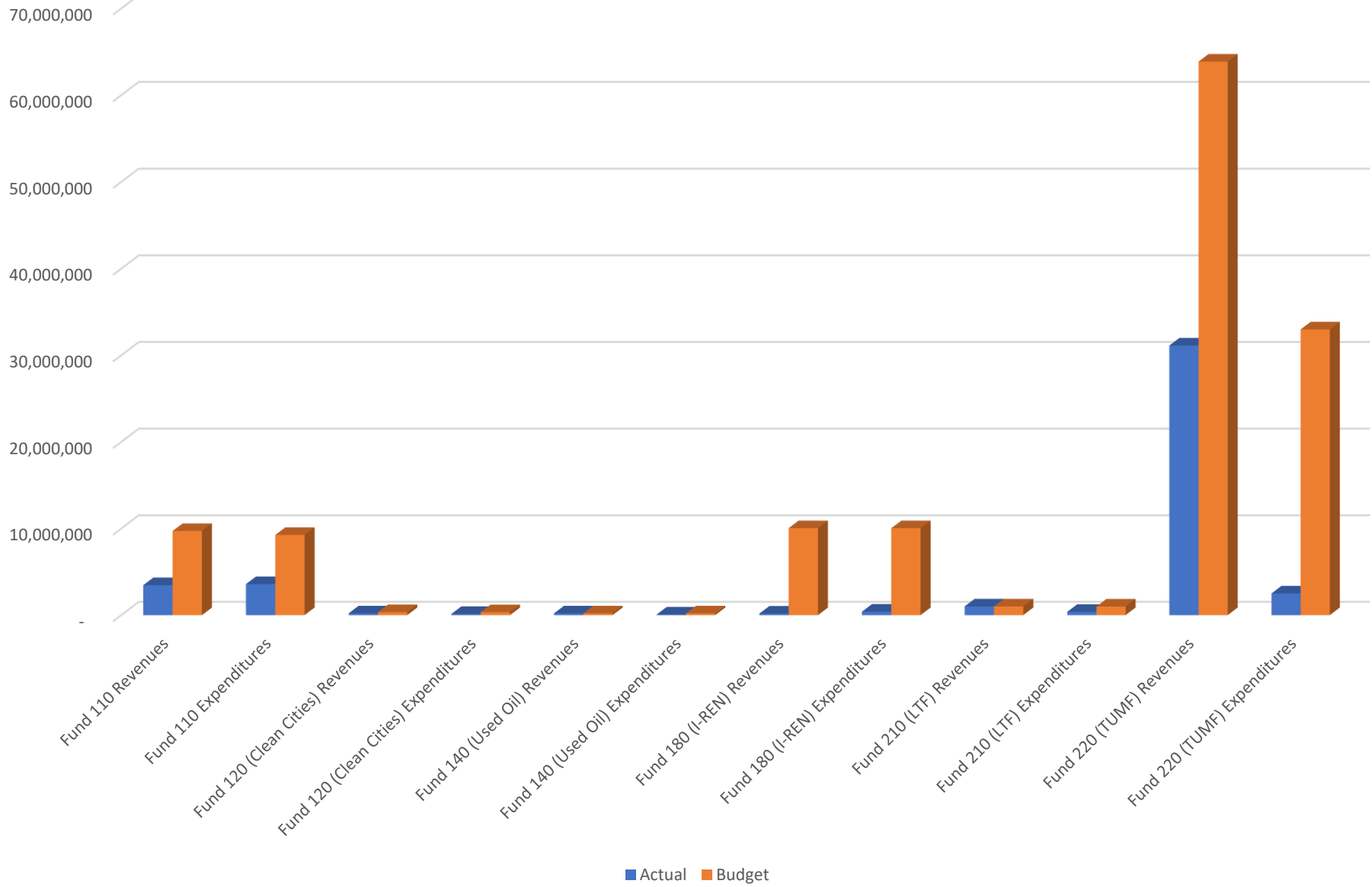


- Salaries & Wages - Fulltime
- General Legal Services
- Commissioners Per Diem
- Operations and Maintenance
- Parking Validations
- Event Support
- Computer Software
- Subscriptions/Publications
- Other Expenses
- Computer Hardware
- Communications - Cellular Phones
- Equipment Maintenance
- Insurance - Gen/Busi Liab/Auto
- Recording Fee
- Fringe Benefits
- Audit Svcs - Professional Fees
- Parking Cost
- WRCOG Auto Fuels Expenses
- Staff Recognition
- Program/Office Supplies
- Rent/Lease Equipment
- Meeting Support Services
- Storage
- Misc Office Equipment
- Communications - Computer Services
- Maintenance - Building and Improvement
- WRCOG Auto Insurance
- Seminars/Conferences
- Overhead Allocation
- Bank Fees
- Office Lease
- WRCOG Auto Maintenance Expense
- Coffee and Supplies
- Computer Supplies
- Membership Dues
- Postage
- Printing Services
- Communications - Regular Phone
- Communications - Web Site
- Insurance - Errors & Omissions
- Data Processing Support
- Travel - Mileage Reimbursement

Budget to Actuals - Program Level



Budget to Actuals - Fund Level





Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: I-REN Program Status and Quarterly Update
Contact: Benjamin Druyon, Program Manager, bdruyon@wrcog.us, (951) 405-6727
Date: February 8, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide a status update on Inland Regional Energy Network (I-REN) development and activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

In November 2021, the California Public Utilities Commission (CPUC) formally approved the I-REN Business Plan with a budget of \$65M for program years 2022 – 2027, for three sectors: Public sector, Codes and Standards sector, and Workforce Education & Training sector. On April 4, 2022, WRCOG's Executive Committee approved a Governance & Operations Charter / Structure for incorporation into a Memorandum of Agreement (MOA). On September 12, 2022, the Executive Committee approved the MOA between WRCOG, CVAG, and SANBAG and approved the Program Agreement between I-REN member COGs, SoCal Gas, and SCE. Also, the Executive Committee approved the selection of Mayor Chris Barajas - City of Jurupa Valley, Mayor Crystal Ruiz - City of San Jacinto, and Councilmember Jacque Casillas - City of Corona, to represent WRCOG on the I-REN Executive Committee. On December 13, 2022, the I-REN Executive Committee held its first meeting to learn about the history of Regional Energy Networks (RENs), the history of the development of I-REN, and voted for Mayor Crystal Ruiz, City of San Jacinto, as Chair; Mayor Oscar Ortiz, City of Indio, as Vice-Chair; and Mayor Pro Tem Art Bishop, Town of Apple Valley, as 2nd Vice-Chair.

Program Agreement and Memorandum of Agreement

The Program Agreement establishes SoCal Gas as the fiscal agent (as approved by the CPUC) and defines how I-REN funds are to be transferred from one agency to another. The MOA identifies WRCOG as the Administrative Lead COG and grants WRCOG the authority to administer all invoicing, contracts, and agreements once those documents have been approved by the I-REN Executive Committee.

On June 27, 2022, the Coachella Valley Association of Governments (CVAG) Executive Committee approved the Program Agreement and MOA. On September 12, 2022, the WRCOG Executive Committee approved the Program Agreement and MOA. On October 5, 2022, the San Bernardino Associated Governments (SANBAG) Executive Committee / Board of Directors approved the Program Agreement and MOA. Once executed by SANBAG, WRCOG will send to SoCal Gas / SCE for final execution, which will authorize the ability to transfer funds from SoCal Gas to WRCOG.

Requests for Proposals (RFPs)

On August 9, 2022, WRCOG released four RFPs for the following services: 1) Public Sector, 2) Codes and Standards, 3) Building Upgrade Concierge (BUC) software development, and 4) REN-wide Marketing. November 8 - 10, 2022, the I-REN team conducted interviews with 12 of the top bidders and has selected the top four candidates to enter into contract negotiations. If contract negotiations are successful, staff anticipates presenting the contracts to the I-REN Executive Committee in February for approval.

The Public Sector regional programs will target, but not be limited to, upgrades to existing public buildings and facilities with high energy use and older equipment with a focus on community-serving buildings such as community centers, libraries, senior centers, schools, and fire and police buildings.

The Public Sector RFP contains three scopes of work to bid on: 1) Technical Assistance and Strategic Energy Planning Program Implementation (TA Program), 2) Public Buildings Normalized Metered Energy Consumption (NMEC) Incentive Program Implementation, and 3) Public Sector Financing Services.

- Scope 1: I-REN's TA Program will provide concierge-style support using technical guidance and tools developed to inform and enable prioritization of energy improvements and to help fill gaps in staff capacity and resources at local government jurisdictions.
- Scope 2: I-REN's NMEC Program will provide incentives to I-REN member jurisdictions for upgrades and retrofits to Heating Ventilation and Air Conditioning (HVAC) units, higher efficiency appliances and controls, and interior and exterior lighting equipment. The incentives will lower the cost of these upgrades, thereby lowering monthly energy usage and monthly electric bills, freeing up funds for other projects and achieving local and statewide energy efficiency and greenhouse gas reduction goals. These improvements will also enable improved comfort and safety at facilities that benefit vulnerable populations such as children, elders, and low income, disadvantaged, and under resourced communities.
- Scope 3: I-REN's Financing Services scope seeks professional assistance to locate a wide variety of financing mechanisms specifically for energy efficiency (complementary to scopes #1 and #2) which will bridge the gap between the challenges jurisdictions face, such as insufficient staff time and resources and determining which financial options are applicable to them.

Consultants were encouraged to bid on one or more of the scopes in this RFP. I-REN received four proposals for this RFP.

In the Codes and Standards field, energy code enforcement has historically been difficult for local jurisdictions, particularly smaller communities with fewer resources. Conflicting priorities and a focus on

life and safety codes relegates energy code to a secondary (or tertiary) position. I-REN's service territory includes many jurisdictions that face significant challenges in enforcing energy codes and standards with their current resources and capacity. These jurisdictions are small in population size, geographically dispersed, challenged by extreme climate conditions, and disadvantaged by pollution and other factors. The same challenges also apply to development of local reach codes.

The Codes and Standards RFP contains two scopes: 1) Training and Education Program, and 2) Technical Support Program.

- Scope 1: I-REN's Training and Education Program will establish and implement training and education for building department staff and the building industry to support, understand, and effectively implement energy efficiency codes and standards, including where gaps exist in the Statewide IOU Compliance Improvement Program and enforcement activities. The Program will also include outreach to engage, educate, and involve regional construction firms, architects, industry experts, and building departments, and support compliance and enforcement within regional energy efficiency programs and customers.
- Scope 2: I-REN's Technical Support Program will develop technical assistance tools and resources to assist building departments and the building industry with understanding, evaluating, and permitting the energy codes to support improved enforcement and compliance. I-REN will also develop regionally appropriate model ordinances, vet and refine them with participating local governments, provide ongoing technical assistance for adoption and implementation, and deliver model ordinance updates to reflect the triennial code cycle.

Consultants were encouraged to bid on one or more of the scopes in this RFP. I-REN received two proposals for this RFP.

The BUC RFP supports the Public Sector RFP and is for software services to support I-REN staff and implementer(s) in providing technical guidance and tools, inform and enable priority energy improvements, provide a database of information and documents, track performance metrics, and more.

I-REN received two proposals for this RFP.

The REN-wide Marketing RFP seeks a consultant to provide leadership for marketing and communications services for the I-REN organization and its energy efficiency portfolio as a whole. The consultant will also provide support for program-specific marketing and outreach efforts, working in close coordination with I-REN program staff, program implementers, and other consultants to ensure consistency of branding and messaging across all programs and activities. The consultant will employ innovative and adaptive marketing and communication strategies to overcome barriers in the region and increase awareness of energy efficiency opportunities. Tracking the results of various approaches and having a feedback loop with I-REN staff and program teams for continuous improvement will help I-REN ensure equitable access to energy efficiency program benefits.

I-REN received five proposals for this RFP.

I-REN Executive Committee

The I-REN Executive Committee is a new Brown Act committee which will meet on a regular basis and consist of elected representatives from each COG. The I-REN Executive Committee will have the final responsibility to make all executive decisions regarding overall I-REN prioritization, managing portfolio level budgets, program design, authorizing relevant CPUC regulatory filings, and authorization of any procurements.

Formation of the I-REN Executive Committee is now complete. WRCOG appointed Mayor Crystal Ruiz – City of San Jacinto, Mayor Chris Barajas – City of Jurupa Valley, and Councilmember Jacque Casillas – City of Corona, as representatives for the I-REN Executive Committee. CVAG appointed Mayor Oscar Ortiz - City of Indio, as the representative for its jurisdiction, with Mayor Linda Evans – City of La Quinta, as the alternate. SANBAG selected three representatives for the I-REN Executive Committee: San Bernardino's Fourth District Supervisor, Curt Hagman; Mayor Art Bishop of the Town of Apple Valley; and Mayor Deborah Robertson of the City of Rialto.

The I-REN Executive Committee had its first meeting on December 13, 2022, which was an introductory meeting to greet the new members, vote for the initial Chair, Vice-Chair, and 2nd Vice-Chair, discuss the history of Regional Energy Networks (RENs) and how I-REN came to be, what I-REN's vision and goals are (via Business Plan summary), where I-REN is in development, and to approve I-REN's 2023 meeting schedule. The Board approved and staff scheduled a second I-REN Executive Committee meeting held in the City of Rialto on January 17, 2023. The Committee received a presentation detailing the I-REN Business Plan that was submitted to the CPUC and begin discussions for I-REN's vision and strategic goal setting plan.

Working Groups Formation

I-REN's Business Plan explains that the "I-REN [Executive] Committee will be advised by three programmatic working groups composed of I-REN staff, COG representatives, technical advisors, and partners. The working groups will focus on program design, implementation, marketing and outreach, and other day-to-day implementation activities. They will provide information, program proposals, and program tracking and monitoring reports to the I-REN [Executive] Committee on a regular basis to ensure smooth operations and to address any issues or concerns that may arise." Since the Business Plan was approved, I-REN staff have created a list of potential candidates for filling these three working groups (Public, Codes and Standards, and Workforce Education & Training) as well as discussing the addition of a fourth working group, focused on aiding tribal communities within I-REN's jurisdiction. Staff will be developing an application process for potential candidates to ensure robust and diverse groups are formed. As the formation of these working groups continue, staff are asking Committee members to share contact information of interested or recommended parties to staff to add to its growing list, so that we may begin reaching out to candidates.

CPUC Activities

Now that I-REN is a fully approved Program Administrator (PA), there are certain requirements that the CPUC expects. One responsibility is that I-REN assign a representative to participate in quarterly California Energy Efficiency Coordinating Committee (CAEECC) meetings, as authorized by the CPUC in Decision 15-10-028. During 2016, the CAEECC forum (which is not a decision-making body) served as the stakeholder input venue for the development of the PA's energy efficiency Business Plans. Currently, the CAEECC is being reevaluated for its purpose and is shifting its focus toward Justice, Equity, Diversity, and Inclusion (JEDI) objectives.

Another expectation of the CPUC is that PAs provide comments and feedback on various rulings posted throughout the year, which provides the CPUC with the necessary information and various points of view, enabling it to form comprehensive decisions on those rulings. One rather prominent ruling that staff are closely observing is A.22-02-005 (Application 22-02-005), referred to as the “Scoping Memo,” which was initiated in February 2022 due to multiple submissions of applications (business plans) asking for approval for program years 2024 - 2027. The Scoping Memo asked for responses to various questions about topics such as Budget, Goals and Accountability, Segments and Programs, Statewide Programs, and Portfolio Policy Issues. One topic in particular asks RENs to identify one or more common metric(s) that could be used to determine if their programs are providing effective benefits. I-REN continues collaborating with other RENs to provide unified responses that will be beneficial to all RENs. Responses to the Scoping Memo were submitted on November 21, 2022.

Other I-REN Developments

As I-REN continues the process of securing contracts with implementers for its programs, other activities of note are as follows:

- I-REN has developed its logo.
- I-REN has secured the website domain IREN.gov for its website.
- I-REN, through the RFP process, has executed a Professional Services Agreement with a website developer, CivicPlus, which has created a temporary splash page while website development is underway.
- I-REN staff has had multiple meetings with educators, educational institutions, and workforce development agencies, paving the way for exciting Workforce Education & Training programs.
- I-REN staff has had meetings with many of its member cities to introduce I-REN and the benefits I-REN can provide.
- I-REN hosted two Codes and Standards-related workshops in May 2022 and July 2022.

Prior Action(s):

None.

Fiscal Impact:

WRCOG costs associated with I-REN for Fiscal Year 2022/2023 are included in the adopted WRCOG Agency Budget under the Energy & Environment Program.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Residential Trip Generation Study Activities Update

Contact: Mike Wallace, Fehr & Peers, Principal, m.wallace@fehrandpeers.com, (213) 261-3050

Date: February 8, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to present the findings of the Residential Trip Generation Study.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

Assembly Bill (AB) 602 (Grayson), effective January 1, 2022, requires local agencies which calculate fees proportionately to the square footage of the proposed units, to have a valid method to establish a reasonable relationship between the fee charged and the burden of the proposed development. The Transportation Uniform Mitigation Fee (TUMF) Program is an impact fee subject to AB 602 that is not currently based on square footage. The TUMF Program charges a fee based on the number of units of a development project. For example, a 1,500 square foot single-family dwelling unit is charged the same fee as a 4,500 square foot single-family dwelling unit. This study provides the preliminary analysis required to address the requirements of AB 602 and further explore if a shift in TUMF collection from a per unit fee to a fee based on size (square footage) is appropriate.

WRCOG worked with Fehr & Peers to review the relationship between travel behavior, residential unit size, and other residential characteristics. This study enabled WRCOG to research if there is a correlation between residential unit size and trip generation. This correlation will enable WRCOG to determine if a size-based TUMF fee structure may encourage the development of smaller, more affordable units. The key findings are provided below and the full study is provided as an attachment to this Staff Report.

This study is specific to single-family residential units. Members of the WRCOG Planning Directors Committee requested that WRCOG look into multi-family residential units. WRCOG is commencing a separate study to address multi-family units and the results will be shared at a later date.

Key Findings

- Is home size a key predictor of residential vehicle trip generation? **Yes, for homes of 2,500 square feet or less the trips increase with the larger home size. After 2,500 square feet, the number of trips stay constant with home size, all else being equal.**
- Are there other characteristics that have a higher predictive relationship than home size? **Yes, the trip generation increases with the total household population, average number of children, and average number workers. Home size accounts for approximately 50% of the increase in home size for homes less than 2,500 square feet with the remaining 50% explained by multiple factors of the people within the home.**
- Does the location (i.e., TUMF zone) change the relationship of home size or the other characteristics? **No, the home location may influence the size, number of people, or household income, and/or the distance the trips travel, but does not influence the trips generated.**
- Are there recommended changes to the TUMF based on the findings? If so, what is the potential impact to the TUMF collection and home owners? **Yes, it is recommended that smaller homes pay a fee based on home size. The appropriate fee should be evaluated by the TUMF fee consultant to determine the potential impact to fee collected compared to the current fee expectation. Smaller homes paying less could potentially make home ownership less expensive overall compared to larger homes.**

Prior Action(s):

January 19, 2023: The Technical Advisory Committee received and filed.

December 8, 2022: The Public Works Committee received and filed.

December 8, 2022: The Planning Directors Committee received and filed.

Fiscal Impact:

The Residential Trip Generation Study is covered in Transportation and Planning Department activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Transportation Department. Note: Fiscal impacts will be further analyzed with additional review and consideration of changes to the TUMF.

Attachment(s):

[**Attachment 1 - WRCOG Residential Trip Generation Study**](#)

Memorandum

Date: November 16, 2022

To: Suzanne Peterson, Christopher Gray, and Chris Tzeng – WRCOG

From: Mike Wallace, Eleanor Hunts, and Jason Pack – Fehr & Peers

Subject: **WRCOG Residential Trip Generation**
Contract No. 2022-65-1400-004 / Task Order No. 2022-65-1400-004-003

OC22- 0864

This memo summarizes the goals, data and analysis, key findings, and recommendations relating to the evaluation of vehicle trip generation and residential development characteristics. Specifically, this memo is intended to inform the Transportation Uniform Mitigation Fee (TUMF) guidelines on the relationship between residential trip generation and home size (square footage) as prescribed in California Assembly Bill 602 (AB 602). This draft memo will be followed-up with a phone call to discuss the recommendations and the memo will be revised and finalized based on the call.

Key Findings

Questions answered through the analysis and the findings are listed below.

- Is home size a key predictor of residential vehicle trip generation? **Yes, for homes of 2,500 square feet or less the trips increase with the larger home size. After 2,500 square feet the number of trips stay constant with home size, all else being equal.**
- Are there other characteristics that have a higher predictive relationship than home size? **Yes, the trip generation increases with the total household population, average number of children, and average number workers. Home size accounts for approximately 50% of the increase in home size for homes less than 2,500 square feet with the remaining 50% explained by multiple factors of the people within the home.**
- Does the location (i.e. TUMF zone) change the relationship of home size or the other characteristics? **No, the home location may influence the size, number of people, or household income, and/or the distance the trips travel, but does not influence the trips generated.**



- Are there recommended changes to the TUMF based on the findings? If so, what is the potential impact to the TUMF collection and home owners? **Yes, it is recommended that smaller homes pay a fee based on home size. The appropriate fee should be evaluated by the TUMF fee consultant to determine the potential impact to fee collected compared to the current fee expectation. Smaller homes paying less could potentially make home ownership less expensive overall compared to larger homes.**

Data Collection

This section describes the data that were used to evaluate the trip generation. Specifically, the identification and selection of study areas, method for obtaining and results of the travel activity, and collection of residential characteristics.

Study Area Selection

To determine the home characteristics that might influence trip generation, representative residential neighborhoods in each of the TUMF zones were identified. The criteria used for selecting neighborhoods included the following:

- Residential land use could be isolated from other uses
- Minimal cut through traffic
- As close to Census Blocks or Block Groups as possible to obtain demographic information
- Minimal construction activity that would change the number of units
- Diverse home size, household income

Based on local knowledge, aerial photos, Census geography, and home information from Zillow, WRCOG staff identified a preliminary list of potential study locations in each TUMF zone. Through discussions and review of each location, Fehr & Peers narrowed down the list of study locations to 23 neighborhoods, shown on **Figure 1**.

Travel Activity

StreetLight Data from smart phones were collected at 23 residential neighborhoods shown on Figure 1 were collected for trips that started or ended within each neighborhood. This method excluded trips that cut through the neighborhood. To avoid holidays, vacations, and to reflect travel when school is in session, data from March 1st through April 30th and September 1st through October 31st for all weekdays in 2019 were collected to represent the average vehicle trips per day for all homes within each study area.

Since StreetLight Data are based on location-based services (LBS) derived from cellular phone applications, 48-hour traffic counts were conducted at eight of the 23 study area locations as a point of comparison. The eight representative count locations were selected to have at least one



location in each TUMF zone, minimize the number of roadways accessing the land use, and to allow the most accurate representation of trips associated with the residential homes without capturing cut through traffic. The eight locations where 48-hour counts were collected are shown on **Figure 2**.

As shown on **Figure 3**, the 48-hour traffic count variation from day to day and the StreetLight Data average are very similar, giving confidence that the StreetLight Data for all study areas would be representative.

Residential Characteristics

The number of homes and characteristics for the homes within each study area were obtained from multiple sources, as summarized in **Table 1**. To identify outliers and the range of values for each variable that would be used to estimate the trip generation, plots of each study location by TUMF zone were developed and are summarized below with reference to the appropriate figure.

- **Figure 4 – Median Square Footage:** good distribution across study areas and within each TUMF zone
- **Figure 5 – Average Persons per Household:** good distribution across study areas and within each TUMF zone
- **Figure 6 – Average Children per Household:** good distribution across study areas and within each TUMF zone, including one study area that has very high children per household and another study area that has very low children per household
- **Figure 7 – Average Workers per Household:** good distribution across study areas and within each TUMF zone
- **Figure 8 – Median Cost per Square Foot:** good distribution across study areas and within each TUMF zone

Based on the review of each variable, the range across the study areas and within each TUMF zone are appropriate for use in the trip generation analysis.

Trip Generation Results

The StreetLight Data daily vehicle trips were used to visually display the relationship of each home characteristic for each study area and within each TUMF zone. The appropriate figure number and conclusion for the relationship are listed below.

- **Figure 9 – Daily Vehicle Trips per Median Square Footage:** slight increase in vehicle trips as median square footage increases
- **Figure 10 – Daily Vehicle Trips per Average Persons per Household:** slight increase in vehicle trips as total number of people per household increases



- **Figure 11 – Daily Vehicle Trips per Average Children per Household:** slight increase in vehicle trips as average number of children per household increases
- **Figure 12 – Daily Vehicle Trips per Average Workers per Household:** slight increase in vehicle trips as average number of workers per household increases
- **Figure 13 – Daily Vehicle Trips per Median Cost per Square Foot:** no clear relationship between average number of workers and trip generation

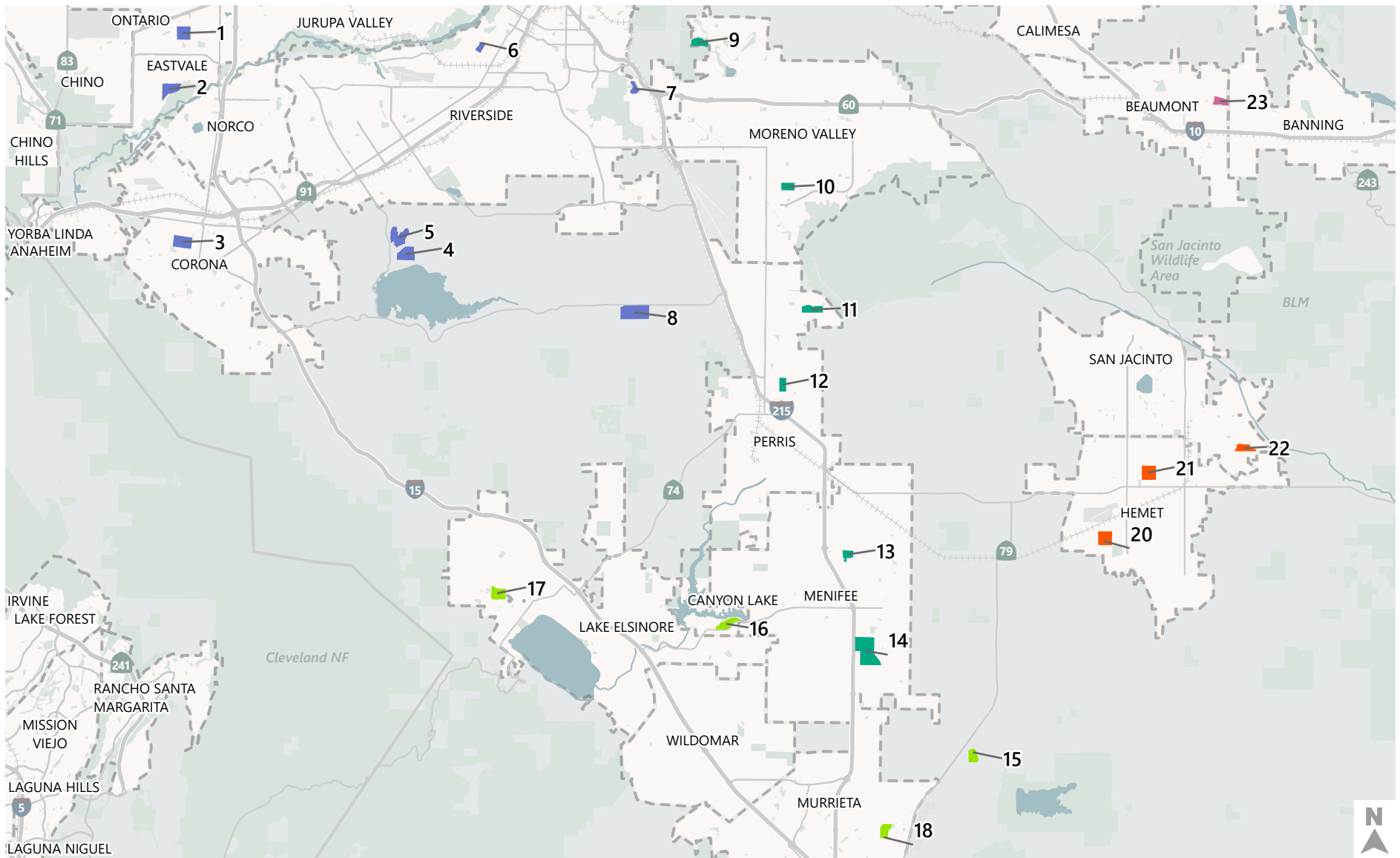
In addition to visual representations of the data, statistical analysis was performed to obtain the correlation between the variables to daily vehicle trips and to determine the regression equations.

Figure 16 – Correlation Matrix for All Variables: the correlation values in the green box for average and median home size of 0.7 indicate a strong positive correlation and mean as home size increases the number of trips increase. The correlation value of 0.7 results in an R-square of 0.49, meaning nearly half of the increase in trip generation is related to home size.

Based on Figures 10 and 11, the relationship between trip generation appeared to be linear, with the relationship possibly changing around 2,500 square feet. The linear regression analysis of average home size was performed for all home sizes, homes 2,500 square feet or smaller, and homes larger than 2,500 square feet. The results of the analysis are summarized in **Table 2**. The results show for home sizes of 2,500 square feet or less, the influence of the home size (represented by the coefficient) is nearly double that when all home sizes are included in the regression. The nearly zero coefficient and very high constant for the regression of home sizes above 2,500 square feet indicate that the trip generation is nearly constant for homes above 2,500 square feet.

Recommendations and Next Steps

Although home characteristics other than square footage have a slight increase in trip generation, the ability to forecast or control all of the characteristics other than home square footage is very difficult. Based on the results of trip generation and discussions with WRCOG regarding the feasible size of homes being constructed in the region, WRCOG will work with the TUMF fee consultant to identify and recommend appropriate fee adjustments based on square footage.

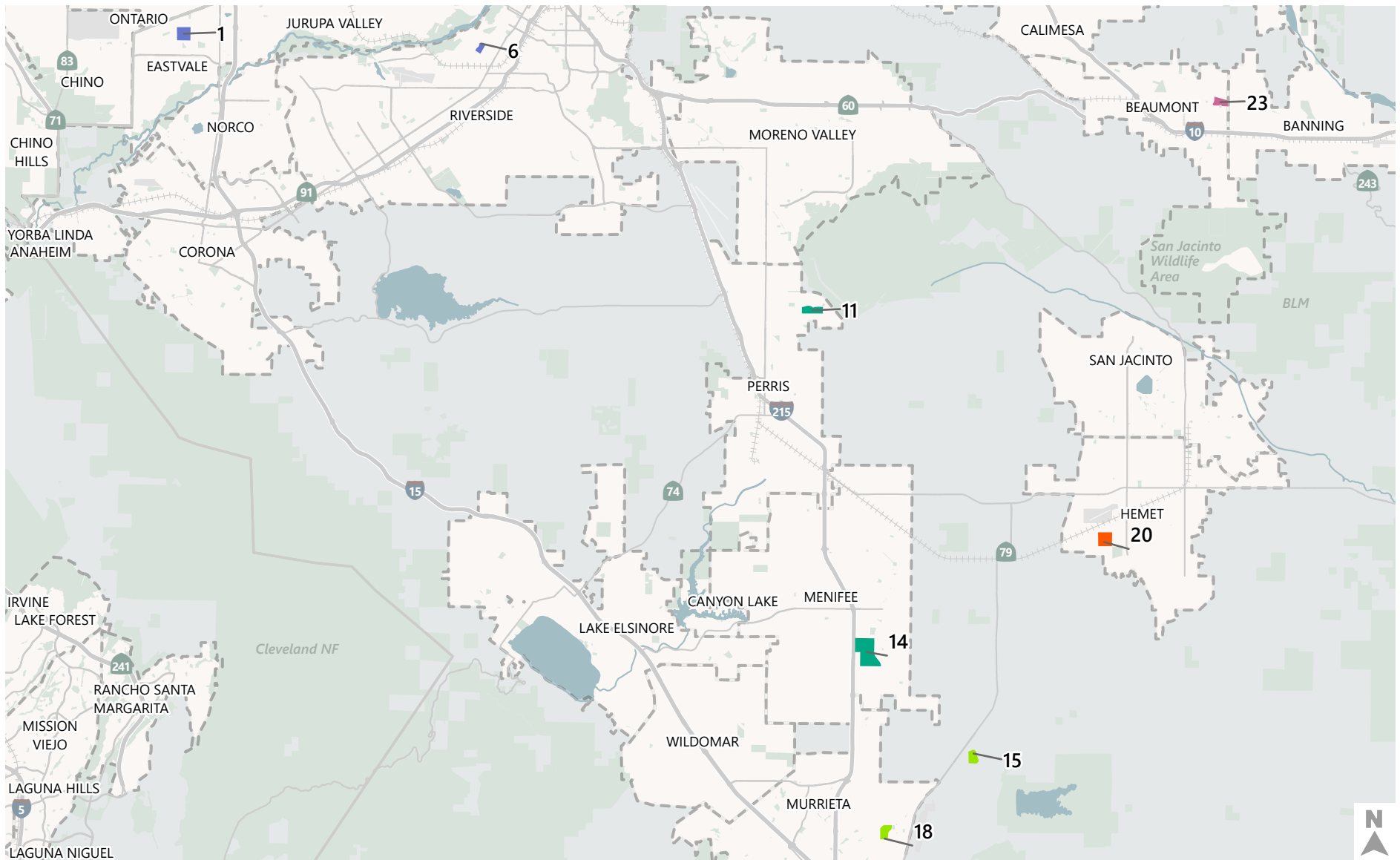


Study Location by TUMF Zone City Boundaries

- Central
- Hemet/San Jacinto
- Northwest
- Pass
- Southwest

Figure 1

StreetLight Data Collection Locations



Study Location by TUMF Zone City Boundaries

- Central
- Hemet/San Jacinto
- Northwest
- Pass
- Southwest

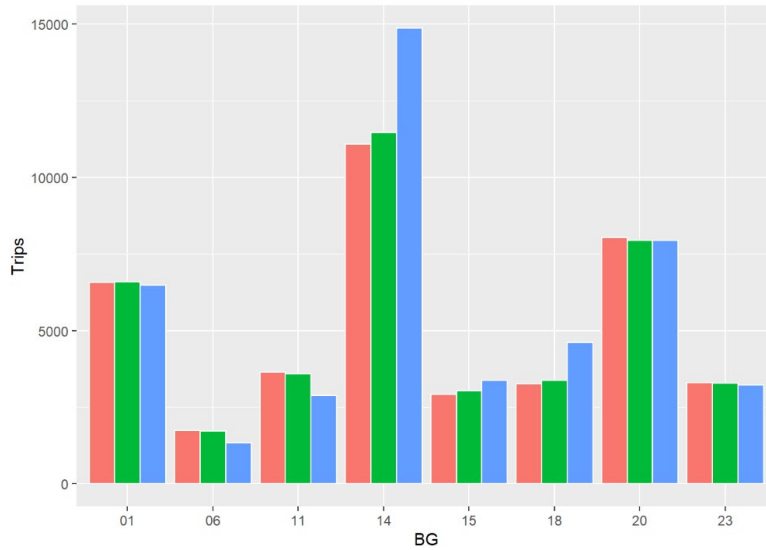


Figure 2

Traffic Count Data Collection Locations



Figure 3 – Comparison of Individual Traffic Counts and StreetLight Data Average



Note: Red and green are the two days of manual count collection and blue are the StreetLight Data average. The BG number corresponds to the number on Figure 2.

Figure 4 – Median Square Footage

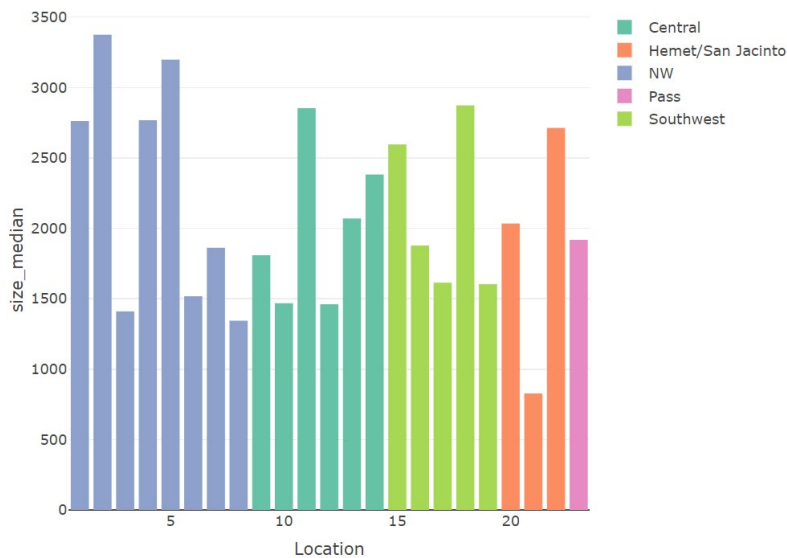




Figure 5 – Average Persons per Household

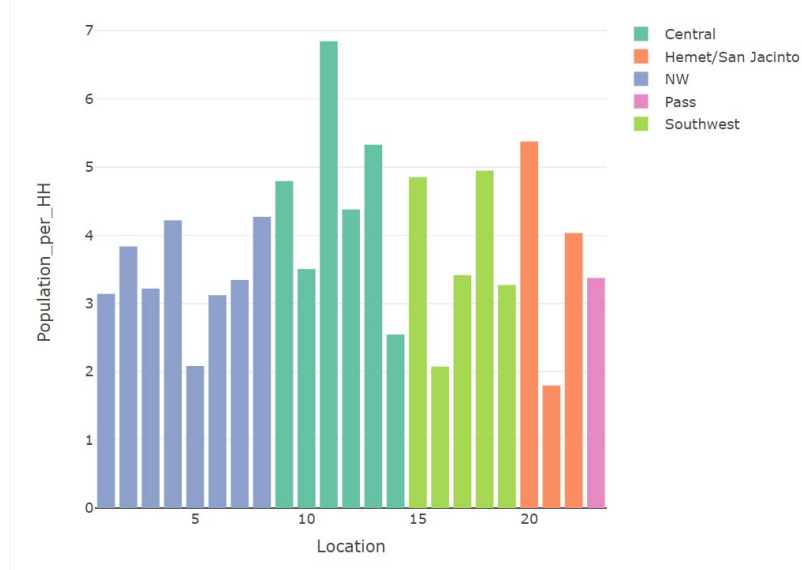


Figure 6 – Average Children per Household

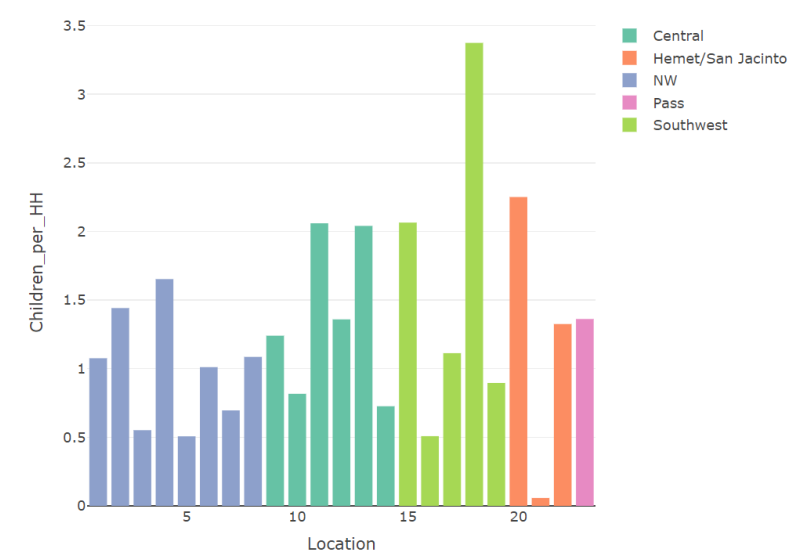




Figure 7 – Average Workers per Household

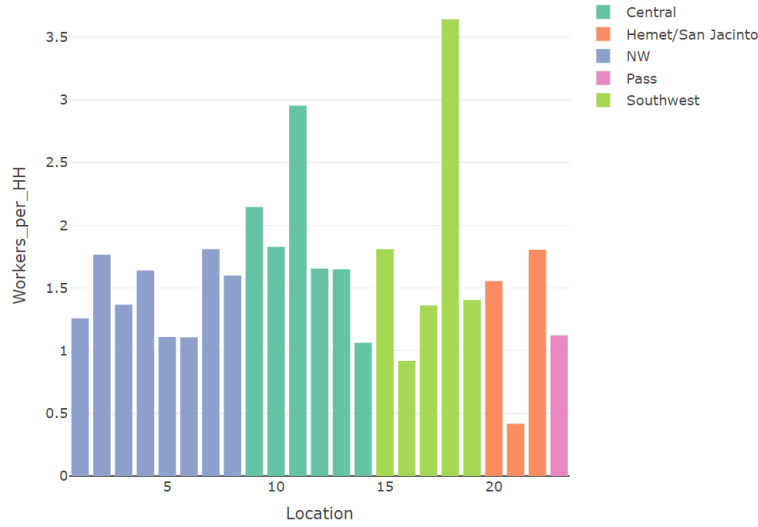


Figure 8 – Median Cost per Square Foot

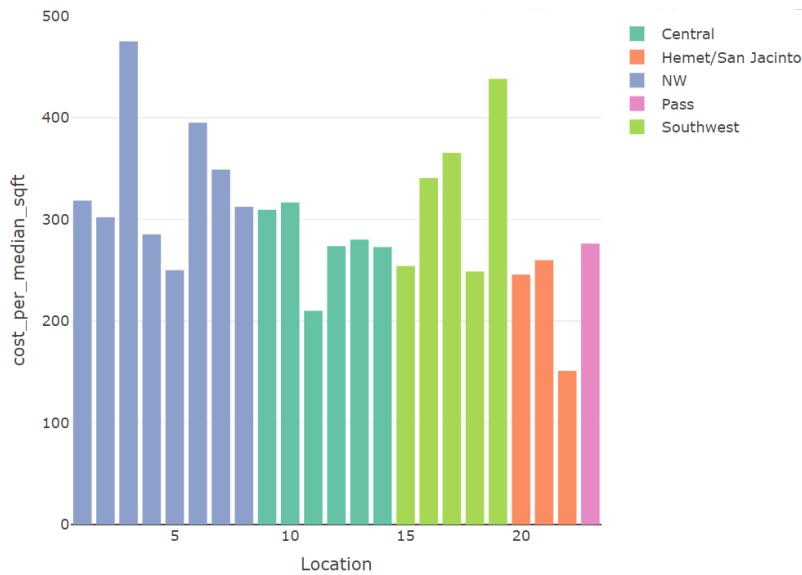




Figure 9 – Daily Vehicle Trips per Median Square Footage

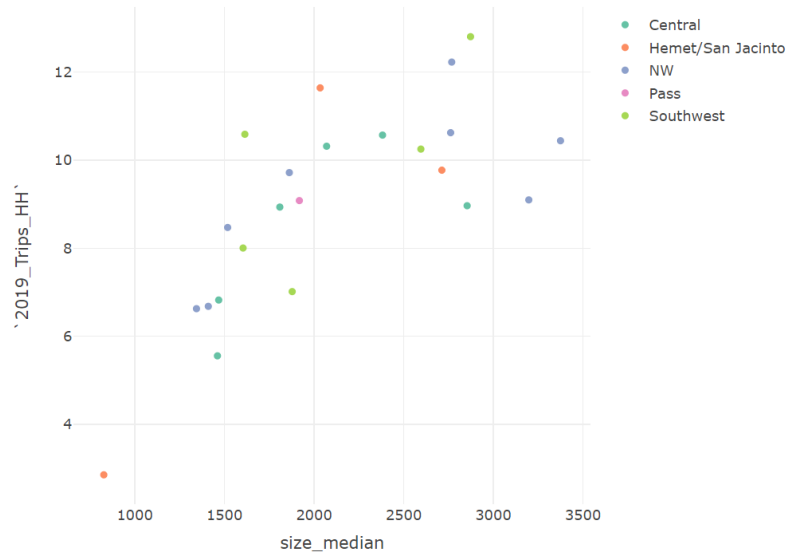


Figure 10 – Daily Vehicle Trips per Average Persons per Household

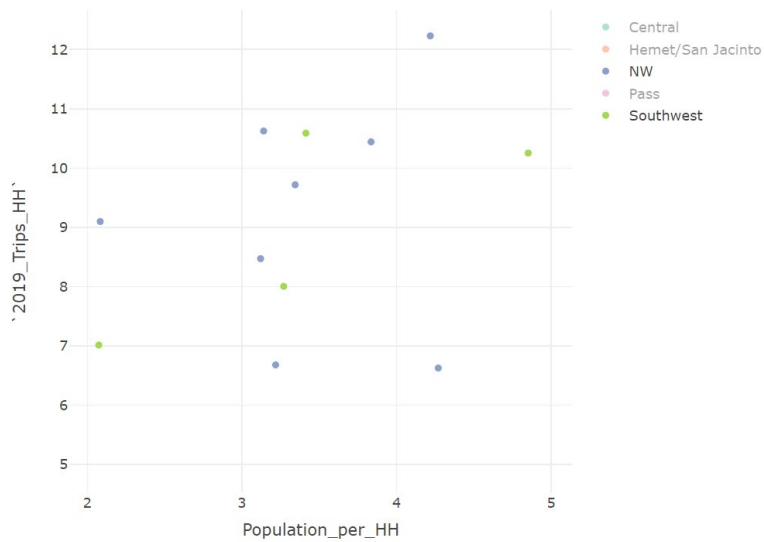




Figure 11 – Daily Vehicle Trips per Average Children per Household

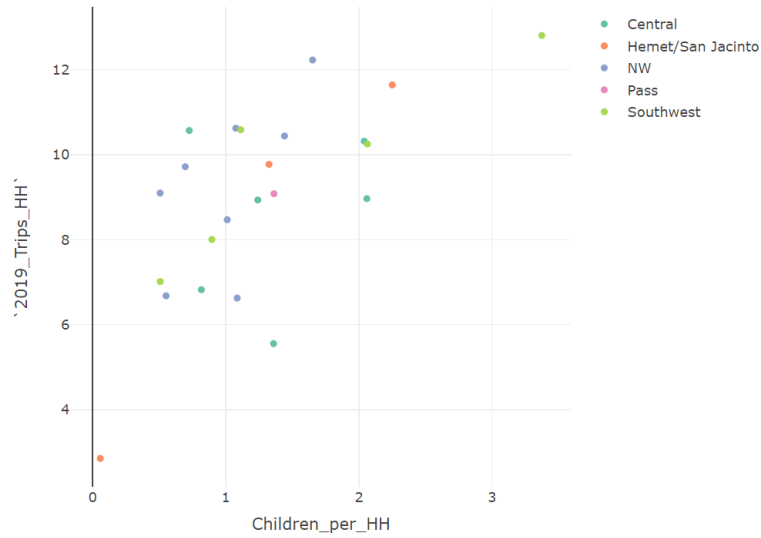


Figure 12 – Daily Vehicle Trips per Average Workers per Household

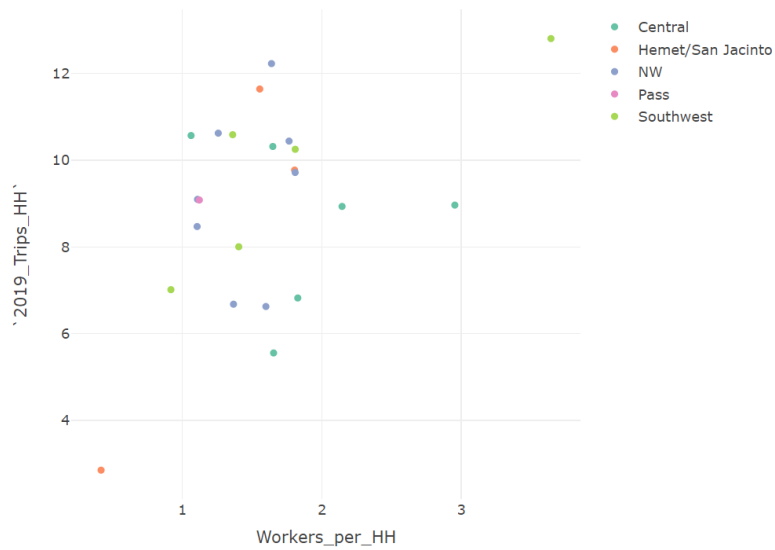




Figure 13 – Daily Vehicle Trips per Median Cost per Square Foot

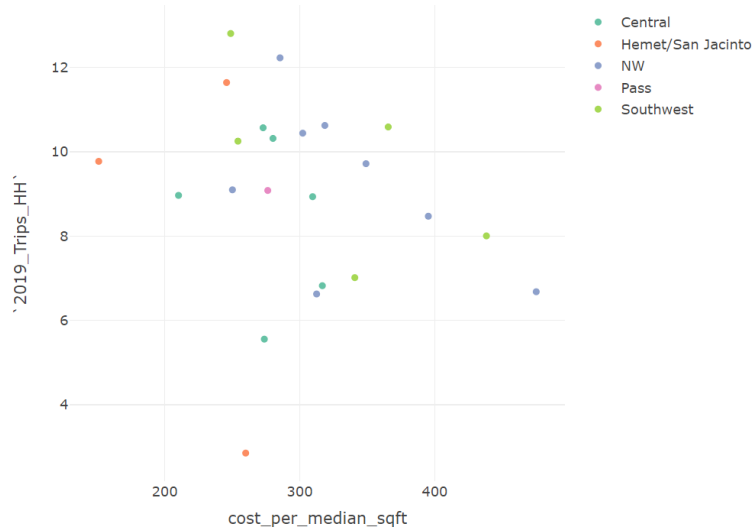


Figure 14 – Correlation Matrix for All Variables

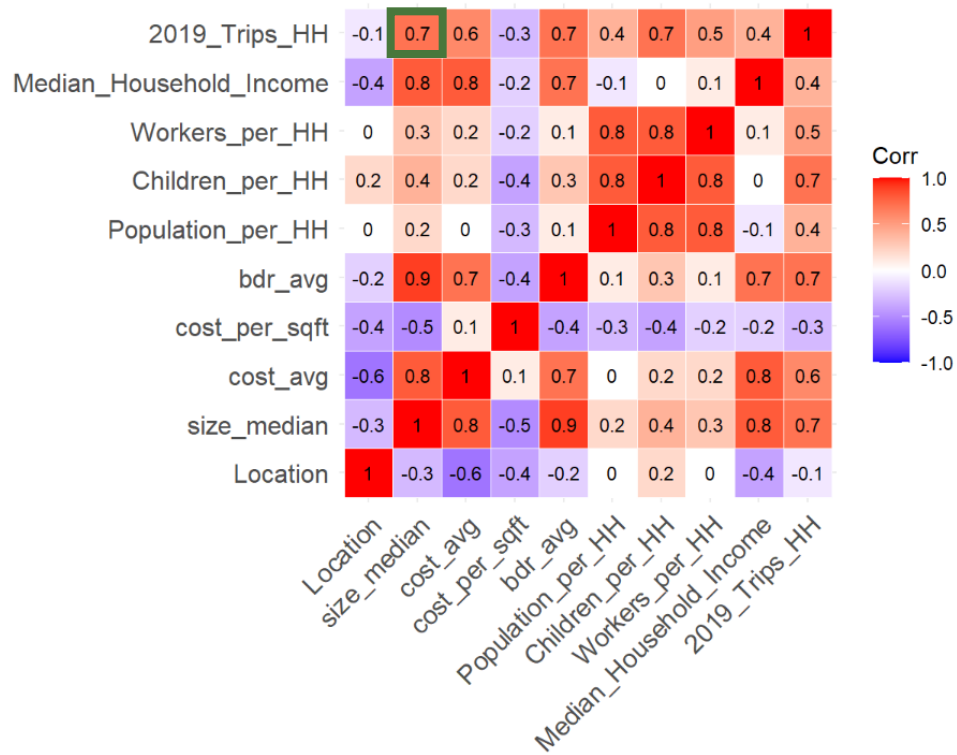




Table 1: Residential Home Data and Sources

Value	Source
Median Home Size	Zillow
Average Home Rooms	Zillow
Average Household Population	ACS 5 year and 1 year
Average Number of Children	ACS 5 year and 1 year
Average Number of Workers	ACS 5 year and 1 year
TUMF Zone	WRCOG
Average Household Income	ACS 5 year and 1 year

Table 2: Daily Total Vehicle Trip Regression Equation Summary

Home Size Variable	Coefficient	Constant	R-Squared
All home sizes			
Median Home Size (KSF)	2.26	4.22	0.507
Homes 2.5 KSF or smaller			
Median Home Size (KSF)	4.11	1.22	0.553
Homes over 2.5 KSF			
Median Home Size (KSF)	-0.3	11.57	0.007

Notes: KSF= Thousand Square Feet

Regression Equations

All home sizes.

Daily total vehicle trips = $2.26 * \text{Median Home Size in Thousand Square Feet} + 4.22$

Homes 2.5 thousand square feet or less.

Daily total vehicle trips = $4.11 * \text{Median Home Size in Thousand Square Feet} + 1.22$

Homes more than 2.5 thousand square feet.

Daily total vehicle trips = $-0.3 * \text{Median Home Size in Thousand Square Feet} + 11.57$



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Western Riverside County Clean Cities Coalition Activities Update
Contact: Taylor York, Program Manager, tyork@wrcog.us, (951) 405-6751
Date: February 8, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an overview of the WRCOG Clean Cities Program and current activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

The Western Riverside County Clean Cities Coalition (Coalition) was established as a WRCOG Program in 1997 and is part of a national network (<https://cleancities.energy.gov/>) of more than 85 Coalitions supported by the U.S. Department of Energy (DOE). The Coalition brings together local government and private industries to expand the use of alternatives to petroleum fuel, promoting education and technical assistance in support of advanced technologies in transportation. Coalition activities, and those of its stakeholders, also help municipalities manage the expanding use of alternative fuel vehicles (AFV) in the subregion while promoting resources that strengthen AFV infrastructure. Coalition stakeholders include public and private fleets, local and state agencies, fuel providers, technology manufactures, local educational institutions, and more.

Activities from Coalition stakeholders result in the reduction of millions of gallons of petroleum fuel use and thousands of tons of greenhouse gas emissions each year. This is achieved through adopting fleet vehicles, deploying AFV fueling and charging infrastructure, and acquiring funding from state, federal, and local programs.

Clean Cities Energy and Environmental Justice Initiative

As part of the Federal Government's Justice40 initiative, the DOE has directed funding to support Clean Cities Coalition efforts on energy and environmental justice (EEJ) in local communities. The first two rounds of the Clean Cities EEJ Initiative (CCEEJI) provided in-depth training to Coalition staff on building

relationships with community organizations, including accessibility and EEJ principals in planning and conducting Coalition outreach work. WRCOG staff participated in this training in summer and fall 2022.

WRCOG submitted and was awarded a proposal to participate in the third round of the initiative. During this round, the DOE will support a full-time fellow to serve as a Community Engagement Liaison (CEL) for WRCOG and the Coalition. The CEL will focus on relationship-building and outreach activities in EEJ communities, working closely with agencies and community organizations to identify EEJ-related mobility and air quality challenges. The DOE will fund the position for two years, and it is expected that the CEL and Coalition staff will work to seek funding to maintain the position beyond that time. The CEL is expected to begin working in April 2023. As a next step, WRCOG staff are working to conduct an internal needs assessment that will identify the Coalition's strengths, weaknesses, opportunities, and threats related to EEJ work. Staff will then compile a job description and work with DOE to identify an appropriate candidate for the role.

Community Transportation Needs Assessment

Working with community partners, the Coalition recently completed a Community Transportation Needs Assessment (CTNA) for focused census tracts in the Cities of Corona and Moreno Valley, and the San Jacinto Valley area. The goal of this work was to aid in the understanding of mobility needs and options available in disadvantaged communities within the subregion that experience the highest burden from air pollutants and stand to benefit the most from transportation solutions. With the CTNA completed, WRCOG is eligible to apply for Mobility Project Vouchers (MPV) to deploy solutions. Staff are currently working to identify interest.

In an effort to expand the reach of this valuable effort, Coalition staff have applied for a second round of funding to conduct a CTNA in additional areas of the subregion. These areas include census tracts in Lake Elsinore, Perris, and surrounding areas of unincorporated Riverside County. If awarded funding, work on this second CTNA will begin in early spring 2023. Similar to the previous round, activities will include a survey, multiple community workshops, and focus group meetings with community organizations and other stakeholders.

Clean Cities Coalition Meeting: CARB Tour and ZEV Listening Session

WRCOG staff hosted the first Clean Cities Coalition member meeting of 2023 on January 31st, at the California Air Resources Board (CARB) southern California Headquarters in Riverside. The meeting opened with a tour the CARB facility, which houses research and testing of next-generation, zero-emission technologies and vehicles. The building contains seven light- / medium-duty test cells, and three test cells to accommodate larger heavy-duty trucks and buses. It is also one of the largest Zero Net Energy buildings in the U.S. It produces as much energy as it uses, aided by solar arrays and a chilled beam temperature management system that provides increased energy efficiency.

Following the tour, Coalition staff hosted a Zero-Emission Vehicle Mandates listening session to hear from Coalition members about technology opportunities and challenges related to state policies that mandate public fleets make the transition to zero-emission vehicles between 2024 and 2027. Outcomes from this listening session will be shared with the DOE and will inform technology research at the national level, as well as Coalition activities at the local level. Coalition staff recognize the challenges related to this transition and are working continuously to build relationships, communicate challenges to decision-makers, and seek resources to support a ZEV transition that is as smooth and beneficial as

possible for fleets.

The next Clean Cities Coalition meeting is scheduled for April 26, 2023, during which staff will present and seek feedback on an updated work plan outlining activities planned for April 1, 2023, to March 31, 2024. A copy of the draft work plan will be provided to members well in advance of the meeting.

Clean Cities Coordinator Training Workshop

Between November 14 and 17, 2022, WRCOG staff attended the annual Clean Cities Coordinator Training in Denver, CO. The workshop provided training for Coalition Directors (Coordinators) on managing successful Coalitions, and provided opportunities to share expertise, success stories, and lessons learned. The training also provided information on DOE Priorities and Investments in alternative fuel technology, as well as opportunities to network with other Coalitions and subject matter experts. WRCOG staff participated in a panel with DOE staff and four other Coalitions. Presenters discussed the important role of Clean Cities Coalitions for federal equity priorities and examples of how Coalitions are taking on new EEJ-inspired activities.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact. All activities as part of the Western Riverside County Clean Cities Coalition are budgeted under the Clean Cities Program budget (120-80-1010), which is funded by member agencies, the Department of Energy Clean Cities Cooperative Agreement, and other periodic grant funding.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: City of Corona TUMF Reimbursement Request Prior to Exhaustion of TUMF Credits

Contact: Chris Gray, Deputy Executive Director, cgray@wrcog.us, (951) 405-6710

Date: February 8, 2023

Requested Action(s):

1. Recommend that the Executive Committee deny a request from the City of Corona to provide an developer reimbursement prior to the exhaustion of TUMF credits.
 2. Recommend that the Executive Committee direct staff to maintain the current policy prohibiting developer reimbursement prior to the exhaustion of TUMF credits.
-

Purpose:

The purpose of this item is to provide a recommendation to the Executive Committee regarding a request for a TUMF reimbursement.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

WRCOG's TUMF Program is a regional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in Western Riverside County. Funds from TUMF are distributed based on an allocation codified in various MOUs between WRCOG, the Riverside County Transportation Commission (RCTC), the Riverside Conservation Agency (RCA), and the Riverside Transportation Agency (RTA). 46% of TUMF collections are retained by WRCOG and allocated to the five TUMF Zones based on the collections within that Zone. Another 46% of TUMF funds are provided to RCTC on a monthly basis for their use in funding regional TUMF projects per the TUMF Administrative Plan. 1.47% of all TUMF funds are allocated to RCA for the purchase of land in support of the Multi-Species Habitat Conservation Plan (MSHCP). 3% of TUMF funds are allocated to RTA for regional transit projects. The remaining 4% of TUMF funds collected go towards WRCOG for Program Administrative Expenses.

The TUMF Administrative Plan allows for three options for new development projects in the WRCOG subregion in order to meet TUMF obligations. The first option is the payment of TUMF fees. The second option is participation in a funding or financing district which directly constructs TUMF improvements. The final option is the construction by the developer of a TUMF improvement for which the developer is

entitled to receive credit against its TUMF obligation. In some instances, a developer constructs an improvement which provides credit in excess of its TUMF obligation, which then entitles the developer to receive a reimbursement from the TUMF Program.

This process is governed by the Developer Credit / Reimbursement Agreement, which sets forth the amount of potential credit, the TUMF obligation, and the process by which developers receive credit and potentially reimbursement from the TUMF Program.

In 2018, the City of Corona, a developer (Arrantine Hills, LLP), and WRCOG entered into an agreement to implement the I-15 / Cajalco Interchange Project, which also included improvements to Cajalco Road adjacent to the Interchange. At the time of the agreement, the Bedford Communities Project was approved for approximately 1,600 dwelling units and 80,000 square feet of commercial / retail uses. As part of this agreement, the Developer worked with the City to complete both the Interchange (I-15 / Cajalco Road) and improvements to Cajalco Road on either side of the Interchange. The total value of the improvements are \$47.6M with the Interchange accounting for \$44.3M and the roadway improvements accounting for the remaining \$3.3M. The Interchange and roadway improvements were completed in 2021. The buildout of the project has an estimated TUMF obligation of approximately \$15M - \$20M, which means that the Developer is due a reimbursement of approximately \$25M - \$30M. The amount of reimbursement can not be definitively determined at this time as the actual TUMF obligation is based on the actual number of units and the fee due at the time of permit issuance.

What complicates this reimbursement is that a portion of the reimbursement will be made by WRCOG through TUMF Zone funds and the remainder through TUMF funds controlled by RCTC, which receives 46% of all TUMF funds collected and uses those funds to implement Regional TUMF Projects. The I-15 / Cajalco Interchange is a Regional TUMF Project, which means that RCTC is responsible for funding this Project through Regional TUMF funds. The local street improvements on Cajalco Road are considered part of the WRCOG-administered Zone Program.

Concurrent with the transportation improvements, the Developer has proceeded constructing initial phases of the development project. To date, the City has issued approximately \$3M in TUMF credits against a total obligation of \$47.6M, which means that over \$44M of TUMF credit remains.

Earlier in 2022, the Developer requested that the City provide an early reimbursement of a portion of the total amount it is due. City staff brought this item to City Council at its March 2, 2022, meeting. The Corona City Council provided direction to its staff to request that WRCOG provide a reimbursement of \$3,355,000 to the Developer. This amount corresponds to the reimbursement amount associated with the Cajalco Street improvements. It is staff's understanding that the Developer has requested this reimbursement to assist with the financing of the project and for other related reasons.

Normally, WRCOG staff processes Developer credit and reimbursement requests in accordance with the TUMF Administrative Plan. What is unique about this reimbursement request is that it has been WRCOG's policy to only provide Developer reimbursement only after the completion of both the Development Project (TUMF obligation) and the Transportation Project (TUMF credit). This policy is memorialized in the TUMF Administrative Plan (Chapter 4 - Developer TUMF Credits).

The primary reason for this policy is that it ensures the overall fiscal stability of the TUMF Program by limiting instances in which WRCOG would reimburse a developer for its TUMF credit and then have to assess additional TUMF on a project, which then requires the payment of additional fees. Paying the

reimbursement only after the completion of all project elements also simplifies the accounting of each project's TUMF obligation and ensures that there is only one reconciliation of a project's TUMF obligation.

Consistent with WRCOG's policy, WRCOG denied this reimbursement request for a variety of reasons. The primary reason was that staff was unsure about the number of additional units the project would build out. There were 200 entitled units which had not been built at that time and the exact amount of reimbursement could not be determined at that time of the request. In this case, the Developer was asking for an early payout of all funds due to them based on their anticipated development and the projected fee levels. Also in this particular instance, the Developer's credit was finalized but their TUMF obligation was not.

The Public Works Committee (PWC) heard this item on August 11, 2022. The Technical Advisory (TAC) Committee heard this item on August 18, 2022. The PWC directed staff to convene a TUMF Northwest Zone Technical Advisory Committee meeting (Public Works Directors from Corona, Eastvale, Jurupa Valley, Norco, City of Riverside, and Riverside County) to discuss this matter in further detail and took no further action. The TAC recommended denial of this reimbursement request rather than have further discussions on this item.

On September 14, 2022, the Administration & Finance Committee heard this item and directed staff to work concurrently on two items. The first action was to convene a meeting of the TUMF Northwest Zone TAC and Executive Committee to provide a recommendation regarding this request for early reimbursement. The second action was to direct staff to develop a comprehensive policy regarding early reimbursement for Developer Credit / Reimbursement Agreements. The Administration & Finance Committee also directed that staff return this item for further discussion once these items were complete so that the Committee could make a final recommendation to the Executive Committee.

Staff and legal counsel worked to develop a proposed policy related to reimbursements prior to the exhaustion of credits. This proposed policy change was brought to the PWC for its consideration in October 2022. The PWC rejected this proposed policy change and recommended that the Executive Committee maintain the existing policy, which does not allow for reimbursement prior to exhaustion of credits. In November 2022, the TAC considered this item and recommended against any changes to the current policy.

This item was also considered by the Northwest Zone TAC, which is composed of Public Works Directors and other staff from the following agencies:

- City of Corona
- City of Eastvale
- City of Jurupa Valley
- City of Norco
- City of Riverside
- Riverside County

In November 2022, the Northwest Zone TAC recommended that WRCOG deny this request, consistent with WRCOG's existing policy. Later in December 2022, the Northwest Zone Executive Committee also recommended to deny this request for reimbursement.

To summarize, the following WRCOG committees have provided input regarding this request.

- Public Works Committee (reject any change to existing WRCOG policy)
- Technical Advisory Committee (reject any change to existing WRCOG policy)
- Northwest Zone Technical Advisory Committee (reject the reimbursement request)
- Northwest Zone Executive Committee (reject the reimbursement request)

With this additional committee review requested by the Administration & Finance Committee, the matter is now being brought back for consideration by the Administration & Finance Committee. This Committee will be asked to provide a final recommendation to the Executive Committee, which will then conclude the matter.

Prior Action(s):

December 14, 2022: The Northwest Zone Executive Committee recommended that the WRCOG Executive Committee deny the request for reimbursement.

November 28, 2022: The Northwest Zone Technical Advisory Committee recommended that the WRCOG Executive Committee deny the request for reimbursement.

November 17, 2022: The Technical Advisory Committee recommended that the WRCOG Executive Committee maintain the current policy which prohibits reimbursement prior to the exhaustion of credits.

October 13, 2022: The Public Works Committee recommended that the WRCOG Executive Committee maintain the current policy which prohibits reimbursement prior to the exhaustion of credits.

September 14, 2022: The Administration & Finance Committee directed staff to convene a meeting of the TUMF Northwest Zone to discuss this reimbursement request and to also develop a comprehensive policy to address this reimbursement request. Staff was also directed to bring this item back to the Administration & Finance Committee after completing these tasks.

August 18, 2022: The Technical Advisory Committee recommended denial of the reimbursement request.

August 11, 2022: The Public Works Committee requested that no action be taken at this time and directed staff to convene a meeting of the TUMF Northwest Zone to discuss the reimbursement request and to develop a comprehensive policy relating to early reimbursements for consideration by the PWC.

Fiscal Impact:

This policy does not authorize any specific reimbursement of TUMF funds. Any reimbursements that would occur under this policy change would be paid out of TUMF Fund 220 and would be allocated to the TUMF Zone which approves the reimbursement request.

Attachment(s):

[Attachment 1 - WRCOG Policy regarding reimbursement prior to exhaustion of credits](#)

5.3 Reimbursement Prior to Exhaustion of Credits

As outlined in Section 5.1, the TUMF Program does not provide reimbursement for developer contributions until all TUMF credits are exhausted. In limited circumstances, a WRCOG member agency may request that an early reimbursement be provided if certain criteria are met.

First, only the following projects are eligible for consideration related to an early reimbursement:

- A “Regionally Significant Transportation Improvement”, defined as those facilities that typically propose to have six lanes at build-out and extend between multiple jurisdictions, or a discrete usable segment thereof, as determined by WRCOG;
- Any Type 1, 2, or 3 interchange on an interstate highway system;
- Any railroad crossing with an estimated construction cost of more than \$10 Million, or
- Any bridge located on a regionally significant arterial, defined as those facilities that typically propose to have six lanes at build out and extend multiple jurisdictions, or a discrete usable segment thereof, as determined by WRCOG

A project which does not fall into one of the above categories is not eligible for early reimbursement. If the project falls into one of the above categories, it is only eligible for early reimbursement if it can meet the following criteria:

- Reimbursement requests prior to the exhaustion of credits can only be made when the anticipated reimbursement is \$15 Million or greater. The reimbursement is calculated as the difference between the anticipated TUMF obligation and the TUMF credit generated by the project for which the developer is seeking reimbursement.
- The project subject to the early reimbursement request has been completed satisfactorily and formally accepted by the member agency who submits the reimbursement request within five years of acceptance;
- The developer must completed a portion of the development project which constitutes at least 25% of the anticipated TUMF obligation;
- The development has applied for building permits with the previous six months;
- The development is currently meeting all of its obligations to the member agency;
- A developer may only apply for no more than 10% of the total anticipated reimbursement;
- Early reimbursement can only be requested when completion of the development project is anticipated to be 5 years or greater at the time of the request;
- Only one application for early reimbursement may be made during the term of a Credit/Reimbursement agreement.

The process for considering an early reimbursement is described below.

Step #1- WRCOG member agency submits a formal reimbursement request in writing to the WRCOG Executive Director or his designee. This formal request should include a certification from the member agency that the project is eligible for requested reimbursement and complies with all of the requirements noted above.

Step #2- WRCOG reviews the reimbursement request and determines eligibility based on the criteria outlined in this Section 5.3.

Step #3- WRCOG Executive Director or his/her designee approves or denies the request for consideration by the TUMF Zone associated with the reimbursement request.

Step #4- WRCOG would then convene a meeting of the applicable Zone Technical Advisory Committee (TAC). The Zone TAC would review and make a recommendation regarding the early reimbursement request. This recommendation will note both the approval or denial of the request and their recommendation on how to allocate this reimbursement to various years within the 5-Year Transportation Improvement Program.

Step #5- WRCOG would then convene a meeting of the Zone Executive Committee, which is composed of an elected representative from each WRCOG member agency in the applicable Zone. The Zone Executive Committee will review and make a recommendation to the Executive Committee.

Step #6- Once the Zone Executive Committee makes a recommendation, the reimbursement request would be brought to the WRCOG Executive Committee for their review and approval.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Environmental Department Activities Update
Contact: Olivia Sanchez, Program Manager, osanchez@wrcog.us, (951) 405-6721
Date: February 8, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide program activity updates from the three programs housed in the Environmental Department (Solid Waste and Recycling, Used Oil Recycling / HHW and Love Your Neighborhood Programs).

WRCOG 2022-2027 Strategic Plan Goal:

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

Background:

WRCOG's Environmental Department assists WRCOG member agencies with addressing state mandates requiring education and outreach programs to reduce greenhouse gas (GHG) emissions. The Environmental Department houses three programs to meet California's goals: 1) the Solid Waste and Recycling Program, which assists in developing strategies to reduce short-lived climate pollutants; 2) a regional Used Oil Recycling Program, designed to promote the proper recycling and disposal of used motor oil and filters; and 3) the Love Your Neighborhood region-wide initiative, which supports marketing and awareness on illegal disposal and littering by using online platforms and community events.

Solid Waste and Recycling

The waste diversion goals set by California under legislation (AB 939, AB 341, AB 1826, AB 827, and SB 1383,) require local jurisdictions to implement techniques that promote resident and business recycling and organic recycling. To regionally address these measures, WRCOG formed the Solid Waste Committee (SWC), comprised of participating WRCOG member jurisdictions.

Solid Waste Committee (SWC): On November 16, 2022, the SWC received a presentation from the San Gabriel Council of Governments on its regional edible food rescue program, which ensures compliance with SB 1383 edible food recovery requirements and inspections. The presentation also served to inform the SWC about other opportunities to become compliant with SB 1383. The second portion of this meeting was a presentation from WRCOG staff on the possibility of producing a similar project to meet SB 1383 requirements.

Regional Food Rescue and Technical Assistance Request for Proposals: Staff had previously sent out a survey on the elements required by SB 1383 seeking interest in WRCOG developing a program. WRCOG staff worked with San Gabriel Valley Council of Governments staff, who had developed a regional edible food program. Based on the feedback from the survey and the presentation to SWC members, WRCOG staff moved forward with a Request for Proposals (RFP) for a consultant to provide a scope of work and associated costs for an edible food rescue program. The RFP was posted on December 27, 2022, and closed on January 26, 2023. Staff, along with SWC members, have begun reviewing the RFPs and will be conducting interviews, and possibly selecting a consultant to move forward with the Regional Food Rescue and Technical Assistance Project. At this time the scoring and selection of the RFP bidder is not available.

Recycling and Outreach Grant: On November 14, 2022, the United States Environmental Protection Agency (EPA) released a Recycling and Education Outreach Request for Proposals. The scope of the grant program includes commonly recycled materials such as aluminum and steel containers, glass, cardboard paper, and plastics, as well as food, organics (yard and tree trimmings, wood, etc.), textiles, batteries, and electronics. Also within the scope of this grant program are education and outreach activities that prevent or reduce waste by reducing, reusing, repairing, refurbishing, remanufacturing, recycling, composting, or using anaerobic digester systems to treat these types of materials or to reduce related contamination.

All projects must encourage the collection of recyclable materials and must achieve one or more of the following objectives:

- Inform the public about residential or community recycling programs.
- Provide information about the recycled materials that are accepted as part of a residential or community recycling program that provides for the separate collection of residential solid waste from recycled material.
- Increase collection rates and decrease contamination in residential and community recycling programs.

The total estimated funding for this competitive opportunity is approximately \$30,000,000. The EPA anticipates awarding approximately 25 assistance agreements under this funding opportunity, with at least one award per EPA region. The minimum individual award floor is \$250,000, and the maximum individual award ceiling is \$2,000,000 for the grant period.

WRCOG staff, along with grant writers Blais and Associates, will submit an application for funds to be utilized throughout the WRCOG subregion.

Used Oil & Household Hazardous Waste

Virtual Used Oil Exchange Events: WRCOG has continued to engage the public on used motor oil recycling, with safety and health in mind, through virtual exchanges. Digital campaigns are utilized to educate the public on where to properly recycle their used oil and exchange used oil filters for up to two free new filters per participant. Members of the public participate via Facebook by clicking an advertisement that opens an online survey to complete; participants receive a voucher upon completion. The voucher provides the date, time, and instructions for participation, and must be presented at the participating auto store to complete the filter exchange. Exchanges are available on scheduled

Saturdays and Sundays during available store hours to minimize pedestrian traffic and lines. Staff corresponds with each auto parts store before the event to confirm safety measures and procedures are in place.

The following is a list of completed virtual Used Oil and Filter Exchange Events from July 1, 2022, to present:

Date	City	Store	Participants	Filters
7/9/2022	Perris	AutoZone, 401 E 4th St.	180	39
7/16/2022	Riverside	AutoZone, 1947 University Ave.	157	124
7/30/2022	Lake Elsinore	AutoZone, 30870 Riverside Dr.	91	30
8/20/2022	Temecula	AutoZone, 31837 S Hwy 79 #A	111	114
8/27/2022	Banning	AutoZone, 3453A W Ramsey St.	95	38
9/10/2022	Jurupa Valley	O'Reilly's, 8702 Limonite Ct.	148	65
9/24/2022	Murrieta	O'Reilly's, 40951 California Oaks Rd.	95	42
10/1/2022	Norco	O'Reilly's, 1050 Hamner Ave.	36	33
10/22/2022	San Jacinto	O'Reilly's, 1350 S. San Jacinto Ave.	104	52
11/05/2022	Hemet	AutoZone, 3100 E. Florida Ave.	67	16
11/12/2022	Eastvale	AutoZone, 14288 Schleisman Rd.	39	40
11/19/2022	Riverside	AutoZone, 1947 University Ave.	129	84
12/3/2022	Calimesa	AutoZone, 1095 Calimesa Blvd.	56	18
1/14/2023	Eastvale	AutoZone, 14228 Schleisman Rd.	157	98
1/21/2023	Jurupa Valley	AutoZone, 11020 Limonite Ave.	163	85
1/28/2023	Lake Elsinore	O'Reilly's, 16665 Lakeshore Dr.	TBD	TBD
2/4/2023	Menifee	O'Reilly's, 25894 Newport Dr.	TBD	TBD

The following is a list of future Used Oil and Filter Exchange Events for the calendar year:

Date	City	Store
2/18/2023	Murrieta	O'Reilly's, 40951 California Oaks Rd.
3/11/2023	Corona	O'Reilly's, 1220 Magnolia Ave., Ste 102
3/25/2023	Perris	O'Reilly's, 138 W. Nuevo Rd.
4/1/2023	San Jacinto	O'Reilly's, 1350 S. San Jacinto Ave.
4/8/2023	Hemet	AutoZone, 3100 E. Florida Ave.
4/22/2023	Temecula	AutoZone, 40345 Winchester Rd.
5/13/2023	Calimesa	AutoZone, 1095 Calimesa Blvd.
5/20/2023	Riverside	O'Reilly's, 4820 La Sierra Ave.
5/27/2023	Corona	AutoZone, 1014 W 6th St.
6/10/2023	Menifee	AutoZone, 26100 Newport Rd.
6/24/2023	Norco	AutoZone, 1404 Hamner Ave.

Love Your Neighborhood

The Love Your Neighborhood (LYN) initiative was brought to WRCOG as a collaborative effort from the Riverside County Flood Control & Water Conservation District. The initiative supports marketing and awareness on illegal disposal and littering, using online platforms. Program goals include quantifiable results tracking litter removal, increased pollution prevention, meeting objectives with the MS4 Permits,

and complying with California mandates related to solid waste, recycling, and household hazardous waste, which aligns with WRCOG's Energy and Environmental Programs. WRCOG staff, along with Flood Control and the City of Lake Elsinore, hosted an online workshop on November 9, 2022, to review the Program, the new website, how to become involved, and schedule an event, and marketing the LYN Program. Representatives from WRCOG member cities joined as participants. The contract for this Program is for three years.

Prior Action(s):

September 14, 2022: The Administration & Finance Committee received and filed.

Fiscal Impact:

Activities related to these Programs are included in the adopted Fiscal Year 2022/2023 Budget under Fund 110 and Fund 140 as part of the Energy & Environment Department under the Solid Waste and Recycling Program.

Attachment(s):

None.