



Western Riverside Council of Governments Finance Directors' Committee

AGENDA

**Thursday, May 26, 2016
10:00 a.m.**

PLEASE NOTE NEW LOCATION

**Transportation's 14th Street Annex
3525 14th Street Annex
Conference Room 3
Riverside, CA, 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the WRCOG Finance Directors' Committee meeting, please contact WRCOG at (951) 955-8311. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 4080 Lemon Street, 3rd Floor, Riverside, CA, 92501.

The WRCOG Finance Directors' Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Jason Simpson, Chair)

2. SELF INTRODUCTIONS

3. PUBLIC COMMENTS

At this time members of the public can address the WRCOG Finance Directors' Committee regarding any items with the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

- A. **Summary Minutes from the March 24, 2016, WRCOG Finance Directors' Committee meeting are available for consideration.** P. 1

Requested Action: 1. *Approve Summary Minutes from the March 24, 2016, WRCOG Finance Directors' Committee meeting.*

- B. **WRCOG Financial Report Summary through April 2016** **Ernie Reyna** P. 7

Requested Action: 1. *Receive and file.*

- C. **WRCOG Finance Department Activities Update** **Ernie Reyna** P. 13

Requested Action: 1. *Receive and file.*

5. **REPORTS/DISCUSSION**

- A. **Regional Streetlight Program Activities Update** **Tyler Masters, WRCOG** P. 15

Requested Action: 1. *Receive and file.*

- B. **Allocation of Fiscal Year 2015/2016 Agency Carryover Funds** **Jennifer Ward, WRCOG** P. 17

Requested Action: 1. *Discuss and provide feedback on potential allocation of projected Fiscal Year 2015/2016 Agency Carryover Funds.*

- C. **TUMF Fee Comparison Study** **Christopher Gray, WRCOG** P. 21

Requested Action: 1. *Receive and file.*

- D. **WRCOG Draft Budget for Fiscal Year 2016/2017** **Ernie Reyna, WRCOG** P. 23

Requested Action: 1. *Recommend that the WRCOG Executive Committee approve the WRCOG Draft Budget for Fiscal Year 2016/2017 substantially as to form.*

6. **ITEMS FOR FUTURE AGENDAS** **Members**

Members are invited to suggest additional items to be brought forward for discussion at future WRCOG Finance Directors' Committee meetings.

7. **GENERAL ANNOUNCEMENTS** **Members**

Members are invited to announce items/activities which may be of general interest to the WRCOG Finance Directors' Committee.

8. **NEXT MEETING:** **The next WRCOG Finance Directors' Committee meeting is scheduled for Thursday, July 28, 2016, at 10:00 a.m., at a location to be determined.**

9. **ADJOURNMENT**

1. CALL TO ORDER

The meeting of the WRCOG Finance Directors' Committee (Committee) was called to order at 10:03 a.m. by Ernie Reyna, WRCOG Chief Financial Officer, at the Riverside County Administrative Center, 3rd Floor in Conference Room A.

2. SELF INTRODUCTIONS

Members present:

Michelle Green, City of Banning (10:09 a.m. arrival)
Kim Sitton, City of Corona
Jessica Hurst, City of Hemet
Jason Simpson, City of Lake Elsinore (Chair) (10:13 a.m. arrival)
Bruce Foltz, City of Menifee (10:07 a.m. arrival)
Brooke McKinney, City of Moreno Valley
Londa Bock-Helms, City of Murrieta (10:15 a.m. arrival)
Gina Schuchard, City of Norco
Thomas Prill, City of San Jacinto
Matthew Schenk, March Joint Powers Authority
Kevin Mascaro, Western Municipal Water District
Teresa Hyden, Riverside County Superintendent of Schools

Staff present:

Ernie Reyna, Chief Financial Officer
Andrew Ruiz, Program Manager
Tyler Masters, Program Manager
Anthony Segura, Staff Analyst
Lupe Lotman, Executive Assistant

Guests present:

Diana Narahara, City of Corona
Peter Aldana, Assessor - County Clerk - Recorder
David Montgomery, Assistant Assessor - County Clerk - Recorder
Doug Cady, Assessor-County Clerk Recorder
Pam Elias, Riverside County Auditor - Controller
Promise Adebayo-Ige, Student

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR – M/S/A (Hurst/Schuchard) 8-0-0; Items 4.A through 4.D were approved by unanimous vote of those members present. The Cities of Banning, Calimesa, Canyon Lake, Jurupa Valley, Menifee, Murrieta, Perris, Riverside, and Temecula, the County of Riverside, the Eastern Municipal Water District, and the Morongo Band of Mission Indians were not present.

A. Summary Minutes from the January 28, 2016, WRCOG Finance Directors' Committee meeting.

Action: 1. *Approved Summary Minutes from the January 28, 2016, WRCOG Finance Committee meeting.*

B. WRCOG Financial Report Summary through February 2016

Action: 1. *Received and filed.*

C. WRCOG Financial Department Activities Update

Action: 1. *Received and filed.*

D. Financial Advisory Services for WRCOG

Action: 1. *Received and filed.*

5. REPORTS/DISCUSSION

A. Property Tax Assessment

Peter Aldana introduced the Riverside County Assessor-County Clerk-Recorder staff. Mr. Aldana reported that all properties are assessed in Riverside County for incorporated and unincorporated areas and includes real property, business and personal property. The Assessor's Office is notified to reappraise property when changes of ownership and new construction occur. Other than that, a Proposition 13 value is added to all real properties. The City and County agencies provide the Assessor with copies of all building permits issued. The County Clerk-Recorder provides the Assessors with copies of all deeds and other recorded documents. The Assessor assesses all real estate and personal property (businesses, manufactured homes, boats and airplanes) located throughout the County. The Auditor-Controller receives the assessments from the Assessor and applies the appropriate tax rate to determine the actual amount of the property taxes owed. This information is provided to the Treasurer-Tax Collector, who mails out the property tax bill, collects the money, and deposits it in the County Treasury. The Auditor-Controller then allocates the money to local taxing agencies, including the County, Cities, Schools and special districts.

In 2008, Riverside County Assessed Value was \$242 billion; the median home price in 2008 was \$432,000. For 2016, the median home price is \$305,000. There is a 4 ½% increase to the assessment roll. There was a 5.82% increase overall in Riverside County on 2015/2016 assessed values.

A true allocation of the Estimated Property Tax funding distribution in 2015/2016 is 10% for redevelopment dissolution, 18% for the County, 8% for Cities, 54% for Schools with educational reserved average fund, and 10% for various special districts.

Some trends right now are in agriculture.

For 2016, there are not a lot of single or multi-family permits as was anticipated.

Proposition 13 limits the increase of assessed value to 2% per year, and protects taxpayers when property values are increasing. With Proposition 8, the assessor must enroll the lower of the Proposition 13 value factored for inflation or market value as of lien date (January 1) for each year. It protects taxpayers by providing a temporary reduction in value if property values decline.

The Assessor-County Clerk-Recorder values properties by using an automated system which creates neighborhoods. Properties are viewed by neighborhood and adjustments are made to square footage, location, age, or view, as applicable. Once all the information is collected, it is run through an algorithm system which provides a property value. Each line item is viewed and confirmed.

Annual reports and online forms are a few new features and functions on the Assessor-County Clerk-Recorder's website at www.riversideacr.com.

The Assessor-County Clerk-Recorder no longer emails postcards regarding assessed property value due to excess cost and duplication of efforts. Now the values are posted on the website throughout the County in mid-July. Tax bills are received in October. Assessment Appeals are due by November 30. The first installment of property taxes is due by December 10. The second installment is due April 10.

The Assessor-County Clerk-Recorder is a public service contact. A total of 797,613 of public service contacts were received each year for standard mail, emails, walk-ins, telephone calls and survey cards.

The Recorder statistics for 2015 total 566,878 official records recorded. Official documents include public and confidential marriage licenses, marriage ceremonies, fictitious business names, notary public registrations, and fish & game filings.

At this time, Mr. Reyna turned the remainder of the meeting over to Chairman Jason Simpson.

B. Regional Streetlight Program Activities Update

Tyler Masters reported that this program was developed by WRCOG at the direction of the Executive Committee in 2014. The action directed staff to develop a program to identify and assess the feasibility of the cost effectiveness of streetlight acquisition from Southern California Edison (SCE) followed by LED retrofit, operation, and ongoing maintenance of the streetlights.

Over the past couple of years, member jurisdictions have identified streetlight rates as a large line item on annual budgets. After some assessment, WRCOG has identified that there are about 63,000 SCE-owned and operated streetlights in the Western Riverside County area which allot to over \$10,000,000 in annual costs by jurisdictions paid to SCE. After an additional assessment, staff has determined that this rate has increased by 55% since 2001. The goals of the Regional Streetlight program are to reduce this subregional annual cost through acquisition and retrofit of currently SCE-owned streetlights.

What WRCOG is looking to create one regional program versus multiple separate, but similar, programs? Administrative, operational, and maintenance cost efficiencies that can be achieved in a regional program like this one. A large reduction in utility bill costs will be achieved upon acquisition of streetlight and additional savings can be realized in reduction of energy consumption through retrofit to LED or energy efficient retrofit technology. A reduction in the overall maintenance costs of the streetlights as LED's have a longer life span and require less ongoing maintenance to operate. The Program will improve public safety through providing high quality lighting output through use of new technology. On the planning side, the program will assist member jurisdictions in meeting local and statewide energy and greenhouse gas goals such as AB 32, SB 350, and goals of local energy action plans and climate action plans.

There are additional benefits and values added. Upon acquisition, streetlights can be seen as a real estate asset and revenue generator.

Currently, 16 WRCOG jurisdictions and agencies are in SCE's initial valuation process. The initial valuation process is SCE's assessment of streetlights in a jurisdiction. SCE will assess the streetlights and attach an estimated sales price to it. Fifteen jurisdictions have already gone through this process. The average cost range for each pole is approximately \$800 to \$900 per pole to acquire. This is a non-binding process.

WRCOG staff developed a comprehensive feasibility model to include an acquisition and retrofit cost, financing repayment, operations and maintenance costs, and re-lamp reserve.

On March 6, 2016, WRCOG released a request for bids to assess all financing solutions for acquisitions and LED retrofit. The bid due date is March 25, 2016. Public Financial Management, WRCOG's Financial Advisory, will assist on the bid evaluation which will include rates, process, and structure and covenants.

Right now would be the opportunity to add current City-owned lights into the Program. Once the bids are assessed, staff would like to meet with the jurisdictions to present an overall feasibility model and assess the next steps moving forward. Staff will begin scheduling these meetings in April.

Staff is currently assessing if light-for-light replacements are required as LED retrofits occur. The project team will model the difference between current streetlights technologies compared to LED technologies to identify if the same lighting output can be achieved using fewer amounts of higher quality lighting technologies.

Staff received twenty-six questions from four potential bidders by questions and answers due date of March 16.

The implementation of a local regional test bed is scheduled to begin the summer of 2016.

The acquisition, retrofit, and ongoing maintenance are scheduled to begin in 2017.

Action: 1. *Received and filed.*

C. WRCOG Draft Budget for Fiscal Year 2016/2017

Ernie Reyna reported that WRCOG has four main departments; General Fund, Energy, Environmental, and Transportation. The Annual Budget is a consolidated budget, which will be presented to the WRCOG General Assembly for approval. In May, a detailed budget will be provided to the Committee. The review and approval process begins at the Finance Directors' Committee, is then presented to the Administration & Finance Committee, then to the Technical Advisory Committee (City Managers), then to the Executive Committee, and finally the General Assembly.

Mr. Reyna asked Andrew Ruiz, WRCOG's new Program Manager, to highlight a few particular items on the revenue and expenditures.

Mr. Ruiz reported that with regard to WRCOG HERO (40601), revenues are actually projecting a decrease from \$1.9M to \$1.65M due to market saturation in the WRCOG subregion. With regard to California HERO (40604), WRCOG is anticipating revenues to increase as new jurisdictions and individuals continue to join the Program, which amounts to an increase from \$4.1M to approximately \$5M. With regard to TUMF revenues (43001), the revenues are broken down into two categories. The first category (43001 - 43005) is a 4% that is charged to administer the Program. The second category (line items yet to be assigned), are the revenues that WRCOG collects and is paid back to the member jurisdictions for TUMF project reimbursements. The administration fees are anticipated to increase from \$1M to \$1.6M. The TUMF project reimbursement revenues are anticipated to increase from \$34.5M to \$38.4M.

Mr. Reyna indicated that there is \$57M in revenue for this proposed fiscal year.

Mr. Ruiz continued with CA HERO (73506), which is expected to increase with the offset of increase in revenue. The TUMF project expenditure (73706) is expected to increase; however, revenues are expected to increase as well, to offset the difference. For consulting labor

(85101), this increase is from \$2.1M to \$3.4M. This is anticipated to increase due to transportation consultants for the Nexus Study and Fee Study, as well as Consultants needed in the Energy Department for the Streetlight and HERO Programs.

Mr. Reyna indicated that the HERO Programs revenues are unrestricted. Revenues are given back to the jurisdiction, such as with the Beyond Program. \$300K was taken out for the Fellowship Program. 60% is given back to the jurisdictions, and 40% retained by WRCOG for various projects.

Committee member Kevin Mascaro asked when other projects were mentioned is that what is indicated on page 27?

Mr. Reyna replied yes, under General Fund Projects of \$3.2M as a place holder. WRCOG is determining how best to allocate those funds.

Committee member Mascaro indicated that the Fringe Benefits (61000) are dropping.

Mr. Reyna replied that last year WRCOG's Deputy Executive Director (DED) retired after 20 years of service with WRCOG; therefore, much of the decrease is due to accrued vacation and sick time. The DED was in a tier that had no cap at that time; however, now there is a cap on vacation, sick and compensation.

Committee member Mascaro asked for clarification of Mr. Ruiz's title.

Mr. Reyna replied that Mr. Ruiz's title is Program Manager, but technically Mr. Ruiz is an Accounting Manager. Technically, WRCOG did not want to create another title. WRCOG currently has 22 staff members with four in the Fiscal Department. One Fiscal employee is retiring in the near future.

Committee member Gina Schuchard questioned the Fund Balance / Carryover (49002) increasing to \$4.3M.

Mr. Reyna indicated that the Program Managers want to show what is left over from year to year. Much within this category is from grant money and the Program Managers like to see what has not been spent. The Fund Balance total is approximately \$65M.

Action: 1. *Received and filed.*

6. ITEMS FOR FUTURE AGENDAS

Ernie Reyna reported that he has met with a few Finance Directors and that there is a desire to make this meeting more technical with training options. One of the options is to invite someone for Governmental Accounting Standards Board updates.

Mr. Reyna asked if the Committee has any issues with the meeting time and or location.

Mr. Reyna will continue to meet with the remainder of Finance Directors at their location to discuss how to grow the meeting and suggested items for future meetings.

7. GENERAL ANNOUNCEMENTS

Tyler Masters announced and distributed a Save the Date flyer for the 7th annual Statewide Energy Efficiency Forum scheduled for June 15 - 16, 2016, in Riverside. Over the past five years, WRCOG has participated in this event and partnered with the Local Government Commission to provide best practices. Registration is not currently available. The discussion will be energy efficiency project

implementation, and financing and funding strategies. An elected officials' forum will be held, either before or after, in which the WRCOG Executive Committee members will be invited to, as well.

Ernie Reyna announced and distributed WRCOG's 25th Annual General Assembly Save the Date flyer. It is WRCOG's annual event in which the budget is requested for approval and new leadership is elected. This event is usually scheduled on the fourth Thursday in June. The venue will take place at Morongo Casino, Resort, & Spa on June 23, 2016. Each jurisdiction will be provided a table of ten seats. This year's speaker is Julia Guillard, the former Prime Minister of Australia.

Additionally, if any of the jurisdictions would like to host the next meeting at their city, to please contact Mr. Reyna or Chairman Simpson.

Mr. Reyna mentioned that if the County of Riverside Administrative Center (CAC) is more of a central location for the members, the meeting can be held at the CAC building.

8. NEXT MEETING

The next WRCOG Finance Directors' Committee meeting is scheduled for Thursday, May 26, 2016, at 10:00 a.m., in the Lake Elsinore Cultural Center in Lake Elsinore.

9. ADJOURNMENT

The meeting of the WRCOG Finance Directors' Committee meeting adjourned at 11:00 a.m.



Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: WRCOG Financial Report Summary through April 2016

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.cog.ca.us, (951) 955-8432

Date: May 26, 2016

Requested Action:

1. Receive and file.
-

Attached is WRCOG's financial statement through April 2016.

Prior WRCOG Action:

None.

WRCOG Fiscal Impact:

This item is informational only; therefore there is no fiscal impact.

Attachment:

1. WRCOG Financial Report Summary – April 2016.

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Item 4.B

WRCOG Financial Report Summary
through April 2016

Attachment 1

WRCOG Financial Report
Summary – April 2016

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Western Riverside Council of Governments
Monthly Budget-to-Actuals
For the Month Ending April 30, 2016

	Approved FY 15/16 Budget	4/30/2016 Actual	Remaining Budget
Revenues			
Member Dues	\$ 309,410	\$ 298,910	\$ 10,500
WRCOG HERO	1,906,381	1,279,306	627,075
WRCOG HERO Recording	636,785	368,315	268,470
WRCOG HERO Commercial	10,042	19,285	(9,243)
CA HERO	4,171,969	5,018,386	(846,417)
CA HERO Recording	1,393,935	1,297,130	96,805
Gas Company Partnership	67,750	45,740	22,010
SCE WRELP	70,000	74,152	(4,152)
SCE Phase II & III	69,215	83,855	(14,640)
Active Transportation	220,000	-	220,000
Regional Streetlights	200,000	-	200,000
Solid Waste	92,826	91,370	1,456
Used Oil	258,015	233,015	25,000
Air Quality	158,000	140,500	17,500
SCAQMD	38,750	28,351	12,399
LTF	633,500	684,750	(51,250)
Other Miscellaneous	13,000	9,746	3,254
General Assembly	300,000	121,400	178,600
TUMF - 4% Administration	1,022,358	1,150,215	(127,857)
TUMF - Total Program less Admin	30,000,000	27,836,694	2,163,106
Fund Balance Carryover	2,234,871	-	2,234,871
Total Revenues	\$ 43,806,807	\$ 38,779,319	\$ 2,792,617
Expenditures			
Salaries and Wages	\$ 1,960,695	\$ 1,428,690	\$ 532,005
Fringe Benefits	1,045,591	584,940	460,651
Overhead Allocation	1,500,089	1,250,074	250,015
General Legal Services	580,487	465,625	114,862
OPEB Expense	71,053	-	71,053
Audit Services	25,057	25,057	-
Bank Fees	51,007	51,007	-
Commissioners Per Diem	45,500	46,650	(1,150)
Office Lease	140,000	122,685	17,315
Auto Fees Expense	70	121	(51)
Auto Maintenance Expense	48	40	8
Special Mail Services	1,500	967	533
Parking Validations	3,225	2,121	1,104
Staff Recognition	3,489	3,489	-
Event Support	177,423	71,687	105,736
General Supplies	27,050	15,912	11,138
Computer Supplies	12,015	1,866	10,149
Computer Software	21,704	20,302	1,402
Rent/Lease Equipment	25,000	22,604	2,396
Security System	-	194	(194)
Membership Dues	33,070	28,876	4,194
Subscriptions/Publications	5,984	5,984	-
Meeting Support Services	10,771	6,847	3,924
Postage	5,214	3,937	1,277
Other Household	1,603	1,765	(162)
COG Partnership Agreement	38,000	43,901	(5,901)
Storage	20,000	15,537	4,463
Printing Services	30,703	13,063	17,640
Computer/Hardware	4,113	4,113	-
HERO Claim/Settlement Expenses	-	-	-
Misc. Office Equipment	-	-	-
Communications - Phone	2,000	1,940	60
Communications - Long Dist	1,200	778	422
Communications - Cellular	10,911	7,041	3,870
Communications - Comp Serv	17,000	11,433	5,567
Communications - Web Site	10,500	3,713	6,788
Equipment Maint - General	16,100	4,617	11,483
Equipment Maint-comp/Software	1,214	1,214	0
Insurance - Errors & Omissions	255	-	255
Insurance - Gen/Business Liasion	66,865	66,865	-
WRCOG Auto Insurance Expenses	1,883	1,883	-
County RIFMIS Charges	2,700	1,941	759
Data Processing Support	15,630	15,630	-
HERO Recording Fee	1,410,552	1,137,663	272,889
Seminars/Conference	13,743	11,130	2,613
General Assembly	300,000	31,976	268,024
Travel - Mileage Reimbursements	23,815	10,741	12,874
Travel - Ground Transportation	7,600	5,019	2,581
Travel - Airfare	21,994	21,424	570
Lodging	21,375	15,228	6,147
Meals	7,550	4,105	3,445
Other Incidentals	34,984	16,442	18,542
Training	4,530	607	3,923
Supplies/Materials	47,926	5,175	42,751
Newspaper Ads	8,730	4,500	4,230
Billboard Ads	10,000	-	10,000
Radio & TV Ads	64,724	66,122	(1,398)
Consulting Labor	2,270,443	1,570,238	700,205
Consulting Expenses	36,937	807	36,130
Other Miscellaneous Expenses	3,000	-	3,000
Computer Equipment Purchase	57,177	53,368	3,809
Office Improvement	5,000	-	5,000
Motor Vehicles Purchased	33,037	33,037	-
TUMF Program less Admin Expenditures	28,800,000	24,239,627	4,560,173
Overhead transfer in	(1,500,000)	(1,250,074)	(249,926)
Transfer out to Reserve	5,140,260	4,283,550	856,710
Total Expenditures	\$ 42,809,897	\$ 34,645,283	\$ 8,164,614



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Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: WRCOG Finance Department Activities Update

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.cog.ca.us, (951) 955-8432

Date: May 26, 2016

Requested Action:

1. Receive and file.

Following is a schedule of finance-related activities for the remainder of the Fiscal Year.

Financial Audit

Staff has contacted the financial auditors from Vavrinek Trine & Day to schedule the Agency audit of Fiscal Year (FY) 2015/2016. The auditor's first visit will be during the week of May 29, 2016. The auditors will return for final fieldwork during the week of September 26, 2016. It is anticipated the audit will conclude in November 2016, with a final audit report being issued shortly thereafter.

Budget Amendment

June 30, 2016, will mark the end of the fourth quarter and FY 2015/2016, and the WRCOG Administration & Finance Committee will be presented with an amendment report at its July 13, 2016, meeting. It is also anticipated that the WRCOG Technical Advisory Committee will consider the amendment report at its July 21, 2016, meeting, and the WRCOG Executive Committee will consider the report at its August 2, 2016, meeting.

FY 2016/2017 Budget Development Process

Staff is currently preparing the FY 2016/2017 Agency Budget (see Agenda Item Number 5.D). Upon completing the draft budget, presentation to and review by WRCOG's Committees is scheduled as follows (the General Assembly approves the final Agency Budget in June):

March 24, 2016:	Finance Directors' Committee
April 13, 2016:	Administration & Finance Committee
April 21, 2016:	Technical Advisory Committee (did not meet)
May 2, 2016:	Executive Committee
May 11, 2016:	Administration & Finance Committee (<i>second review</i>)
May 19, 2016:	Technical Advisory Committee
May 26, 2016:	Finance Directors' Committee (<i>second review</i>)
June 6, 2016:	Executive Committee (<i>second review</i>)
June 23, 2016:	General Assembly

Prior WRCOG Actions:

May 19, 2016: The WRCOG Technical Advisory Committee received report.
May 11, 2016: The WRCOG Administration & Finance Committee received report.
May 2, 2016: The WRCOG Executive Committee received report.

WRCOG Fiscal Impact:

This item is informational only; therefore, there is no fiscal impact.

Attachment:

None.



Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: Regional Streetlight Program Activities Update

Contact: Tyler Masters, Program Manager, masters@wrcog.coq.ca.us, (951) 955-8378

Date: May 26, 2016

Requested Action:

1. Receive and file.

WRCOG's Regional Streetlight Program will assist member jurisdictions with the acquisition and retrofit of their Southern California Edison (SCE)-owned and operated streetlights. The Program has three phases, which include: 1) streetlight inventory; 2) procurement and retrofitting of streetlights; and 3) ongoing operations and maintenance. The overall goal of the Program is to provide significant cost savings to the member jurisdictions.

Program Update

At the direction of the WRCOG Executive Committee, WRCOG is developing a regional effort that will allow cities (and Community Service Districts) to purchase streetlights within their boundaries that are currently owned by SCE. Once the streetlights are owned by the member jurisdiction, the lamps will be retrofitted to Light Emitting Diode (LED) technology in order to provide more economical operations. Local ownership of the streetlights and subsequent LED retrofits will reduce energy use, utility and maintenance costs, and could provide other potential public safety and revenue generating possibilities as well.

Acquisition Process Update: The process for an interested jurisdiction to acquire the SCE-owned streetlights within its boundaries is as follows:

1. Payment of \$10,000 Initial Valuation fee (fees provided from WRCOG) to initiate the streetlight valuation process.
2. SCE evaluation of streetlight systems in each of the 16 interested member jurisdictions' boundaries.
3. SCE presentation of Streetlight Valuation Reports, an estimated streetlight sales price given the type, quantity, material, of streetlight poles and lamp fixtures in jurisdictional boundaries. Confirm desire to move forward with streetlight acquisition and enter into Sales Agreement (Agreement) development with SCE.
4. SCE and each interested jurisdiction submit their Agreement, for approval, to the California Public Utilities Commission (CPUC).
5. Following CPUC approval of the Agreement, SCE and the local jurisdiction begin transition of the streetlights from SCE to jurisdiction-owned streetlight.

All interested jurisdictions have received their Streetlight Valuation Reports; the next immediate step is to identify feasibility and enter into development of the Purchase & Sales Agreement with SCE (steps 3 and 4 listed above).

Currently, the City of Lancaster is the only City to complete the acquisition process from start-to-finish. The

CPUC approved Lancaster's Agreement on March 18, 2016, and will be used as a template for WRCOG's Program.

Streetlight Design Update: One key component to the Program is the development of new streetlight standards, or the updating of existing lighting standards. These lighting standards will assist the jurisdictions in multiple ways. First, it will prepare each jurisdiction for retrofit to a tested and approved LED substitute. Second, the streetlight standards will also provide direction for new developments in efforts to keep lighting consistent across the WRCOG subregion, while also addressing local Mt. Palomar dark sky requirements.

WRCOG and Southern Contracting, WRCOG's lighting design consultant, have conducted initial streetlight design meetings with the Cities of Calimesa, Eastvale, Hemet, Lake Elsinore, Menifee, Murrieta, Norco, Perris, San Jacinto, Temecula, and Wildomar, the County of Riverside, Rubidoux Community Services District, and Jurupa Valley Community Services District. A second round of meetings in May / June will be conducted to identify the special lighting zoning needs of each jurisdiction.

Regional Test Bed Update: WRCOG is in the planning stages to implement a Regional Streetlight Test Bed in summer 2016. The Test Bed will allow community stakeholders to experience and comment on a variety of LED technologies in a "real-life" context. Community stakeholders targeted include interested jurisdictional elected officials and staff, engineers, community and environmental groups, and residents. The Test Bed will be installed in the City of Hemet, which has a large number of City-owned streetlights that can be used as the foundation for a Test Bed incorporating multiple land use types (residential, commercial, industrial, etc.). Staff will coordinate a tour for jurisdictional elected officials and city staff in summer 2016. If your jurisdiction is interested in implementing an individualized community Test Bed, please contact WRCOG staff.

As the Test Bed becomes operational, WRCOG will gather comments from all the aforementioned sectors to include in its final report on recommendations on the types of lamps to purchase for the subregion.

Financing Update: An important piece to the acquisition and retrofit of the streetlights is the identification of viable financing options that each member jurisdiction will be able to review and select from. To accomplish this task, staff released a Request for Bids (RFB) on March 16, 2016, to solicit information from interested firms and capital markets to provide tax-exempt and/or taxable financing between \$56 million and \$60 million. The submittal date for the bids was March 25, 2016; WRCOG received four bids. WRCOG and Public Financial Management (PFM), WRCOG's financial advisor, conducted initial discussions with each of the proposers. Since financing would not occur until 4th quarter 2016, WRCOG and PFM will be working with the proposers to develop multiple options for the member jurisdictions to select from during the financing process.

Prior WRCOG Actions:

<u>May 19, 2016:</u>	The WRCOG Technical Advisory Committee received report.
<u>May 12, 2016:</u>	The WRCOG Public Works Committee received report.
<u>May 4, 2016:</u>	The WRCOG Executive Committee received report.

WRCOG Fiscal Impact:

Consultant activities for the Regional Streetlight Program are included in the Agency's adopted Fiscal Year 2015/2016 Budget.

Attachment:

None.



Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: Allocation of Fiscal Year 2015/2016 Agency Carryover Funds

Contact: Jennifer Ward, Director of Government Relations, ward@wrcog.cog.ca.us, (951) 955-0186

Date: May 26, 2016

Requested Action:

1. Discuss and provide feedback on potential allocation of projected Fiscal Year 2015/2016 Agency Carryover Funds.

Background: Fiscal Year 2014/2015 Allocations

In Fiscal Year (FY) 2014/2015, WRCOG realized a total of \$3.3 million in Agency carryover funds. Through actions taken by WRCOG's Executive Committee, those funds were allocated as follows: 1) \$400,000 for a pilot Fellowship Program in Western Riverside County; 2) \$1.1 million for WRCOG Agency Activities; and 3) \$1.8 million for the BEYOND Framework Fund Program – Round I, which provides local assistance funding to member agencies to use for developing and/or implementing projects consistent with WRCOG's Economic Development / Sustainability Framework, including the areas of transportation, economic development, healthy communities, water, energy and environment.

Fellowship Program (\$400,000): WRCOG staff is currently working with local universities to launch a one-year pilot Public Service Fellowship Program. Fellows will be selected from the University of California, Riverside, and California Baptist University student candidates and assigned to WRCOG member agencies to gain experience for a career in local government. The Fellowship application process for students is expected to conclude in May 2016 and Fellows will be placed within local agencies from July 2016 through March 2017.

BEYOND Framework Fund – Round I (\$1.8 million): The BEYOND Framework Fund Program provides local assistance funding to member agencies to use for developing and/or implementing projects consistent with WRCOG's Economic Development / Sustainability Framework, including the areas of transportation, economic development, healthy communities, water, energy and environment. BEYOND – Round I commenced in February 2016 with 32 projects being conducted by WRCOG member agencies. Round I projects are expected to be completed by August 2017.

WRCOG Agency Activities (\$1.1 million): Carryover funds were allocated to WRCOG for the general purposes of 1) establishing Agency reserves, 2) implementing initiatives consistent with priorities identified by the WRCOG Executive Committee and Technical Advisory Committee members, and 3) performing additional work as directed by the Executive Committee but not contemplated under Number 2 above. In FY 2015/2016, these funds were utilized as follows: \$276,000 to support the Regional Streetlights Program; \$248,000 to support the Community Choice Aggregation study; \$31,000 to support the Energy Department administration; \$101,000 to fund salaries and benefits of two employees in the Government Relations Department; and the remaining \$442,932 were allocated to WRCOG Agency reserves.

Potential FY 2015/2016 Allocations for Discussion

Carryover funds from the FY 2015/2016 Agency Budget are estimated to total \$4.2 million. WRCOG staff is requesting that this Committee discuss the allocation of these carryover funds, and provide feedback for consideration by the Executive Committee. Staff is presenting the following allocation breakdown to the Committee members for discussion:

Contribution to WRCOG Agency Reserves	=	\$400,000
BEYOND Framework Fund – Round II	=	\$2.0 million
Support for Healthy Communities Activities	=	\$100,000
Funding for WRCOG Agency Activities	=	\$700,000
Funding for a “regional project(s)”	=	\$1.0 million
Total FY 2015/2016 Funds	=	\$4.2 million

Contribution to WRCOG Agency Reserves (\$400,000): Potential allocation of \$400,000 from FY 2015/2016 Carryover Funds could be added to current \$442,932 in Agency reserves (from FY 2014/2015 carryover funds) for a total of \$842,932. WRCOG staff believes a sufficient total amount for Agency reserves is 20% of operating expenditures, which could be reached through contributions to reserves over multiple years.

BEYOND Framework Fund – Round II (\$2.0 million): Potential allocation of \$2.0 million from FY 2015/2016 carryover funds could support a second round the BEYOND Framework Fund, and could include the following potential breakdown: \$1.8 million could be allocated to member agencies for BEYOND projects and \$200,000 could be “set aside” for collaboration incentives to encourage agencies to partner on subregional projects.

Support for Healthy Communities Activities (\$100,000): Potential allocation of \$100,000 could support implementation by member agencies of WRCOG Health Subcommittee objectives, including development of local health initiatives, preparation of health-oriented plans and policies, etc.

Funding for WRCOG Agency Activities (\$700,000): Potential allocation of \$700,000 for WRCOG Agency Activities could support a number of ongoing initiatives and proposed new initiatives. Examples will be discussed during the meeting.

Funding for a “regional project(s)” (\$1.0 million): Potential allocation of \$1.0 million for a regional project, or projects, could be sought competitively and could support a number of WRCOG- and/or Member Agency-led initiatives. Examples will be discussed during the meeting.

Prior Discussion by WRCOG Administration & Finance and Technical Advisory Committees

The potential allocations listed above were presented to the Administration & Finance Committee on May 11, 2016, and staff received positive feedback on each category. The same potential allocations will also be presented to the Technical Advisory Committee on May 19, 2016 for discussion. Staff is requesting that the Finance Directors Committee review the potential allocations for consideration, provide feedback, and provide any additional suggestions for allocation of the FY 2015/2016 carryover funds. Staff's goal is to have a final determination on the allocation of FY 2015/2016 Agency carryover funds by the Executive Committee at its meeting on Friday, June 24, 2016.

Prior WRCOG Actions:

- May 19, 2016: The WRCOG Technical Advisory Committee discussed potential allocation of projected Fiscal Year 2015/2016 Agency Carryover Funds.
- May 11, 2016: The WRCOG Administration & Finance Committee discussed potential allocation of projected Fiscal Year 2015/2016 Agency Carryover Funds.

WRCOG Fiscal Impact:

Carryover funds will be reflected in the Fiscal Year budget.

Attachment:

None.

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Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: TUMF Fee Comparison Study

Contact: Christopher Gray, Director of Transportation, gray@wrcog.cog.ca.us, (951) 955-8304

Date: May 26, 2016

Requested Action:

1. Receive and file.

WRCOG's Transportation Department is comprised of the Transportation Uniform Mitigation Fee (TUMF) Program, the Active Transportation Plan, and the Western Riverside County Clean Cities Coalition. The TUMF Program is a regional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in Western Riverside County. As administrator of the TUMF Program, WRCOG allocates TUMF to the Riverside County Transportation Commission (RCTC), groupings of jurisdictions – referred to as TUMF Zones – based on the amounts of fees collected in these groups, and the Riverside Transit Agency (RTA). The Active Transportation Plan will identify challenges to and opportunities for creating a safe, efficient, and complete active transportation network that will expand the availability of active modes of transportation for users both within the region and between neighboring regions. The Western Riverside County Clean Cities Coalition continues to administer programs that focus on developing regional economic opportunities for deploying alternative fuel vehicles and advanced technologies. Additionally the Western Riverside County Clean Cities Coalition provides programs for students to think critically and independently about air quality and how to live healthier lives.

Fee Comparison Study

In response to comments received regarding the impact of the TUMF fee to the regional economy, WRCOG released a Request for Proposal (RFP) in November 2015 to solicit firms interested in performing an analysis of all fees / exactions required and collected by jurisdictions / agencies in and immediately adjacent to the WRCOG subregion. The purpose of the study is as follows:

- Compile a listing of all development fees in the region and adjacent jurisdictions for comparison purposes
- Examine the increases in development costs during the last ten years, including costs of land, materials, and labor in order to examine the proportionality of fee increases compared to other project cost changes through time
- Document the economic benefits related to transportation infrastructure

In March 2016, the WRCOG Executive Committee authorized a Professional Services Agreement with Economic & Planning Systems (EPS) to conduct the analysis.

On April 14, 2016, WRCOG and EPS presented an update of the study to the WRCOG Planning Directors' Committee (PDC). The presentation focused on the jurisdictions that will be analyzed and the development project prototypes that will be utilized to compare the fees assessed. In addition to the jurisdictions within

the WRCOG subregion, the study will analyze jurisdictions within the Coachella Valley Association of Governments, San Bernardino and Orange Counties, and the unincorporated northern portion of San Diego County. The PDC requested that the study also include the Cities of Rialto and Chino, the unincorporated southern portion of Orange County, and a High Desert city, such as Hesperia.

The proposed prototypical projects to be analyzed are as follows:

- Single-Family Unit – 2,700 square foot home on a 7,300 square-foot lot
- Multi-Family Development – 240 units composing of a 240,000 square-foot building
- Retail Development – 10,000 square-foot building
- Industrial Development – 300,000 square-foot building

The study, expected to be completed in summer 2016, will provide WRCOG jurisdictions with these fee comprehensive comparisons. This study will also discuss the effect of other development costs, such as the cost of land and interest rates within the overall development framework. Another key element of this study will be an analysis documenting the economic benefits of transportation investment.

Prior WRCOG Actions:

<u>May 12, 2016:</u>	The WRCOG Public Works Committee approved the unit cost assumptions for the 2016 TUMF Nexus Study and the proposed revisions to the TUMF Administrative Plan.
<u>May 2, 2016:</u>	The WRCOG Executive Committee received report.
<u>April 14, 2016:</u>	The WRCOG Public Works Committee received report.
<u>April 14, 2016:</u>	The WRCOG Planning Directors' Committee received report.

WRCOG Fiscal Impact:

Transportation administrative activities are included in the Agency's adopted Fiscal Year 2015/2016 Budget under the Transportation Department.

Attachment:

None.



Western Riverside Council of Governments Finance Directors' Committee

Staff Report

Subject: WRCOG Draft Budget for Fiscal Year 2016/2017

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.cog.ca.us, (951) 955-8432

Date: May 26, 2016

Requested Action:

1. Recommend that the WRCOG Executive Committee approve the WRCOG Draft Budget for Fiscal Year 2016/2017 substantially as to form.
-

WRCOG's annual budget is adopted every June by the General Assembly. Before the budget is approved by the General Assembly, it is vetted through WRCOG's Committees for comment and direction. The budget is assembled by the Agency Departments: General Fund, Energy, Environment, and Transportation. Each Department contains its own programs and has their own source of funds within the accounting system. Once the budget has been through the Committees, it is presented to the General Assembly as an "Agency-wide" budget.

The draft budget for Fiscal Year (FY) 2016/2017 will be presented according to the following schedule:

- March 24, 2016 – WRCOG Finance Directors' Committee
- April 13, 2016 – WRCOG Administration & Finance Committee
- April 21, 2016 – WRCOG Technical Advisory Committee (did not meet)
- May 2, 2016 – WRCOG Executive Committee
- May 11, 2016 – WRCOG Administration & Finance Committee
- May 19, 2016 – WRCOG Technical Advisory Committee
- May 26, 2016 – WRCOG Finance Directors' Committee
- June 6, 2016 – WRCOG Executive Committee
- June 23, 2016 – WRCOG General Assembly

The Fiscal Year budget is presented by Department (General Fund, Energy, Environment, and Transportation), with each Department displaying their own programs.

The tab labeled "Total General Fund" includes the default Administration Program as well as the newly created Governmental Relations Program. The Administration Program receives its revenues mostly from member dues. Budgeted expenditures include salaries and benefits of those employees charged to Administration, including the Executive Director and his Executive Assistant; the lease WRCOG pays to the County for rent; and audit, bank, legal, and consulting fees to name a few. Expenditures have historically exceeded revenues in this Department so the Agency must charge overhead to the remaining Departments to balance its budget. The overhead is determined during the creation of the budget and is simply the amount needed to reduce expenditures down to the amount of revenues. Departments will show the amount of overhead they are paying in their general operations line item.

The Energy Department includes the following Programs: HERO, both local (WRCOG) and statewide (CA); the Western Riverside Energy Leader Partnership (WRELP); the Regional Streetlight Program; and the Community Choice Aggregation. The HERO Program has generated revenues for the Agency during the past couple of years, and it is anticipated that trend will continue into the Fiscal Year (FY) 2016/2017 budget year. It is projected that net revenues for the HERO Program (both local and statewide) for FY 2015/2016 will be approximately \$4,533,662. This is an increase of approximately 37% from last year (FY 2014/2015) when net revenues totaled approximately \$3.3 million.

The Environment Department includes the Solid Waste and Used Oil Programs, which receive state funding to provide for services to WRCOG's member agencies.

The Transportation Department includes the following Programs: Transportation Uniform Mitigation Fee (TUMF); the Active Transportation Plan (ATP); and the Clean Cities Program. The majority of revenues received in the Transportation Department come from the TUMF Program. Revenues from TUMF are projected to be on pace with last year's total. For FY 2014/2015, TUMF revenues were \$37.5 million and staff expects this year's total to be around the same amount.

The Agency's FY 2016/2017 total budget will show a much higher total amount of revenue and expenditures than in previous years because staff will now include total TUMF revenue and total project expenditures in the budget. In past years, the only portion included for TUMF was the 4% Administration amount WRCOG received from the Program. The revenue and expenditures will now include 100% of the TUMF Program's total revenue and expenditures. Because of this additional amount for TUMF, total Agency revenue for FY 2016/2017 is \$61.5 million against expenditures of \$59.9 million, leaving the budget balanced with an additional \$1.6 million in revenue over expenditures.

Update since first round of review

This second review of the draft budget for FY 2016/2017 remains mostly the same with two revisions to point out:

1. The first draft of the FY 2016/2017 budget included \$1.2 million in carryover revenue in the Administration Program. This amount was the 40% allocated from the FY 2014/2015 net HERO revenues to WRCOG for continuation / implementation of projects and to set up a reserve. When the first draft of the budget was created back in January 2016, it did not take into account the unknown project costs to fund the following Programs in the Energy Department: Streetlights (\$276k); Community Choice Aggregation (\$248k); and the Energy Administration (\$31k). Additionally, another \$101k was used to fund salaries and benefits of two employees in the BEYOND Program and another \$100k was used to bring the available funding in the Fellowship Program from \$300k to \$400k. Now that those costs have been established, the result was to reduce the \$1.2 million in carryover funds and subtract out the above projects to come down to \$442,932 and use that remaining amount for the Agency reserve fund.
2. \$25,000 will be added to the Administration Program for Education Reimbursement, pending consideration by the Administration & Finance Committee and the Executive Committee.
3. \$25,000 will be added for Sponsorships to reflect opportunities above prior year budgeted amounts.

These revisions only affect the General Fund Department, and even with the decrease in revenue and increase in expenditures, the General Fund will still maintain a positive surplus with revenues exceeding expenditures by \$582.

Prior WRCOG Actions:

<u>May 19, 2016:</u>	The Technical Advisory Committee received report.
<u>May 11, 2016:</u>	The WRCOG Administration & Finance Committee received report.
<u>May 2, 2016:</u>	The WRCOG Executive Committee received report.

WRCOG Fiscal Impact:

All known and expected revenues and expenditures impacting the Agency have been budgeted for Fiscal Year 2016/2017, but will be continually updated throughout the budget process.

Attachment:

1. Preliminary Draft Summary Agency Budget for Fiscal Year 2016/2017.

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Item 5.D

WRCOG Draft Budget for Fiscal Year
2016/2017

Attachment 1

Preliminary Draft Summary Agency
Budget for Fiscal Year 2016/2017

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Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

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Department:		Total General Fund		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40001	Member Dues	309,410	309,410	309,410
42001	Other Revenue	-	51,300	-
40008	BEYOND	-	1,770,000	1,770,000
40009	Fellowship	-	300,000	300,000
40010	Water Task Force	-	30,000	30,000
42004	General Assembly	300,000	9,000	300,000
49002	Fund Balance/Carryover	-	-	542,932
Total Revenues		609,410	2,469,710	3,252,342
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	739,599	361,809	794,912
61000	Fringe Benefits	330,114	210,579	275,241
	OPEB Expense	60,000	60,000	60,000
Total Wages and Benefits		1,129,713	632,388	1,130,153
General Operations				
65101	General Legal Services	50,000	42,556	60,000
65401	Audit Fees	25,000	25,057	25,000
65505	Bank Fees	3,000	1,718	3,000
65507	Commissioners Per Diem	45,000	32,400	45,000
73001	Office Lease	140,000	77,832	145,000
73101	Special Mail Svcs	1,500	967	1,500
73102	Parking Validations	750	280	750
73104	Staff Recognition	500	3,338	1,000
73107	Event Support	60,000	15,975	60,000
73108	General Supplies	15,000	5,193	10,000
73109	Computer Supplies	7,500	635	3,000
73110	Computer Software	5,000	17,346	10,000
73111	Rent/Lease Equipment	25,000	15,906	25,000
73113	Membership Dues	30,000	21,220	35,000
73114	Subscriptions/Publications	500	1,079	1,500
73115	Meeting Support/Services	3,000	1,902	2,000
73116	Postage	1,500	1,451	2,000
73117	Other Household Expenditures	1,000	1,247	2,000
73120	Printing Services	10,000	563	5,000
73122	Computer Hardware	-	1,763	2,000
73201	Communications-Regular	2,000	727	2,000
73203	Communications-Long Distance	1,200	492	1,200
73204	Communications-Cellular	3,500	2,608	4,000
73206	Communications-Comp Sv	17,000	7,664	17,000
73209	Communications-Web Site	5,000	3,390	10,000
73301	Equipment Maintenance - General	15,000	4,101	15,000
73302	Equipment Maintenance - Computers	1,000	1,214	2,000
73401	Insurance - Errors & Omission	255	-	-
73405	Insurance - General/Business Liason	60,000	62,970	62,970

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

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Department:		Total General Fund		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
73502	County RCIT	2,700	868	2,500
73601	Seminars/Conferences	6,000	1,564	12,500
73605	General Assembly	300,000	1,371	300,000
73611	Travel - Mileage Reimbursement	2,500	1,079	6,100
73612	Travel - Ground Transportation	1,500	708	3,300
73613	Travel - Airfare	3,500	2,546	5,300
73620	Lodging	3,000	2,032	6,600
73630	Meals	2,000	590	2,900
73640	Other Incidentals	1,000	679	1,100
73650	Training	5,000	-	5,600
73801	Education Reimbursement	-	-	25,000
7XXXX	OPEB Repayment	71,053	71,053	71,053
85101	Consulting Labor	20,000	7,285	20,000
85180	BEYOND Expenditures	-	-	1,593,000
85185	Fellowship Expenditures	-	-	300,000
85190	Water Task Force Expenditures	-	-	30,000
90101	Computer Equipment/Software	20,000	25,283	20,000
90401	Motor Vehicles Purchased	33,037	33,037	-
90501	Office Improvements	5,000	-	100,000
XXXXX	Overhead Transfer In	(1,500,000)	(1,000,059)	(1,518,136)
	Total General Operations	(494,505)	(500,370)	1,539,737
Total Expenditures		635,208	132,017	2,669,890

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017**

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Department:		Administration - 12		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40001	Member Dues	309,410	309,410	309,410
42001	Other Revenue	-	51,300	-
49002	Fund Balance/Carryover	-	-	542,932
42004	General Assembly	300,000	9,000	300,000
	Total Revenues	609,410	369,710	1,152,342
Expenditures				
	Wages and Benefits			
60001	Wages & Salaries	739,599	361,809	631,223
61000	Fringe Benefits	330,114	210,579	225,448
	OPEB Expense	60,000	60,000	60,000
	Total Wages and Benefits	1,129,713	632,388	916,671
General Operations				
65101	General Legal Services	50,000	42,556	60,000
65401	Audit Fees	25,000	25,057	25,000
65505	Bank Fees	3,000	1,718	3,000
65507	Commissioners Per Diem	45,000	32,400	45,000
73001	Office Lease	140,000	77,832	145,000
73101	Special Mail Svcs	1,500	967	1,500
73102	Parking Validations	750	280	750
73104	Staff Recognition	500	3,338	1,000
73107	Event Support	60,000	15,975	60,000
73108	General Supplies	15,000	5,193	10,000
73109	Computer Supplies	7,500	635	3,000
73110	Computer Software	5,000	17,346	9,820
73111	Rent/Lease Equipment	25,000	15,906	25,000
73113	Membership Dues	30,000	21,220	34,750
73114	Subscriptions/Publications	500	1,079	1,500
73115	Meeting Support/Services	3,000	1,902	1,100
73116	Postage	1,500	1,451	2,000
73117	Other Household Expenditures	1,000	1,247	2,000
73120	Printing Services	10,000	563	5,000
73122	Computer Hardware	-	1,763	2,000
73201	Communications-Regular	2,000	727	2,000
73203	Communications-Long Distance	1,200	492	1,200
73204	Communications-Cellular	3,500	2,608	4,000
73206	Communications-Comp Sv	17,000	7,664	17,000
73209	Communications-Web Site	5,000	3,390	10,000
73301	Equipment Maintenance - General	15,000	4,101	15,000
73302	Equipment Maintenance - Computers	1,000	1,214	2,000
73401	Insurance - Errors & Omission	255	-	-
73405	Insurance - General/Business Liason	60,000	62,970	62,970
73502	County RCIT	2,700	868	2,500
73601	Seminars/Conferences	6,000	1,564	5,000
73605	General Assembly	300,000	1,371	300,000

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

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Department:		Administration - 12		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
73611	Travel - Mileage Reimbursement	2,500	1,079	2,500
73612	Travel - Ground Transportation	1,500	708	1,500
73613	Travel - Airfare	3,500	2,546	3,500
73620	Lodging	3,000	2,032	3,000
73630	Meals	2,000	590	2,000
73640	Other Incidentals	1,000	679	1,000
73650	Training	5,000	-	5,000
73801	Education Reimbursement	-	-	25,000
7XXXX	OPEB Repayment	71,053	71,053	71,053
85101	Consulting Labor	20,000	7,285	20,000
85180	BEYOND Expenditures	-	-	-
85185	Fellowship Expenditures	-	-	-
85190	Water Task Force Expenditures	-	-	-
90101	Computer Equipment/Software	20,000	25,283	20,000
90401	Motor Vehicles Purchased	33,037	33,037	-
90501	Office Improvements	5,000	-	100,000
XXXXX	Overhead Transfer In	(1,500,000)	(1,000,059)	(1,460,424)
	Total General Operations	(494,505)	(500,370)	(346,781)
Total Expenditures		635,208	132,017	569,890

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

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Department:		Government Relations - 25		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40008	BEYOND	-	1,770,000	1,770,000
40009	Fellowship	-	300,000	300,000
40010	Water Task Force	-	30,000	30,000
	Total Revenues	-	2,100,000	2,100,000
Expenditures				
	Wages and Benefits			
60001	Wages & Salaries	-	-	163,689
	Fringe Benefits	-	-	49,793
	Total Wages and Benefits	-	-	213,482
	General Operations			
73110	Computer Software	-	-	180
73113	Membership Dues	-	-	250
73115	Meeting Support/Services	-	-	900
73601	Seminars/Conferences	-	-	7,500
73611	Travel - Mileage Reimbursement	-	-	3,600
73612	Travel - Ground Transportation	-	-	1,800
73613	Travel - Airfare	-	-	1,800
73620	Lodging	-	-	3,600
73630	Meals	-	-	900
73640	Other Incidentals	-	-	100
73650	Training	-	-	600
85180	BEYOND Expenditures	-	-	1,593,000
85185	Fellowship Expenditures	-	-	300,000
85190	Water Task Force Expenditures	-	-	30,000
XXXXX	Overhead Transfer In	-	-	(57,712)
	Total General Operations	-	-	1,886,518
Total Expenditures		-	-	2,100,000

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

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Department:		Total Energy Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40601	WRCOG HERO	1,906,381	1,067,544	1,963,735
40602	SCE Phase II	70,000	65,568	57,000
40604	CA HERO	4,171,969	4,028,454	7,615,461
40605	The Gas Company Partnership	67,750	41,136	62,000
40607	WRCOG HERO Commercial	8,618	17,861	25,000
XXXXX	CA HERO Commercial	677	1,424	2,500
40609	SCE Phase III	62,110	76,750	-
40611	WRCOG HERO Recording	636,785	302,955	335,555
40612	CA HERO Recording	1,393,555	1,046,710	1,301,300
40613	WRCOG HERO Commercial Recording	380	665	1,200
40613	Regional Streetlights	200,000	200,000	-
XXXXX	Fund Balance Carryover	1,934,871	1,837,750	4,009,000
XXXXX	Transfer in from HERO 2006	-	-	556,189
	Total Revenues	10,453,843	8,686,818	15,928,940
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	547,471	242,711	555,677
61000	Fringe Benefits	176,788	120,058	150,536
	Total Wages and Benefits	724,259	362,770	706,213
General Operations				
63000	Overhead Allocation	897,383	613,777	669,136
65101	General Legal Services	285,350	50,520	143,250
65505	Bank Fees	3,280	13,410	22,500
73102	Parking Validations	1,200	70	1,400
73107	Event Support	33,850	18,415	34,000
73108	General Supplies	10,500	1,427	9,500
73109	Computer Supplies	4,000	257	3,500
73110	Computer Software	4,000	88	2,000
73113	Membership Dues	3,000	2,500	4,000
73115	Meeting Support/Services	5,600	1,005	6,550
73116	Postage	2,807	1,757	3,150
73118	COG Partnership Agreement	38,000	26,475	40,000
73120	Printing Services	15,703	-	5,000
73122	Computer Hardware	991	991	2,000
73204	Communications-Cellular	4,611	1,286	4,363
73209	Communications-Web Site	2,500	44	2,500
73301	Equipment Maintenance - General	1,100	-	1,500
73506	AB811 - Recording Fee	1,410,552	880,335	1,636,855
73601	Seminars/Conferences	5,750	3,435	9,200
73611	Travel - Mileage Reimbursement	11,976	3,459	10,475
73612	Travel - Ground Transportation	4,600	1,609	5,410
73613	Travel - Airfare	13,950	6,548	12,600
73620	Lodging	14,300	1,099	9,200
73630	Meals	3,600	973	4,250
73640	Other Incidentals	33,153	13,406	11,750
73650	Training	1,000	79	8,000
73703	Supplies/Materials	17,138	-	11,250
73704	Newspaper Ads	-	-	6,863
85101	Consulting Labor	1,798,550	937,740	2,692,948
85102	Consulting Expenses	35,000	-	55,000
90101	Computer Equipment Purchases	20,000	12,120	6,500
XXXXX	BEYOND/General Fund Projects	-	-	3,930,000
XXXXX	Estimated FY 17/18 Carryover	-	-	5,301,461
XXXXX	Transfer out to other Energy programs (CCA, Streetlight, Energy)	-	-	556,189
	Total General Operations	4,683,444	2,592,824	15,222,300
	Total Expenditures	5,407,703	2,955,593	15,928,513

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Program: WRCOG HERO - 2006				
		6/30/2016	Thru	Proposed
		Budget	2/29/2016	6/30/2017
			Actual	Budget
Revenues				
40601	WRCOG HERO	1,906,381	1,067,544	1,963,735
40607	WRCOG HERO Commercial	8,618	17,861	25,000
40611	WRCOG HERO Recording	636,785	302,955	335,555
40613	WRCOG HERO Commercial Recording	380	665	1,200
XXXXX	Fund Balance Carryover	850,000	850,000	730,000
	Total Revenues	3,402,164	2,239,025	3,055,490
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	75,880	78,547	200,909
61000	Fringe Benefits	25,806	17,204	58,363
	Total Wages and Benefits	101,686	95,751	259,272
General Operations				
63000	Overhead Allocation	350,000	233,333	350,000
65101	General Legal Services	70,000	17,930	25,000
65505	Bank Fees	1,640	11,770	20,000
73102	Parking Validations	800	35	800
73107	Event Support	3,000	-	1,500
73108	General Supplies	3,500	183	3,500
73109	Computer Supplies	1,500	-	1,500
73110	Computer Software	2,000	-	1,000
73113	Membership Dues	2,500	2,500	3,000
73115	Meeting Support/Services	500	91	250
73116	Postage	200	26	250
73204	Communications-Cellular	2,000	146	2,000
73209	Communications-Web Site	2,000	-	2,000
73301	Equipment Maintenance - General	500	-	1,000
73506	WRCOG HERO - Recording Fee	442,398	217,066	335,555
73601	Seminars/Conferences	2,500	2,458	3,500
73611	Travel - Mileage Reimbursement	2,500	1,177	2,125
73612	Travel - Ground Transportation	1,500	379	1,275
73613	Travel - Airfare	5,000	2,834	5,000
73620	Lodging	3,000	173	3,000
73630	Meals	2,000	477	1,400
73640	Other Incidentals	2,660	3,800	1,500
73650	Training	-	-	1,500
73703	Supplies/Materials	8,484	-	7,000
85101	Consulting Labor	521,225	187,552	469,793
90101	Computer Equipment Purchases	10,000	1,836	3,000
XXXXX	BEYOND/General Fund Projects	-	-	730,000
XXXXX	Estimated FY 17/18 Carryover	-	-	263,581
XXXXX	Transfer out to other Energy programs (CCA, Streetlight, Gene	-	-	556,189
	Total General Operations	1,441,407	683,766	2,796,218
Total Expenditures		1,543,093	779,517	3,055,490

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Program: SCE Partnership - 2010					
			6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues					
40602	SCE Phase II		70,000	65,568	57,000
XXXXX	Fund Balance Carryover		70,000	70,000	44,000
	Total Revenues		140,000	135,568	101,000
Expenditures					
Wages and Benefits					
60001	Wages & Salaries		60,958	15,544	29,240
61000	Fringe Benefits		20,108	13,405	6,178
	Total Wages and Benefits		81,066	28,949	35,419
General Operations					
63000	Overhead Allocation		54,229	36,153	34,568
65101	General Legal Services		1,000	224	750
73102	Parking Validations		400	-	200
73107	Event Support		16,859	16,982	20,000
73108	General Supplies		1,000	-	1,000
73115	Meeting Support/Services		2,000	312	2,000
73116	Postage		100	5	50
73120	Printing Services		2,422	-	2,500
73204	Communications-Cellular		1,411	-	363
73611	Travel - Mileage Reimbursement		1,973	526	1,677
73612	Travel - Ground Transportation		600	-	510
73613	Travel - Airfare		400	-	750
73620	Lodging		650	-	500
73630	Meals		150	-	150
73640	Other Incidentals		65	-	-
73703	Supplies/Materials		500	-	1,000
	Total General Operations		83,759	54,201	66,018
Total Expenditures			164,825	83,150	101,437

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Program: Gas Co Partnership - 2020					
			6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues					
40605	The Gas Company Partnership		67,750	41,136	62,000
XXXXX	Fund Balance Carryover		67,750	67,750	35,000
	Total Revenues		135,500	108,886	97,000
Expenditures					
Wages and Benefits					
60001	Wages & Salaries		43,441	13,172	29,240
61000	Fringe Benefits		11,696	7,797	6,178
	Total Wages and Benefits		55,137	20,969	35,419
General Operations					
63000	Overhead Allocation		53,190	35,460	34,568
65101	General Legal Services		1,000	50	-
73102	Parking Validations		-	-	200
73107	Event Support		5,000	252	8,000
73108	General Supplies		1,000	-	1,000
73115	Meeting Support/Services		2,000	272	3,500
73116	Postage		-	-	50
73120	Printing Services		13,281	-	2,500
73601	Seminars/Conferences		250	-	-
73611	Travel - Mileage Reimbursement		1,527	432	1,298
73612	Travel - Ground Transportation		-	-	750
73613	Travel - Airfare		550	-	750
73620	Lodging		650	-	500
73630	Meals		250	-	150
73640	Other Incidentals		692	6	-
73703	Supplies/Materials		1,000	-	750
73704	Newspaper Ads		-	-	6,863
	Total General Operations		80,390	36,472	60,879
Total Expenditures			135,527	57,441	96,298

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Program: <i>Regional Streetlight Program - 2026</i>				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
XXXXX	Transfer in from HERO 2006	-	-	276,561
	Total Revenues	200,000	200,000	276,561
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	38,963	24,232	38,560
61000	Fringe Benefits	9,307	6,205	9,702
	Total Wages and Benefits	48,270	30,437	48,261
General Operations				
63000	Overhead Allocation	46,566	46,566	-
65101	General Legal Services	3,000	5,862	7,500
73107	Event Support	3,000	1,016	3,000
73601	Seminars/Conferences	-	-	500
73611	Travel - Mileage Reimbursement	500	653	425
73630	Meals	-	-	100
73703	Supplies/Materials	500	-	500
85101	Consulting Labor	98,164	111,687	216,275
	Total General Operations	151,730	165,784	228,300
Total Expenditures		200,000	196,221	276,561

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Program: Community Choice Aggregation - 2040				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
XXXXX	Transfer in from HERO 2006	-	-	247,950
	Total Revenues	-	-	247,950
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	-	486	48,191
61000	Fringe Benefits	-	-	11,909
	Total Wages and Benefits	-	486	60,100
General Operations				
65101	General Legal Services	-	-	35,000
73601	Seminars/Conferences	-	-	700
73611	Travel - Mileage Reimbursement	-	-	400
73612	Travel - Ground Transportation	-	-	250
73613	Travel - Airfare	-	-	600
73620	Lodging	-	-	600
73630	Meals	-	-	200
73640	Other Incidentals	-	-	100
85101	Consulting Labor	-	-	150,000
	Total General Operations	-	-	187,850
Total Expenditures				
		-	486	247,950

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Program: Energy Admin - 2100			
	6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues			
XXXXX			
	-	-	31,678
	-	-	31,678
Expenditures			
Wages and Benefits			
60001	-	1,347	17,989
61000	-	-	4,727
	-	1,347	22,717
General Operations			
73115	-	20	-
73601	-	-	1,500
73611	-	-	300
73612	-	-	500
73613	-	-	1,500
73620	-	-	600
73630	-	-	250
73640	-	-	150
73650	-	79	4,000
	-	99	8,800
Total Expenditures			
	-	1,446	31,517

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Program: California HERO - 5000				
		6/30/2016	Thru	Proposed
		Budget	2/29/2016	6/30/2017
			Actual	Budget
Revenues				
40603	CA HERO	4,171,969	4,028,454	7,615,461
40604	CA HERO Other	747	-	-
40607	CA HERO Commercial	677	1,424	2,500
40612	CA HERO Recording	1,393,555	1,046,710	1,301,300
XXXXX	Fund Balance Carryover	850,000	850,000	3,200,000
Total Revenues		6,416,948	5,926,588	12,119,261
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	295,789	105,985	191,547
61000	Fringe Benefits	96,315	66,409	53,479
Total Wages and Benefits		392,104	172,395	245,026
General Operations				
63000	Overhead Allocation	373,000	248,667	250,000
65101	General Legal Services	200,000	23,383	75,000
65505	Bank Fees	1,640	1,640	2,500
73102	Parking Validations	-	35	200
73107	Event Support	1,500	143	1,500
73108	General Supplies	5,000	1,244	4,000
73109	Computer Supplies	2,500	257	2,000
73110	Computer Software	2,000	88	1,000
73113	Membership Dues	500	-	1,000
73115	Meeting Support/Services	1,000	311	800
73116	Postage	2,500	1,713	2,800
73118	COG Partnership Agreement	38,000	26,475	40,000
73122	Computer Hardware	991	991	2,000
73204	Communications-Cellular	1,200	1,140	2,000
73209	Communications-Web Site	500	44	500
73301	Equipment Maintenance - General	600	-	500
73506	CA HERO - Recording Fee	968,154	663,269	1,301,300
73601	Seminars/Conferences	3,000	977	3,000
73611	Travel - Mileage Reimbursement	5,000	671	4,250
73612	Travel - Ground Transportation	2,500	1,230	2,125
73613	Travel - Airfare	8,000	3,715	4,000
73620	Lodging	10,000	926	4,000
73630	Meals	1,200	495	2,000
73640	Other Incidentals	29,736	9,600	10,000
73650	Training	1,000	-	2,500
73703	Supplies/Materials	5,000	-	2,000
85101	Consulting Labor	1,140,661	638,501	1,856,880
85102	Consulting Expenses	35,000	-	55,000
90101	Computer Equipment Purchases	10,000	10,284	3,500
XXXXX	BEYOND/General Fund Projects	-	-	3,200,000
XXXXX	Estimated FY 17/18 Carryover	-	-	5,037,880
Total General Operations		2,850,182	1,635,797	11,874,235
Total Expenditures		3,242,286	1,808,192	12,119,261

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Department:		Total Environment Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41201	Solid Waste	92,826	92,826	93,415
41201	Recycling - Other Grants	-	-	14,500
41401	Used Oil Grants - Other	25,000	-	25,000
41401	Used Oil Opportunity Grants	258,015	233,015	200,000
	Total Revenues	375,841	325,841	332,915
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	104,548	26,337	68,665
60010	Temp Salaries	60	366	26,000
61000	Fringe Benefits	27,361	18,241	14,214
	Total Wages and Benefits	131,969	44,944	108,879
General Operations				
63000	Overhead Allocation	67,969	45,313	49,000
65101	General Legal Services	500	-	-
65505	Bank Fees	16	16	-
65507	Commissioners Per Diem	500	-	-
73107	Event Support	38,000	20,299	42,500
73108	General Supplies	200	-	1,900
73109	Computer Supplies	400	-	-
73110	Computer Software	100	88	-
73113	Membership Dues	-	-	1,500
73115	Meeting Support/Services	1,000	173	4,500
73116	Postage	500	-	-
73119	Storage	20,000	15,537	16,000
73120	Printing Services	500	-	13,000
73209	Communications-Web Site	100	44	-
73405	Insurance - General/Business Liason	295	295	-

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Department:		Total Environment Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
73601	Seminars/Conferences	1,000	199	1,800
73611	Travel - Mileage Reimbursement	5,089	1,592	2,798
73612	Travel - Ground Transportation	300	8	255
73613	Travel - Airfare	1,400	-	950
73620	Lodging	1,500	-	1,200
73630	Meals	550	-	200
73640	Other Incidentals	150	-	100
73650	Training	1,500	-	600
73703	Supplies/Materials	21,352	5,175	20,700
73704	Newspaper Ads	8,730	4,500	15,000
73706	Radio & TV Ads	69,524	19,667	44,853
85101	Consulting Labor	-	-	6,000
86100	Other Miscellaenous Expenses	1,500	-	-
90101	Computer Equipment Purchases	1,195	1,195	-
Total General Operations		243,870	114,099	222,856
Total Expenditures		375,839	159,043	331,735

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Program: Solid Waste - 1038				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41201	Recycling Cooperative Grant	92,826	92,826	93,415
	Total Revenues	92,826	92,826	93,415
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	31,040	9,627	-
61000	Fringe Benefits	8,590	5,727	-
	Total Wages and Benefits	39,630	15,354	-
General Operations				
63000	Overhead Allocation	39,668	26,445	21,500
65507	Commissioners Per Diem	500	-	-
73107	Event Support	3,000	1,441	6,500
73108	General Supplies	100	-	400
73110	Computer Software	100	88	-
73115	Meeting Support/Services	1,000	173	1,500
73116	Postage	500	-	-
73120	Printing Services	500	-	1,000
73209	Communications-Web Site	100	44	-
73405	Insurance - General/Business Liason	295	295	-
73601	Seminars/Conferences	1,000	199	800
73611	Travel - Mileage Reimbursement	250	138	213
73612	Travel - Ground Transportation	200	8	170
73613	Travel - Airfare	500	-	350
73620	Lodging	600	-	400
73650	Training	1,500	-	600
73703	Supplies/Materials	688	-	2,000
86100	Other Miscellaenous Expenses	1,500	-	-
90101	Computer Equipment Purchases	1,195	1,195	-
	Total General Operations	53,196	30,025	35,433
Total Expenditures		92,826	45,379	35,433

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Program: <i>Riverside Used Oil FY 15-16</i>				
		6/30/2016	Thru	Proposed
		Budget	2/29/2016	6/30/2017
			Actual	Budget
Revenues				
41401	Used Oil Opportunity Grants	25,000	-	25,000
	Total Revenues	25,000	-	25,000
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	5,755	1,430	9,933
61000	Fringe Benefits	1,512	1,008	711
	Total Wages and Benefits	7,267	2,438	10,644
General Operations				
63000	Overhead Allocation	2,500	1,667	2,500
73107	Event Support	5,000	6,567	6,500
73611	Travel - Mileage Reimbursement	100	78	85
73703	Supplies/Materials	5,332	-	2,500
73706	Radio & TV Ads	4,800	-	2,500
	Total General Operations	17,732	8,311	14,085
Total Expenditures		24,999	10,749	24,729

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Program: <i>Used Oil Block OPP6 - 2032</i>					
			6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues					
41401	Used Oil Opportunity Grants		233,015	233,015	200,000
	Total Revenues		233,015	233,015	200,000
Expenditures					
Wages and Benefits					
60001	Wages & Salaries		61,998	14,155	10,300
60010	Temp Salaries		60	60	16,120
61000	Fringe Benefits		15,747	10,498	2,132
	Total Wages and Benefits		77,805	24,713	28,552
General Operations					
63000	Overhead Allocation		23,301	15,534	25,000
65101	General Legal Services		500	-	-
65505	Bank Fees		16	16	-
73107	Event Support		25,000	5,725	28,000
73108	General Supplies		100	-	1,500
73109	Computer Supplies		400	-	-
73113	Membership Dues		-	-	1,500
73115	Meeting Support/Services		-	-	3,000
73119	Storage		20,000	15,537	16,000
73120	Printing Services		-	-	12,000
73601	Seminars/Conferences		-	-	1,000
73611	Travel - Mileage Reimbursement		4,639	1,298	2,500
73612	Travel - Ground Transportation		100	-	85
73613	Travel - Airfare		900	-	600
73620	Lodging		900	-	800
73630	Meals		550	-	200
73640	Other Incidentals		150	-	100
73703	Supplies/Materials		10,000	5,175	15,000
73704	Newspaper Ads		8,730	4,500	15,000
73706	Radio & TV Ads		59,924	19,667	42,353
85101	Consulting Labor		-	-	6,000
	Total General Operations		155,210	67,452	170,638
Total Expenditures			233,015	92,165	199,190

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Program: Riverside Used Oil - 2033				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41401	Used Oil Opportunity Grants	-	-	25,000
	Total Revenues	-	-	25,000
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	5,755	1,124	-
60010	Temp Salaries	-	306	-
61000	Fringe Benefits	1,512	1,008	-
	Total Wages and Benefits	7,267	2,438	-
General Operations				
63000	Overhead Allocation	2,500	1,667	-
73107	Event Support	5,000	6,567	-
73611	Travel - Mileage Reimbursement	100	78	-
73703	Supplies/Materials	5,332	-	-
73706	Radio & TV Ads	4,800	-	-
	Total General Operations	17,732	8,311	-
Total Expenditures		24,999	10,749	-

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Program: <i>Riverside Recycle - 2034</i>				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
	Revenues			
41201	Recycling - Other Grants	-	-	14,500
	Total Revenues	-	-	14,500
	Expenditures			
	Wages and Benefits			
60001	Wages & Salaries	-	-	6,866
60010	Temp Salaries	-	-	3,380
61000	Fringe Benefits	-	-	1,421
	Total Wages and Benefits	-	-	11,668
	General Operations			
73107	Event Support	-	-	1,500
73703	Supplies/Materials	-	-	1,200
	Total General Operations	-	-	2,700
	Total Expenditures	-	-	14,368

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Department:		Total Transportation Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40614	Active Transportation Revenue	-	-	200,000
41402	Air Quality-Clean Cities	158,000	140,500	139,500
41701	LTF	598,500	598,500	692,000
42005	Sponsorship Revenue	10,000	8,655	10,000
42006	Event Registration	3,000	1,016	3,000
43001	Commercial/Service - Admin Portion	23,690	21,358	37,074
43002	Retail - Admin Portion	90,877	81,932	142,224
43003	Industrial - Admin Portion	82,074	73,995	128,446
43004	Residential/Multi/Single - Admin Portion	681,958	614,829	1,067,271
43005	Multi-Family - Admin Portion	143,758	129,607	224,983
XXXXX	Commercial/Service - Non-Admin Portion	800,912	533,942	889,786
XXXXX	Retail - Non-Admin Portion	3,072,439	2,048,294	3,413,375
XXXXX	Industrial - Non-Admin Portion	2,774,802	1,849,869	3,082,710
XXXXX	Residential/Multi/Single - Non-Admin Portion	23,056,077	15,370,726	25,614,514
XXXXX	Multi-Family - Non-Admin Portion	4,860,271	3,240,183	5,399,595
49002	Fund Balance/Carryover	300,000	300,000	300,000
	Total Revenues	36,656,359	25,013,404	41,344,479
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	528,888	254,210	547,829
61000	Fringe Benefits	419,079	279,386	139,808
	Total Wages and Benefits	947,967	533,596	687,637
General Operations				
63000	Overhead Allocation	509,520	339,680	800,000
65101	General Legal Services	238,086	210,302	202,500
73102	Parking Validations	1,275	1,450	1,500
73104	Staff Recognition	151	151	200
73107	Event Support	50,274	9,987	46,500
73108	General Supplies	1,350	1,248	1,350
73109	Computer Supplies	515	657	1,000
73110	Computer Software	958	1,047	1,000
73113	Membership Dues	70	70	100
73114	Subscriptions/Publications	3,218	4,268	3,500
73115	Meeting Support/Services	550	377	700
73116	Postage	400	201	450
73117	Other Household Expenditures	61	61	100

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Department:		Total Transportation Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
73120	Printing Services	9,500	10,414	9,000
73122	Computer Hardware	-	336	-
73204	Communications-Cellular	2,300	1,630	2,500
73209	Communications-Web Site	2,900	88	3,100
73405	Insurance - General/Business Liason	185	185	200
73601	Seminars/Conferences	993	1,103	1,550
73611	Travel - Mileage Reimbursement	3,600	1,526	3,060
73612	Travel - Ground Transportation	1,200	531	1,020
73613	Travel - Airfare	3,144	2,779	3,150
73620	Lodging	2,575	1,523	2,550
73630	Meals	1,400	631	1,500
73640	Other Incidentals	681	-	600
73703	Supplies/Materials	14,516	-	13,750
73705	Billboard Ads	10,000	-	5,000
XXXXX	TUMF Projects	34,564,501	17,932,694	38,399,980
85101	Consulting Labor	290,308	176,493	805,000
85102	Consulting Expenses	5,000	-	25,000
86100	Other Miscellaneous Expense	1,500	-	1,500
90101	Computer Equipment Purchases	2,517	9,515	5,000
	Total General Operations	35,723,248	18,708,946	40,342,360
Total Expenditures		36,671,215	19,242,542	41,029,997

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Program: Transportation Uniform Mitigation Fee

		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41701	LTF	598,500	598,500	692,000
43001	Commercial/Service - Admin Portion	23,690	21,358	37,074
43002	Retail - Admin Portion	90,877	81,932	142,224
43003	Industrial - Admin Portion	82,074	73,995	128,446
43004	Residential/Multi/Single - Admin Portion	681,958	614,829	1,067,271
43005	Multi-Family - Admin Portion	143,758	129,607	224,983
XXXXX	Commercial/Service - Non-Admin Portion	800,912	533,942	889,786
XXXXX	Retail - Non-Admin Portion	3,072,439	2,048,294	3,413,375
XXXXX	Industrial - Non-Admin Portion	2,774,802	1,849,869	3,082,710
XXXXX	Residential/Multi/Single - Non-Admin Portion	23,056,077	15,370,726	25,614,514
XXXXX	Multi-Family - Non-Admin Portion	4,860,271	3,240,183	5,399,595
49002	Fund Balance/Carryover	300,000	300,000	300,000
	Total Revenues	36,485,359	24,863,233	40,991,979
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	496,575	225,168	487,653
61000	Fringe Benefits	406,970	271,313	122,551
	Total Wages and Benefits	903,545	496,481	610,204
General Operations				
63000	Overhead Allocation	466,667	311,111	770,000
65101	General Legal Services	235,586	209,144	200,000
73102	Parking Validations	1,275	1,450	1,500
73104	Staff Recognition	151	151	200
73108	General Supplies	1,000	1,192	1,000
73109	Computer Supplies	515	657	1,000
73110	Computer Software	958	1,047	1,000
73114	Subscriptions/Publications	3,218	4,268	3,500
73115	Meeting Support/Services	350	377	500
73116	Postage	200	177	250
73117	Other Household Expenditures	61	61	100
73120	Printing Services	8,000	10,414	7,500
73122	Computer Hardware	-	336	-

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Program: <i>Transportation Uniform Mitigation Fee</i>
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		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
73204	Communications-Cellular	1,300	1,097	1,500
73209	Communications-Web Site	300	44	500
73601	Seminars/Conferences	600	585	1,000
73611	Travel - Mileage Reimbursement	1,500	1,080	1,275
73612	Travel - Ground Transportation	200	-	170
73613	Travel - Airfare	994	994	1,000
73620	Lodging	1,025	979	1,000
73630	Meals	500	410	500
73703	Supplies/Materials	250	-	250
73705	Billboard Ads	10,000	-	5,000
XXXXX	TUMF Projects	34,564,501	17,932,694	38,399,980
85101	Consulting Labor	290,000	175,248	643,500
85102	Consulting Expenses	5,000	-	15,000
90101	Computer Equipment Purchases	2,517	9,515	5,000
	Total General Operations	35,596,668	18,663,031	40,062,225
 Total Expenditures		 36,500,213	 19,159,512	 40,672,428

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Program: Active Transportation Plan				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40614	Active Transportation Revenue	-	-	200,000
	Total Revenues	-	-	200,000
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	-	-	28,318
61000	Fringe Benefits	-	-	6,989
	Total Wages and Benefits	-	-	35,307
General Operations				
85101	Consulting Labor	-	-	160,000
85102	Consulting Expenses	-	-	10,000
	Total General Operations	-	-	170,000
	Total Expenditures	-	-	205,307

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Program: Clean Cities - 1010-01 AB 2766 1010-01				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41402	Air Quality-Clean Cities	115,150	100,900	100,000
42005	Sponsorship	10,000	8,655	10,000
42006	Event Registration	3,000	1,016	3,000
	Total Revenues	128,150	110,571	113,000
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	24,798	21,651	21,854
61000	Fringe Benefits	9,316	6,211	6,861
	Total Wages and Benefits	34,114	27,861	28,715
General Operations				
63000	Overhead Allocation	32,910	21,940	20,000
65101	General Legal Services	2,500	1,158	2,500
73107	Event Support	43,755	9,948	40,000
73108	General Supplies	100	56	100
73113	Membership Dues	70	70	100
73115	Meeting Support/Services	100	-	100
73116	Postage	100	24	100
73120	Printing Services	1,500	-	1,500
73204	Communications-Cellular	1,000	532	1,000
73209	Communications-Web Site	2,500	44	2,500
73405	Insurance - General/Business Liason	185	185	200
73601	Seminars/Conferences	219	344	250
73611	Travel - Mileage Reimbursement	1,500	340	1,275
73612	Travel - Ground Transportation	500	361	425
73613	Travel - Airfare	750	1,434	750
73620	Lodging	600	205	600
73630	Meals	150	171	250
73640	Other Incidentals	250	-	250
73703	Supplies/Materials	3,466	-	3,500
85101	Consulting Labor	308	1,245	1,500
86100	Other Miscellaenous Expenses	1,500	-	1,500
	Total General Operations	93,963	38,057	78,400
Total Expenditures		128,077	65,918	107,115

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Program: Clean Cities - 1010-01a Clean Cities Remaining Dues (Non-AB 2766) 1010-002				
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41402	Air Quality-Clean Cities	27,850	27,100	27,000
	Total Revenues	27,850	27,100	27,000
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	4,022	4,579	5,888
61000	Fringe Benefits	1,593	1,062	2,092
	Total Wages and Benefits	5,615	5,641	7,980
General Operations				
63000	Overhead Allocation	5,416	3,611	5,500
73107	Event Support	5,519	-	5,500
73108	General Supplies	250	-	250
73115	Meeting Support/Services	100	-	100
73116	Postage	100	-	100
73209	Communications-Web Site	100	-	100
73601	Seminars/Conferences	74	174	200
73611	Travel - Mileage Reimbursement	400	48	340
73612	Travel - Ground Transportation	200	14	170
73613	Travel - Airfare	400	-	400
73620	Lodging	500	-	500
73630	Meals	300	-	300
73640	Other Incidentals	150	-	150
73703	Supplies/Materials	8,800	-	8,000
	Total General Operations	22,309	3,847	21,610
Total Expenditures		27,924	9,488	29,590

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Program: Clean Cities - 1010-01b DOE Contract P-1010-03

		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
41402	Air Quality-Clean Cities	15,000	12,500	12,500
	Total Revenues	15,000	12,500	12,500
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	3,493	2,813	4,117
61000	Fringe Benefits	1,200	800	1,314
	Total Wages and Benefits	4,693	3,613	5,431
General Operations				
63000	Overhead Allocation	4,527	3,018	4,500
73107	Event Support	1,000	39	1,000
73601	Seminars/Conferences	100	-	100
73611	Travel - Mileage Reimbursement	200	59	170
73612	Travel - Ground Transportation	300	156	255
73613	Travel - Airfare	1,000	351	1,000
73620	Lodging	450	339	450
73630	Meals	450	50	450
73640	Other Incidentals	281	-	200
73703	Supplies/Materials	2,000	-	2,000
	Total General Operations	10,308	4,011	10,125
	Total Expenditures	15,001	7,624	15,556