



# **Western Riverside Council of Governments WRCOG Executive Committee**

## **AGENDA**

**Monday, November 4, 2024  
2:00 PM**

**Western Riverside Council of Governments  
County of Riverside Administrative Center  
4080 Lemon Street, 1st Floor, Board Chambers  
Riverside, CA 92501**

**Committee members are asked to attend this meeting in person unless remote accommodations have previously been requested and noted on the agenda. The below Zoom link is provided for the convenience of members of the public, presenters, and support staff.**

**[Public Zoom Link](#)**

**Meeting ID: 893 7088 6219**

**Passcode: 20242024**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Executive Committee meeting, please contact WRCOG at (951) 405-6706. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 3390 University Avenue, Suite 200, Riverside, CA, 92501.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to [lfelix@wrcog.us](mailto:lfelix@wrcog.us).

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Lucy Felix at least 72 hours prior to the meeting at (951) 405-6706 or [lfelix@wrcog.us](mailto:lfelix@wrcog.us). Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

**1. CALL TO ORDER (Rita Rogers, Chair)**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. PUBLIC COMMENTS**

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

**5. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

**A. Action Minutes from the October 7, 2024, Meeting of the Executive Committee**

**Requested Action(s):** 1. Approve the Action Minutes from the October 7, 2024, meeting of the Executive Committee.

**B. Fiscal Activities Update**

**Requested Action(s):** 1. Receive and file.

**C. WRCOG Committees and Agency Activities Update**

**Requested Action(s):** 1. Receive and file.

**D. Report out of WRCOG Representatives on Various Committees**

**Requested Action(s):** 1. Receive and file.

**E. I-REN Monthly Activities Update**

**Requested Action(s):** 1. Receive and file.

**F. TUMF Program Activities: Approval of Two TUMF Reimbursement Agreement Amendments**

**Requested Action(s):**

1. Authorize the Executive Director to execute a first TUMF Reimbursement Agreement Amendment with the City of Wildomar for the Planning Phase of the Bundy Canyon Road & I-15 Interchange Improvements in an amount not to exceed \$1,500,000.
2. Authorize the Executive Director to execute a first TUMF Reimbursement Agreement Amendment with the City of Wildomar for the Planning Phase of the Wildomar Trail & I-15 Interchange Improvements in an amount not to

exceed \$1,500,000.

**6. REPORTS / DISCUSSION**

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

**A. Energy Resilience Plan 2.0 Activities Update**

**Requested Action(s):** 1. Receive and file.

**B. Approval of a Memorandum of Understanding between WRCOG and the Riverside County Transportation Commission for the SR-79 Realignment Project**

**Requested Action(s):** 1. Authorize the Executive Director to execute a Memorandum of Understanding between WRCOG and the Riverside County Transportation Commission regarding funding for the SR-79 Realignment Project with a maximum funding level of \$35,000,000.

**C. Discuss and Affirm or Amend Meeting Parameters such as In-Person vs. Hybrid Meeting Requirements, Meeting Frequency, and Meeting Stipends**

**Requested Action(s):** 1. Establish parameters for Executive Committee meetings.

**7. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR**

Clara Miramontes, City of Perris

**8. REPORT FROM COMMITTEE REPRESENTATIVES**

*CALCOG, Brian Tisdale*

*SANDAG Borders Committee, Crystal Ruiz*

*SAWPA OWOW Steering Committee, Wes Speake*

*SCAG Regional Council and Policy Committee Representatives*

*WRCOG Ad Hoc Committees*

*I-REN Executive Committee*

**9. REPORT FROM THE EXECUTIVE COMMITTEE CHAIR**

Rita Rogers, City of Perris

**10. REPORT FROM THE EXECUTIVE DIRECTOR**

Dr. Kurt Wilson

Access the report [here](#).

**11. ITEMS FOR FUTURE AGENDAS**

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

**12. GENERAL ANNOUNCEMENTS**

Members are invited to announce items / activities which may be of general interest to the Committee.

**13. NEXT MEETING**

The next Executive Committee meeting is scheduled for Monday, December 2, 2024, at 2:00 p.m., in the County of Riverside Administrative Center, 4080 Lemon Street, 1st Floor, Board Chambers,

Riverside.

#### **14. ADJOURNMENT**

# WRCOG Executive Committee

## Action Minutes

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### 1. CALL TO ORDER

The meeting of the WRCOG Executive Committee was called to order by Chair Rita Rogers at 2:00 p.m. on October 7, 2024, at the Riverside County Administrative Center, 1st Floor Board Chambers.

### 2. PLEDGE OF ALLEGIANCE

Committee member Jacque Casillas led the Committee members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Banning - Sheri Flynn
- City of Beaumont - Mike Lara
- City of Calimesa - Wendy Hewitt
- City of Canyon Lake - Mark Terry
- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco
- City of Hemet - Jackie Peterson
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Menifee - Bob Karwin
- City of Moreno Valley - Elena Baca-Santa Cruz
- City of Murrieta - Ron Holliday
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of Riverside - Chuck Conder
- City of San Jacinto - Crystal Ruiz
- City of Wildomar - Joseph Morabito
- County, District 2 - Karen Spiegel
- County, District 3 - Chuck Washington
- Eastern Municipal Water District (EMWD) - Phil Paule
- Western Water - Brenda Dennstedt\*

\*Participated from a remote location

Absent:

- City of Temecula
- County of Riverside, District 1
- County of Riverside, District 5
- Riverside Co. Superintendent of Schools

#### 4. PUBLIC COMMENTS

There were no public comments.

#### 5. CONSENT CALENDAR

|                  |                                                                                                                                                                                                                                 |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b>                                                                                                                                                                                                  |
| <b>MOVER:</b>    | Lake Elsinore                                                                                                                                                                                                                   |
| <b>SECONDER:</b> | Jurupa Valley                                                                                                                                                                                                                   |
| <b>AYES:</b>     | Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Wildomar, District 2, District 3, EMWD, Western Water |

##### A. Action Minutes from the September 9, 2024, Joint Meeting of the Executive Committee and Supporting Foundation

###### Action:

1. Approved the Action Minutes from the September 9, 2024, joint meeting of the Executive Committee and Supporting Foundation.

##### B. Fiscal Activities Update

###### Action:

1. Received and filed.

##### C. WRCOG Committees and Agency Activities Update

###### Action:

1. Received and filed.

##### D. Report out of WRCOG Representatives on Various Committees

###### Action:

1. Received and filed.

##### E. Approval of First Amendment to the SoCalGas Agreement for the REP Ambassador

This item was pulled by Committee member Wendy Hewitt, who asked if WRCOG should continue the partnership with SoCalGas if energy efficiency programs are not working.

WRCOG Program Manager, Daniel Soltero, replied that implementing energy efficiency projects are based on a city-by-city basis, and gas programs have been historically more difficult to implement because the savings may not be as significant as with electric. Additionally, some cities are electrifying their facilities, replacing gas appliances with electric ones. Approval of this item seeks to extend the Program through the end of the Fiscal Year 2024/2025. The Regional Energy Pathways Program provides resources to local governments, incentives and rebates for implementing gas energy efficiency measures, and education and training opportunities for gas-related equipment. As the Ambassador,

WRCOG helps the gas company with outreach to those local government agencies and K-12 schools.

Committee member Hewitt asked to bring this item back for renewal consideration.

**Action:**

1. Approved a First Amendment to the Standard Services Agreement with SoCalGas, substantially as to form and subject to legal counsel approval, increasing the Agreement amount by \$39,000, for a new Agreement amount of \$159,000.00.

**F. Approval of Financial Services Software Professional Services Agreement**

**Action:**

1. Authorized the Executive Director to execute a Professional Services Agreement with Tyler Technologies to provide financial services software in an amount not to exceed \$262,860 through Fiscal Year 2028/2029, substantially as to form.

**G. I-REN Monthly Activities Update**

**Action:**

1. Received and filed.

**H. Approval of First Amendment to a Professional Services Agreement for On-Call Planning Services between WRCOG and GHD, Inc.**

**Action:**

1. Authorized the Executive Director to execute a First Amendment to the On-Call Professional Services Agreement between WRCOG and GHD, Inc., for support to WRCOG with transportation planning and staff support activities services, and to increase the total not-to-exceed amount from \$200,000 to \$550,000.

**I. Approval of the 2024 TUMF Central Zone 5-Year Transportation Improvement Program**

**Action:**

1. Approved the 2024 TUMF Central Zone 5-Year Transportation Improvement Program.

**J. TUMF Program Activities Update: Approval of One TUMF Reimbursement Agreement Amendment**

**Action:**

1. Authorized the Executive Director to execute a third TUMF Reimbursement Agreement Amendment with the City of Corona for the Planning, Engineering, and Construction Phases of the McKinley Street / BNSF Railroad Grade Separation Project in an amount not to exceed \$12,853,600.

**6. REPORTS / DISCUSSION**

**A. Love Your Neighborhood Activities Update**

**Action:**

1. Received and filed.

**B. California Air Resources Board and California Energy Commission Advanced Technology Demonstration and Pilot Program Grant Execution**

|                  |                                                                                                                                                                                                                                 |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b>                                                                                                                                                                                                  |
| <b>MOVER:</b>    | Jurupa Valley                                                                                                                                                                                                                   |
| <b>SECONDER:</b> | Lake Elsinore                                                                                                                                                                                                                   |
| <b>AYES:</b>     | Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Wildomar, District 2, District 3, EMWD, Western Water |

**Actions:**

1. Authorized the Executive Director to execute the Advanced Technology Demonstration and Pilot Program Grant Agreement between WRCOG and the California Air Resources Board.
2. Authorized the Executive Director to execute the Advanced Technology Demonstration and Pilot Program Grant Agreement between WRCOG and the California Energy Commission.
3. Authorized the Executive Director to execute agreements with the City of Banning, the City of Moreno Valley, Riverside County Purchasing and Fleet Services, and the Riverside County Transportation and Land Management Agency to provide a portion of the grant funding.

**C. Regional Streetlight Program Activities Update**

**Action:**

1. Received and filed

**D. Annual PACE Unclaimed HERO Refunds Escheatment Update**

**Action:**

1. Received and filed.

**E. Policy Setting Parameters for Adding Agencies to the WRCOG Structure**

|                  |                                                                                                                                                                                                                                 |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b>                                                                                                                                                                                                  |
| <b>MOVER:</b>    | Jurupa Valley                                                                                                                                                                                                                   |
| <b>SECONDER:</b> | District 3                                                                                                                                                                                                                      |
| <b>AYES:</b>     | Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Wildomar, District 2, District 3, EMWD, Western Water |

**Action:**

1. Adopted Resolution Number 28-24, a Resolution of the Executive Committee of the Western Riverside Council of Governments adopting a policy statement for consideration of new voting representatives.

**F. Discussion of Meeting Frequency and Practices of the Executive Committee**



**Action:**

1. Instructed staff to re-agendize this item for further discussion.

**7. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE (TAC) CHAIR**

TAC Chair Clara Miramontes reported that the TAC recommended that the Executive Committee approve the TUMF Nexus Study, with a recommendation to freeze the Retail & Services fee. The TAC also recommended that WRCOG raise member dues, and that they are updated annually based on the CPI.

**8. REPORT FROM COMMITTEE REPRESENTATIVES**

CALCOG representative Brian Tisdale reported that Senate Bill 1121 will be released this fall; agencies should pay attention to this bill to see how it will impact agencies. CalTrans updates the the California Transportation Plan every five years; this year it will include a fiscal analysis. CALCOG continues to assist WRCOG with bill tracking, which can be found on their website [www.calcog.gov](http://www.calcog.gov). Bills require 75% of the CALCOG's Board's approval or opposition in order to support or oppose an item.

**9. REPORT FROM THE EXECUTIVE COMMITTEE CHAIR**

Chair Rogers had nothing to report.

**10. REPORT FROM THE EXECUTIVE DIRECTOR**

Dr. Kurt Wilson reported that Admiral McRaven has been officially booked as the keynote speaker for the 2025 General Assembly. Staff are currently working on a report regarding Assembly Bill 98. Dr. Wilson also introduced I-REN Fellow Giovanni Valencia-Baxter.

**11. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**12. GENERAL ANNOUNCEMENTS**

Committee member Karen Spiegel gave kudos to the 16 finalists from Riverside County for the Spirit of the Entrepreneur award, in particular, Mayor Bridgette Moore from the City of Wildomar for her work in cleaning up Wildomar parks. Committee member Spiegel also encouraged the Committee to take the time to read over each bill in the upcoming election, and challenged everyone to get five people to vote.

**13. NEXT MEETING**

The next Executive Committee meeting is scheduled for Monday, November 4, 2024, at 2:00 p.m., at the Riverside County Administrative Center, 4080 Lemon Street, 1st Floor, Board Chambers, Riverside.

**14. ADJOURNMENT**

The meeting was adjourned at 3:23 p.m. in memory of the victims of Hurricane Helene.



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** Fiscal Activities Update  
**Contact:** Andrew Ruiz, Chief Financial Officer, [aruiz@wrcog.us](mailto:aruiz@wrcog.us), (951) 405-6741  
**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Receive and file.

#### **Summary:**

The Finance Department is currently working through its year-end close, which includes analyzing all of its accounts, accruing revenues and expenditures, and preparing year-end schedules in preparation for the annual audit. WRCOG has also finalized its Fiscal Year 2024/2025 budget.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to provide information regarding Finance Department activities. This effort aligns with WRCOG's 2022-2027 Strategic Plan Goal #3 (Ensure fiscal solvency and stability of the Western Riverside Council of Governments).

#### **Discussion:**

#### **Background**

The Finance Department provides regular updates to WRCOG Committees regarding the financial status of WRCOG and also provides summaries of on-going activities that might be of interest to member agencies. The financial reports document Agency revenues and expenditures through the current fiscal year, as reported by various programs, funds, and other administrative divisions. On-going activities include the preparation of the Agency audit, budget amendments, and preparation of the WRCOG budget for consideration and approval by WRCOG Committees.

#### **Present Situation**

**Fiscal Year 2023/2024 Year-End Close:** WRCOG staff have now closed WRCOG's books for Fiscal Year 2023/2024 and the audit began in October. Staff anticipate completing the Agency's audit by December and will once again apply for the Government Finance Officer Association (GFOA) award for preparing its Annual Comprehensive Financial Report (ACFR) in accordance with the GFOA's guidelines.

**Financial Documents**

All of WRCOG's most recent financial statements, budget, monthly financials, amendments, etc., are located on the Agency's Fiscal Department's webpage [here](#).

**Prior Action(s):**

None.

**Financial Summary:**

Fiscal Department activities are included in the Agency's adopted Fiscal Year 2024/2025 Budget under the Finance Department under Fund 110.

**Attachment(s):**

None.



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** WRCOG Committees and Agency Activities Update  
**Contact:** Chris Gray, Deputy Executive Director, [cgray@wrcog.us](mailto:cgray@wrcog.us), (951) 405-6710  
**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Receive and file.

#### **Summary:**

Attached are summary recaps of actions and activities from recent WRCOG standing Committee meetings that occurred during the month of October 2024.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to inform the Committee of actions and activities from WRCOG standing Committee meetings. This item aligns with WRCOG's 2022-2027 Strategic Plan Goal #4 (Communicate proactively about the role and activities of the Council of Governments).

#### **Discussion:**

A summary is provided for the following meeting that occurred in October 2024:

- October 7, 2024: Executive Committee
- October 9, 2024: Administration & Finance Committee
- October 10, 2024: Planning Directors Committee
- October 10, 2024: Public Works Committee

#### **Prior Action(s):**

None.

#### **Financial Summary:**

This item is for informational purposes only; therefore, there is no fiscal impact.

#### **Attachment(s):**





## **Western Riverside Council of Governments Executive Committee Meeting Recap October 7, 2024**

*Following is a summary of key items discussed at the last Executive Committee meeting.*

**Agenda Packet:** <https://wrcog.us/DocumentCenter/View/10394/EC-1024-AP>

**PowerPoint Presentation:** <https://wrcog.us/DocumentCenter/View/10394/EC-1024-AP>

### **Love Your Neighborhood Program Activities Update**

- The Love Your Neighborhood (LYN) Program is a community-focused initiative designed to inspire residents to actively maintain and beautify their neighborhoods. The Program's core goals are to tackle litter abatement, promote proper recycling, and ensure the safe disposal of household hazardous waste. By empowering local jurisdictions, residents, and organizations, LYN provides the resources necessary for organizing neighborhood cleanups that lead to safer, cleaner, and more vibrant communities.
- Since its launch, the Program has made significant strides, collecting 19.60 tons of waste, conducting 31 school presentations that reached over 5,000 students, and distributing 80 DIY cleanup kits. These efforts have increased community engagement and promoted environmental stewardship Riverside County.
- For those looking to get involved, the LYN Program offers multiple options. Participants can join scheduled cleanup events, organize their own, or use DIY cleanup kits. Additionally, the LYN website, [www.loveyourneighborhood.us](http://www.loveyourneighborhood.us), serves as a hub for tracking and reporting cleanup activities, enabling volunteers to contribute data that supports regional environmental goals.

### **CARB and California Energy Commission Advanced Technology Demonstration and Pilot Program Grant Execution**

- WRCOG's Clean Cities Coalition was awarded \$1.35M from CARB and the California Energy Commission to fund the acquisition and deployment of zero emission vehicles and infrastructure for the Cities of Banning and Moreno Valley, and Riverside County.
- Grant funds will also be used to provide technician training and development of a toolkit for use by all WRCOG Clean Cities member agencies to assist in the transition to zero emission vehicles, as mandated by the State of California.
- The Executive Committee authorized the Executive Director to enter into agreements with the CARB, the California Energy Commission, the Cities of Banning and Moreno Valley, and Riverside County to implement the grant.

### **Regional Streetlight Program Activities Update**

- The Regional Streetlight Program provides annual reports on operations and maintenance activities that have taken place over the prior year. The reports include details on the number and reasons of the service calls, breakouts for the different types of service calls, costs for operations and maintenance services, and maps of streetlight knockdowns.
- Over the prior year, staff identified an increase in vandalism resulting from stolen wire in the streetlight system, and extended lead times for pole replacements from the manufacturer, Ameron. Staff will be working with member agencies to identify strategies to reduce future incidences of vandalism and to select an alternative pole manufacturer with shorter lead times.
- Staff continue to assist member agencies with streetlight LED conversion projects and installing pole identification tags. Over the past year, staff assisted the Cities of Eastvale, Hemet, San Jacinto, and

Wildomar. Staff are working on an ongoing project in the City of Perris, and upcoming projects with the Cities of Perris, Hemet and Menifee, and the Jurupa Community Services District.

#### **Annual PACE Unclaimed HERO Refunds Escheatment Update**

- For the 2023 reporting cycle, which included unclaimed refunds between July 1, 2019, and June 30, 2020, staff identified 418 unclaimed statewide refunds totaling \$612,666.78. The remaining unclaimed refunds were sent to the State of California on June 15, 2023.
- For the 2024 reporting cycle, which included unclaimed refunds between July 1, 2020, and June 30, 2021, staff identified 615 unclaimed statewide refunds totaling \$1,056,324.81 and 276 unclaimed local refunds totaling \$440,549.06.
- The unclaimed refunds for the 2024 reporting cycle will be sent to the State on June 15, 2025. Property owners will be able to claim their refund with the State of California after June 15th by visiting the State's unclaimed property website at [www.claimit.ca.gov](http://www.claimit.ca.gov).

#### **Policy Setting Parameters for Adding Agencies to the WRCOG Structure**

- This item was previously heard by the Administration & Finance Committee, which recommended that the Executive Committee adopt the proposed language.
- The Executive Committee adopted a resolution, noting that new voting members can be admitted under one of two conditions. The entity must be a newly incorporated city within WRCOG boundaries, or, there must be a clear nexus between the core mission of WRCOG and the proposed agency along with a clear benefit to existing WRCOG agencies.

#### **Discussion of Meeting Frequency and Practices of the Executive Committee**

- Members of the Executive Committee discussed the merits of in-person meetings compared to allowing members the flexibility to participate in meetings remotely.
- Members requested that this item be brought back at a future meeting for further discussion and potential action.

#### **Next Meeting**

The next Executive Committee meeting is scheduled for Monday, November 4, 2024, at 2:00 p.m., in the County of Riverside Administrative Center, 4080 Lemon Street, 1st Floor, Board Chambers, Riverside.



## **Western Riverside Council of Governments Administration & Finance Committee Meeting Recap**

October 9, 2024

*Following is a summary of key items discussed at the last Administration & Finance Committee meeting.*

**Agenda Packet:** <https://wrcog.us/DocumentCenter/View/10395/AF-1024-AP>

**PowerPoint Presentation:** <https://wrcog.us/DocumentCenter/View/10405/af-1024-ppt>

### **Approval of a mou between the WRCOG and RCTC for SR-79 Realignment Project**

- In 2023 and 2024, the Hemet/San Jacinto Zone allocated first \$10M and then an additional \$25M of TUMF Zone funds towards the SR-79 realignment. The total Zone allocation is \$35M.
- This request was previously approved by the Zone Executive Committee and the WRCOG Executive Committee.
- The MOU outlines how funds will be provided by WRCOG to RCTC for design of the project and purchasing right-of-way.
- The Administration & Finance Committee recommended that the Executive Committee authorize the Executive Director to execute this MOU.

### **Next Meeting**

The next Administration & Finance Committee meeting is scheduled for Wednesday, November 13, 2024, at 12:00 p.m., in WRCOG's office at 3390 University Avenue, Suite 200.





## Western Riverside Council of Governments Planning Directors Committee Meeting Recap October 10, 2024

*Following is a summary of key items discussed at the last Planning Directors Committee meeting.*

**Agenda Packet:** <https://wrcog.us/DocumentCenter/View/10396/PDC-1024-AP>

**PowerPoint Presentation:** <https://wrcog.us/DocumentCenter/View/10406/pdc-1024-ppt>

### **Artificial Intelligence Code Reviews for Land, Building, and Transportation**

- Jurisdictions can utilize AI technology to assist with their code review process, and potentially automate current manual code review processes. The goal of the technology is to integrate into a jurisdiction's current case management and markup technology in order to accelerate the permitting process.
- Interested jurisdictions should contact Arjun Choudhary ([arjun.choudhary@blitzpermits.ai](mailto:arjun.choudhary@blitzpermits.ai)) for more information.

### **Emerging Mobility Innovations**

- WRCOG has been working with engineering and planning firm, Mark Thomas, to prepare a memorandum on emerging mobility options. This memorandum evaluates the impacts of changing demographics, travel patterns, and access to these new mobility options to outline strategies to support their growth and increased use in the WRCOG subregion.
- The emerging mobility options analyzed as part of this memo were micromobility, electric bicycles (e-bikes), golf carts, and low-speed neighborhood electric vehicles (NEVs) that can serve local transportation trips and accommodate an expanded reach of daily household transportation needs.

### **TUMF Nexus Study Implementation**

- The Executive Committee approved the updated Nexus Study and the updated Fee Schedule at its September 9, 2024, meeting.
- WRCOG will provide member agencies an updated TUMF Ordinance and Fee Resolution in the near future to ensure that they are adopted by member agencies prior to April 1, 2025.
- Member agencies should reach out to Cameron Brown ([cbrown@wrcog.us](mailto:cbrown@wrcog.us)) with any questions about implementing the updated Ordinance or Fee Resolution, or any upcoming projects.

### **Update on AB 98**

- The legislature recently passed AB 98, which was signed into law by Governor Newsom. This law addresses two key topics including the siting of new warehouses and the designation of truck routes.
- WRCOG staff provided an update regarding the legislation and discussed potential strategies to assist member agencies with implementation. WRCOG will be requesting that one of its on-call planning consultants prepare a summary of the bill's provisions, which will be shared with member agencies.
- Please contact Christopher Tzeng ([ctzeng@wrcog.us](mailto:ctzeng@wrcog.us)) if your agency has a specific idea for assistance on implementation of AB 98.

### **Next Meeting**

The next Planning Directors Committee meeting is scheduled for Thursday, December 12, 2024, at 9:30 a.m., in WRCOG's office at 3390 University Avenue, Suite 200, Riverside.



## Western Riverside Council of Governments Public Works Committee Meeting Recap October 10, 2024

*Following is a summary of key items discussed at the last Public Works Committee meeting.*

**Agenda Packet:** <https://wrcog.us/DocumentCenter/View/10407/pwc-1024-ppt>

**PowerPoint Presentation:** <https://wrcog.us/DocumentCenter/View/10397/Revised-PWC-1024-AP>

### **TUMF Nexus Study Implementation**

- The Executive Committee approved the updated Nexus Study and the updated Fee Schedule at its September 9, 2024, meeting.
- WRCOG will provide member agencies an updated TUMF Ordinance and Fee Resolution in the near future to ensure that they are adopted by member agencies prior to April 1, 2025.
- Member agencies should reach out to Cameron Brown ([cbrown@wrcog.us](mailto:cbrown@wrcog.us)) with any questions about implementing the updated Ordinance or Fee Resolution, or any upcoming projects.

### **Emerging Mobility Innovations**

- WRCOG has been working with engineering and planning firm, Mark Thomas, to prepare a memorandum on emerging mobility options. This memorandum evaluates the impacts of changing demographics, travel patterns, and access to these new mobility options to outline strategies to support their growth and increased use in the WRCOG subregion.
- The emerging mobility options analyzed as part of this memo were micromobility, electric bicycles (e-bikes), golf carts, and low-speed neighborhood electric vehicles (NEVs) that can serve local transportation trips and accommodate an expanded reach of daily household transportation needs.

### **Next Meeting**

The next Public Works Committee meeting is scheduled for Thursday, December 12, 2024, at 2:00 p.m., in WRCOG's office located at 3390 University Avenue, Suite 200, Riverside.



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** Report out of WRCOG Representatives on Various Committees  
**Contact:** Chris Gray, Deputy Executive Director, [cgray@wrcog.us](mailto:cgray@wrcog.us), (951) 405-6710  
**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Receive and file.

#### **Summary:**

One key function of the Executive Committee is to appoint representatives to various external agencies, groups, and committees on behalf of WRCOG. This Staff Report provides a summary of activities related to appointments for CALCOG, the SANDAG Borders Committee, and the SAWPA OWOW Steering Committee.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item to provide information regarding various external agencies, groups, and committees related to WRCOG where WRCOG has appointed one or more representative(s) to serve as its representative. This item supports WRCOG's 2022-2027 Strategic Plan Goal #4 (Communicate proactively about the role and activities of the Council of Governments).

#### **Discussion:**

##### **CALCOG Board of Directors (Brian Tisdale)**

The CALCOG Board of Directors has not met since the last report. The next CALCOG Board of Directors meeting is scheduled for November 14 - 15, 2024.

##### **SANDAG Borders Committee (Crystal Ruiz)**

The SANDAG Borders Committee of October 25, 2024, was cancelled. The next meeting is scheduled for November 22, 2024.

##### **SAWPA OWOW Steering Committee (Wes Speake)**

The SAWPA OWOW Steering Committee has not met since the last report. The next SAWPA OWOW Steering Committee meeting is scheduled for November 21, 2024.

**Prior Action(s):**

None.

**Financial Summary:**

Appointed Committee members are paid \$150 to attend their respective meetings. WRCOG stipends are included in the Agency's adopted Fiscal Year 2024/2025 Budget under the Administration Department in the General Fund (Fund 110).

**Attachment(s):**

None.



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** I-REN Monthly Activities Update  
**Contact:** Benjamin Druyon, Program Manager, [bdruyon@wrcog.us](mailto:bdruyon@wrcog.us), (951) 405-6727  
**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Receive and file.

#### **Summary:**

The Inland Regional Energy Network (I-REN) is a coalition of three councils of government: the Western Riverside Council of Governments (WRCOG), the Coachella Valley Association of Governments (CVAG), and the San Bernardino Council of Governments (SBCOG), encompassing Riverside and San Bernardino Counties, and all their respective jurisdictions within the region. These organizations have joined to establish locally administered, designed, and delivered energy efficiency (EE) programs. This report will be provided at each meeting to inform the Committee of I-REN's progress.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to provide regular updates on I-REN activities. This effort aligns with WRCOG's 2022-2027 Strategic Plan Goal #6 (Develop and implement programs that support resilience for our region).

#### **Discussion:**

#### **Background**

In February 2021, I-REN applied for REN program administrator status to offer a portfolio of programs serving the Public, Codes & Standards, and Workforce Education & Training Sectors, with governance from WRCOG as the lead agency. In November 2021, I-REN was approved in Decision (D.) 21-11-013, Approval of Inland Regional Energy Network Energy Efficiency Business Plan, which funded I-REN to offer energy efficiency programs through program year 2027.

#### **Present Situation**

**Public Sector (PS) Programs:** I-REN offers two PS programs - the Technical Assistance and Strategic Energy Planning (TA) Program, and the Normalized Metered Energy Consumption (NMEC) Incentive Program. The TA Program helps agencies secure funding and financing to implement projects and

provide support through construction and project close-out. The NMEC Program (publicly known as Cash for Kilowatts) provides technical support such as eligibility screening and measurement & verification, as well as incentives for meter-based energy savings. Combined with technical assistance and reinforcement of operations and management best practices, public agencies will experience maximized savings for their communities. Below are some of the notable activities for the Public Sector this past month:

- Inaugural Public Sector Working Group - over 70 agency staff attendees across 3 in-person locations (one in CVAG, one in WRCOG, one in SBCOG region, respectively) plus virtually.
- Energy Efficiency Community Block Grant (EECBG) agency satisfaction survey issued - 100% of respondents rated I-REN's EECBG support as excellent or exceptional.
- Cash for Kilowatts incentive kicker - I-REN announced it will offer the highest incentive rate for projects that submit an incentive application this year.
- Hosted a booth at the well-attended annual California Public Utilities Commission's small and diverse business expo at the Riverside Convention Center.

Codes & Standards (C&S) Programs: The shared goal of I-REN's C&S Programs is to work closely with local building departments and the building industry to support, train, and enable long-term streamlining of energy code compliance. I-REN's programs will nurture the confidence, skills, and existing C&S knowledge of local building department staff, provide technical assistance to jurisdictions pursuing reach codes and local ordinances, and support building and construction industry actors to foster increased compliance. Below are some updates for the C&S Programs this past month.

- I-REN held a Single-family Lighting training in collaboration with Energy Code Ace, with 15 participants.
- I-REN held the first three sessions of a four-part Spanish language training on AC/Heat Pumps, in collaboration with IHACI (The Institute of Heating and Air Conditioning Industries), drawing 43 participants across 3 sessions.
- I-REN secured speakers and conducted outreach for its second virtual forum, "Revitalizing the Past: Energy Efficient Retrofits for Historic Buildings."

Workforce Education & Training (WET) Programs: The goal of I-REN's WET cross-cutting sector activities is to ensure there is a trained workforce to support and realize EE savings goals across all market sectors. I-REN is committed to identifying the most effective and accessible ways to increase the number of skilled EE workers, especially those within underserved, hard-to-reach, tribal, and disadvantaged communities. Below are some updates for the WET Programs for this past month.

- I-REN staff convened the first of its quarterly I-REN Workforce Roundtables. These roundtables were held in-person on September 17, 2024, at CVAG, September 18, 2024, at WRCOG, and September 19, 2024, at SBCOG, where over 50 participants from various economic development and workforce organizations came together to discuss regional program opportunities.
- The second year of the I-REN Energy Fellowship started on the week of September 23, 2024, in which 14 Fellows were deployed for 11 months of full-time work to support public sector agencies on their important energy initiatives.

I-REN Events / Activities Around the Region: In the coming reports, I-REN will include member agency updates and spotlights on successes achieved throughout the I-REN territory.

Other Activities: [Sign up for I-REN updates](#) and learn more about all the programs, services and resources I-REN has to offer by visiting [www.iren.gov](http://www.iren.gov) or emailing [info@iren.gov](mailto:info@iren.gov).

**Prior Action(s):**

None.

**Financial Summary:**

All costs associated with I-REN program activities are included in WRCOG's adopted Fiscal Year 2024/2025 Agency Budget under I-REN Program (Fund 180) in the Energy & Environmental Department.

**Attachment(s):**

None.



## Western Riverside Council of Governments WRCOG Executive Committee

### Staff Report

**Subject:** TUMF Program Activities: Approval of Two TUMF Reimbursement Agreement Amendments

**Contact:** Brian Piche-Cifuentes, Transportation Analyst I, [bpiche-cifuentes@wrcog.us](mailto:bpiche-cifuentes@wrcog.us), (951) 405-6705

**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Authorize the Executive Director to execute a first TUMF Reimbursement Agreement Amendment with the City of Wildomar for the Planning Phase of the Bundy Canyon Road & I-15 Interchange Improvements in an amount not to exceed \$1,500,000.
2. Authorize the Executive Director to execute a first TUMF Reimbursement Agreement Amendment with the City of Wildomar for the Planning Phase of the Wildomar Trail & I-15 Interchange Improvements in an amount not to exceed \$1,500,000.

#### **Summary:**

The City of Wildomar is requesting to enter into two TUMF Reimbursement Agreement Amendments with WRCOG to improve the I-15 Interchanges with Bundy Canyon Road and Wildomar Trail. The project aims to improve infrastructure, reduce traffic congestion, and enhance quality of life, with a total cost not exceeding \$3,000,000.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to request approval of two TUMF Reimbursement Agreement Amendments for projects in the City of Wildomar. This effort supports WRCOG's 2022-2027 Strategic Plan Goal #5 (Develop projects and programs that improve infrastructure and sustainable development in our subregion).

#### **Discussion:**

#### **Background**

WRCOG's TUMF Program is a subregional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in western Riverside County. A Reimbursement Agreement is a document between WRCOG and a member agency that allows WRCOG to provide funding for TUMF expenses incurred for the Planning, Design, Engineering, and/or Construction Phase(s) of a TUMF project. To enter into a Reimbursement Agreement, the funding for the project must



first be allocated in the appropriate TUMF Zone Transportation Improvement Program (TIP). TUMF Agreements and Amendments are initiated by their respective agencies when that agency is ready for the infrastructure development.

### **Present Situation**

#### **TUMF Reimbursement Agreement Amendments:**

1. The Bundy Canyon Road & I-15 Interchange Improvements (20-SW-WIL-1198) set the funding in the Planning Phase to an amount not to exceed \$1,000,000. An increase in project funding has now been requested by the City in an Amendment of \$500,000, for a total not to exceed \$1,500,000.
2. The Wildomar Trail & I-15 Interchange Improvements (20-SW-WIL-1199) set the funding in the Planning Phase to an amount not to exceed \$1,000,000. An increase in project funding has now been requested by the City in an Amendment of \$500,000, for a total not to exceed \$1,500,000.

#### **Prior Action(s):**

**October 13, 2021:** The Executive Committee authorized the Executive Director to execute the TUMF Reimbursement Agreements the City of Wildomar requested for the Bundy Canyon Road / I-15 Interchange improvements and the Wildomar Trail / I-15 Interchange improvements in an amount not to exceed \$2,000,000, combined.

#### **Financial Summary:**

The Reimbursement Agreements noted are consistent and included within the respective Zone TIP. These liabilities are reflected as fiduciary fund long-term debt in WRCOG's financials under the TUMF Fund.

#### **Attachment(s):**

[Attachment 1 - TUMF Reimbursement Agreement - Amendment No. 1 - Bundy Canyon Rd & I-15 Interchange Improvements \(PA&ED Phase\)](#)

[Attachment 2 - TUMF Reimbursement Agreement – Amendment No. 1 – Wildomar Trail & I-15 Interchange Improvements \(PA&ED Phase\)](#)

# Attachment

TUMF Reimbursement  
Agreement – Amendment  
No. 1 – Bundy Canyon Road  
& I-15 Interchange  
Improvements  
(PA&ED Phase)

**AMENDMENT NO. 1 TO TRANSPORTATION UNIFORM MITIGATION FEE  
PROGRAM AGREEMENT**

**BUNDY CANYON ROAD & I-15 INTERCHANGE IMPROVEMENTS**

**PA&ED PHASE**

This Amendment No. 1 to Transportation Uniform Mitigation Fee Program Agreement (“Amendment No. 1”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, by and between the WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (“WRCOG”) and **the City of Wildomar, a California municipal corporation** (“AGENCY”). WRCOG and the AGENCY are sometimes referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. WRCOG and AGENCY have entered into an agreement titled “Transportation Uniform Mitigation Fee Program Agreement” that is dated **October 13<sup>th</sup>, 2021** (“Agreement”). The Agreement provides the terms and conditions, scope of work, schedule and funding amount for the construction of the **Bundy Canyon Rd and I-15 Interchange** (hereinafter the “Project”).

B. The Parties desire to amend the Agreement by increasing the funding amount pursuant to Sections 6 and 33 of the Agreement.

C. Funds are being increased for this Project because new funding has become available.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants and subject to the conditions contained herein, the Parties hereby agree as follows:

1. The Funding Amount contained in Section 2 of the Agreement is hereby increased by **\$500,000** from **\$1,000,000** to an amount not to exceed **\$1,500,000**.
2. The foregoing increase in the Funding Amount is within the Maximum TUMF Share.
3. “AGENCY’s Local Match Contribution. AGENCY funding is not required, as shown in Exhibit “A” attached hereto.”
4. Exhibits “A”, “A-1”, and “A-2” of the Agreement are hereby replaced in their entirety by Exhibits “A”, “A-1”, and “A-2” of this Amendment No. 1, which are attached hereto and incorporated by reference.
5. The above-stated Recitals are hereby fully incorporated into this Amendment No.
6. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the Parties hereto.

IN WITNESS WHEREOF, the Parties have caused this Amendment No. 1 to be executed by their duly authorized representatives to be effective on the day and year first written above.

WESTERN RIVERSIDE COUNCIL  
OF GOVERNMENTS

CITY OF WILDOMAR

By: \_\_\_\_\_  
Dr. Kurt Wilson, Executive Director

By: \_\_\_\_\_  
Dan York, City Manager

Approved to Form:

Approved to Form:

By: \_\_\_\_\_  
Steven C. DeBaun  
General Counsel

By: \_\_\_\_\_  
Tom Jex, City Attorney

Attest:

By: \_\_\_\_\_  
Janet Morales, CMC  
City Clerk

**EXHIBIT “A”**

**SCOPE OF SERVICES**

**1. SCOPE OF WORK:**

**The total project consists of the improvement of the Bundy Canyon Interchange with the I-15 Freeway. This Phase of the project consists of:**

- 1. Preparation of a Project Study Report- Project Development Support Project Initiation Document in conformance with Caltrans requirements**
- 2. Preparation of an Environmental Document**

**EXHIBIT “A-1”****ESTIMATE OF COST**

| <b>Phase</b>        | <b>TUMF</b> | <b>LOCAL</b> | <b>TOTAL</b> |
|---------------------|-------------|--------------|--------------|
| <b>PA&amp;ED</b>    | \$1,500,000 | \$0          | \$1,500,000  |
| <b>PS&amp;E</b>     |             |              |              |
| <b>RIGHT OF WAY</b> |             |              |              |
| <b>CONSTRUCTION</b> |             |              |              |
| <b>TOTAL</b>        |             |              |              |

**EXHIBIT “A-2”**

**PROJECT SCHEDULE**

**TIMETABLE:**

| <b>Phase</b>        | <b>Estimated<br/>Completion Date</b> | <b>Estimated Cost</b> | <b>Comments</b> |
|---------------------|--------------------------------------|-----------------------|-----------------|
| <b>PA&amp;ED</b>    | FY 27/28                             | \$1,500,000           |                 |
| <b>PS&amp;E</b>     |                                      |                       |                 |
| <b>RIGHT OF WAY</b> |                                      |                       |                 |
| <b>CONSTRUCTION</b> |                                      |                       |                 |
| <b>TOTAL</b>        |                                      | \$1,500,000           |                 |



# Attachment

TUMF Reimbursement  
Agreement – Amendment  
No. 1 – Wildomar Trail & I-15  
Interchange Improvements  
(PA&ED Phase)

**AMENDMENT NO. 1 TO TRANSPORTATION UNIFORM MITIGATION FEE  
PROGRAM AGREEMENT**

**WILDOMAR TRAIL & I-15 INTERCHANGE IMPROVEMENTS**

**PA&ED PHASE**

This Amendment No. 1 to Transportation Uniform Mitigation Fee Program Agreement (“Amendment No. 1”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, by and between the WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (“WRCOG”) and **the City of Wildomar, a California municipal corporation** (“AGENCY”). WRCOG and the AGENCY are sometimes referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. WRCOG and AGENCY have entered into an agreement titled “Transportation Uniform Mitigation Fee Program Agreement” that is dated **October 13<sup>th</sup>, 2021** (“Agreement”). The Agreement provides the terms and conditions, scope of work, schedule and funding amount for the construction of the **Wildomar Trail and I-15 Interchange** (hereinafter the “Project”).

B. The Parties desire to amend the Agreement by increasing the funding amount pursuant to Sections 6 and 33 of the Agreement.

C. Funds are being increased for this Project because new funding has become available.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants and subject to the conditions contained herein, the Parties hereby agree as follows:

1. The Funding Amount contained in Section 2 of the Agreement is hereby increased by **\$500,000** from **\$1,000,000** to an amount not to exceed **\$1,500,000**.
2. The foregoing increase in the Funding Amount is within the Maximum TUMF Share.
3. AGENCY's Local Match Contribution. AGENCY funding is not required, as shown in Exhibit "A" attached hereto.
4. Exhibits "A", "A-1", and "A-2" of the Agreement are hereby replaced in their entirety by Exhibits "A", "A-1", and "A-2" of this Amendment No. 1, which are attached hereto and incorporated by reference.
5. The above-stated Recitals are hereby fully incorporated into this Amendment No.
6. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the Parties hereto.

IN WITNESS WHEREOF, the Parties have caused this Amendment No. 1 to be executed by their duly authorized representatives to be effective on the day and year first written above.

WESTERN RIVERSIDE COUNCIL  
OF GOVERNMENTS

CITY OF WILDOMAR

By: \_\_\_\_\_  
Dr. Kurt Wilson, Executive Director

By: \_\_\_\_\_  
Dan York, City Manager

Approved to Form:

Approved to Form:

By: \_\_\_\_\_  
Steven C. DeBaun  
General Counsel

By: \_\_\_\_\_  
Tom Jex, City Attorney

Attest:

By: \_\_\_\_\_  
Janet Morales, CMC  
City Clerk

**EXHIBIT “A”**

**SCOPE OF WORK**

**1. SCOPE OF WORK:**

**The total project consists of the improvement of the Wildomar Trail Interchange with the I-15 Freeway. This Phase of the project consists of:**

- 1. Preparation of a Project Study Report- Project Development Support Project Initiation Document in conformance with Caltrans requirements**
- 2. Preparation of an Environmental Document**

**EXHIBIT “A-1”****ESTIMATE OF COST**

| <b>Phase</b>        | <b>TUMF</b> | <b>LOCAL</b> | <b>TOTAL</b> |
|---------------------|-------------|--------------|--------------|
| <b>PA&amp;ED</b>    | \$1,500,000 | \$0          | \$1,500,000  |
| <b>PS&amp;E</b>     |             |              |              |
| <b>RIGHT OF WAY</b> |             |              |              |
| <b>CONSTRUCTION</b> |             |              |              |
| <b>TOTAL</b>        |             |              |              |

**EXHIBIT “A-2”****PROJECT SCHEDULE****TIMETABLE:**

| <b>Phase</b>        | <b>Estimated<br/>Completion Date</b> | <b>Estimated Cost</b> | <b>Comments</b> |
|---------------------|--------------------------------------|-----------------------|-----------------|
| <b>PA&amp;ED</b>    | FY 27/28                             | \$1,500,000           |                 |
| <b>PS&amp;E</b>     |                                      |                       |                 |
| <b>RIGHT OF WAY</b> |                                      |                       |                 |
| <b>CONSTRUCTION</b> |                                      |                       |                 |
| <b>TOTAL</b>        |                                      | \$1,500,000           |                 |



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** Energy Resilience Plan 2.0 Activities Update  
**Contact:** Daniel Soltero, Program Manager, [dsoltero@wrcog.us](mailto:dsoltero@wrcog.us), (951) 405-6738  
**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Receive and file.

#### **Summary:**

To enhance infrastructure and assist communities with emergency events and outages, WRCOG is developing the Energy Resilience Plan (ERP) 2.0 to explore the feasibility of microgrids at key facilities and community resilience centers. Over the last year, staff have worked with member agencies to identify potential sites for feasibility studies, as well as identifying the various factors that will help prioritize the sites with the most need for resilience improvements.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to provide updates regarding candidate sites that could be considered for the ERP 2.0 feasibility studies, workshop updates, and to provide information on upcoming activities including a Request for Proposal and workshop. This item aligns with WRCOG's 2022-2027 Strategic Plan Goal #5 (Develop projects and programs that improve infrastructure and sustainable development in our subregion).

#### **Discussion:**

#### **Background**

In 2023, WRCOG was awarded an Adaptation Planning Grant through Integrated Climate Adaptation and Resiliency Program administered by the Governor's Office of Land Use and Climate Innovation (LCI), formerly Office of Planning & Research (OPR). The \$471,000 grant is active through January 2026, and will fund development of the WRCOG Energy Resilience Plan 2.0.

The ERP 2.0 will assist member agencies with improving facility and community resilience towards emergencies and power outages by providing feasibility studies for microgrids and resilience centers. A microgrid is defined by the California Public Utilities Code as an interconnected, self-sufficient energy system within a clearly defined electrical boundary that can act as a single, controllable entity. Microgrids can connect to, disconnect from, or run in parallel to larger portions of the electric grid, and



can be managed and isolated to withstand larger disturbances and maintain electrical supply to connected critical infrastructure. A microgrid provides energy resilience by disconnecting from the larger electric grid during outages and providing power to buildings or multiple customers within the boundary of the microgrid, leveraging energy resources such as solar panels, batteries, generators, etc.

A community resilience center is defined by the California Strategic Growth Council as a neighborhood-level building with comprehensive building and infrastructure upgrades that provides shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and the ability to withstand disasters. The ERP 2.0 will identify existing agency-owned sites that can undergo a microgrid feasibility study, and dependent on the building type, the study can be upgraded to a community resilience center feasibility study.

### **Present Situation**

In February 2024, WRCOG staff sent a request to member agency staff asking them to submit details including potential sites that could benefit from a microgrid or serve as a community resilience center. Staff then analyzed the sites against known climate hazards and social vulnerabilities for the site's surrounding areas and population served. Member agencies that participated in the initial ERP were asked to confirm, add, or remove sites from the list that was collected in 2021, and members that did not participate were asked to provide a list and details for each site to be considered for the feasibility studies. To date, 98 sites from WRCOG's member agencies have been submitted for consideration for the ERP 2.0 (see Attachment 1).

Currently, staff are working on the second round of surveys which are gathering information on energy needs, energy infrastructure, equipment details, and availability of building plans and drawings for each candidate facility. As the second round of surveys are completed WRCOG staff will be coordinating with each member agency to finalize the site selection for one site that will go forward for a microgrid and/or resilience center feasibility study.

A virtual workshop was held in August 2024 to inform member agency staff on the progress of the ERP 2.0, define microgrids and community resilience centers, and seek participants for the ERP Advisory Group, see Attachment 2. The Advisory Group's role is to provide feedback and input on the various strategies and decisions that will be taken throughout development of the ERP 2.0. Staff also hosted a goals and objectives setting exercise which produced an updated list informed by workshop attendees (see Attachment 3). Finally, staff also provided information on the Request for Proposals (RFP) that will be released in Q4 2024 to solicit qualified consultants to conduct the microgrid and resilience center feasibility studies.

The RFP for microgrid and community resilience center feasibility studies will contain various tasks including up to 21 microgrid feasibility studies, of which nine of the microgrid studies will be upgraded to a community resilience center study. Additionally, the RFP will ask consultants to prepare a funding memo identifying various types of funding for proposed projects and an implementation strategy to identify the steps necessary for member agencies to implement a microgrid or community resilience center. Overall, the consultant will be expected to work closely with member agency staff, and as such, member agency staff are invited to participate in the RFP process to review bids, conduct interviews, and assist in recommending an award to a bidder. Staff will seek approval of the Executive Committee to award a contract to the bidder resulting from this RFP at a future Executive Committee meeting.

Staff are planning a second workshop with member agencies to present the findings of the full analysis of candidate sites and to finalize site selections. While staff are currently planning the workshop to take place in November or December 2024, the scheduling of the workshop will be dependent on all member agencies' responses to the surveys, and the selection of sites for the feasibility studies. This workshop will be helpful in informing all participants of the types of sites that will be studied and in providing information on the community workshops that are required by the grant. The community workshops will be applicable to the feasibility studies for resilience centers, since resilience centers typically provide year-round programming and training to improve community resilience, such as community emergency response team training, first aid trainings, and seminars on dealing with extreme heat.

**Prior Action(s):**

**August 7, 2023:** The Executive Committee 1) accepted the ICARP Adaptation Planning Grant award; 2) authorized the Executive Director to execute the Grant Agreement, substantially as to form and subject to legal counsel's review and approval, with the Governor's Office of Planning and Research; and 3) authorized the Executive Director to execute the Partnership Agreement, substantially as to form and subject to legal counsel's review and approval, with GRID Alternatives Inland Empire.

**Financial Summary:**

Activities related to the Energy Resilience Plan 2.0 are included in the Fiscal Year 2024/2025 Budget under Program code 2250 in the General Fund (110).

**Attachment(s):**

[Attachment 1 - WRCOG ERP 2.0 Candidate Sites](#)

[Attachment 2 - WRCOG ERP 2.0 Member Agency Workshop#1 Presentation Slides](#)

[Attachment 3 - WRCOG ERP 2.0 Goals and Objectives](#)

# Attachment

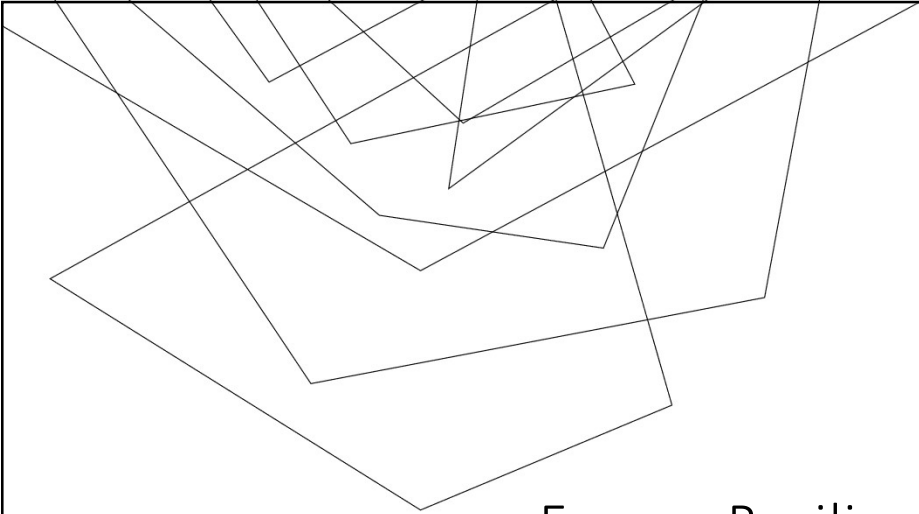
WRCOG ERP 2.0 – Candidate Sites

| Member Agency       | Site Name                                         | Building Type                                 | Type of Study               |
|---------------------|---------------------------------------------------|-----------------------------------------------|-----------------------------|
| Banning             | Banning National Guard Armory                     | Community/Recreation Center                   | Community Resilience Center |
| Beaumont            | Beaumont Senior Center                            | Community/Recreation Center                   | Community Resilience Center |
| Beaumont            | Beaumont Police Station                           | Public Safety                                 | Microgrid                   |
| Beaumont            | Beaumont Fire Station                             | Public Safety                                 | Microgrid                   |
| Beaumont            | Beaumont Wastewater Treatment Plant               | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Mesa Lift Station                        | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Upper Oak Valley Lift Station            | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Lower Oak Valley Lift Station            | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Four Seasons Lift Station                | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Noble Creek Lift Station                 | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont Marshall Creek Lift Station              | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont - San Timoteo Repeater                   | Telecommunications                            | Microgrid                   |
| Beaumont            | Beaumont - Seneca Springs Lift Station            | Water/Wastewater                              | Microgrid                   |
| Beaumont            | Beaumont - Fairway Canyon Lift Station            | Water/Wastewater                              | Microgrid                   |
| Corona              | Corona - Lester Water Treatment Plant             | Water/Wastewater                              | Microgrid                   |
| Corona              | Corona - Chase Booster Pump Station               | Water/Wastewater                              | Microgrid                   |
| County of Riverside | Riverside County Administrative Center            | City Hall/Government Administration           | Microgrid                   |
| County of Riverside | Riverside County RUHS Behavioral Health Campus    | Hospital/Medical Facility                     | Microgrid                   |
| County of Riverside | Riverside County Western Emergency Ops Center     | Operations Center/Emergency Operations Center | Microgrid                   |
| County of Riverside | Riverside County RUHS Medical Center              | Hospital/Medical Facility                     | Microgrid                   |
| County of Riverside | Riverside County - Perris Sheriff's Station       | Public Safety                                 | Microgrid                   |
| County of Riverside | Riverside County - Lakeland Village Community Ctr | Community/Recreation Center                   | Community Resilience Center |
| County of Riverside | Riverside County - Mead Valley Community Ctr      | Community/Recreation Center                   | Community Resilience Center |
| County of Riverside | Riverside County - Good Hope Community Center     | Community/Recreation Center                   | Community Resilience Center |
| Eastvale            | Eastvale - Riverside County Fire Station 27       | Public Safety                                 | Microgrid                   |
| Eastvale            | Eastvale - Riverside County Fire Station 31       | Public Safety                                 | Microgrid                   |
| Hemet               | Hemet Fire Administration                         | Public Safety                                 | Microgrid                   |
| Hemet               | Hemet Public Library                              | Library                                       | Community Resilience Center |
| Hemet               | Hemet Simpson Center                              | Community/Recreation Center                   | Community Resilience Center |
| Jurupa Valley       | Jurupa Valley City Hall                           | City Hall/Government Administration           | Microgrid                   |
| Jurupa Valley       | Jurupa Valley Operations Center/Fleet Maint.      | Operations Center/Emergency Operations Center | Microgrid                   |
| Jurupa Valley       | Jurupa Valley - Eddie D Smith Senior Center       | Community/Recreation Center                   | Community Resilience Center |
| Jurupa Valley       | Jurupa Valley/Riverside County Fire Station 16    | Public Safety                                 | Microgrid                   |
| Jurupa Valley       | Jurupa Valley/Riverside County Fire Station 17    | Public Safety                                 | Microgrid                   |
| Jurupa Valley       | Jurupa Valley/Sheriffs Station                    | Public Safety                                 | Microgrid                   |
| Jurupa Valley       | Jurupa Valley/Riverside County Fire Station 38    | Public Safety                                 | Microgrid                   |
| Jurupa Valley       | Jurupa Valley/Riverside County Fire Station 18    | Public Safety                                 | Microgrid                   |
| Lake Elsinore       | Lake Elsinore City Hall                           | City Hall/Government Administration           | Microgrid                   |
| Lake Elsinore       | Lake Elsinore Public Works Administration & EOC   | Emergency Operations Center                   | Microgrid                   |
| Lake Elsinore       | Lake Elsinore - Lake Community Center             | Community/Recreation Center                   | Community Resilience Center |
| Lake Elsinore       | Launch Point Resort                               | Fairground/Event Center                       | Community Resilience Center |
| Menifee             | Menifee City Hall                                 | City Hall/Government Administration           | Microgrid                   |
| Menifee             | Menifee Kay Cenicerros Senior Center              | Community/Recreation Center                   | Community Resilience Center |
| Menifee             | Menifee Maintenance & Operations Center           | Operations Center/Emergency Operations Center | Microgrid                   |
| Menifee             | Menifee/Riverside County Fire Station 68          | Public Safety                                 | Microgrid                   |
| Menifee             | Menifee Lazy Creek Recreational Center            | Community/Recreation Center                   | Community Resilience Center |
| Moreno Valley       | Moreno Valley Annex I                             | City Hall/Government Administration           | Microgrid                   |
| Moreno Valley       | Moreno Valley City Hall                           | City Hall/Government Administration           | Microgrid                   |
| Moreno Valley       | Moreno Valley Conference & Recreation Center      | Community/Recreation Center                   | Community Resilience Center |
| Moreno Valley       | Moreno Valley Emergency Operations Center         | Operations Center/Emergency Operations Center | Microgrid                   |
| Moreno Valley       | Moreno Valley Public Library                      | Library                                       | Community Resilience Center |
| Moreno Valley       | Moreno Valley Public Safety Building / PD         | Public Safety                                 | Microgrid                   |
| Moreno Valley       | Moreno Valley Senior Center                       | Community/Recreation Center                   | Community Resilience Center |
| Murrieta            | Murrieta Fire Station #5                          | Public Safety                                 | Microgrid                   |

| Member Agency | Site Name                                      | Building Type                                 | Type of Study               |
|---------------|------------------------------------------------|-----------------------------------------------|-----------------------------|
| Murrieta      | Murrieta Fire Station #2                       | Public Safety                                 | Microgrid                   |
| Murrieta      | Murrieta Fire Station #1                       | Public Safety                                 | Microgrid                   |
| Murrieta      | Murrieta Fire Station #3                       | Public Safety                                 | Microgrid                   |
| Murrieta      | Murrieta Fire Station #4                       | Public Safety                                 | Microgrid                   |
| Murrieta      | Murrieta Senior Center                         | Community/Recreation Center                   | Community Resilience Center |
| Murrieta      | Murrieta Community Center                      | Community/Recreation Center                   | Community Resilience Center |
| Murrieta      | Murrieta Police Department                     | Public Safety                                 | Microgrid                   |
| Murrieta      | Murrieta Youth Center                          | Community/Recreation Center                   | Community Resilience Center |
| Norco         | Norco City Hall & Sheriff's Substation         | Public Safety                                 | Microgrid                   |
| Norco         | Riverside County Fire Station 47               | Public Safety                                 | Microgrid                   |
| Norco         | Riverside County Fire Station 57               | Public Safety                                 | Microgrid                   |
| Norco         | Norco Community Center                         | Community/Recreation Center                   | Community Resilience Center |
| Norco         | Norco Senior Center                            | Community/Recreation Center                   | Community Resilience Center |
| Norco         | Norco Public Works Maintenance Yard            | Operations Center/Emergency Operations Center | Microgrid                   |
| Norco         | Norco Facilities & Maintenance Building        | City Hall/Government Administration           | Microgrid                   |
| Norco         | Norco - George Ingalls Equestrian Event Center | Fairground/Event Center                       | Community Resilience Center |
| Norco         | Norco Animal Shelter                           | Animal Services                               | Microgrid                   |
| Norco         | Norco - Riley Gymnasium                        | Community/Recreation Center                   | Community Resilience Center |
| Perris        | Perris - Cesar Chavez Library                  | Library                                       | Community Resilience Center |
| Perris        | Riverside County Fire Station 90               | Public Safety                                 | Microgrid                   |
| Perris        | Riverside County Fire Station 101              | Public Safety                                 | Microgrid                   |
| Perris        | Perris Emergency Operations Center             | Operations Center/Emergency Operations Center | Microgrid                   |
| Perris        | Perris Senior Center                           | Community/Recreation Center                   | Community Resilience Center |
| Perris        | Perris City Hall                               | City Hall/Government Administration           | Microgrid                   |
| Perris        | Perris - Bob Glass Gym                         | Community/Recreation Center                   | Community Resilience Center |
| Perris        | Perris Public Works                            | City Hall/Government Administration           | Microgrid                   |
| Perris        | Perris City Council Chambers                   | City Hall/Government Administration           | Community Resilience Center |
| Riverside     | Riverside ""Atherton"" Sewer Lift Station      | Water/Wastewater                              | Microgrid                   |
| Riverside     | Riverside Janet Goeske Senior Center           | Community/Recreation Center                   | Community Resilience Center |
| Riverside     | Riverside Utility Operations Center            | Operations Center/Emergency Operations Center | Microgrid                   |
| Riverside     | Riverside Utilities Operations Center #2       | Operations Center/Emergency Operations Center | Microgrid                   |
| Temecula      | Temecula/Riverside County Fire Station 12      | Public Safety                                 | Microgrid                   |
| Temecula      | Temecula Facility Operations Center            | Operations Center/Emergency Operations Center | Microgrid                   |
| Temecula      | Temecula Mary Phillips Senior Center           | Community/Recreation Center                   | Community Resilience Center |
| Temecula      | Temecula City Hall                             | City Hall/Government Administration           | Microgrid                   |
| Temecula      | Temecula Community Recreational Center         | Community/Recreation Center                   | Community Resilience Center |
| Wildomar      | Wildomar/Riverside County Fire Station 61      | Public Safety                                 | Microgrid                   |
| Wildomar      | Wildomar City Hall                             | City Hall/Government Administration           | Microgrid                   |

# Attachment

WRCOG ERP 2.0 - Member Agency  
Workshop #1 Presentation Slides



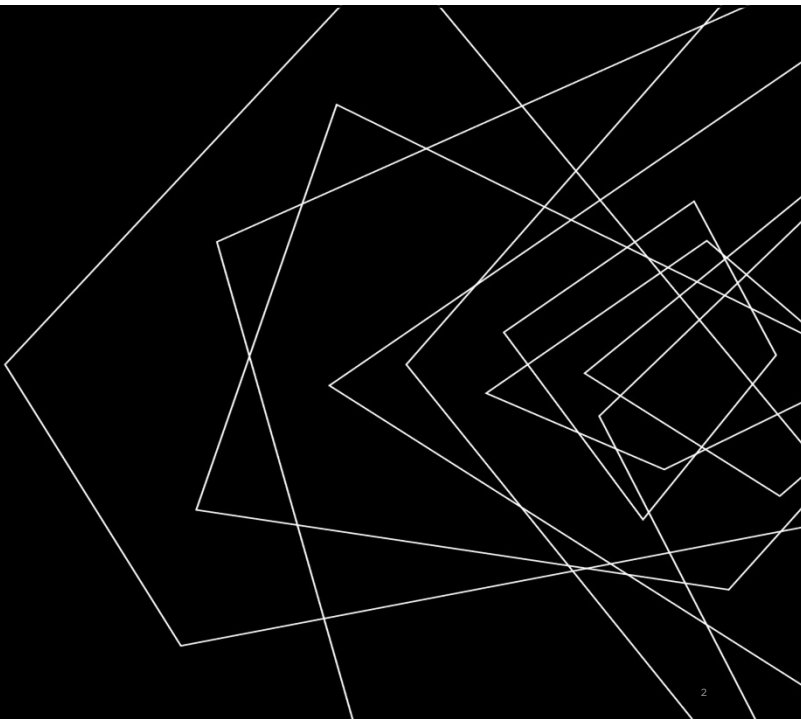
# Energy Resilience Plan 2.0

Feasibility Studies for Microgrids and  
Community Resilience Centers

Member Agency Workshop #1      August 14, 2024



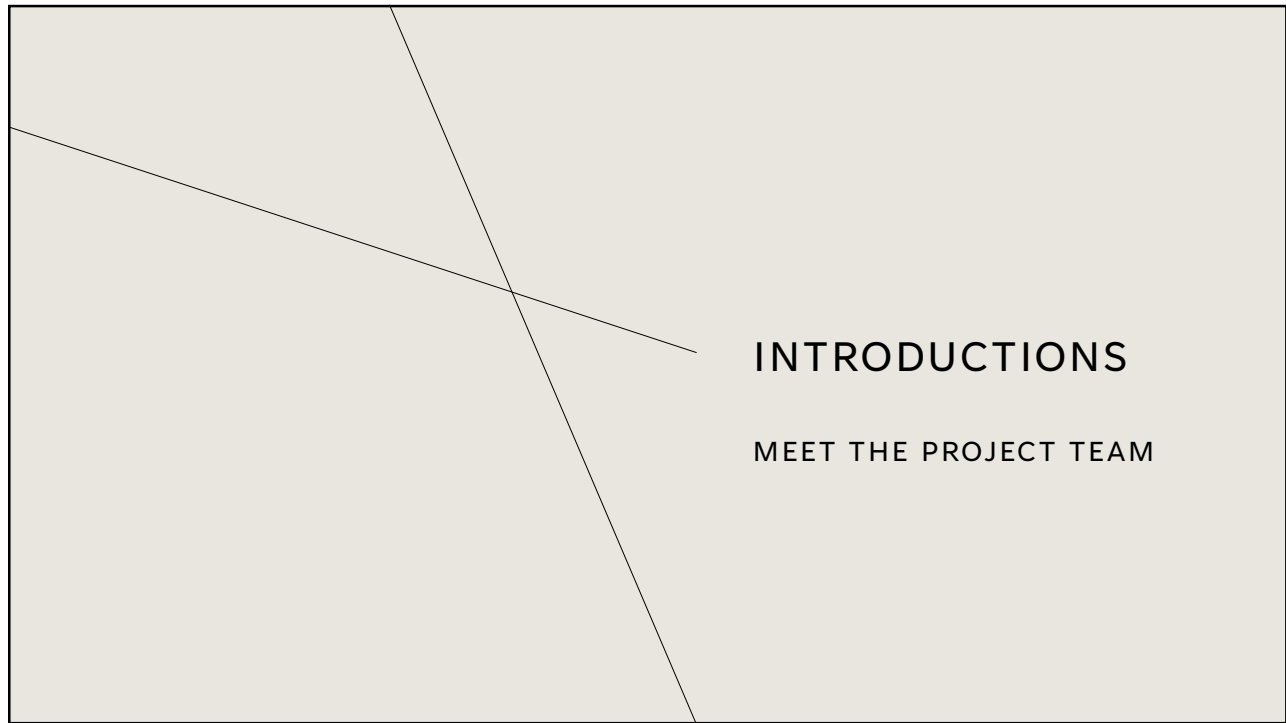
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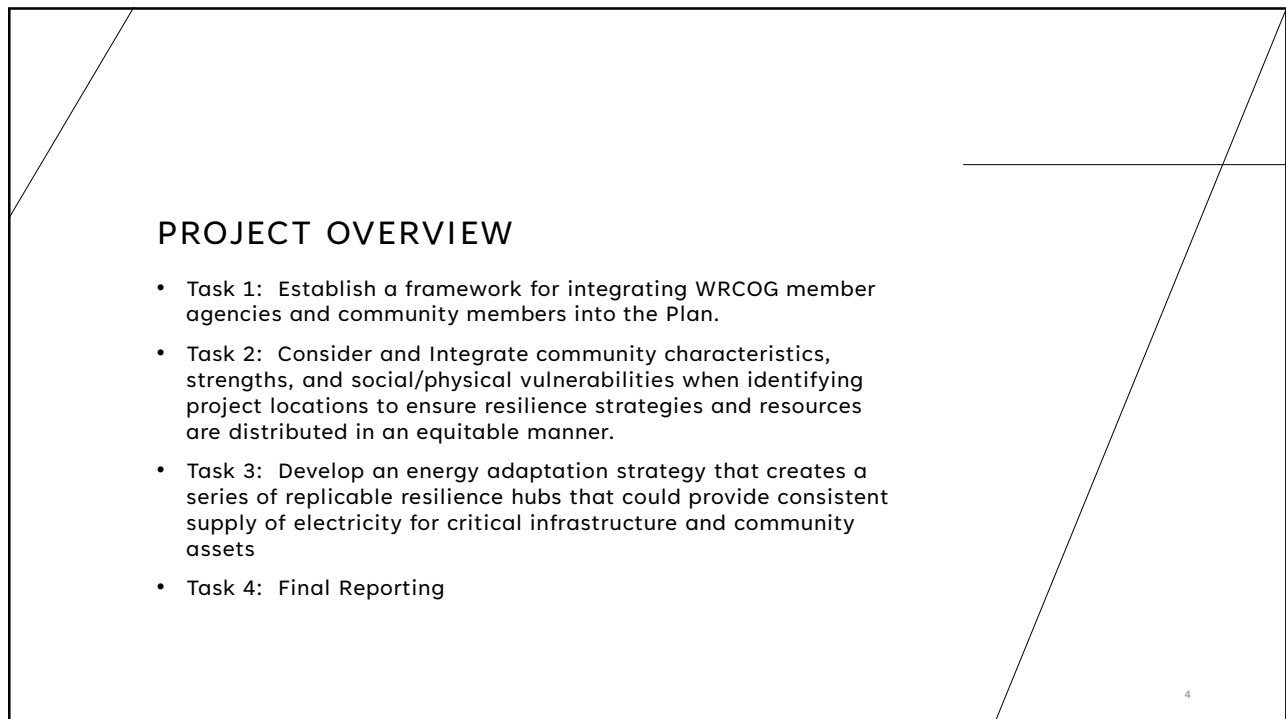
## AGENDA

- Introductions
- Project Overview
- Microgrids and Community Resilience Centers “101”
- Goals & Objectives
- Facility Submittals Analyses
- Advisory Group Recruitment
- Next Steps

2



3



4



## **TASK 1:** **ESTABLISH A FRAMEWORK FOR INTEGRATING WRCOG MEMBER AGENCIES AND COMMUNITY MEMBERS INTO THE PLAN.**

### **Completed:**

- Develop and Execute Agreement with Grid Alternatives Inland Empire

### **In Progress:**

- Develop a Marketing, Outreach, and Engagement Plan
- Solicit qualified consultants to conduct feasibility studies across the subregion
- Member agency engagement and preliminary site list
- Goals and objectives

5

5



## **Community & Member Agency Engagement**

- **Purpose:** To gather input from Riverside County's community members in regard to climate and power outage impacts that they experience. We expect to identify which communities are already prepared with a community resilience center, which communities could benefit from one, and which municipalities are interested in microgrids for critical facilities. We hope to at least cover all baseline activities for each participating community by the end of 2025.
- **Engagement Methods:**
  - In-person workshops with paper form surveys and a QR code option.
  - Virtual meetings with an online survey and postup activity.
  - Q&A's in all meetings and workshops.
  - Mailers with surveys included and workshop dates.
  - Unique engagement methods will be provided for each city for necessary follow-ups.

6



## In-Person and Virtual Workshops

### Example Agenda

1. Check In/Snacks (10-20 Minutes)
2. Define goals, reasoning and data, ground rules (15-20 Minutes)
3. Activities:
  - a. Survey questions and story sharing (Miro for Virtual) (30-40 Minutes)
  - b. BREAK (10 Minutes)
  - c. Continue questions and story sharing (30-40 Minutes)
4. Follow up with plan and current assistance we can provide for unique city



7



## Marketing at tabling events

1. Postup Boards Activity
2. Board with facts, goals, and purpose
3. Sign in sheet for those that want to participate in future workshops
4. Ability to speak with someone about their experience/opinions



8

## Accommodations & Data Collection

### Accommodations:

- Separate English and Spanish workshops
- Timeframes that work with working communities and varying dates
- Suggested bus routes

### Data Collection:

- Survey paper/online
- Note taking from team
- Postup notes and Miro



9

## MEMBER AGENCY ENGAGEMENT

- Staff to coordinate with member agencies and advisory group throughout development of the Plan
- Host member agency workshops
- Seek detailed information on facilities
- Gather feedback on analysis methods
- Receive input on facility prioritization and selection for feasibility studies

10

10

## WRCOG REQUEST FOR PROPOSALS

### Seeking a technical consultant to conduct feasibility analyses:

- Review facility submittals, drawings, and plans
- Site review (in-person and virtual)
- Develop facility energy models
- Renewable generation & storage sizing
- Identify requirements for CRC's
- Identify programmatic services and resources for CRC's

**Anticipated release date late August / early September**

11

11

## UPCOMING TASKS

### TASK 2:

- Literature review and regulatory memo
- Marketing to member agencies and communities
- Community events and workshops
- Surveys
- Site selection

### TASK 3:

- Develop feasibility studies
- Develop a funding memo
- Develop an implementation plan

### TASK 4:

- Present and deliver final report to OPR, WRCOG Committees & member agencies

12

12



13

## WHY PLAN FOR ENERGY RESILIENCE?

- [Resilient IE](#) and CAPtivate identified vulnerabilities in our subregion's energy supply
- Increased incidences of extreme heat, wildfire, high wind events, and severe weather, which can result in power outages
- Multiple socioeconomic vulnerabilities
- Inland Empire is expected to see the largest increases in energy consumption (30%-35%) due to future growth and intensity of extreme heat events
- Availability of funding for implementing microgrids and community resilience centers
- Projects identified by the ERP 2.0 will be supported by the IREN technical assistance and project development services

14

14

## IMPACTS ON THE ELECTRIC GRID

- Localized equipment failure – transformer, switch gear
- Overheating of transmission lines – heat related impeded electric flow, sag, etc.
- Equipment failure or transmission loss due to wildfire
- Increasing electricity demand – building decarbonization, EVs
- Rolling blackouts due to insufficient capacity (2-4 hours)
- Public Safety Power Shut Offs (up to 48 hours)
- Seismic, fire, or other extreme event (72 hours or more)

15

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## WHAT ARE MICROGRIDS?

- Defined by the California Public Utilities Code as an interconnected, self-sufficient energy system within a clearly defined electrical boundary that can act as a single, controllable entity.



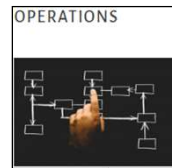
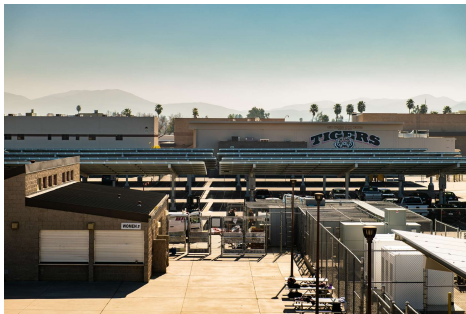
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## WHAT ARE COMMUNITY RESILIENCE CENTERS?

- Defined by California Strategic Growth Council as a neighborhood-level resilience center to provide shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and ability to withstand disasters



17

17

## LEARN MORE ABOUT MICROGRIDS AND CRC'S

### Microgrids:

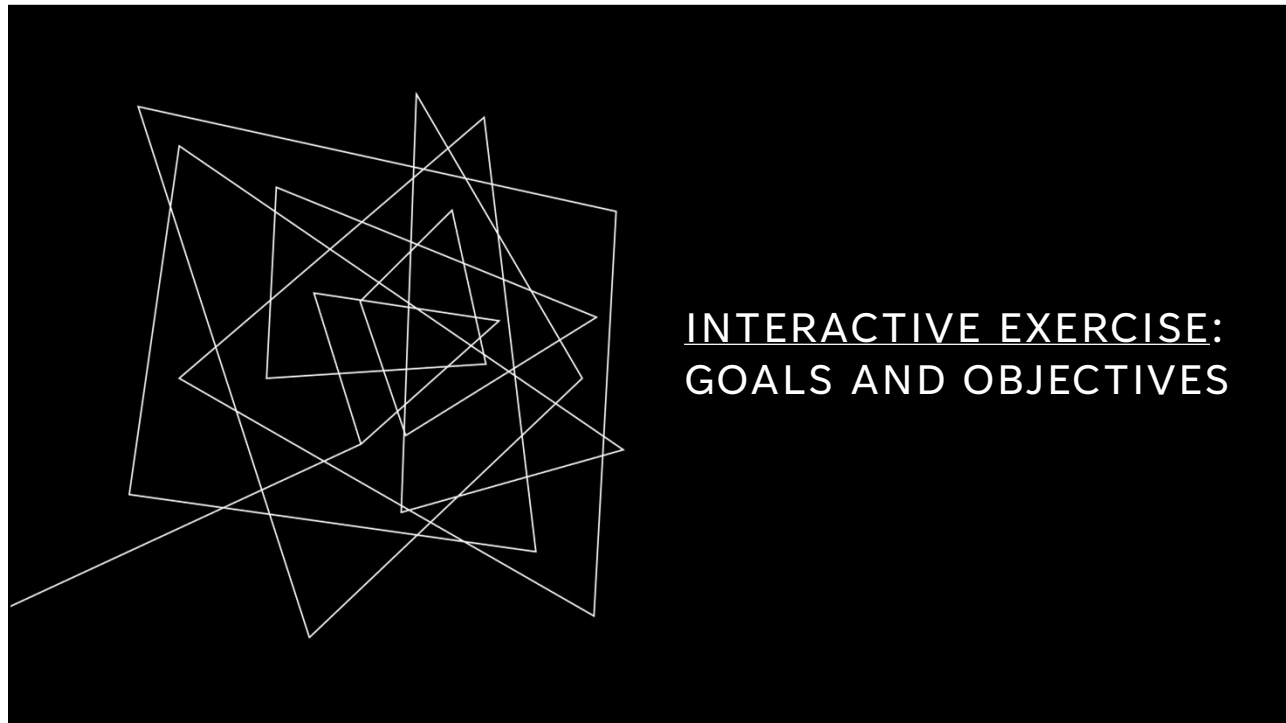
- [Microgrids; National Renewable Energy Lab](#)
- [What is a microgrid?; Microgrid Knowledge](#)
- [Microgrids; Center for Climate & Energy Solutions](#)
- [SCE Microgrid Incentive Program](#)
- [California Microgrid To Demonstrate that Hospitals Don't Need Diesel Generators; Microgrid Knowledge](#)

### Community Resilience Centers:

- [A living breathing building, the rise of resilience centers amid extreme heat in the US; The Guardian](#)
- [Vulnerable Communities to Receive \\$98.6M in Grants to Build Climate Resiliency; Strategic Growth Council](#)
- [Resilience Hubs; Urban Sustainability Directors Network](#)

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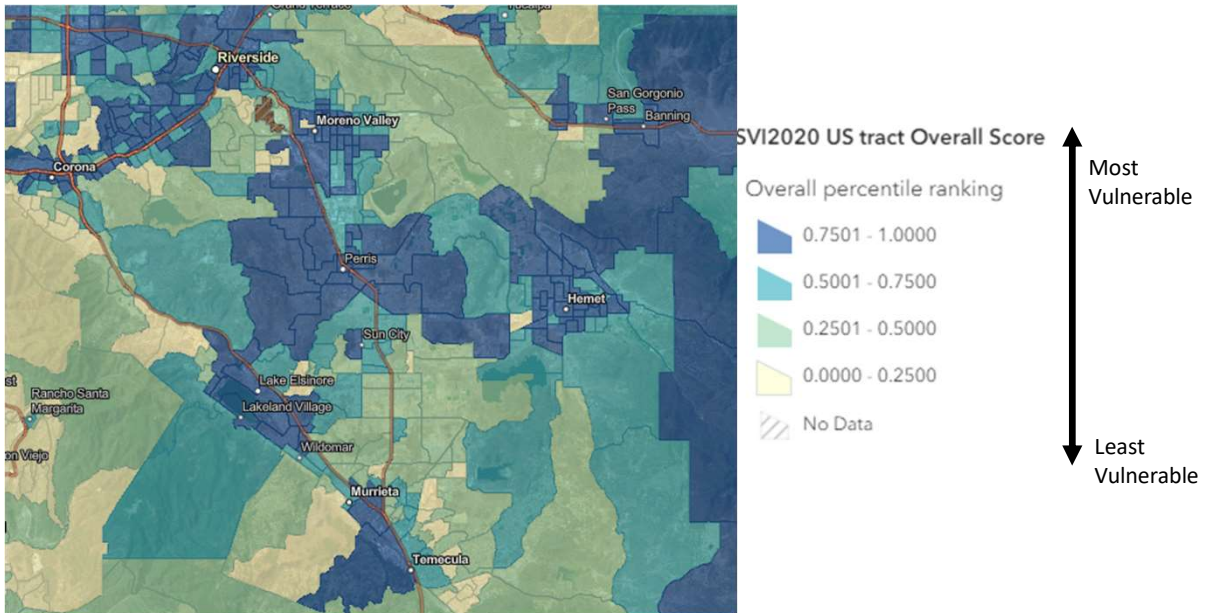
## FACILITY LIST REQUESTS

- Staff sent a request to all member agencies seeking candidate facilities
- Staff will be holding virtual meetings with members
- Using GIS to assess vulnerabilities and hazards
- Toolkit asks for:
  1. Facility details
  2. Climate and Social vulnerabilities
  3. Critical energy needs
  4. Existing infrastructure
- Toolkit provides preliminary strategies for resilience

21

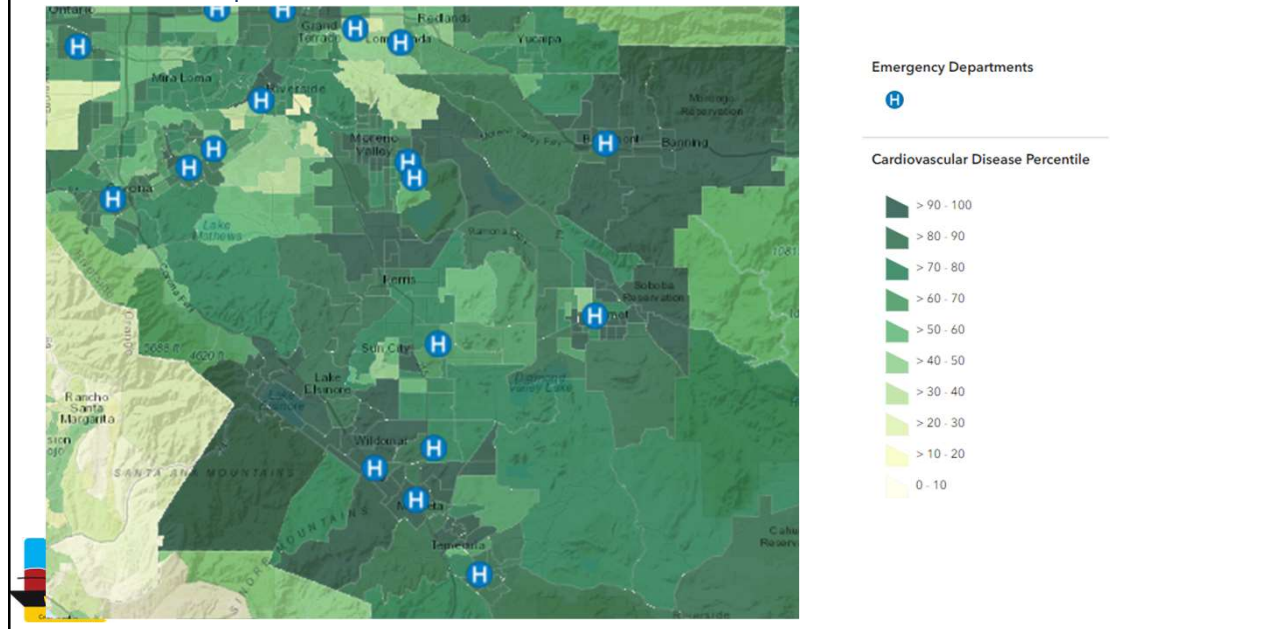
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## Social Vulnerability Index



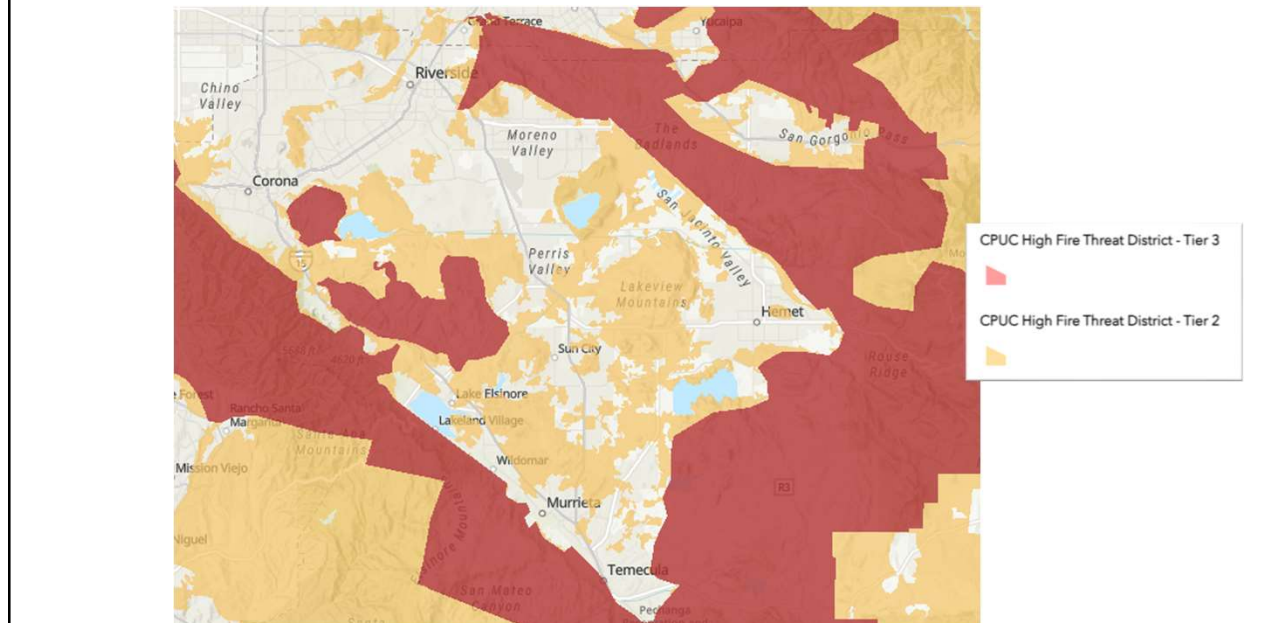
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### Health Disparities: Cardiovascular Disease



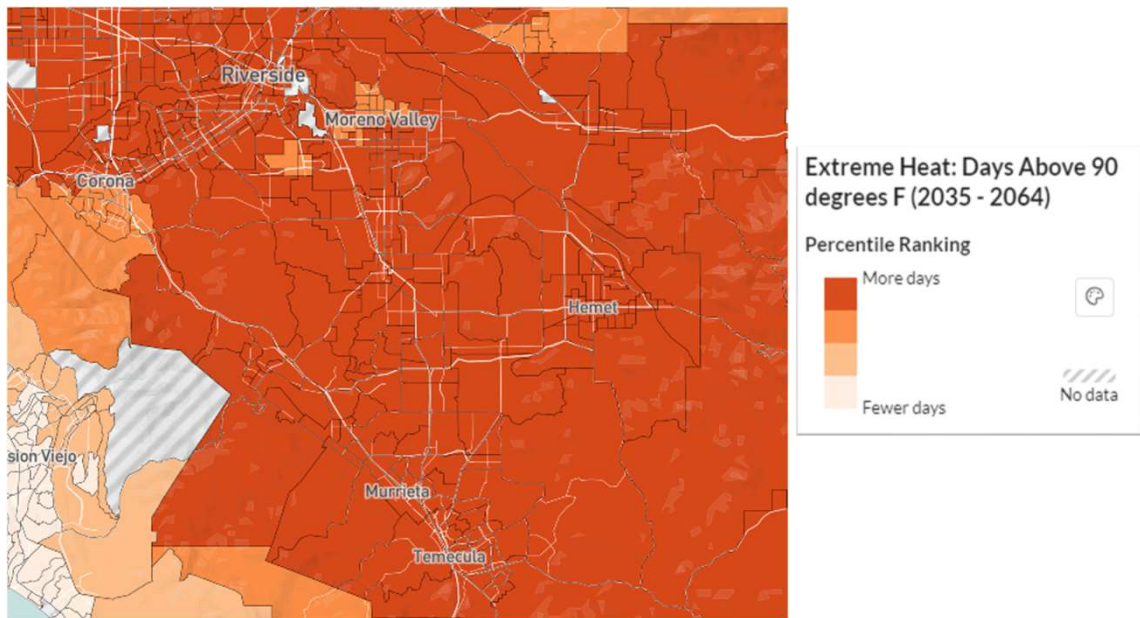
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### CPUC Fire Threat Map



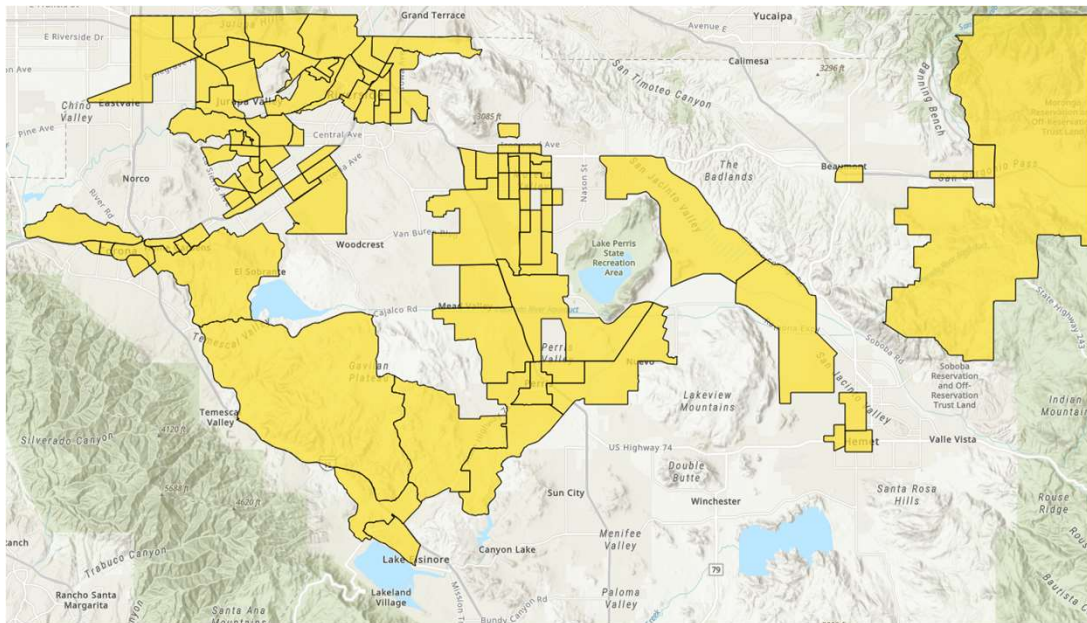
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## California Healthy Places Index: Extreme Heat Edition



25

## SB 535 Disadvantaged Communities



26





## ADVISORY GROUP RECRUITMENT

29

## NEXT STEPS

- Staff to request meetings with member agencies to gather final details for sites
- Staff to release RFP and go through public procurement process
- Advisory Group or other member agencies are welcomed to assist with reviewing proposals and interviews
- Workshop #2 for Member Agencies in October – December
- Community workshops Winter 2024 – Spring 2025

30



## THANK YOU

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Western Riverside Council of Governments  
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31

# Attachment

## WRCOG ERP 2.0 – Goals & Objectives

## WRCOG Energy Resilience Plan

### Goals and Objectives

**Goal:** Consistent access to electricity for all critical public safety community facilities

**Objective:** Combine solar and storage to provide 72 hours of interrupted electricity supply and provide a roadmap for implementation of microgrids.

**Goal:** Fundamental health and safety services are available at critical public and private facilities for all members of the community.

**Objective:** Create a series of resilience hubs that provide lighting, cooling, air filtration, cell phone charging, and refrigeration for medicine, breast milk, etc.

**Goal:** Resilience resources are distributed in an equitable fashion

**Objective:** Focus resilience recommendations in areas of existing inequities and disadvantaged communities and be inclusive of Access and Functional Needs populations.

**Goal:** Community characteristics and underlying social and physical vulnerabilities are fully integrated into the planning process.

**Objective:** Consider community vulnerabilities, accessibility, and land use issues when identifying the location and distribution of recommended energy resilience investments.

**Goal:** Result in replicable examples of how energy resilience can be implemented.

**Objective:** Identify policy issues and regulatory barriers and associated agencies.





# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** Approval of a Memorandum of Understanding between WRCOG and the Riverside County Transportation Commission for the SR-79 Realignment Project

**Contact:** Brian Piche-Cifuentes, Transportation Analyst I, [bpiche-cifuentes@wrcog.us](mailto:bpiche-cifuentes@wrcog.us), (951) 405-6705

**Date:** November 4, 2024

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#### **Recommended Action(s):**

1. Authorize the Executive Director to execute a Memorandum of Understanding between WRCOG and the Riverside County Transportation Commission regarding funding for the SR-79 Realignment Project with a maximum funding level of \$35,000,000.
- 

#### **Summary:**

If approved, WRCOG shall distribute \$35,000,000 to the Riverside County Transportation Commission (RCTC) on a biannual basis for a period of two years. RCTC has agreed that all funding will only be spent on the SR-79 Realignment Project as described in the WRCOG TUMF Hemet / San Jacinto Zone Transportation Improvement Program (TIP). This investment will improve the infrastructure, stimulate economic growth, reduce traffic congestion, and enhance the overall quality of life for residents and businesses in the area.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to request approval of a Memorandum of Understanding (MOU). This effort supports WRCOG's 2022-2027 Strategic Plan Goal #5 (Develop projects and programs that improve infrastructure and sustainable development in our sub-region).

#### **Discussion:**

#### **Background**

WRCOG's TUMF Program is a subregional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in western Riverside County. The WRCOG TUMF Zone Executive Committees meet annually to adopt a 5-Year TIP. The TIP allocates TUMF funding to eligible projects within the Zone, and agreements are made to reimburse the agencies for eligible project costs.

The Hemet / San Jacinto Zone is comprised of the Cities of Hemet and San Jacinto, and the

unincorporated County (Districts 3 & 5). During the history of the TUMF Program, TUMF fee collections have been modest due to a limited amount of growth. The fees have helped to construct several projects including segments along Sanderson Ave. and Ramona Expressway. However, over the past few years, development has boomed in the Zone. Fee collections greatly surpassed the money spent on TUMF projects. Therefore, a significant balance of funding in the Zone was achieved. In 2020, the Hemet / San Jacinto Zone TIP had a balance of \$7M. In the recently approved 2024 TIP, the balance was \$33M.

With the large Zone balance in mind, the Hemet / San Jacinto Zone Executive Committee met on September 13, 2023, and agreed to make a significant commitment to a major project in the Zone. The proposal was to allocate \$10M to the SR-79 Realignment Project. This allocation would be for the segment from Winchester Road to Ramona Expressway. This Project was a priority to the Zone and this allocation would help instigate the necessary planning, design, and right-of-way work that would soon occur. This allocation would also allow for greater leverage of other funding sources as the project gets underway.

The Hemet / San Jacinto Zone Committee met again on May 29, 2024, and allocated an additional \$25,000,000, to a total amount of \$35,000,000, in TUMF funding towards the SR-79 Realignment Project to be led by RCTC. This allocation was requested at the behest of Riverside County with recommendations signed by the County Supervisors of the Zone (Attachment 2). RCTC would be the lead agency in delivering this project and would use these funds to begin additional design work and right-of-way acquisitions.

These funding requests were formally approved by the Hemet / San Jacinto Zone Executive Committee at meetings in 2023 and 2024. Meeting minutes from the 2023 and 2024 Hemet / San Jacinto Zone Executive Committee meetings are attached for reference (Attachment 3 and Attachment 4). Subsequent to each Hemet / San Jacinto Zone Executive Committee meeting, the WRCOG Executive Committee approved the Hemet / San Jacinto Zone Transportation Improvement Program (TIP) as per usual practice.

### **Present Situation**

This MOU is unique to the TUMF Program. Usually, funding allocated in the zones goes directly to one of the WRCOG member agencies. WRCOG and the City enter into a reimbursement agreement that promises to reimburse the agency for TUMF-eligible costs on work items within the agreement's scope of work. The agencies within the zone have agreed to have RCTC run the SR-79 project. This funding will be given directly to RCTC, not as a reimbursement, but as a set amount to be spent by RCTC on eligible items. As a partner agency in the TUMF Program, RCTC already receives nearly half of all TUMF collections to allocate at its discretion through the WRCOG subregion. WRCOG will not implement a reimbursement review process with RCTC, as it routinely spends its TUMF funding in accordance with the TUMF Administrative Plan. However, RCTC is not a WRCOG member agency, therefore, this MOU is to set forth the parameters on how this money is to be distributed to RCTC, and the specific work for which RCTC can use these funds.

The MOU sets forth that for a period of two years, RCTC will receive biannual payments - four in total. These funds will be passed from WRCOG directly to RCTC. RCTC, in its work as the lead agency on this project, will work with all member agencies in the Hemet / San Jacinto Zone in the delivery of the project. This includes the Cities of Hemet and San Jacinto, and unincorporated County.

**Prior Action(s):**

**October 9, 2024:** The Administration & Finance Committee recommended that the Executive Committee authorize the Executive Director to execute a Memorandum of Understanding between WRCOG and the Riverside County Transportation Commission regarding funding for SR-79 Realignment Project with a maximum funding level of \$35,000,000.

**Financial Summary:**

TUMF liabilities are reflected as fiduciary fund long-term debt in WRCOG's financials under the TUMF Fund. These potential liabilities are subject to reimbursement based on the availability of funding in their respective TUMF Zones within the Transportation Improvement Plan (TIP).

**Attachment(s):**

[Attachment 1 - MOU between WRCOG and RCTC - SR-79 Realignment Project](#)

[Attachment 2 - SR-79 Realignment Project Funding Request](#)

[Attachment 3 - Hemet / San Jacinto Zone 2023 Executive Committee Minutes](#)

[Attachment 4 - Draft Hemet / San Jacinto Zone 2024 Executive Committee draft Minutes](#)

# Attachment

## Memorandum of Understanding Between WRCOG and RCTC – SR-79 Realignment Project

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE**  
**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS**  
**AND THE**  
**RIVERSIDE COUNTY TRANSPORTATION COMMISSION**  
**REGARDING**  
**SR-79 REALIGNMENT PROJECT – PACKAGE 1**

This Memorandum of Understanding (“MOU”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Western Riverside Council of Governments (“WRCOG”) and the Riverside County Transportation Commission (“RCTC”). WRCOG and RCTC are sometimes individually referred to herein as “Party” and collectively as the “Parties.”

**RECITALS**

- A. WRCOG is the administrator of the Transportation Uniform Mitigation Fee (“TUMF”) program in Western Riverside County.
- B. The TUMF program is a uniform mitigation fee imposed in western Riverside County to fund regional transportation facilities made necessary by new development within the region.
- C. Western Riverside County is further subdivided into five zones (Northwest, Southwest, Central, Pass, and Hemet/San Jacinto Program Zones) to address return to source and provide for greater local control.
- D. A Transportation Improvement Program (“TIP”) is adopted for each of the TUMF Program Zones.
- E. RCTC, in partnership with Caltrans, the County of Riverside, and the cities of San Jacinto and Hemet, proposes to realign State Route 79 between Simpson Road and Newport Road, in the Hemet/San Jacinto Program Zone (the “SR-79 Realignment Project”) in unincorporated Riverside County. This is the first of three packages released for PS&E as part of the comprehensive SR-79 Realignment Project. See Exhibit A for the Scope of Work, Funding and Timetable and Exhibit B for the Project Location Map.
- F. The Hemet/San Jacinto Program Zone approved the allocation of \$35 million to the SR-79 Realignment Project.
- G. The purpose of this MOU is to provide the terms and conditions by which WRCOG will distribute the monetary allocation to RCTC for the purpose of carrying out the SR-79 Realignment Project.

## **TERMS**

1. **Incorporation of Recitals.** The Parties hereby affirm the facts set forth in the Recitals above and agree to the incorporation of the Recitals as though fully set forth herein.

2. **Term.** This MOU shall commence on the Effective Date and continue through \_\_\_\_\_, unless the MOU is amended by the Parties in writing, or if funding is withdrawn, or upon thirty (30) days' notice of termination by any Party, whichever occurs first. In the event of early termination of this MOU, RCTC shall return any unspent portion of the Zone Allocation, as defined in Section 3, to WRCOG for use in the Hemet/San Jacinto Program Zone.

3. **Distribution of Zone Allocation.**

(a) **Distribution.** WRCOG shall distribute Thirty-Five Million Dollars (\$35,000,000) (the "Zone Allocation") to RCTC on a biannual basis for a period of two (2) years. The first distribution of the Zone Allocation shall occur on January 1, 2025, and the second distribution shall occur on July 1, 2025. For the remaining year, distributions shall be made on January 1<sup>st</sup> and July 1<sup>st</sup>. The payment schedule may be altered upon approval of the Hemet/San Jacinto Program Zone Committee and the WRCOG Executive Committees. In addition, the Zone Allocation may also be altered if additional funding is available at a future date.

(b) **Limitations on the Zone Allocation.** RCTC understands and agrees that the Zone Allocation may only be spent on the SR-79 Realignment Project as described in the Hemet/San Jacinto Zone TIP and for no other purposes. In addition, RCTC understands and agrees that the distribution of the Zone Allocation is contingent upon the availability of Hemet/San Jacinto Program Zone funding. In the event that Hemet/San Jacinto Program Zone funding is unavailable, the Zone Allocation will not be distributed pursuant to Section 3 of this MOU.

(c) **Abandonment of Project/Unspent Funds.** In the event that the SR-79 Realignment Project is abandoned and any portion of the Zone Allocation distributed to RCTC is unspent, RCTC shall return the unspent portion of the Zone Allocation to WRCOG for use in the Hemet/San Jacinto Program Zone.

4. **Indemnification.**

(a) RCTC shall indemnify, defend, and hold WRCOG, its directors, officials, officers, employees, agents, consultants, and contractors free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages, or injuries, in law or in equity, to property or persons, including wrongful death, in any manner arising out of or incident to any breach of contract, negligent acts, omissions or breach of law, or willful misconduct of RCTC, its officials, officers, employees, agents, consultants, or contractors arising out of performance under this MOU, including the payment of all reasonable attorney's fees.

(b) WRCOG shall indemnify, defend, and hold RCTC, its directors, officials, officers, employees, agents, consultants, and contractors free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages, or injuries, in law or in equity, to property or persons, including wrongful death, in any manner arising out of or incident to any breach of contract, negligent acts, omissions or breach of law, or willful

misconduct of WRCOG, its officials, officers, employees, agents, consultants, or contractors arising out of performance under this MOU, including the payment of all reasonable attorney's fees.

(c) The indemnification provisions of this MOU shall survive termination of the MOU.

5. Miscellaneous.

(a) Authority to Enter Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

(b) Notices. All notices, demands, invoices, and written communications shall be in writing and delivered to the following addresses or such other addresses as the Parties may designate by written notice:

To WRCOG: Western Riverside Council of Governments  
3390 University Avenue, Suite 200  
Riverside, CA 92501  
Attn: Executive Director

To RCTC: Riverside County Transportation Commission  
4080 Lemon Street  
Riverside, CA 92501  
Attn: Executive Director

Depending upon the method of transmittal, notice shall be deemed received as follows: by facsimile, as of the date and time sent; by messenger, as of the date delivered; and by U.S. Mail first class postage prepaid, as of 72 hours after deposit in the U.S. Mail.

(c) Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate, or convenient to attain the purposes of this Agreement.

(d) Construction; References; Captions. It being agreed that the Parties, or their agents have participated in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days, or period for performance shall be deemed calendar days and not workdays. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

(e) Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by all Parties.

(f) Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual right by custom, estoppel, or otherwise.

(g) Assignment or Transfer. The Parties shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement, or any interest herein without the prior written consent of the other Parties. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation, or transfer.

(h) Binding Effect. Each and all of the covenants and conditions shall be binding on and shall inure to the benefit of the Parties, and their successors, heirs, personal representatives, or assigns. This section shall not be construed as an authorization for any Party to assign any right or obligation.

(i) No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

(j) Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

(k) Consent to Jurisdiction and Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of California. Any legal action or proceeding brought to interpret or enforce this Agreement, or which in any way arises out of the Parties' activities undertaken pursuant to this Agreement, shall be filed, and prosecuted in the appropriate California State Court in the County of Riverside, California. Each Party waives the benefit of any provision of state or federal law providing for a change of venue to any other court or jurisdiction including, without limitation, a change of venue based on the fact that a governmental entity is a party to the action or proceeding, or that a federal right or question is involved or alleged to be involved in the action or proceeding.

(l) Time is of the essence. Time is of the essence in this Agreement, and the Parties agree to execute all documents and proceed with diligence to complete all covenants and conditions.

(m) Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original and which collectively shall constitute one instrument.

(n) Entire Agreement. This Agreement contains the entire agreement between Parties and supersedes any prior oral or written statements or agreements between Parties regarding the limited subject matter stated within this Agreement.

(o) Electronically Transmitted Signature; Electronic Signatures. A manually signed copy of this Agreement which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed



copy of this Agreement for all purposes. This Agreement may be signed using an electronic signature.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE TO**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE**  
**WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS**  
**AND THE**  
**RIVERSIDE COUNTY TRANSPORTATION COMMISSION**  
**REGARDING**  
**SR-79 REALIGNMENT PROJECT**

IN WITNESS WHEREOF, the Parties have caused this MOU to be signed as of the date first above written.

**WESTERN RIVERSIDE COUNCIL  
OF GOVERNMENTS**

**RIVERSIDE COUNTY  
TRANSPORTATION COMMISSION**

By: \_\_\_\_\_  
Dr. Kurt Wilson, Executive Director

by: \_\_\_\_\_  
Aaron Hake, Executive Director

## EXHIBIT “A”

### SCOPE OF WORK, FUNDING AND TIMETABLE

**SCOPE OF WORK:** Commence and complete Plans, Specifications, and Estimates (PS&E) work and right of way acquisitions for the State Route 79 Package 1 - Segment 3 Modified Limits project, 0.35 miles south of Newport Road to Simpson Road. The Project is the first of three packages released for PS&E as part of the comprehensive SR-79 Realignment Project and is located between Domenigoni Parkway to Newport Road in unincorporated Riverside County (see Figure 2). The project proposes to add two lanes in each direction separated by a 14’ median buffer, outside shoulders, and a multipurpose trail. This roadway is a new corridor that will be a Riverside County Transportation and Land Management Agency (County of Riverside) expressway facility rather than a Caltrans facility as originally planned in the approved environmental document. The Project currently proposes an at grade design with a bridge over the Salt Creek Channel and Olive Avenue, and signalized intersections at each street crossing. The approved October 2016 EIR/EIS also proposes multiple wildlife crossings within this segment of the Project. The configuration of the wildlife crossing will be determined during the design effort. Intersections at Newport Road, Domenigoni Parkway, and Simpson Road are proposed to be upgraded for traffic signalization. This will be finalized by the updated traffic analysis.

#### FUNDING:

| PHASE        | WRCOG Zone Allocation (TUMF) | RCTC Local (TUMF Regional Arterial or Measure A) | TOTAL               |
|--------------|------------------------------|--------------------------------------------------|---------------------|
| PS&E         | \$20,000,000                 | \$1,600,000                                      | \$21,600,000        |
| RIGHT OF WAY | \$15,000,000                 | \$27,000,000                                     | \$42,000,000        |
| <b>TOTAL</b> | <b>\$35,000,000</b>          | <b>\$28,600,000</b>                              | <b>\$63,600,000</b> |

#### TIMETABLE:

| PHASE        | START DATE | END DATE   | COMMENTS                                                                                                                             |
|--------------|------------|------------|--------------------------------------------------------------------------------------------------------------------------------------|
| PS&E         | 08/01/2024 | 04/01/2027 |                                                                                                                                      |
| RIGHT OF WAY | 01/25/2024 | 12/31/2040 | Construction completion (subject to funding) = 2030. ROW closeout takes approximately 10 years after construction completion = 2040. |

## EXHIBIT “B”

### PROJECT LOCATION MAP

SEGMENT 3 MODIFIED



# Attachment

## SR-79 Realignment Project Funding Request



*Patricia Romo  
Interim Director of  
Transportation*

# COUNTY OF RIVERSIDE

## TRANSPORTATION AND LAND MANAGEMENT AGENCY

*Dennis Acuna, P.E.  
Deputy for Transportation/Capital  
Projects*

*Russell Williams  
Deputy for Transportation/Planning and  
Development*

### Transportation Department

Kurt Wilson  
Executive Director  
Western Riverside Council of Governments  
3390 University Ave Suite 450  
Riverside, CA 92501

Dear Kurt,

With RCTC's recent policy action to move forward with the SR-79 Realignment project in a phased approach, starting with the southerly segment, we believe that it would be an opportune time to convene a special meeting of the Hemet-San Jacinto TUMF Zone to program additional funding for the SR-79 realignment project while it's top of mind for everyone. This project is of regional significance and the need for this highway improvement continues to grow and become more urgently needed with the trend of increased single-family home building in the Hemet/San Jacinto region.

Hemet/San Jacinto is one of the fastest growing areas of Western Riverside County accounting for 30% of all single family permits this year. In fact, 10 out of 14 new homes currently for sale in the WRCOG region are in the Hemet/San Jacinto Zone. The Hemet/San Jacinto TUMF Zone provides affordability in housing for our growing population, and is the only zone with an average new home sale price of less than \$500k. As such, it is expected that housing growth will continue at a high rate in this Zone, accentuating the need for transportation infrastructure to keep pace with the growth. The SR-79 Realignment project will be needed to serve the increased development and accompanying increase in traffic congestion and demand.

Additionally, SR-79 is a major regional travel route and commuters that use SR-79 travel both north and south of Hemet/San Jacinto. In fact, studies show that persons using SR-79 travel from as far south as San Diego and as far east as the Coachella Valley. SR-79 is a major project in the proposed RCTC Traffic Relief Plan and by fully funding the design for the southerly segment, between Newport Road and Simpson, the project could be implemented much more quickly.

The Zone programmed \$10 million this past year for the acquisition of needed right of way for the SR-79 project. We are requesting that an additional \$25 million be programmed over the next 2 FYs as a contribution towards design and right of way for the southerly segment 3 before land values continue to rise. We appreciate your convening the upcoming zone meeting to discuss this funding request.

4080 Lemon Street, 8<sup>th</sup> Floor · Riverside, CA 92501 · (951) 955-6740  
P.O. Box 1090 · Riverside, CA 92502-1090 · FAX (951) 955-3198

Sincerely,



Chuck Washington  
Riverside County Supervisor  
Third District



Yxstian Gutierrez  
Riverside County Supervisor  
Fifth District

CC:

Anne Mayer, Executive Director, Riverside County Transportation Commission  
Juan C. Perez, Chief Operating Officer, Riverside County Executive Office  
Charissa Leach, Assistant County Executive Officer and TLMA Director  
Patricia Romo, Riverside County Transportation Director

# Attachment

## Hemet/San Jacinto Zone 2023 Executive Committee Minutes



# TUMF Hemet / San Jacinto Zone Executive Committee

## Action Minutes

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### 1. CALL TO ORDER

The meeting of the TUMF Hemet / San Jacinto Zone Executive Committee was called to order by WRCOG Deputy Executive Director Chris Gray at 3:05 p.m. on September 13, 2023.

### 2. PLEDGE OF ALLEGIANCE

Chris Gray led the Committee in the Pledge of Allegiance.

### 3 ROLL CALL

- City of Hemet - Jackie Peterson
- City of San Jacinto - Crystal Ruiz
- County of Riverside, District 3 - Chuck Washington
- County of Riverside, District 5 - Yxstian Gutierrez

### 4. PUBLIC COMMENTS

There were no public comments.

### 5. CONSENT CALENDAR

|                  |                                            |
|------------------|--------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b>             |
| <b>MOVER:</b>    | District 3                                 |
| <b>SECONDER:</b> | San Jacinto                                |
| <b>AYES:</b>     | Hemet, San Jacinto, District 3, District 5 |

#### A. Action Minutes from the August 8, 2022, TUMF Hemet / San Jacinto Zone Executive Committee Meeting

##### Action:

1. Approved the Action Minutes from the August 8, 2022, TUMF Hemet / San Jacinto Zone Executive Committee meeting.

### 6. REPORTS / DISCUSSION

#### A. Review and Approval of the Fiscal Year 2023/2024 TUMF Hemet / San Jacinto Zone 5-Year Transportation Improvement Program

|                  |                                            |
|------------------|--------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b>             |
| <b>MOVER:</b>    | San Jacinto                                |
| <b>SECONDER:</b> | District 3                                 |
| <b>AYES:</b>     | Hemet, San Jacinto, District 3, District 5 |

**Action:**

1. Recommended that the WRCOG Executive Committee approve the Fiscal Year 2023/2024 TUMF Hemet / San Jacinto Zone 5-Year Transportation Improvement Program.

**7. NEXT MEETING**

The next TUMF Hemet / San Jacinto Zone Executive Committee meeting has yet to be scheduled.

**8. ADJOURNMENT**

The meeting adjourned at 3:53 p.m.

# Attachment

## Hemet/San Jacinto Zone 2024 Executive Committee Minutes

# TUMF Hemet / San Jacinto Zone Executive Committee

## Action Minutes

### 1. CALL TO ORDER

The meeting of the TUMF Hemet / San Jacinto Zone Executive Committee was called to order by WRCOG Deputy Executive Director Chris Gray at 3:03 p.m. on May 29, 2024.

### 2. PLEDGE OF ALLEGIANCE

Chris Gray led the Committee in the Pledge of Allegiance.

### 3 ROLL CALL

- City of Hemet - Jackie Peterson
- City of San Jacinto - Crystal Ruiz
- County of Riverside, District 3 - Chuck Washington

### 4. CONSENT CALENDAR

|                  |                                |
|------------------|--------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b> |
| <b>MOVER:</b>    | San Jacinto                    |
| <b>SECONDER:</b> | Hemet                          |
| <b>AYES:</b>     | Hemet, San Jacinto, District 3 |

#### A. Action Minutes from the September 13, 2023 TUMF Hemet / San Jacinto Zone Executive Committee Meeting

##### Action:

1. Approved the Action Minutes from the September 13, 2023, TUMF Hemet / San Jacinto Zone Executive Committee meeting.

### 5. REPORTS / DISCUSSION

#### A. Review and Approval of the TUMF 2024 Hemet / San Jacinto Zone 5-Year Transportation Improvement Program

|                  |                                |
|------------------|--------------------------------|
| <b>RESULT:</b>   | <b>APPROVED AS RECOMMENDED</b> |
| <b>MOVER:</b>    | San Jacinto                    |
| <b>SECONDER:</b> | District 3                     |
| <b>AYES:</b>     | Hemet, San Jacinto, District 3 |

##### Action:

1. Recommended that the WRCOG Executive Committee approve the TUMF 2024 Hemet / San Jacinto Zone 5-Year Transportation Improvement Program.

## **6. NEXT MEETING**

The next TUMF Hemet / San Jacinto Zone Executive Committee meeting has yet to be scheduled.

## **8. ADJOURNMENT**

The meeting adjourned at 3:38 p.m.

DRAFT



# Western Riverside Council of Governments

## WRCOG Executive Committee

### Staff Report

**Subject:** Discuss and Affirm or Amend Meeting Parameters such as In-Person vs. Hybrid Meeting Requirements, Meeting Frequency, and Meeting Stipends

**Contact:** Dr. Kurt Wilson, Executive Director, [kwilson@wrcog.us](mailto:kwilson@wrcog.us), (951) 405-6701

**Date:** November 4, 2024

#### **Recommended Action(s):**

1. Establish parameters for Executive Committee meetings.

#### **Summary:**

As a follow up to a previous conversation, this item is intended to allow for further discussion and determination of possible changes to in-person meeting requirements, meeting frequency, and meeting stipends.

#### **Purpose / WRCOG 2022-2027 Strategic Plan Goal:**

The purpose of this item is to continue the previous discussion about in-person vs. hybrid meeting requirements, meeting frequency, and meeting stipends. This item aligns with WRCOG's 2022-2027 Strategic Plan Goal #4 (Communicate proactively about the role and activities of the Council of Governments).

#### **Discussion:**

#### **Background**

The October Executive Committee agenda included a discussion of prospective meeting parameters. No changes were recommended to the meeting times or location, but there was interest in discussing an in-person meeting requirement. Additional conversations raised questions around the meeting frequency and stipend.

The Executive Committee retains the full range of options for each item and is not restricted by the options listed below. Based on previous conversations and, in order to provide a starting place for the conversations, a set of options is provided.

**Hybrid vs. In-Person:** The current practice includes a hybrid option whereby most members participate from the same meeting location and members who have travel conflicts are able to participate remotely as long as posting requirements have been met. The current practice remains a viable option if that is

the will of the Executive Committee. Alternatively, members could be required to participate from the same physical meeting location.

**Meeting Frequency:** The current practice includes monthly meetings with exceptions as needed. The current practice remains a viable option if that is the will of the Executive Committee. Alternatively, the baseline for meetings could be reduced to once every two months with the ability to call additional meetings as necessary.

This option reduces the administrative workload of meeting preparation but would also lengthen the duration of meetings. Additionally, in order to address time sensitive issues, an accommodation would be helpful. For example, it may be helpful to revisit the approval authority of the Administration & Finance Committee to allow for quicker responses as needed. A reduced meeting frequency schedule would fall outside of WRCOG tradition but would be consistent with the Coachella Valley Association of Governments.

**Stipends:** Committee members currently receive a stipend of \$150 for each Executive Committee meeting attended. The current practice remains a viable option if that is the will of the Executive Committee. Alternatively, one member requested consideration of a bifurcated stipend in the event remote participation continues to be an option. Additionally, the staff recommendation is to apply Cost of Living Adjustments to the stipend in a manner consistent with the proposed adjustments to member dues. If there is interest in this option, further staff and legal work will be necessary prior to implementation.

**Prior Action(s):**

**October 7, 2024:** The Executive Committee directed staff to agendize this item at the next meeting for further discussion.

**Financial Summary:**

Costs associated with either in-person or remote meetings are already included in the adopted Fiscal Year 2024/2025 Agency Budget under the General Fund (Fund 110), specifically the Administration Department.

**Attachment(s):**

None.