



Western Riverside Council of Governments

General Assembly Business Session

AGENDA

**Thursday, June 23, 2016
6:30 p.m.**

**Morongo Casino, Resort & Spa
49500 Seminole Drive
2nd Floor Ballroom
Cabazon, CA 92330**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the WRCOG General Assembly Business Session meeting, please contact WRCOG at (951) 955-8320. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 4080 Lemon Street, 3rd Floor, Riverside, CA, 92501.

The WRCOG General Assembly may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Brian Tisdale, Chairman)

2. PUBLIC COMMENTS

At this time members of the public can address the WRCOG General Assembly regarding any items within the subject matter jurisdiction of the Assembly that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agendized items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Assembly in writing and only pertinent points presented orally.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the General Assembly, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the General Assembly request specific items be removed from the Consent Calendar.

A. Approval of Action Minutes from the June 11, 2015, WRCOG General Assembly Business Session

P. 1

Requested Action: 1. *Approve Action Minutes from the June 11, 2015, WRCOG General Assembly Business Session.*

B. Fiscal Year 2016/2017 Agency Budget

P. 3

Requested Action: 1. *Adopt WRCOG Resolution Number 18-16; A Resolution of the General Assembly of the Western Riverside Council of Governments to Adopt the Fiscal Year 2016/2017 Agency Budget for the Western Riverside Council of Governments.*

C. Ratification of WRCOG Bylaws Amendment

P. 15

Requested Action: 1. *Accept Resolution No. 19-15 which affect WRCOG's Bylaws.*

4. REPORTS/DISCUSSION

A. Selection of WRCOG Executive Committee Chair, Vice-Chair, and 2nd Vice-Chair for Fiscal Year 2016/2017 (no staff report attached)

Requested Actions: 1. *Appoint Ben Benoit, Councilmember, City of Wildomar, as WRCOG Executive Committee Chair for Fiscal Year 2016/2017.*
2. *Appoint Debbie Franklin, Councilmember, City of Banning, as WRCOG Executive Committee Vice-Chair for Fiscal Year 2016/2017.*
3. *Appoint Chuck Washington, Supervisor, County of Riverside District 3, as WRCOG Executive Committee 2nd Vice-Chair for Fiscal Year 2016/2017.*

5. Adjourn General Assembly Business Session

1. CALL TO ORDER

The meeting of the WRCOG General Assembly Business Session was called to order at 6:30 p.m. by Chairman Randon Lane at the Morongo Casino, Resort & Spa, 2nd Floor Ballroom.

Members present:

City of Banning:	Debbie Franklin George Moyer Art Welch
City of Calimesa:	Jim Hyatt Bill Davis Jeff Hewitt Joyce McIntire Ella Zanolovic
City of Canyon Lake:	Jordan Ehrenkranz Tim Brown Dawn Haggerty John Zaitz Vicki Warren
City of Corona:	Eugene Montanez Karen Spiegel Randy Fox
City of Eastvale:	Clint Lorimore Joe Tessari
City of Hemet:	Linda Krupa Shellie Milne Bonnie Wright
City of Jurupa Valley:	Laura Roughton Frank Johnston Brian Berkson
City of Lake Elsinore:	Brian Tisdale Daryl Hickman Steve Manos
City of Menifee:	John Denver Matt Liesemeyer
City of Moreno Valley:	Jeff Giba Xystian Gutierrez George Price

City of Murrieta:	Randon Lane (Chairman) Rick Gibbs Jonathan Ingram Alan Long
City of Norco:	Kathy Azevedo Kevin Bash
City of Perris:	Rita Rogers Tonya Burke Daryl Busch David Starr Rabb
City of Riverside:	Rusty Bailey Andy Melendrez Mike Soubirous
City of San Jacinto:	Scott Miller Crystal Ruiz
City of Temecula:	Jeff Comerchero Maryann Edwards
City of Wildomar:	Ben Benoit Bridgette Moore Tim Walker
County of Riverside:	Chuck Washington, District 3 John J. Benoit, District 4 Marion Ashley, District 5
Eastern Municipal Water District:	Joe Kuebler Phil Paule David Slawson Ron Sullivan
Western Municipal Water District:	Brenda Dennstedt

2. PUBLIC COMMENTS ON AGENDIZED ITEMS ONLY

There were no public comments.

3. CONSENT CALENDAR

A. Approval of Action Minutes from the June 26, 2014, WRCOG General Assembly Business Session

- Action:** 1. *Approved Action Minutes from the June 26, 2014, WRCOG General Assembly Business Session.*

B. Fiscal Year 2015/2016 Agency Budget

- Action:** 1. *Adopted WRCOG Resolution Number 18-15; A Resolution of the General Assembly of the Western Riverside Council of Governments Adopting the Fiscal Year 2015/2016 Agency Budget for the Western Riverside Council of Governments.*

M/S/A (Benoit/Ashley) 60-0-0; Items 3.A and 3.B were approved by a unanimous vote of those members present. The County of Riverside District 1 was not present.

4. REPORTS/DISCUSSION

A. Selection of WRCOG Executive Committee Chair, Vice-Chair, and 2nd Vice-Chair for Fiscal Year 2015/2016

- Actions:** 1. *Appointed Brian Tisdale, Mayor Pro Tem, City of Lake Elsinore, as WRCOG Executive Committee Chair for Fiscal Year 2015/2016.*
2. *Appointed Ben Benoit, Mayor, City of Wildomar, as WRCOG Executive Committee Vice-Chair for Fiscal Year 2015/2016.*
3. *Appointed Debbie Franklin, Mayor, City of Banning, as WRCOG Executive Committee 2nd Vice-Chair for Fiscal Year 2015/2016.*

M/S/A (Washington/Manos) 60-0-0; Item 4.A was approved by a unanimous vote of those members present. The County of Riverside District 1 was not present.

5. ADJOURNMENT: The meeting was adjourned at 9:10 p.m.



Western Riverside Council of Governments General Assembly

Staff Report

Subject: Fiscal Year 2016/2017 Agency Budget

Contact: Ernie Reyna, Chief Financial Officer, (reyna@wrcog.cog.ca.us), (951) 955-8432

Date: June 23, 2016

Requested Action:

1. Adopt WRCOG Resolution Number 18-16; A Resolution of the General Assembly of the Western Riverside Council of Governments to Adopt the Fiscal Year 2016/2017 Agency Budget for the Western Riverside Council of Governments.

The Agency Budget has been vetted through the WRCOG Committee structure and is presented to the General Assembly for final approval.

Prior WRCOG Actions:

June 6, 2016: The WRCOG Executive Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2016/2017.

May 26, 2016: The Finance Director's Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2016/2017.

May 19, 2016: The Technical Advisory Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2016/2017.

May 11, 2016: The WRCOG Administration & Finance Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2016/2017.

WRCOG Fiscal Impact:

None.

Attachments:

1. WRCOG Resolution Number 18-16; A Resolution of the General Assembly of the Western Riverside Council of Governments to Adopt the Fiscal Year 2016/2017 Agency Budget for the Western Riverside Council of Governments.
2. WRCOG Annual Budget For the Year Ending June 30, 2017.

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Item 3.B

Fiscal Year 2016/2017
Agency Budget

Attachment 1

WRCOG Resolution Number 18-16;
A Resolution of the General
Assembly of the Western Riverside
Council of Governments to Adopt the
Fiscal Year 2016/2017 Agency
Budget for the Western Riverside
Council of Governments

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Western Riverside Council of Governments

County of Riverside • City of Banning • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet • City of Jurupa Valley
City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside • City of San Jacinto
City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Morongo Band of Mission Indians
Riverside County Superintendent of Schools

RESOLUTION NUMBER 18-16

A RESOLUTION OF THE GENERAL ASSEMBLY OF THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS TO ADOPT THE FISCAL YEAR 2016/2017 AGENCY BUDGET FOR THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

WHEREAS, the Western Riverside Council of Governments ("WRCOG") operates on a fiscal year basis, beginning on July 1 of each year and continuing until June 30 of the succeeding year; and

WHEREAS, Article III, Section 3.3 of the WRCOG Joint Powers of Agreement states that prior to July 1 of each year, the General Assembly of WRCOG shall adopt a final budget for the expenditures of WRCOG during the following year; and

WHEREAS, Article III, Section 6, Subdivision (A) of the WRCOG ByLaws states that the Executive Committee of WRCOG shall prepare and recommend to the General Assembly a yearly budget for funds and distribution and to determine the estimated share of contributions from each member agency; and

WHEREAS, on June 6, 2016, the Executive Director presented a proposed Budget for Fiscal Year 2016/2017 to the Executive Committee, and the Executive Committee recommended the proposed Budget for Fiscal Year 2016/2017 to the General Assembly; and

WHEREAS, WRCOG provided the public with proper notice that the meeting to approve the proposed Budget for Fiscal Year 2016/2017 is to be held on June 23, 2016, at the General Assembly meeting; and

WHEREAS, on June 23, 2016, the proposed Budget for Fiscal Year 2016/2017 was presented to the General Assembly and the General Assembly held a public hearing on the proposed Budget.

NOW, THEREFORE, THE GENERAL ASSEMBLY OF THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS RESOLVES AS FOLLOWS:

Section 1. RECITALS

The above recitals are incorporated herein by this reference.

Section 2. FINAL BUDGET

The General Assembly hereby approves and adopts the WRCOG Fiscal Year 2016/2017 Budget.

Section 3. AMENDING THE FINAL BUDGET

In accordance with Sections 4.1 and 1.2.2, Subdivision (f) of the WRCOG Joint Powers Agreement and Government Code section 29092, the General Assembly hereby delegates its powers to amend the WRCOG Fiscal Year 2016/2017 Budget and approve Budget transfers throughout the fiscal year to the Executive Director and/or the Executive Committee.

PASSED AND ADOPTED at a Meeting of the General Assembly of the Western Riverside Council of Governments held this 23rd day of June 2016.

Brian Tisdale, Chair
WRCOG Executive Committee

Rick Bishop, Secretary
WRCOG Executive Committee

Approved as to form:

Steven DeBaun
WRCOG Legal Counsel

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

Item 3.B

Fiscal Year 2016/2017
Agency Budget

Attachment 2

WRCOG Annual Budget For the Year
Ending June 30, 2017

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Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

Department:		Total Agency Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
Revenues				
40614	Active Transportation Revenue			200,000
40001	Member Dues	309,410	309,410	309,410
42001	Other Revenue		51,300	
42004	General Assembly	300,000	9,000	300,000
40008	BEYOND		1,770,000	1,770,000
40009	Fellowship		300,000	300,000
40010	Water Task Force		30,000	30,000
40601	WRCOG HERO	1,906,381	1,067,544	1,963,735
40602	SCE Phase II	70,000	65,568	57,000
40604	CA HERO	4,171,969	4,028,454	7,615,461
40605	The Gas Company Partnership	67,750	41,136	62,000
40607	WRCOG HERO Commercial	8,618	17,861	25,000
40607	CA HERO Commercial	677	1,424	2,500
40609	SCE Phase III	62,110	76,750	-
40611	WRCOG HERO Recording Revenue	636,785	302,955	335,555
40612	CA HERO Recording Revenue	1,393,555	1,046,710	1,301,300
40612	WRCOG HERO Commercial Recording	380	665	1,200
41201	Solid Waste	92,826	92,826	93,415
40401	Recycling - Other Grants	-	-	14,500
41401	Used Oil Opportunity Grants	258,015	233,015	200,000
41401	Used Oil Grants - Other	25,000	-	25,000
41402	Air Quality-Clean Cities	158,000	140,500	139,500
42005	Sponsorship Revenue	10,000	8,655	10,000
42006	Event Registration	3,000	1,016	3,000
40615	Regional Streetlights	200,000	200,000	-
41701	LTF	598,500	598,500	692,000
43001	Commercial/Service - Admin (4%)	23,690	21,358	37,074
43002	Retail - Admin (4%)	90,877	81,932	142,224
43003	Industrial - Admin (4%)	82,074	73,995	128,446
43004	Residential/Multi/Single - Admin (4%)	681,958	614,829	1,067,271
43005	Multi-Family - Admin (4%)	143,758	129,607	224,983
43001	Commercial/Service	800,912	533,942	889,786
43002	Retail	3,072,439	2,048,294	3,413,375
43003	Industrial	2,774,802	1,849,869	3,082,710
43004	Residential/Multi/Single	23,056,077	15,370,726	25,614,514
43005	Multi-Family	4,860,271	3,240,183	5,399,595
49002	Fund Balance/Carryover	2,234,871	2,137,750	5,509,000
XXXXX	Transfer in from HERO 2006	-	-	556,189
	Total Revenues	48,095,453	36,495,773	61,515,744
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	1,920,506	885,067	1,993,083
61000	Fringe Benefits	953,342	1,125,185	579,799
61012	OPEB Expense	60,000	60,000	60,000
	Total Wages and Benefits	2,933,848	2,070,252	2,632,882
General Operations				
63000	Overhead Allocation	1,474,872	998,770	1,518,136
65101	General Legal Services	573,936	303,378	405,750

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

Department:		Total Agency Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
65401	Audit Fees	25,000	25,057	25,000
65505	Bank Fees	6,296	15,143	25,500
65507	Commissioners Per Diem	45,500	32,400	45,000
73001	Office Lease	140,000	77,832	145,000
73101	Special Mail Srvcs	1,500	967	1,500
73102	Parking Validations	3,225	1,800	3,650
73104	Staff Recognition	651	3,489	4,200
73107	Event Support	182,124	64,676	183,000
73108	General Supplies	27,050	7,868	22,750
73109	Computer Supplies	12,415	1,549	7,500
73110	Computer Software	10,058	18,568	13,000
73111	Rent/Lease Equipment	25,000	15,906	25,000
73113	Membership Dues	33,070	23,790	40,600
73114	Subscriptions/Publications	3,718	5,347	5,000
73115	Meeting Support/Services	10,150	3,457	13,750
73116	Postage	5,207	3,409	5,600
73117	Other Household Expenditures	1,061	1,308	2,100
73118	COG Partnership Agreement	38,000	26,475	40,000
73119	Storage	20,000	15,537	16,000
73120	Printing Services	35,703	10,977	32,000
73122	Computer Hardware	991	3,090	4,000
73201	Communications-Regular	2,000	727	2,000
73203	Communications-Long Distance	1,200	492	1,200
73204	Communications-Cellular	10,411	5,523	10,863
73206	Communications-Comp Sv	17,000	7,664	17,000
73209	Communications-Web Site	10,500	3,566	15,600
73301	Equipment Maintenance - General	16,100	4,101	16,500
73302	Equipment Maintenance - Computers	1,000	1,214	2,000
73401	Insurance - Errors & Ommission	255	-	-
73405	Insurance - General/Business Liason	60,480	63,450	63,170
73502	County RCIT	2,700	868	2,500
73506	CA HERO Recording Fee	1,410,552	880,335	1,636,855
73601	Seminars/Conferences	13,743	6,301	25,050
73605	General Assembly	300,000	1,371	300,000
73611	Travel - Mileage Reimbursement	23,165	7,656	22,433
73612	Travel - Ground Transportation	7,600	2,856	9,985
73613	Travel - Airfare	21,994	11,873	22,000
73620	Lodging	21,375	4,653	19,550
73630	Meals	7,550	2,194	8,850
73640	Other Incidentals	34,984	14,085	13,550
73650	Training	7,500	79	14,200
73703	Supplies/Materials	53,006	5,175	45,700
73704	Newspaper Ads	8,730	4,500	21,863
73705	Billboard Ads	10,000	-	5,000
73706	Radio & TV Ads	69,524	19,667	44,853
XXXXX	TUMF Projects	34,564,501	17,932,694	38,399,980
73660	OPEB Repayment	71,053	71,053	71,053
85101	Consulting Labor	2,108,858	1,121,518	3,523,948
85102	Consulting Expenses	40,000	-	80,000
86100	Other Miscellaneous Expenses	3,000	-	1,500
85180	BEYOND Expenditures	-	-	1,593,000

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2017

Department:		Total Agency Budget		
		6/30/2016 Budget	Thru 2/29/2016 Actual	Proposed 6/30/2017 Budget
85185	Fellowship Expenditures	-	-	300,000
85190	Water Task Force Expenditures	-	-	30,000
90101	Computer Equipment/Software	43,712	48,113	31,500
90401	Motor Vehicles Purchased	-	33,037	-
90501	Office Improvements	5,000	-	100,000
XXXXX	BEYOND/General Fund Projects	-	-	3,930,000
XXXXX	Transfer out to Energy Reserve	-	-	5,301,461
XXXXX	Transfer out to other Energy programs (CCA, Streetlight, Energ	-	-	556,189
XXXXX	Overhead Transfer In	(1,500,000)	(1,000,059)	(1,518,136)
	Total General Operations	40,123,020	20,915,498	57,305,253
Total Expenditures		43,056,868	22,985,751	59,938,135

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Western Riverside Council of Governments General Assembly

Staff Report

Subject: Ratification of WRCOG Bylaws Amendment

Contact: Steven C. DeBaun, General Counsel (Steven.DeBaun@bbklaw.com), (951) 826-8201

Date: June 23, 2016

Requested Action:

1. Accept Resolution No. 19-15 which affect WRCOG's Bylaws.
-

The WRCOG Executive Committee has approved one resolution which has amended WRCOG's Bylaws. This action provides formal notice of the Executive Committee's approval of changes to the Bylaws as listed below.

Prior Action:

July 6, 2015: The WRCOG Executive Committee adopted WRCOG Resolution Number 19-15; A Resolution of the Executive Committee of the Western Riverside Council of Governments amending its Bylaws to Recognize the Morongo Band of Mission Indians as voting members.

WRCOG Fiscal Impact:

None. Morongo dues are included in the adopted Agency budget.

Attachment:

1. WRCOG Resolution Number 19-15; A Resolution of the Executive Committee of the Western Riverside Council of Governments amending its Bylaws to Recognize the Morongo Band of Mission Indians as voting members.

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Item 3.C

Ratification of WRCOG Bylaws Amendment

Attachment 1

WRCOG Resolution Number 19-15;
A Resolution of the Executive
Committee of the Western Riverside
Council of Governments amending
its Bylaws to Recognize the Morongo
Band of Mission Indians as voting
members

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RESOLUTION NUMBER 19-15

**A RESOLUTION OF THE EXECUTIVE COMMITTEE
OF THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
AMENDING ITS BY-LAWS TO RECOGNIZE
THE MORONGO BAND OF MISSION INDIANS AS A VOTING MEMBER**

WHEREAS, the Western Riverside Council of Governments ("WRCOG") is a joint powers authority consisting of the County of Riverside and seventeen cities situated in Western Riverside County; and

WHEREAS, pursuant to Section 2.4.2 of the Joint Powers Agreement of WRCOG ("Agreement"), the WRCOG Executive Committee ("Committee") is authorized to exercise the powers of the Agreement between sessions of the General Assembly; and

WHEREAS, Section 2.4.1 of the Agreement includes the power to amend WRCOG's By-laws ("By-laws"); and

WHEREAS, the Committee desires to amend the By-laws to recognize the Morongo Band of Mission Indians as a voting member; and

NOW, THEREFORE, BE IT RESOLVED the Executive Committee of the Western Riverside Council of Governments does hereby amend its By-laws as follows:

Section 1: Article III, Section 1 of the By-laws is hereby amended to read as follows:

The Executive Committee will be composed of the Mayor from each of the member cities, four members of the Riverside County Board of Supervisors, the President of each water district, and the Tribal Chairman of the Morongo Band of Mission Indians; the remaining member of the Board of Supervisors shall serve as an alternate, except any City Council, at its discretion, can appoint a Mayor Pro Tem or other City Council member in place of the Mayor, and each water district board, at its discretion, can appoint another Board member in place of the President, and the Tribal Council of the Morongo Band of Mission Indians, at its discretion, can appoint another Tribal Council member in place of the Tribal Chairman.

Section 2: Article III, Section 5 of the By-laws is hereby amended to read as follows:

Each member city present shall have one vote in the Executive Committee, each County Supervisor present shall have one vote, each member water district present shall have one vote, and the representative of the Morongo Band of Mission Indians present shall have one vote. Only authorized members present or designated alternates acting when the regular member is absent may vote.

Section 3: Article IV, Section 1, Subsection C of the By-laws is hereby amended to read as follows:

C. Membership. The TAC is comprised of an Executive from the County of Riverside, the City Manager from each of WRCOG's member cities, the General Manager from each of WRCOG's member water districts, and the Chief Administrative Officer from the Morongo Band of Mission Indians. A City Manager, Water District General Manager, and Chief Administrative Officer of the Morongo Band of Mission Indians may appoint an alternate who is a department head of the agency.

Section 4: This Resolution shall become effective upon the effective dates of the "Amendment to the Joint Powers Agreement of the Western Riverside Council of Governments to Add the Morongo Band of Mission Indians to the WRCOG Governing Board" and the "Memorandum of Understanding Between the Morongo Band of Mission Indians and the Western Riverside Council of Governments Regarding Membership to the Governing Board of WRCOG."

PASSED AND ADOPTED at a Meeting of the Executive Committee of the Western Riverside Council of Governments held this 6th day of July, 2015.

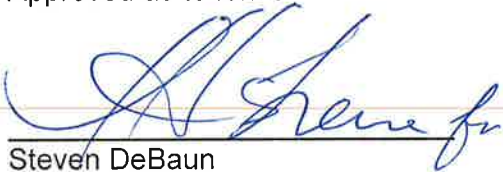


Brian Tisdale, Chair
WRCOG Executive Committee



Rick Bishop, Secretary
WRCOG Executive Committee

Approved as to form:



Steven DeBaun
WRCOG Legal Counsel

AYES: 18

NOES: 1

ABSENT: 4

ABSTAIN: 0