



Western Riverside Council of Governments Administration & Finance Committee

SPECIAL MEETING AGENDA

Monday, July 11, 2016

2:30 p.m. or at the conclusion of the WRCOG Executive Committee meeting

**County of Riverside
Administrative Center
4080 Lemon Street
3rd Floor, Conference Room A
Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the WRCOG Administration & Finance Committee meeting, please contact WRCOG at (951) 955-8320. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 4080 Lemon Street, 3rd Floor, Riverside, CA, 92501.

The WRCOG Administration & Finance Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Debbie Franklin, Vice-Chair)

2. PUBLIC COMMENTS

At this time members of the public can address the WRCOG Administration & Finance Committee regarding any items listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. WRCOG Financial Report Summary through May 2016

P. 1

Requested Action: 1. *Receive and file.*

B. Single Signature Authority Report

P. 7

Requested Action: 1. *Receive and file.*

4. REPORTS/DISCUSSION

A. Potential WRCOG Agency Office Relocation P. 13

Requested Action: 1. *Recommend that the WRCOG Executive Committee approve a relocation of WRCOG to 3403 10th Street, Riverside, and authorize funds for office design, construction and equipment in an estimated amount of \$860,750.*

B. WRCOG Transportation Activities Update P. 15

Requested Action: 1. *Receive and file.*

C. WRCOG Fiscal Year 2015/2016 4th Quarter Budget Amendment P. 31

Requested Action: 1. *Recommend that the WRCOG Executive Committee approve the WRCOG 4th Quarter Draft Budget Amendment for Fiscal Year 2015/2016.*

D. Regional Streetlight Program Activities Update P. 55

Requested Action: 1. *Receive and file.*

E. Community Choice Aggregation Program Activities Update P. 59

Requested Action: 1. *Receive and file.*

**F. 25th Anniversary General Assembly & Leadership Address Update
(No staff report attached)**

Requested Action: 1. *Receive and file.*

5. ITEMS FOR FUTURE AGENDAS *Members*

Members are invited to suggest additional items to be brought forward for discussion at future WRCOG Administration & Finance Committee meetings.

6. GENERAL ANNOUNCEMENTS *Members*

Members are invited to announce items / activities which may be of general interest to the WRCOG Administration & Finance Committee.

7. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO SECTION 54956.9(d)(1)

- Case Number RIC1211222
- Case Number 30-2010-00357976

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- Exposure to litigation pursuant to Section 54956.9(d)(2): 1 potential case

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO SECTION 54956.9(d)(1)

- Western Riverside Council of Government vs. City of Lake Elsinore Arbitration – REF# 1120012917 [AALRR – Cerritos.066243.00005]

8. **NEXT MEETING:** The WRCOG Administration & Finance Committee is DARK during the month of August. The next WRCOG Administration & Finance Committee meeting is scheduled for Wednesday, September 14, 2016, at 12:00 p.m., in the County of Riverside Administrative Center, 5th Floor, Conference Room C.
9. **ADJOURNMENT**

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Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: WRCOG Financial Report Summary through May 2016

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.cog.ca.us, (951) 955-8432

Date: July 11, 2016

Requested Action:

1. Receive and file.
-

Attached is WRCOG's financial statement through May 2016.

Prior WRCOG Action:

June 8, 2016: The WRCOG Administration & Finance Committee received report.

WRCOG Fiscal Impact:

This item is informational only; therefore there is no fiscal impact.

Attachment:

1. WRCOG Financial Report Summary – May 2016.

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Item 3.A

WRCOG Financial Report Summary
through May 2016

Attachment 1

WRCOG Financial Report
Summary – May 2016

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Western Riverside Council of Governments
Monthly Budget-to-Actuals
For the Month Ending May 31, 2016

	Approved FY 15/16	5/31/2016	Remaining
	Budget	Actual	Budget
Revenues			
Member Dues	\$ 309,410	\$ 298,910	\$ 10,500
Government Relations	-	330	(330)
WRCOG HERO	1,906,381	1,396,799	509,582
WRCOG HERO Recording	636,785	408,025	228,760
WRCOG HERO Commercial	10,042	22,873	(12,831)
CA HERO	4,368,079	5,565,699	(1,197,620)
CA HERO Recording	1,393,935	1,462,240	(68,305)
Gas Company Partneship	67,750	50,661	17,089
SCE WRELP	70,000	74,152	(4,152)
SCE Phase II & III	69,215	83,855	(14,640)
Active Transportation	220,000	-	220,000
Regional Streetlights	200,000	-	200,000
Solid Waste	92,826	91,370	1,456
Used Oil	258,015	233,015	25,000
Air Quality	158,000	140,500	17,500
SCAQMD	38,750	26,351	12,399
LTF	633,500	684,750	(51,250)
Other Miscellaneous	13,000	9,671	3,329
General Assembly	300,000	181,900	118,100
TUMF - 4% Administration	1,022,358	1,249,171	(226,813)
TUMF - Total Program less Admin	30,000,000	30,246,987	(246,987)
Fund Balance Carryover	2,234,871	-	2,234,871
Total Revenues	\$ 44,002,917	\$ 42,227,259	\$ 1,775,658
Expenditures			
Salaries and Wages	\$ 1,983,901	\$ 1,609,247	\$ 374,654
Fringe Benefits	1,056,135	624,231	431,904
Overhead Allocation	1,500,089	1,375,082	125,007
General Legal Services	596,088	490,517	105,571
OPEB Expense	71,053	-	71,053
Audit Services	25,057	26,357	(1,300)
Bank Fees	16,426	81,357	(64,931)
Commissioners Per Diem	45,500	50,850	(5,350)
Interest Expense	-	57	(57)
Office Lease	140,000	133,898	6,102
Auto Fees Expense	70	158	(88)
Auto Maintenance Expense	48	48	0
Special Mail Services	1,500	2,131	(631)
Parking Validations	3,435	2,226	1,209
Staff Recognition	3,489	3,489	-
Event Support	159,009	74,409	84,600
General Supplies	29,567	17,380	12,187
Computer Supplies	7,157	2,165	4,992
Computer Software	23,369	20,352	3,017
Rent/Lease Equipment	25,000	25,897	(897)
Security System	-	194	(194)
Membership Dues	33,070	28,876	4,194
Subscriptions/Publications	5,984	6,562	(578)
Meeting Support Services	11,913	7,235	4,678
Postage	5,270	4,674	596
Other Household	1,603	2,197	(594)
COG Partnership Agreement	38,000	43,901	(5,901)
Storage	20,000	15,537	4,463
Printing Services	29,994	13,063	16,931
Computer/Hardware	4,113	5,112	(999)
Communications - Phone	2,000	2,052	(52)
Communications - Long Dist	1,200	892	308
Communications - Cellular	11,006	7,838	3,168
Communications - Comp Serv	17,000	12,426	4,574
Communications - Web Site	10,500	3,723	6,778
Equipment Maint - General	16,100	5,066	11,034
Equipmnet Maint-comp/Software	1,214	1,214	0
Insurance - Errors & Omissions	255	-	255
Insurance - Gen/Business Liasion	66,490	66,865	(375)
WRCOG Auto Insurance Expenses	1,883	1,883	-
County RIFMIS Charges	2,700	1,941	759
Data Processing Support	-	15,630	(15,630)
HERO Recording Fee	1,410,552	1,214,271	196,281
Seminars/Conference	15,576	11,945	3,631
General Assembly	300,000	55,470	244,530
Travel - Mileage Reimbursements	24,424	12,132	12,292
Travel - Ground Transportation	7,845	6,036	1,809
Travel - Airfare	23,340	26,743	(3,403)
Lodging	22,006	16,184	5,822
Meals	7,629	5,878	1,751
Other Incidentals	36,466	18,724	17,742
Training	4,609	647	3,962
Supplies/Materials	45,172	5,175	39,997
Newspaper Ads	8,730	4,500	4,230
Billboard Ads	5,000	-	5,000
Radio & TV Ads	64,724	74,302	(9,578)
Consulting Labor	2,346,562	1,608,604	737,958
Consulting Expenses	36,937	4,654	32,283
Gov Relations Reimbursement	-	38,488	(38,488)
Other Miscellaneous Expenses	2,849	-	2,849
Computer Equipment Purchase	58,644	53,368	5,276
Office Improvment	5,000	-	5,000
Water Task Force Program	-	899	(899)
Motor Vehicles Purchased	33,037	33,037	(0)
TUMF Program less Admin Expenditures	28,800,000	28,348,352	451,648
Overhead transfer in	(1,500,000)	(1,375,082)	(124,918)
Transfer out to Reserve	\$ 5,140,260	\$ 4,711,905	\$ 428,355
Total Expenditures	\$ 42,866,550	\$ 39,662,964	\$ 3,203,586



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Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Single Signature Authority Report

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.coq.ca.us, (951) 955-8432

Date: July 11, 2016

Requested Action:

1. Receive and file.
-

The WRCOG Executive Director has single-signature authority for contracts up to \$50,000. For the period of April 1, 2016, through June 30, 2016, there were four contracts signed by the Executive Director.

The first contract is for CivicPlus to redesign WRCOG's website. CivicPlus will meet with staff from WRCOG to develop a conceptual design of the new website and create a realistic timeline for the scheduled completion of the project. CivicPlus will design, maintain, and host the new website; additionally, CivicPlus will completely redesign WRCOG's website every four years at no additional cost. This contract is for an amount not to exceed \$33,218.

The second contract is for Geographics for the continued support of WRCOG's website while the transition to the new website occurs. These services are also necessary in the event there are technical issues with the migration from the old web server to the new one with CivicPlus. This contract is for an amount not to exceed \$14,200.

The third contract is for National Community Renaissance, which provides Planning services such as the management, preparation, and implementation of the Western Riverside County Climate Action / Adaption Plan; the management of the WRCOG Land Use, Transportation, and Water Quality Framework; attending meetings as assigned; and legislative activities. This contract is for an amount not to exceed \$35,000.

The fourth contract is for WG Zimmerman to continue providing engineering support to the Transportation Uniform Mitigation Fee Program. Services will include reviewing project reimbursement reports, costs sheets, specifications, and requested funding amounts for the TUMF Program. The primary objective will be to review project payment reports for accuracy with original funding applications, cost estimates, allocations, project scopes, ensuring that projects are programmed on specific adopted Zone TIPs, ensuring that Project reimbursement agreements are in place, and reviewing project plans for consistency with industry standards and WRCOG's procedural guidelines. This contract is for an amount not to exceed \$25,000.

The total amount of the four contracts signed by the Executive Director for the period ending of April 1, 2016, through June 30, 2016, will not exceed \$107,418.

Prior WRCOG Actions:

May 2, 2016: The WRCOG Executive Committee received report for the period January 1, 2016, through March 31, 2016.

April 13, 2016: The WRCOG Administration & Finance Committee received report for the period January 1, 2016, through March 31, 2016.

WRCOG Fiscal Impact:

The CivicPlus contract of \$33,218 will be paid for by a 4th Quarter budget amendment to the General Fund. The Geographics contract of \$14,200 and the National Community Renaissance contract for \$35,000 are both budgeted in the General Fund's Fiscal Year 2015/2016 expenditures. The contract for WG Zimmerman of \$25,000 is budgeted in the Transportation's Fiscal Year 2015/2016 expenditures.

Attachment:

1. Single Signature Authority Spreadsheet.

Item 3.B

Single Signature Authority Report

Attachment 1

Single Signature Authority
Spreadsheet

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Western Riverside Council of Governments
Single Signature Authority
For the Period April 1, 2016, through June 30, 2016

<u>Date</u>	<u>Consultant</u>	<u>Description of Services</u>	<u>Amount</u>
4/28/2016	CivicPlus	Website designers for new website	33,218
6/30/2016	Geographics	Website engineering and support	\$ 14,200
6/30/2016	National Community Renaissance	Planning activities for WRCOG Programs	35,000
6/30/2016	WG Zimmerman Engineering, Inc.	Engineering contract to review TUMF invoices	25,000
Total Amount for Single Signature			\$ 74,200



Prepared and Approved by

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Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Potential WRCOG Agency Office Relocation

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.coq.ca.us, (951) 955-8432

Date: July 11, 2016

Requested Action:

1. Recommend that the WRCOG Executive Committee approve a relocation of WRCOG to 3403 10th Street, Riverside, and authorize funds for office design, construction and equipment in an estimated amount of \$860,750.

WRCOG currently occupies 5,532 square feet at the County Administrative Center (CAC) and is now at a premium with 22 current employees, four interns, consultants, and the recent addition of staff with the Riverside County Habitat Conservation Agency. Options for Agency relocation have been discussed with the Administration & Finance Committee previously, and updates are presented below.

Potential Office Redesign

Staff has examined the possibility of redesigning the current office space to create more space for existing staff. Cost estimates were solicited and provided for a redesign of WRCOG's current space; staff has concluded that no matter what is done to the office, there simply is no way to add significant capacity to the current location in a manner that would justify estimated costs, which are in the range of up to \$500,000. Additionally, a redesign cannot provide for any conference room space.

Potential Office Relocation

The next step is to seek office space that not only could house current staff, but also have additional space for any future growth / expansion. Staff has searched various locations in close proximity to the CAC, but has been unable to locate much in the way of space that could accommodate up to 30 people. One place in particular that was examined closely was the former Western Municipal Water District (WMWD) office located off of Alessandro Boulevard in Riverside. Staff has toured the facility and met with WMWD staff to discuss possibilities. Staff also has met with an architect and planner at the building site. Based on these discussions, staff believes that the costs to renovate the building would be prohibitive, and that the zoning might preclude other options that pertain to the potential development of a regional sustainability and conference center, a long-term possibility that has been discussed in cursory fashion with the Administration & Finance Committee.

Staff has identified space located directly across the street from the CAC (3403 10th Street). This is a County-owned building, which has three suites available on the sixth floor. The first suite is 5,040 square feet; the second suite is 2,777 square feet; and the third suite is 1,983 square feet; for a total amount of space of 9,800 square feet. These three suites can be combined to provide one contiguous office space for WRCOG. Additionally, the current lease rate of \$2.02 a square foot (which is WRCOG's current lease rate in the CAC) would continue to be honored, which includes all overhead such as utilities and janitorial services. Most office buildings do not provide for overhead, and the next least expensive office space in general proximity where

space is available is located at the Citrus Town building on Lime and University, at a square foot lease cost of \$3.10.

Relocation Costs

Staff has gathered information to estimate costs associated with a relocation to this available space. The list of necessary items for the move and estimated costs are as follows:

1) Demolition of existing walls by County EDA	\$36,750
2) Design of new office space	\$24,000
3) Construction (architectural, engineering, electrical, plumbing)	\$500,000
4) Furniture	\$200,000
5) Contingency (for unforeseen cost)	<u>\$100,000</u>
Total Estimated Cost:	\$860,750

In speaking with the designers that could potentially oversee the office relocation, they have estimated that WRCOG could be in the new offices in six to nine months.

Other Options

One additional option that was discussed at a prior Administration & Finance Committee meeting was a potential relocation of WRCOG offices in conjunction with the development of a sustainability center that would provide larger scale meeting space and educational opportunities for the public. While there is some interest in this concept, staff believes that it is a longer-term matter, and the Agency's current space needs are such that a relocation to the County-owned building is needed at this time.

Prior WRCOG Actions:

<u>June 8, 2016:</u>	The WRCOG Administration & Finance Committee received report.
<u>May 11, 2016:</u>	The WRCOG Administration & Finance Committee received report.

WRCOG Fiscal Impact:

The fiscal impact of a an office redesign and/or relocation will vary depending on the time taken to demolish, design, and construct the facility. It is estimated that the cost to relocate to the 10th Street building will be \$860,750. Funding would come from WRCOG reserves.

Attachment:

None.



Western Riverside Council of Governments

Administration & Finance Committee

Staff Report

Subject: WRCOG Transportation Activities Update

Contact: Christopher Gray, Director of Transportation, gray@wrcoq.coq.ca.us, (951) 955-8304

Date: July 11, 2016

Requested Action:

1. Receive and file.

WRCOG's Transportation Department is comprised of the Transportation Uniform Mitigation Fee (TUMF) Program, the Active Transportation Plan, and the Western Riverside County Clean Cities Coalition. The TUMF Program is a regional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in Western Riverside County. As administrator of the TUMF Program, WRCOG allocates TUMF to the Riverside County Transportation Commission (RCTC), groupings of jurisdictions – referred to as TUMF Zones – based on the amounts of fees collected in these groups, and the Riverside Transit Agency (RTA). The Active Transportation Plan will identify challenges to and opportunities for creating a safe, efficient, and complete active transportation network that will expand the availability of active modes of transportation for users both within the region and between neighboring regions. The Western Riverside County Clean Cities Coalition continues to administer programs that focus on developing regional economic opportunities for deploying alternative fuel vehicles and advanced technologies. Additionally the Western Riverside County Clean Cities Coalition provides programs for students to think critically and independently about air quality and how to live healthier lives.

TUMF

2016 TUMF Transportation Improvement Program (TIP) Update: The TUMF Zone TIPs identify the projects that are programmed for TUMF funding for the planning, engineering, right-of-way, and construction phase. The TIPs are updated on an annual basis and provide jurisdictions the opportunity to review project priorities. The TIP Update occurs each fall after the financial year-end close for the TUMF Program Fiscal Year (FY). This fall, staff will distribute Project Worksheets associated with projects programmed on the Zone TIP's for jurisdictions to review and make any necessary adjustments for each programmed project to be returned, updated, and signed by the Public Works Director / City Engineer. Because this is a full biennial TIP review, jurisdictions may request additional funding and/or add projects on the TIPs if there is sufficient revenue to support the programmed funding.

Below is an estimated schedule of the TIP Update that will occur this fall:

- September / October 2016: The Project Adjustment worksheets and Draft 2017 TIPs to be emailed to the Zone TAC members requesting latest updates.
- Mid-October 2016: Final date for the updated signed worksheets to be e-mailed back to WRCOG staff. Staff will develop a Draft 2017 TIP, with adjustment requests, final FY forecast, interest, carryover numbers and distribute electronically to TAC members.
- October / November 2016: Zone TAC meetings for consensus and final TIP fund balance.

- November / December 2016: Zone Committee of elected officials to provide final recommendation to the WRCOG Executive Committee to adopt the Zone TIPs.
- February 2017: WRCOG Executive Committee to adopt all TIPs. The adopted 5-Year TIPs will be forwarded to all Jurisdictions in February 2017.

In anticipation of the upcoming TUMF Zone TIP updates, staff would like to verify each of the jurisdiction Zone representatives, so that all necessary documentation is distributed to the correct zone representative of each individual member jurisdiction. WRCOG will begin the TUMF TIP Update by distributing Project Worksheets for each TUMF Project and draft Zone TIPs to member jurisdictions before convening a series of meetings with City staff and TUMF Committee members. WRCOG will first convene the Zone Technical Advisory Committee (TAC), which is comprised of jurisdiction Public Works Directors / City Engineers / City Managers. The Zone TAC will review each jurisdiction's request and finalize the draft Zone TIPs to make a recommendation to the Zone Committee. The Zone Committee, comprised of elected officials, will meet to finalize the Zone TIPs and make a final recommendation to the WRCOG Executive Committee for review and approval. WRCOG anticipates that each of the Zone TIPs will be considered by the end of February 2017.

WRCOG staff is available to meet and discuss the TIP Update process with any member jurisdiction. Please contact staff to request a meeting regarding the TIP update.

Fee Analysis Study: In response to comments received regarding the impact of the TUMF fee to the regional economy, WRCOG released a Request for Proposal (RFP) in November 2015 to solicit firms interested in performing an analysis of fees / exactions required and collected by jurisdictions / agencies in and immediately adjacent to the WRCOG subregion. In March 2016, the Executive Committee authorized a Professional Services Agreement with Economic & Planning Systems (EPS) to conduct the analysis.

Staff has received and distributed the initial fee comparison data for the below development prototypes to each individual jurisdiction within the WRCOG subregion:

- Single-Family Unit: 2,700 square foot home on a 7,300 square foot lot
- Multi-Family Development: 240 units composing of a 240,000 square foot building
- Retail Development: 10,000 square foot building
- Industrial Development: 300,000 square foot building

The Study will also discuss the effect of other development costs, such as the cost of land and interest rates, within the overall development framework. Another key element of this study will be an analysis documenting the economic benefits of transportation investment. Staff has provided each member agency with information regarding their fee levels for each of the development prototypes for their review. A comparative analysis of each jurisdictions' fees will be presented at the July 14, 2016, Public Works or Planning Director's Workshop. This information will also be presented at the July 21, 2016, Technical Advisory Committee meeting.

2016 TUMF Nexus Study Update: The TUMF Program is a development impact fee and is subject to the California Mitigation Fee Act (AB 1600, Govt. Code § 6600) which mandates that a Nexus Study be prepared to demonstrate a reasonable and rational relationship between the fee and the proposed improvements for which the fee is used. AB 1600 also requires the regular review and update of the Program and Nexus Study to ensure the validity of the Program. The last TUMF Program Update was completed in October 2009.

In September 2015, the WRCOG Executive Committee took action to delay finalizing the Nexus Study and include the growth forecast from the 2016 Southern California Association of Governments Regional Transportation Plan / Sustainable Communities Strategy (RTP / SCS). The 2016 RTP / SCS was approved by SCAG in spring 2016 and the growth forecast for the WRCOG subregion has been integrated into the TUMF Nexus Study.

The delay in the Nexus Study provided WRCOG with the opportunity to address the comments received from stakeholders. Staff will continue to coordinate with stakeholders to review the comments received and the actions that WRCOG has taken to address them.

TUMF Revenue / Reimbursement Update: With the TIP Update occurring this fall, staff is providing its member agencies with additional information regarding recent trends associated with revenue and reimbursements. TUMF revenue collections remain on target for approximately \$40 million in Fiscal Year 2015/2016, with \$36.8 million collected through May. Revenue by Zone for the Fiscal Year is provided below:

- Central Zone: \$7.2 million
- Hemet / San Jacinto Zone: \$2.7 million
- Northwest Zone: \$17.6 million
- Pass Zone: \$70,000
- Southwest Zone: \$9.2 million

TUMF revenues are the highest they have been since the beginning of the economic downturn, and approximately \$80 million has been collected between FY 2014/2015 and FY 2015/2016. Revenue growth has been highest in the Northwest Zone with significant development activity in Riverside, Corona, Eastvale, and Jurupa Valley. The Pass Zone, which includes Banning and Calimesa, has seen limited development.

At the June 9, 2016, Public Works Committee meeting, staff presented an update on the revenue figures to date. Additionally, staff presented the TUMF Program reimbursements for FY 2014/2015 and the current FY 2015/2016. This analysis compared the total value of requested funds on the TIP versus invoices submitted for reimbursement. Staff noted that many jurisdictions did not fully expend programmed funds during the fiscal years in which the funds were requested. Although there are projects that have been delayed for various reasons, staff will be coordinating with jurisdictions to submit any outstanding invoices for reimbursement on programmed funding.

Active Transportation Plan

On May 28, 2015, the California Transportation Commission allocated funding to WRCOG to develop the Western Riverside County Active Transportation Plan. The Plan will set objectives to increase safety and effectiveness of the non-motorized system, incorporate local Safe Routes to Schools planning efforts, and identify economic indicators that include education, disadvantaged communities, and federal air quality non-attainment zones.

WRCOG and its Consultant Team (Fehr & Peers, Alta Planning & Design, and Raimi & Associates) are in the process of completing the existing conditions / collision analysis reports for the Active Transportation Plan, which will provide a better understanding of regional trends. The following steps will be taken with the collision mapping and analysis:

- Focus analysis on fatalities and severe injuries
- Develop different maps for clusters near freeways and regional facilities
- Identify high-incidence roadways and areas in an attempt to develop a network of priority areas where the return on infrastructure investment and greatest safety improvement benefits are maximized

The Active Transportation Plan is expected to be completed by December 2017. The Plan will recommend and set goals, objectives, and performance metrics for the implementation of active transportation programs and projects.

Prior WRCOG Actions:

June 24, 2016: The WRCOG Executive Committee 1) authorized the WRCOG Executive Director to execute TUMF Reimbursement Agreement Amendment No. 1 with the Riverside Transit Agency for the Northwest Zone RapidLink Route 1 Express Bus Stops Project in an amount not to exceed \$1,282,454; 2) authorized the WRCOG Executive Director to execute TUMF Reimbursement Agreement Amendment No.1 with the City of Perris for the Evans Road, 700' North of Placentia Avenue to Nuevo Road, Widening Project in an amount not to exceed \$1,447,669; 3) authorized the WRCOG Executive Director to

execute TUMF Reimbursement Agreement with the City of Perris for the Nuevo Road / I-215 Interchange Project in an amount not to exceed \$1,364,603; 4) allowed up to two years for WRCOG or the member jurisdiction to submit TUMF reimbursement claims due to miscalculations, and up to three years for a developer to submit TUMF reimbursement claims due to miscalculations; 5) directed that future proposed construction cost adjustments continue to be presented to the Executive Committee for consideration on an annual basis; 6) directed that language be added to the TUMF Administrative Plan to require CCI proposals to be brought annually to the Executive Committee for consideration; and 7) approved the other proposed updates to the TUMF Administrative Plan.

June 9, 2016:

The WRCOG Public Works Committee received report.

June 6, 2016:

The WRCOG Executive Committee received report.

May 19, 2016:

The WRCOG Technical Advisory Committee recommended that the WRCOG Executive Committee approve the proposed updates to the TUMF Administrative Plan.

May 12, 2016:

The WRCOG Public Works Committee approved the unit cost assumptions for the 2016 TUMF Nexus Study and the proposed revisions to the TUMF Administrative Plan.

WRCOG Fiscal Impact:

None.

Attachment:

1. Summary of TUMF Program Revenues.

Item 4.B

WRCOG Transportation Activities Update

Attachment 1

Summary of TUMF Program Revenues

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ZONE SUMMARY

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal	Life-to-Date
	<u>Total</u>	<u>Total</u>	<u>Total</u>
REVENUES			
Commercial/Services	431,143	1,429,194	28,282,768
Retail	1,348,038	3,412,714	62,648,138
Industrial	129,864	1,984,228	44,894,983
Single Family/Residential	1,264,994	18,535,250	479,715,835
Multi-Family Dwellings	68,541	3,402,188	52,001,385
Revenue Sub Total	<u>3,242,580</u>	<u>28,763,573.32</u>	<u>667,543,108</u>
Interest Earned	-	222,565.94	32,362,344.92
Revenue Total	<u>3,242,580</u>	<u>28,986,139</u>	<u>699,905,453</u>
EXPENDITURES			
Refunds	-	-	17,776,710
Developer/Credit Reimbursements	-	-	10,466,553
Local Jurisdiction Reimbursements	251,836	11,970,094	263,576,510
RCTC Share Payments	-	11,859,226	302,988,408
WRCOG Expenditures	175,009	1,582,194	19,320,103
Expenditure Total	<u>426,844</u>	<u>25,411,514</u>	<u>614,128,285</u>
Transfer-In from Zones to WRCOG	45,305	431,651	1,530,553
REVENUES OVER<UNDER> EXPENDITURES	2,861,041	4,006,277	87,307,721
ZONE NET REVENUE TOTALS SINCE INCEPTION			
Northwest Zone	480,504	3,067,949	11,711,137
Southwest Zone	143,105	1,351,794	26,470,512
Central Zone	561,769	(2,452,521)	17,648,500
Pass Zone	8,516	32,114	243,063
Hemet/SJ Zone	97,911	416,530	4,327,154
RTA	13,770	(105,337)	13,251,888
RCTC	1,504,233	1,484,196	822,407
MSHCP	51,233	211,553	670,233
WRCOG	-	-	-
WRCOG Reserves	-	-	12,162,828
Zone Totals	<u>2,861,041</u>	<u>4,006,277</u>	<u>87,307,721</u>

NORTHWEST ZONE

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal Year-to-Date	Life-to-Date
<i>REVENUES</i>	<i><u>Total</u></i>	<i><u>Total</u></i>	<i><u>Total</u></i>
<i>Commercial/Services</i>	82,914	187,952	5,419,087
<i>Retail</i>	-	378,656	5,601,519
<i>Industrial</i>	20,372	813,479	10,641,766
<i>Single Family/Residential</i>	423,967	4,319,694	83,299,896
<i>Multi-Family Dwellings</i>	-	1,266,095	9,332,383
Revenue Sub Total	<u>527,253</u>	<u>6,965,877</u>	<u>114,294,652</u>
Interest Earned	-	124,160.71	8,727,782
Revenue Total	<u>527,253</u>	<u>7,090,037</u>	<u>123,022,433</u>
<i>EXPENDITURES</i>			
<i>Refunds</i>	-	-	3,719,228
<i>Developer/Credit Reimbursements</i>	-	-	4,921,064
<i>Local Jurisdiction Reimbursements</i>	46,749	4,022,088	100,729,313
Expenditure Total	<u>46,749</u>	<u>4,022,088</u>	<u>109,369,605</u>
<i>REVENUES OVER<UNDER> EXPENDITURES</i>	<i>480,504</i>	<i>3,067,949</i>	<i>13,652,829</i>
Fiscal Year 2015/2016 Estimated Revenue	<i>5,000,000</i>		
Actual Revenue YTD	<u><i>6,965,877</i></u>		
Over/<Under> Budget for FY 2015/2016	<i>1,965,877</i>		

SOUTHWEST ZONE

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal	Life-to-Date
	<u>Total</u>	<u>Total</u>	<u>Total</u>
REVENUES			
<i>Commercial/Services</i>	15,047	345,676	5,193,410
<i>Retail</i>	543,625	669,643	12,949,584
<i>Industrial</i>	-	64,161	1,813,009
<i>Single Family/Residential</i>	(281,684)	1,051,719	64,659,581
<i>Multi-Family Dwellings</i>	31,796	312,181	10,261,324
Revenue Sub Total	<u>308,784</u>	<u>2,443,380.06</u>	<u>94,876,909</u>
Interest Earned	-	33,004	10,339,180
Revenue Total	<u>308,784</u>	<u>2,476,384</u>	<u>105,216,089</u>
EXPENDITURES			
<i>Refunds</i>	-	-	3,017,054
<i>Developer/Credit Reimbursements</i>	-	-	4,751,305
<i>Local Jurisdiction Reimbursements</i>	165,679	1,124,590	66,584,446
Expenditure Total	<u>165,679</u>	<u>1,124,590</u>	<u>74,352,805</u>
REVENUES OVER<UNDER> EXPENDITURES	143,105	1,351,794	30,863,284
Fiscal Year 2015/2016 Estimated Revenue	4,000,000		
Actual Revenue YTD	<u>2,443,380</u>		
Over/<Under> Budget for FY 2015/2016	(1,556,620)		

CENTRAL ZONE

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal Year-to-Date	Life-to-Date
<i>REVENUES</i>	<i><u>Total</u></i>	<i><u>Total</u></i>	<i><u>Total</u></i>
<i>Commercial/Services</i>	102,046	129,375	1,014,003
<i>Retail</i>	-	210,998	6,227,345
<i>Industrial</i>	39,872	42,610	7,559,129
<i>Single Family/Residential</i>	419,851	2,321,528	53,763,255
<i>Multi-Family Dwellings</i>	-	-	3,878,985
Revenue Sub Total	<u>561,769</u>	<u>2,704,511</u>	<u>72,442,715</u>
Interest Earned	-	33,125	7,272,270
Revenue Total	<u>561,769</u>	<u>2,737,636.31</u>	<u>79,714,986</u>
<i>EXPENDITURES</i>			
<i>Refunds</i>	-	-	1,011,889
<i>Developer/Credit Reimbursements</i>	-	-	712,455
<i>Local Jurisdiction Reimbursements</i>	-	5,190,158	57,510,208
Expenditure Total	<u>-</u>	<u>5,190,158</u>	<u>59,234,552</u>
<i>REVENUES OVER<UNDER> EXPENDITURES</i>	<i>561,769</i>	<i>(2,452,521)</i>	<i>20,480,434</i>
Fiscal Year 2015/2016 Estimated Revenue	<i>3,000,000</i>		
Actual Revenue YTD	<u><i>2,704,511</i></u>		
Over/<Under> Budget for FY 2015/2016	<i>(295,489)</i>		

PASS ZONE

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date <u>Total</u>	Fiscal Year-to-Date <u>Total</u>	Life-to-Date <u>Total</u>
REVENUES			
<i>Commercial/Services</i>	-	-	621,989
<i>Retail</i>	8,516	15,764	988,891
<i>Industrial</i>	-	-	641,009
<i>Single Family/Residential</i>	-	12,349	4,239,693
<i>Multi-Family Dwellings</i>	-	-	162,895
Revenue Sub Total	<u>8,516</u>	<u>28,112</u>	<u>6,654,477</u>
Interest Earned	-	4,001	893,356
Revenue Total	<u>8,516</u>	<u>32,114</u>	<u>7,547,833</u>
EXPENDITURES			
<i>Refunds</i>	-	-	119,248
<i>Developer/Credit Reimbursements</i>	-	-	-
<i>Local Jurisdiction Reimbursements</i>	-	-	5,109,260
Expenditure Total	<u>-</u>	<u>-</u>	<u>5,228,508</u>
REVENUES OVER<UNDER> EXPENDITURES	8,516	32,114	319,325
Fiscal Year 2015/2016 Estimated Revenue	200,000		
Actual Revenue YTD	<u>28,112</u>		
Over/<Under> Budget for FY 2015/2016	(171,888)		

HEMET/SAN JACINTO ZONE

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal	Life-to-Date
	<u>Total</u>	<u>Total</u>	<u>Total</u>
REVENUES			
<i>Commercial/Services</i>	-	-	839,595
<i>Retail</i>	73,214	308,329	3,542,110
<i>Industrial</i>	-	-	284,755
<i>Single Family/Residential</i>	24,697	893,212	19,105,903
<i>Multi-Family Dwellings</i>	-	-	553,442
Revenue Sub Total	<u>97,911</u>	<u>1,201,542</u>	<u>24,325,804</u>
Interest Earned	-	13,828	2,446,705
Revenue Total	<u>97,911</u>	<u>1,215,370</u>	<u>26,772,509</u>
EXPENDITURES			
<i>Refunds</i>	-	-	322,647
<i>Developer/Credit Reimbursements</i>	-	-	81,729
<i>Local Jurisdiction Reimbursements</i>	-	798,840	23,311,030
Expenditure Total	<u>-</u>	<u>798,840</u>	<u>23,715,406</u>
REVENUES OVER<UNDER> EXPENDITURES	97,911	416,530	5,057,103
Fiscal Year 2015/2016 Estimated Revenue	800,000		
Actual Revenue YTD	<u>1,201,542</u>		
Over/<Under> Budget for FY 2015/2016	401,542		

RIVERSIDE TRANSIT AUTHORITY

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal	Life-to-Date
	<u>Total</u>	<u>Total</u>	<u>Total</u>
REVENUES			
<i>Commercial/Services</i>	7,071	23,439	755,055
<i>Retail</i>	22,108	55,961	1,603,727
<i>Industrial</i>	2,130	32,548	1,162,223
<i>Single Family/Residential</i>	20,746	303,978	15,250,038
<i>Multi-Family Dwellings</i>	1,124	55,796	1,259,501
Revenue Sub Total	<u>53,178</u>	<u>471,723</u>	<u>20,030,544</u>
Interest Earned	-	7,358	2,535,479
Revenue Total	<u>53,178</u>	<u>479,080</u>	<u>22,566,022</u>
EXPENDITURES			
<i>Refunds</i>	-	-	541,895
<i>Developer/Credit Reimbursements</i>	-	-	-
<i>Local Jurisdiction Reimbursements</i>	39,408	584,417	6,582,020
Expenditure Total	<u>39,408</u>	<u>584,417</u>	<u>7,123,915</u>
REVENUES OVER<UNDER> EXPENDITURES	13,770	(105,337)	15,442,107
Fiscal Year 2015/2016 Estimated Revenue	350,000		
Actual Revenue YTD	<u>471,723</u>		
Over/<Under> Budget for FY 2015/2016	121,723		

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

Transportation Uniform Mitigation Fee Revenues and Expenditures
For the Month Ending April 30, 2016

	Month-to-Date	Fiscal	Life-to-Date
	<u>Total</u>	<u>Total</u>	<u>Total</u>
REVENUES			
<i>Commercial/Services</i>	200,007	663,003	13,302,542
<i>Retail</i>	625,355	1,582,956	29,245,437
<i>Industrial</i>	60,244	920,685	20,973,960
<i>Single Family/Residential</i>	586,831	8,598,502	224,820,142
<i>Multi-Family Dwellings</i>	31,796	1,578,275	24,252,605
Revenue Sub Total	<u>1,504,233</u>	<u>13,343,422</u>	<u>312,594,685</u>
Interest Earned	-	-	32,918
Revenue Total	<u>1,504,233</u>	<u>13,343,422</u>	<u>312,627,603</u>
EXPENDITURES			
<i>Refunds</i>	-	-	8,816,788
<i>RCTC Share Payments</i>	-	11,859,226	302,988,408
<i>Local Jurisdiction Reimbursement</i>	-	-	-
Expenditure Total	<u>-</u>	<u>11,859,226</u>	<u>311,805,197</u>
REVENUES OVER<UNDER> EXPENDITURES	1,504,233	1,484,196	822,407

MULTI-SPECIES HABITAT CONSERVATION PROGRAM

Transportation Uniform Mitigation Fee Revenues and Expenditures

For the Month Ending April 30, 2016

	Month-to-Date	Fiscal Year-to-Date	Life-to-Date
<i>REVENUES</i>	<i><u>Total</u></i>	<i><u>Total</u></i>	<i><u>Total</u></i>
<i>Commercial/Services</i>	6,812	22,581	302,525
<i>Retail</i>	21,299	53,914	701,142
<i>Industrial</i>	2,052	31,358	466,720
<i>Single Family/Residential</i>	19,987	292,857	2,338,185
<i>Multi-Family Dwellings</i>	1,083	53,755	600,209
Revenue Sub Total	51,233	454,464	4,408,781
Interest Earned	-	7,088	113,000
Revenue Total	51,233	461,553	4,521,781
<i>EXPENDITURES</i>			
<i>Refunds</i>	-	-	101,316
<i>RCA Reimbursements</i>	-	250,000	3,750,232
Expenditure Total	-	250,000	3,851,548
<i>REVENUES OVER<UNDER> EXPENDITURES</i>	51,233	211,553	670,233

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

Transportation Uniform Mitigation Fee Revenues and Expenditures

For the Month Ending April 30, 2016

	Month-to-Date	Fiscal Year-to-Date	Life-to-Date
<i>REVENUES</i>	<i><u>Total</u></i>	<i><u>Total</u></i>	<i><u>Total</u></i>
<i>Commercial/Services</i>	17,246	57,168	834,562
<i>Retail</i>	53,922	136,491	1,788,383
<i>Industrial</i>	5,195	79,387	1,352,413
<i>Single Family/Residential</i>	50,600	741,410	12,239,143
<i>Multi-Family Dwellings</i>	2,742	136,088	1,700,041
Revenue Sub Total	<u>129,703</u>	<u>1,150,543</u>	<u>17,914,541</u>
Interest Earned	-	-	1,655
Revenue Total	<u>129,703</u>	<u>1,150,543</u>	<u>17,916,196</u>
<i>EXPENDITURES</i>			
<i>Refunds</i>	-	-	126,646
<i>Expenditures</i>	175,009	1,582,194	19,320,103
Expenditure Total	<u>175,009</u>	<u>1,582,194</u>	<u>19,446,749</u>
Transfer-In from Zones	45,305	431,651	1,530,553
REVENUES OVER<UNDER> EXPENDITURES	-	-	-



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: WRCOG 4th Quarter Draft Budget Amendment for Fiscal Year 2015/2016

Contact: Ernie Reyna, Chief Financial Officer, reyna@wrcog.coq.ca.us, (951) 955-8432

Date: July 11, 2016

Requested Action:

1. Recommend that the WRCOG Executive Committee approve the WRCOG 4th Quarter Draft Budget Amendment for Fiscal Year 2015/2016.

WRCOG's 4th Quarter Budget Amendments for Fiscal Year (FY) 2015/2016 are included as an attachment to this staff report. A summary of proposed amendments by Department is listed below.

General Fund: The General Fund Department will be recognizing revenue from the Local Transportation Fund of \$51,250 as well as funds to cover the reimbursements of BEYOND expenditures of \$256,281. In all, total increase to revenues will be \$298,081. On the expenditure side, the largest increases are to the Legal line item of \$19,570 and the Stipends line item of \$11,250. Total expenditures equal \$298,081 and the increase in revenues will be equal to the total expenditures.

Net Revenue Increase to the General Fund: **\$0**

Transportation Department: In the Transportation Department, TUMF revenue exceeded budgeted amounts by \$382,647 and the overall Transportation revenue will increase by \$361,818. On the expenditure side, the largest adjustments were for Legal of \$98,904 and Consulting of \$17,606. The total amount of increase to the Transportation Department expenditures is only \$2,775 due largely to a decrease in budgeted Wages and Salaries of \$125,874. Overall, the Transportation Department will have a net revenue increase of \$359,043.

Net Revenue Increase to Transportation Department: **\$359,043**

Energy Department: In the Energy Department, the CA HERO Program will realize increases in revenue of \$1,779,584, which includes increases to Program, Recording, and Commercial Revenues. For the WRCOG HERO Program, revenues will decrease in the amount of \$600,551. Overall, revenues for the Energy Program will increase by \$1,172,861. On the expenditure side, the largest increase will be to the Wages and Salaries line item in the WRCOG HERO Program of \$62,203, followed by Legal of \$12,424. Overall, expenditures in the Energy Program will be decreasing by \$3,079, mostly due to a reduction in Consulting of \$61,904 and Recording fees of \$55,397. Net HERO revenues for the Energy Department will equal \$1,172,861.

Net Revenue Increase to Energy Department: **\$1,172,861**

Environmental Depart: The Environment Department will have a decrease expenditures mostly due to Program funds for Used Oil which were not entirely used in Fiscal Year 2015/2016. Wages and Salaries of \$43,215 will be reduced in the Used Oil Program, and Radio Ads in the same department will increase by \$27,838. Overall, revenue will be reduced by \$1,456; however, expenditures will be decreased by \$16,744 to arrive at a net expenditure decrease of \$15,287.

Net Expenditure Decrease to the Environment Dept.: **\$15,287**

Prior WRCOG Action:

None.

WRCOG Fiscal Impact:

General Fund: No Revenue / Expenditure Increase / Decrease

Transportation: Net Revenue Increase of \$359,043

Energy: Net Revenue Increase of \$1,172,861

Environment: Net Expenditure Decrease of \$15,287

Overall, FY 2015/2016's budget for the 4th Quarter will increase net revenues for the Agency by \$1,532,083 and decrease expenditures by \$15,287. The increase in revenues is due to both CA HERO and the TUMF Program exceeding budgeted amounts for the Fiscal Year.

Attachment:

1. WRCOG Annual Budget for the Year Ending June 30, 2016, with 4th Quarter Amendments.

Item 4.C

WRCOG 4th Quarter Draft Budget
Amendment for Fiscal Year
2015/2016

Attachment 1

WRCOG Annual Budget for the Year
Ending June 30, 2016, with 4th
Quarter Amendments

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Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Total General Fund				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40001	Member Dues	309,410	298,910	(10,500)
40008	Government Relations Revenue	-	960	960
40611	BEYOND Revenue	-	256,281	256,281
41701	LTF	-	51,250	51,250
42001	Other Miscellenous Revenue	-	90	90
	Total Revenues	309,410	607,491	298,081
Expenditures				
Wages and Benefits				
60001	Salaries & Wages	-	9,460	9,460
	Total Wages and Benefits	-	9,460	9,460
General Operations				
65101	General Legal Services	60,770	80,340	19,570
65401	Audit Fees	25,057	26,357	1,300
65507	Commissioners Per Diem	45,000	56,250	11,250
65530	Interest Expense		57	57
73003	WRCOG Auto Fuels Expense	70	232	162
73101	Special Mail Svcs	1,500	2,741	1,241
73107	Event Support	40,000	25,925	(14,075)
73110	Office Expense - Computer Software	18,210	18,505	295
73111	Office Expense - Rent/Lease Equip	25,000	27,871	2,871
73114	Subscriptions/Publications	1,716	2,231	515
73115	Meeting Support/Services	3,789	5,027	1,238
73116	Postage	1,528	1,930	402
73117	Other Household Expenses	1,542	2,286	744
73120	Printing Services	2,000	2,763	763
73122	Computer Hardware	2,786	3,533	747
73201	Communications - Regular	2,000	4,146	2,146
73204	Communications - Cellular	3,500	4,083	583
73206	Communications - Computer Srv	17,000	12,052	(278)
73611	Travel - Mileage Reimbursement	2,500	2,865	365
73612	Travel - Ground Transportation	1,500	1,531	31
73613	Travel - Airfare	3,500	4,767	1,267
73620	Lodging	3,532	5,140	1,608
73640	Other Incidentals	1,000	5,671	4,671
85101	Consulting Labor	24,047	31,959	7,912
85180	BEYOND Expenditures	-	243,237	243,237
	Total General Operations	-	328,261	288,621
Total Net Revenue Increase/(Decrease)				\$ (0)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Administration		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40001	Member Dues	309,410	298,910	(10,500)
41701	LTF	-	51,250	51,250
42001	Other Miscellenous Revenue	-	90	90
49002	Fund Balance Carryover	1,200,000	-	-
Total Revenues		1,509,410	350,250	40,840
Expenditures				
General Operations				
65101	General Legal Services	60,770	77,293	16,523
65401	Audit Fees	25,057	26,357	1,300
65507	Commissioners Per Diem	45,000	56,250	11,250
65530	Interest Expense	-	57	57
73003	WRCOG Auto Fuels Expense	70	232	162
73101	Special Mail Svcs	1,500	2,741	1,241
73107	Event Support	40,000	24,507	(15,493)
73110	Office Expense - Computer Software	18,210	18,505	295
73111	Office Expense - Rent/Lease Equip	25,000	27,871	2,871
73114	Subscriptions/Publications	1,716	2,231	515
73115	Meeting Support/Services	3,789	5,027	1,238
73116	Postage	1,528	1,930	402
73117	Other Household Expenses	1,542	2,286	744
73120	Printing Services	2,000	2,763	763
73122	Computer Hardware	2,786	3,533	747
73201	Communications - Regular	2,000	4,146	2,146
73204	Communications - Cellular	3,500	4,083	583
73206	Communications - Computer Srv	17,000	12,052	(278)
73611	Travel - Mileage Reimbursement	2,500	2,865	365
73612	Travel - Ground Transportation	1,500	1,531	31
73613	Travel - Airfare	3,500	4,767	1,267
73620	Lodging	3,532	5,060	1,528
73640	Other Incidentals	1,000	5,671	4,671
85101	Consulting Labor	24,047	31,959	7,912
Total General Operations		-	323,717	40,840
Total Net Revenue Increase/(Decrease)				\$ (0)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Government Relations (70)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40008	Government Relations Revenue	-	960	960
40611	BEYOND Revenue	-	256,281	256,281
Total Revenues		-	257,241	257,241
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	-	9,460	9,460
Total Wages and Benefits		-	9,460	9,460
General Operations				
65101	General Legal Services	-	3,047	3,047
73107	Event Support	-	1,418	1,418
73620	Lodging	-	79	79
85180	BEYOND Expenditures	-	243,237	243,237
Total General Operations		-	247,781	247,781
Total Net Revenue Increase/(Decrease)				\$ (0)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Transportation (Summary)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
41402	Clean Cities	158,000	140,500	(17,500)
42005	Sponsorship	10,000	8,655	(1,345)
42006	Event Registration	3,000	1,016	(1,984)
43001	Commercial/Service	69,435	95,423	25,988
43002	Retail	104,370	143,433	39,063
43003	Industrial	83,481	114,726	31,245
43004	Residential/Multi/Single	653,715	898,387	244,672
43005	Multi-Family	111,357	153,036	41,679
	Total Revenues	1,193,358	1,555,176	361,818
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	496,575	370,701	(125,874)
60007	Other Fringe Health Insurance	756	1,815	1,059
	Total Wages and Benefits	497,331	372,516	(124,815)
General Operations				
65101	General Legal Services	258,903	357,807	98,904
73102	Parking Validations	1,450	1,520	70
73108	General Supplies	1,273	2,353	1,080
73109	Computer Supplies	657	3,279	2,622
73110	Computer Software	1,059	1,097	38
73114	Subscriptions/Publications	4,268	4,358	90
73115	Meeting Support/Services	415	593	178
73116	Postage	200	348	148
73204	Communications-Cellular	1,300	1,609	309
73601	Seminars/Conferences	1,280	1,620	340
73611	Travel - Mileage Reimbursement	2,220	2,487	440
73613	Travel - Airfare	994	1,750	756
73620	Lodging	1,025	1,565	540
73630	Meals	573	1,839	1,266
73640	Other Incidentals	-	756	756
73703	Supplies/Materials	252	-	(105)
85101	Consulting Labor	290,000	307,606	17,606
85102	Consulting Expenses	5,000	5,610	610
90101	Computer Equipment Purchases	9,515	11,459	1,944
	Total General Operations	580,384	707,655	127,590
Total Net Revenue Increase/(Decrease)				\$ 359,043

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Transportation (TUMF - 1148)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
43001	Commercial/Service	69,435	95,423	25,988
43002	Retail	104,370	143,433	39,063
43003	Industrial	83,481	114,726	31,245
43004	Residential/Multi/Single	653,715	898,387	244,672
43005	Multi-Family	111,357	153,036	41,679
	Total Revenues	1,022,358	1,405,005	382,647
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	496,575	370,701	(125,874)
60007	Other Fringe Health Insurance	756	1,815	1,059
	Total Wages and Benefits	497,331	372,516	(124,815)
General Operations				
65101	General Legal Services	255,214	353,913	98,699
73102	Parking Validations	1,450	1,520	70
73108	General Supplies	1,273	2,353	1,080
73109	Computer Supplies	657	3,279	2,622
73110	Computer Software	1,059	1,097	38
73114	Subscriptions/Publications	4,268	4,358	90
73115	Meeting Support/Services	415	593	178
73116	Postage	200	348	148
73204	Communications-Cellular	1,300	1,609	309
73601	Seminars/Conferences	1,280	1,620	340
73611	Travel - Mileage Reimbursement	1,920	2,460	540
73613	Travel - Airfare	994	1,750	756
73620	Lodging	1,025	1,565	540
73630	Meals	573	1,839	1,266
73640	Other Incidentals	-	756	756
85101	Consulting Labor	290,000	307,606	17,606
85102	Consulting Expenses	5,000	5,610	610
90101	Computer Equipment Purchases	9,515	11,459	1,944
	Total General Operations	576,143	703,733	127,590
Total Net Revenue Increase/(Decrease)				\$ 379,872

**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016**

Department: Transportation (Clean Cities - 1010)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
41402	Clean Cities	158,000	140,500	(17,500)
42005	Sponsorship	10,000	8,655	(1,345)
42006	Event Registration	3,000	1,016	(1,984)
Total Revenues		171,000	150,171	(20,829)
Total Net Revenue Increase/(Decrease)				\$ (20,829)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Transportation (Active Transportation Program - 2030)
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		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Expenditures				
General Operations				
65101	General Legal Services	3,689	3,894	205
73611	Travel - Mileage Reimbursement	300	27	(100)
73703	Supplies/Materials	252	-	(105)
Total General Operations		4,241	3,922	(0)
 Total Net Expenditure Increase/(Decrease)		 \$ (0)		

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (Summary)			
	Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues			
40601 WRCOG HERO Revenue	1,906,381	1,489,005	(417,376)
40603 CA HERO Revenue	4,368,079	5,948,521	1,580,442
40605 Gas Company Partnership Revenue	67,750	54,347	(13,403)
40606 SCE WRELP	70,000	74,152	4,152
40607 WRCOG/CA HERO Commercial	10,042	22,873	12,831
40611 WRCOG HERO Recording	636,785	440,800	(195,985)
40612 WRCOG/CA HERO Commercial Recording	1,393,935	1,593,055	199,120
Total Revenues	8,452,972	9,622,754	1,169,782
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	176,985	202,801	62,203
60007 Other Fringe Health Insurance	2,502	4,211	1,709
Total Wages and Benefits	179,487	207,011	63,911
General Operations			
65101 General Legal Services	16,999	29,423	12,424
65507 Commissioners Per Diem	-	900	900
73102 Parking Validations	35	71	36
73107 Event Support	16,982	18,979	1,997
73115 Meeting Support/Services	486	700	214
73116 Postage	-	23	23
73117 Other Household Expenditures	-	100	100
73118 COG HERO Share Expenditures	38,000	43,901	5,901
73122 Computer - Hardware	991	1,990	999
73204 Communications-Cellular	1,295	1,592	297
73206 Communications-Comp Sv	-	380	380
73405 Insurance - General/Business Liason	3,040	3,415	375
73504 Data Processing Support	-	15,630	15,630
73506 WRCOG/CA HERO - Recording Fee	442,398	357,001	(55,397)
73601 Seminars/Conferences	2,908	3,067	159
73611 Travel - Mileage Reimbursement	827	1,571	744
73612 Travel - Ground Transportation	1,727	2,258	531
73613 Travel - Airfare	13,000	18,732	5,732
73620 Lodging	3,099	4,588	1,489
73630 Meals	1,206	1,371	165
73640 Other Incidentals	4,142	6,144	2,002
73650 Training	-	214	214
85101 Consulting Labor	690,524	628,620	(61,904)
Total General Operations	1,237,659	1,140,669	(66,990)
Total Net Revenue Increase/(Decrease)			\$ 1,172,861

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (WRCOG HERO - 2006)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40601	WRCOG HERO Revenue	1,906,381	1,489,005	(417,376)
40607	WRCOG HERO Commercial	8,618	21,048	12,430
40611	WRCOG HERO Recording	636,785	440,800	(195,985)
40612	WRCOG HERO Commercial Rec	380	760	380
Total Revenues		2,552,164	1,951,613	(600,551)
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	89,900	130,837	40,937
Total Wages and Benefits		89,900	130,837	40,937
General Operations				
73206	Communications-Comp		179	179
73506	WRCOG HERO - Recording Fee	442,398	357,001	(55,397)
73601	Seminars/Conferences	2,908	3,067	159
73612	Travel - Ground Transportation	1,500	1,643	143
73613	Travel - Airfare	5,000	9,878	4,878
73620	Lodging	3,099	4,588	1,489
73640	Other Incidentals	4,142	6,064	1,922
73650	Training	-	214	214
85101	WRCOG HERO Direct Expenses	521,225	252,249	(268,976)
Total General Operations		980,272	634,883	(315,389)
Total Net Revenue Increase/(Decrease)				\$ (326,099)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (SCE - 2010)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40606	SCE WRELP	70,000	74,152	4,152
	Total Revenues	70,000	74,152	4,152
Expenditures				
General Operations				
73107	Event Support	16,982	17,016	34
	Total General Operations	16,982	17,016	34
Total Net Revenue Increase/(Decrease)				4,119

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (Gas Co Partnership - 2020)			
	Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues			
40605 Gas Company Partnership	67,750	54,347	(13,403)
Total Revenues	67,750	54,347	(13,403)
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	43,441	20,457	13,403
Total Wages and Benefits	43,441	20,457	13,403
Total Net Revenue Increase/(Decrease)			\$ 0

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (Regional Street Lights - 2026)			
	Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	38,963	41,263	2,300
60007 Fringe Health Insurance	-	650	650
Total Wages and Benefits	38,963	41,913	2,950
General Operations			
65101 General Legal Services	16,999	27,167	10,168
73115 Meeting Support/Services	449	517	68
73611 Travel - Mileage Reimbursement	771	1,495	724
73612 Travel - Ground Transportation	-	170	170
73613 Travel - Airfare	-	304	304
73630 Meals	-	31	31
85101 Consulting Labor	169,299	368,796	199,497
Total General Operations	187,518	398,480	210,962
Total Net Expenditure Increase/(Decrease)			\$ 213,912

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (Community Choice Aggregation - 2040)			
	Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	2,711	7,710	4,999
Total Wages and Benefits	2,711	7,710	4,999
General Operations			
65101 General Legal Services	-	2,256	2,256
73107 Event Support	-	114	114
73115 Meeting Support/Services	17	89	72
73116 Postage	-	23	23
73504 Data Processing Support	-	15,630	15,630
85101 Consulting Labor	-	7,575	7,575
Total General Operations	17	25,688	25,671
Total Net Expenditure Increase/(Decrease)			\$ 30,669

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Base (Energy Dept - 2100)			
	Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	1,970	2,534	564
Total Wages and Benefits	1,970	2,534	564
General Operations			
73107 Event Support	-	1,849	1,849
73115 Meeting Support/Services	20	93	73
73611 Travel - Mileage Reimbursement	56	76	20
73612 Travel - Ground Transportation	227	444	217
73630 Meals	6	40	34
73640 Other Incidentals	-	80	80
Total General Operations	309	2,583	2,274
Total Net Expenditure Increase/(Decrease)			2,838

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Energy (California HERO - 5000)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
40603	CA HERO Revenue	4,368,079	5,948,521	1,580,442
40607	CA HERO Commercial Revenue	1,424	1,826	402
40612	CA HERO Recording Fee	1,393,555	1,592,295	198,740
Total Revenues		5,763,058	7,542,642	1,779,584
Expenditures				
Wages and Benefits				
60007	Fringe Health Insurance	2,502	3,561	1,059
Total Wages and Benefits		2,502	3,561	1,059
General Operations				
65507	Commissioners Per Diem		900	900
73102	Parking Validations	35	71	36
73117	Other Household Expenditures	-	100	100
73118	COG HERO Share Expenditures	38,000	43,901	5,901
73122	Computer/Hardware	991	1,990	999
73204	Communications-Cellular	1,295	1,592	297
73206	Communications-Comp Sv	-	202	202
73405	Insurance - General/Business Liason	3,040	3,415	375
73613	Travel - Airfare	8,000	8,550	550
73630	Meals	1,200	1,299	99
Total General Operations		52,561	62,020	9,459
Total Net Revenue Increase/(Decrease)				\$ 1,769,067

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Environmental (Summary)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
41201	Solid Waste	92,826	91,370	(1,456)
	Total Revenues	92,826	91,370	(1,456)
Expenditures				
Wages and Benefits				
60001	Wages & Salaries	67,753	26,831	(40,922)
60007	Other Fringe Health Insurance	151	1,210	1,059
	Total Wages and Benefits	67,904	28,041	(39,863)
General Operations				
73107	Event Support	6,567	9,923	3,356
73110	Computer Software	100	138	38
73206	Communications-Comp Sv	-	40	40
73611	Travel - Mileage Reimbursement	250	279	29
73650	Training	1,500	20	(1,480)
73703	Supplies/Materials	3,745	-	(3,745)
73706	Radio & TV Ads	64,724	89,262	26,024
86100	Other Miscellaenous Expenses	1,349	-	(1,142)
	Total General Operations	78,235	99,662	23,120
Total Net Expenditure Increase/(Decrease)				\$ (15,287)

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Environmental (Solid Waste - 1038)				
		Approved 6/30/2016 Budget	Thru 6/30/2016 Actual	Amendment Needed 6/30/2016
Revenues				
41201	Solid Waste	92,826	91,370	(1,456)
	Total Revenues	92,826	91,370	(1,456)
Expenditures				
Wages and Benefits				
60007	Other Fringe Health Insurance	151	1,210	1,059
	Total Wages and Benefits	151	1,210	1,059
General Operations				
73110	Computer Software	100	138	38
73206	Communications-Comp Sv	-	40	40
73611	Travel - Mileage Reimbursement	250	279	29
73650	Training	1,500	20	(1,480)
86100	Other Miscellenous Expenses	1,349	-	(1,142)
	Total General Operations	3,199	477	(2,515)
Total Net Expenditure Increase/(Decrease)				\$ 0

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Environmental - (Riverside Used Oil - 2027)			
	Approved 6/30/2016 Budget	Thru 3/31/2016 Actual	Amendment Needed 3/31/2016
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	5,755	7,958	2,203
Total Wages and Benefits	5,755	7,958	2,203
General Operations			
73107 Event Support	6,567	9,923	3,356
73703 Supplies/Materials	3,745	-	(3,745)
73706 Radio & TV Ads	4,800	1,500	(1,814)
Total General Operations	15,112	11,423	(2,203)
Total Net Expenditure Increase/(Decrease)			<u>(0)</u>

Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2016

Department: Environmental - (Used Oil OPP5 - 2029)			
	Approved 6/30/2016 Budget	Thru 3/31/2016 Actual	Amendment Needed 3/31/2016
Expenditures			
Wages and Benefits			
60001 Wages & Salaries	61,998	18,873	(43,125)
Total Wages and Benefits	61,998	18,873	(43,125)
General Operations			
73706 Radio & TV Ads	59,924	87,762	27,838
Total General Operations	59,924	87,762	27,838
Total Net Expenditure Increase/(Decrease)			(15,287)

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Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Regional Streetlight Program Activities Update

Contact: Tyler Masters, Program Manager, masters@wrcog.cog.ca.us, (951) 955-8378

Date: July 11, 2016

Requested Action:

1. Receive and file.
-

WRCOG's Regional Streetlight Program will assist member jurisdictions with the acquisition and retrofit of their Southern California Edison (SCE)-owned and operated streetlights. The Program has three phases, which include: 1) streetlight inventory; 2) procurement and retrofitting of streetlights; and 3) ongoing operations and maintenance. The overall goal of the Program is to provide significant cost savings to the member jurisdictions

In addition to the staff report below (which was provided to the WRCOG Executive Committee at its July 11, 2016 meeting, WRCOG staff will provide an update of Regional Streetlight Testbed that will be open for public opinion / input by August 2016.

Program Update

At the direction of the WRCOG Executive Committee, WRCOG is developing a Regional Streetlight Program that will allow jurisdictions (and Community Service Districts) to purchase the streetlights within their boundaries that are currently owned / operated by SCE. Once the streetlights are owned by the member jurisdiction, the lamps will then be retrofitted to Light Emitting Diode (LED) technology to provide more economical operations (i.e., lower maintenance costs, reduced energy use, and improvements in public safety). Local control of its streetlight system allows jurisdictions opportunities to enable future revenue generating opportunities such as digital-ready networks, and telecommunications and IT strategies.

The goal of the Regional Program is to provide a cost effective way for local jurisdictions to purchase, retrofit, and maintain the streetlights within jurisdictional boundaries, without the need of additional jurisdictional resources. As a regional Program, WRCOG is working with each of the jurisdictions to move through the acquisition process, develop financing recommendations, develop / update regional and community-specific streetlight standards, and manage the regional operations and maintenance agreement that will increase the level of service currently being provided by SCE.

Acquisition Process Update: The keystone piece of the Program is the acquisition - or the purchasing - of streetlights by each jurisdiction. After acquisition, each jurisdiction will have the ability to unlock additional cost savings through LED retrofits while also paving the way for a potential "Smart-City" future. The process for an interested jurisdiction to acquire the SCE-owned streetlights within its boundaries is as follows:

- A. Payment of \$10,000 Initial Valuation fee (funded by WRCOG) to initiate the streetlight valuation process.
(Completed)

- B. SCE evaluation of streetlight systems in each of the 16 interested member jurisdictions' boundaries. *(Completed)*
- C. SCE presentation of Streetlight Valuation Reports, an estimated streetlight sales price given the type, quantity, and material of streetlight poles and lamp fixtures in jurisdictional boundaries. *(Completed)*
- D. Jurisdictions confirm desire to move forward with the acquisition. The following provides a summary of the interest levels conveyed by the member jurisdictions.

After preliminary survey of all interested jurisdictions, jurisdictional staff has expressed strong interest in moving forward with acquisition and LED retrofit. Some jurisdictions have shared common comments / questions they would like WRCOG staff to continue to address as each jurisdiction moves forward. All of these items are proactively being worked on and will continue to be addressed on a regional and city-by-city basis. These are summarized below:

- 1. "When will my jurisdiction be cash-flow positive; after acquisition and retrofit?"

Response: The specifics will be identified in each jurisdiction's cash-flow meetings; however, the intent of financing is that each City will see no initial out-of-pocket expense, and the ongoing utilities bill savings realized after acquisition and LED retrofit will offset the financing repayment (debt service). In many cash flow scenarios, jurisdictions will be cash flow positive right away.

- 2. "Will the Program provide a higher level of service to my communities regarding streetlight maintenance needs (lamp burn-outs and pole knockdowns)?"

Response: With a centralized call center specific to the region, operations and maintenance will be dispatched in an expeditious manner. Service will be tracked and regularly reported on a jurisdictional basis through WRCOG.

- 3. "Will the Program address if / how special districts, landscape and lighting maintenance districts, and/or community finance districts will be impacted per acquisition and LED retrofit of the jurisdiction's streetlights?"

Response: WRCOG is currently assessing the inventory of special districts in the WRCOG subregion, and working with legal counsel to identify if / how financing acquisition and retrofit of these streetlights will impact these districts / special assessments.

- 4. "What level of impact will this Program have on current City resources?"

Response: The purpose of the regional approach is to achieve multiple administrative, operational, and maintenance cost efficiencies that will mitigate or avoid any impact to a jurisdiction's current resources.

- E. SCE and each interested jurisdiction submit their Agreement, for approval, to the California Public Utilities Commission (CPUC). The following provides an update on the purchase and sales agreement and it is anticipated that member jurisdictions will begin this process in late-2016.

Purchase and sales agreement update: Currently, the City of Lancaster is the only City in the SCE territory to complete the acquisition process from start to finish. On March 18, 2016, the CPUC approved Lancaster's final Purchase and Sales Agreement. SCE intends to use this Agreement as the template for future acquisition efforts. This Agreement defines the exact number and costs of the streetlights and the timeline of the acquisition process. In order to finalize the acquisition process, each interested WRCOG member jurisdiction will need to enter into an Agreement with SCE that will then be approved by the CPUC. To assist its members with the Agreement piece of the transaction, WRCOG, its consultants, and Best Best & Krieger (BB&K) have reviewed and submitted questions, concerns, and issues regarding the template agreement to SCE. WRCOG is currently awaiting SCE's response to the comments. Once the Agreement is revised for the subregion, WRCOG will provide a copy to the jurisdictions for their additional

review and comment. It is anticipated that this process will be completed within the next two months.

- F. Upon completion of the sale, SCE and the local jurisdiction will begin the transition of the streetlight from SCE to jurisdiction-owned streetlight. It is anticipated that this will begin in early 2017. The following provides an update on the financing mechanism that will be used to complete this task.

Cash-flow meeting update: WRCOG staff has conducted streetlight cash flow meetings with the Cities of Eastvale, Hemet, Lake Elsinore, Menifee, Murrieta, Perris, San Jacinto, Wildomar, and with the Rubidoux and Jurupa Community Services Districts. Meetings with remaining jurisdictions are scheduled for July.

The purpose of the cash-flow meetings is to provide the jurisdictional staff (i.e., finance director, city manager, senior staff, etc.) with the financial information needed for staff to make a recommendation on whether to move forward with the Program. WRCOG has developed a feasibility model that includes a variety of financial sensitivities, including utility cost reduction, energy cost reductions, operations and maintenance costs (including pole knockdown replacement costs), debt service of ownership, and LED retrofit for each jurisdiction's streetlight system, and also includes a re-lamp reserve. The re-lamp reserve is a reserve that each jurisdiction can configure to set aside funds to ensure that in 15 years (when the LED streetlights begin to wear out) each jurisdiction will have funds to retrofit to the next generation of energy efficient street lighting, without negatively impacting the jurisdiction's general fund.

Regional testbed update: WRCOG is developing a Regional Streetlight Testbed demonstration area, scheduled to be ready for viewing in August 2016. Hosted by the City of Hemet, the Testbed will allow community stakeholders to experience and comment on a variety of LED technologies in a "real-life" context. Community stakeholders targeted include interested jurisdictional elected officials and staff, engineers, public safety personnel, community and environmental groups, and residents. The Testbed will include several LED lamp technologies and will be installed in the City of Hemet, which has a large number of City-owned streetlights that can be used as the site for a Testbed incorporating multiple land use types (residential, commercial, industrial, etc.).

Staff will coordinate tours for elected officials and staff in summer 2016. WRCOG will also release electronic surveys for those community stakeholders that participate in the Testbed to allow visitors to provide their input on the LED technologies. These community opinions will be used to assess preferences of the LED varieties and rank the selection of viable LED technologies for use of the Program. Additionally, the Testbed lamps will be marked with a designated pole tag to help the community stakeholders identify the 100+ LED lamps.

WRCOG is also developing a Testbed media kit that will include sample press releases, brochures and informational items, a "frequently asked questions" sheet, signage, social media language, and a map of the Testbed site. The Testbed media kit will be available for all jurisdictions to distribute to their community stakeholders in July 2016.

Prior WRCOG Action:

June 6, 2016: The WRCOG Executive Committee received report.

WRCOG Fiscal Impact:

Activities for the Regional Streetlight Program are included in the Agency's adopted Fiscal Year 2015/2016 and 2016/2017 year Budgets.

Attachment:

None.

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Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Community Choice Aggregation Program Activities Update

Contact: Barbara Spoonhour, Director of Energy and Environmental Programs,
spoonhour@wrcog.cog.ca.us, (951) 955-8313

Date: July 11, 2016

Requested Action:

1. Receive and file.

Community Choice Aggregation (CCA) allows cities and counties to aggregate their buying power to secure electrical energy supply contracts on a region-wide basis. In California, CCA (Assembly Bill 117) was chaptered in September 2002 and allows for CCA formation. Several local jurisdictions are pursuing formation of CCAs as a way to lower energy costs and/or provide “greener” energy supply. WRCOG’s Executive Committee has directed staff to pursue the feasibility of Community Choice Aggregation for Western Riverside County.

CCA Activities Update

In January 2016, WRCOG staff received direction from the WRCOG Executive Committee to pursue a Feasibility Study for the formation of a CCA. To achieve economies of scale and resource efficiencies, San Bernardino Associated Governments and the Coachella Valley Association of Governments joined WRCOG’s effort to have a multi-county Study completed.

In May 2016, WRCOG entered into an agreement with BKi to prepare the Feasibility Study.

At the meeting, BKi will provide an update on the joint study and discuss next steps and policy considerations.

Prior WRCOG Action:

June 6, 2016: The WRCOG Executive Committee received report.

WRCOG Fiscal Impact:

WRCOG’s portion for Phase 1 is estimated to be \$130,000 to cover the costs of the CCA Feasibility Study, SCE data request, and WRCOG staffing. The costs for this will come from existing carryover funds and will be reflected in the Fiscal Year 2016/2017 1st Quarter Budget Amendment.

Attachment:

None.