



Western Riverside Council of Governments

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City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside
City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Morongo Band of Mission
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Date: March 2, 2020

To: Transportation Uniform Mitigation Fee (TUMF) Program Stakeholders (Development Community, Member Agencies, and Interested Parties)

From: Christopher Gray, Director of Transportation and Planning

Subj: Revisions to TUMF Calculation/Collection Process

Background

WRCOG’s TUMF Program is a regional fee program designed to provide transportation and transit infrastructure that mitigates the impact of new growth in western Riverside County. WRCOG administers the program in partnership with its member agencies. Each member agency elects to participate in the TUMF Program through adoption of an ordinance and membership in WRCOG.

In an effort to create additional efficiencies in the TUMF Program, WRCOG has implemented a revision in the TUMF process to give member agencies the option to shift responsibility of calculation and collection of TUMF from the member agency to WRCOG. This revision was approved by the Executive Committee in October 2018. The sixteen-member agencies listed below have indicated to WRCOG they will be delegating the fee calculation and collection responsibility to WRCOG:

Banning	Hemet	Norco	March JPA
Calimesa	Jurupa Valley	Riverside	
Canyon Lake	Menifee	San Jacinto	
Corona	Moreno Valley	Temecula	
Eastvale	Murrieta	Wildomar	

Member-agencies were given two options to implement the process of fee calculation and collection. The first is for member-agency staff to submit projects in the portal themselves and the other is to have developers input project information and once submitted, member-agency staff review and verify that the project information is correct. The member agencies who elected to have their own staff submit projects through the portal are as follows:

Calimesa	Norco
Riverside	Jurupa Valley
Moreno Valley	San Jacinto

For these jurisdictions please submit project information directly to them and keep an eye out for emails regarding the status and payment instructions through the portal. The remaining member-agencies chose for applicants/developers to submit their own projects through the portal. Below are instructions for developers on how to use the TUMF Fee Calculation and Collection Portal



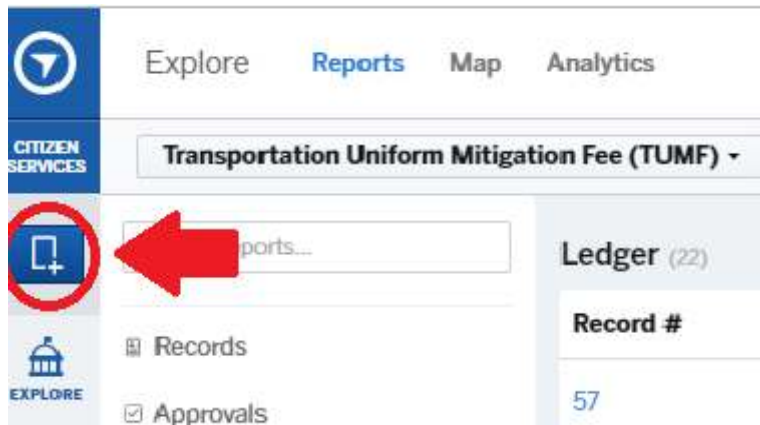
New Project Record Instructions for Developers

TUMF now has an online portal to submit new project records. Please use this link for access to the TUMF Portal: <https://westernriversidecogca.viewpointcloud.com>

Step #1 – Using the link provided, go to the new public portal.

Step #2 – Click on the “sign-up” tab to create a viewpoint ID and password.

Step #3 – Once logged in, click on the jurisdiction where the project is being developed and fill out the project information by clicking on the blue tab in the top left corner labeled “create record”



Step #4 –When filling out the project information, please be advised that categories containing asterisks (*) are mandatory.

Step #5 – Upload all the required documentation if/when applicable.

Step #6 – Once the project information is filled out, go to the bottom right hand corner and click “create record”.

Step #7 – Keep an eye out for emails with status updates and instructions on how to pay



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Frequently Asked Questions

Question: Can a developer appeal WRCOG's calculation of TUMF?

Response: Yes. Developers have the option to bring appeals directly to WRCOG. WRCOG staff will continue to coordinate with member agency staff to resolve appeals.

Question: Can a developer receive fee estimates from WRCOG?

Response: WRCOG has developed a fee estimator tool for stakeholders to utilize in determining fee estimates. The link to the fee estimator tool can be accessed through the TUMF portion of the WRCOG website (<http://tools.pbid.com/wrcog/>).

Question: How would this change impact reporting/annual review requirements for member agencies?

Response: Because WRCOG would be responsible for TUMF calculation and collection, WRCOG staff would simply verify that TUMF Calculation Worksheets were submitted for all building permits issued by a member agency within a given time period.

This will significantly streamline the process, as the current process involves planning and finance staff time gathering relevant information such as receipts of TUMF payment, building permits, and Remittance Reports.

If you have any questions, please contact me at (951) 405-6710 or at cgray@wrcog.us.



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ATTENTION: Credit Card and E-Checks are now an acceptable form of payment

WRCOG TUMF Payment Instructions

Wire Payment Instructions

Bank Information:

Citizen's Business Bank

301 E Vanderbilt Way

San Bernardino, CA 92408

Account Name – TUMF Operating Account

Account Number – 245124430

ABA Number – 122234149

Credit Card Payment Information

2.99% + \$0.99 Stripe Vendor Fee (SVF)

Check Payment Instructions

Check Payable to: Western Riverside Council of Governments

Mail/Deliver to: 3390 University Avenue Suite 450; Riverside, CA 92501

Hours: 8:00 AM – 5:00 PM, Monday – Friday

E-Check Payment Information

\$5.50 Flat Fee (FF)
